



Life Insurance Corporation of India,  
Divisional Office, O.S Department,  
7<sup>th</sup> Floor, Jeevan Prakash Bldg.,  
Relief Road, Ahmedabad.-380001  
Tel.079 25511768, 25508800, 25508775  
e-mail; [os.ahmedabad@licindia.com](mailto:os.ahmedabad@licindia.com)

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Ref; ADO/OS/STNY  
To,

Dt. 24.07.2023

Dear Sir,

**RE: RE Tender No.4 of(T.NO.01) / 2023– 24 “RATE CONTRACT FOR PURCHASE OF Printer Ribbon Wep P7-1000/1500 LMP Line Printer FOR THE PERIOD FROM: 01.08.2023 TO 31.07.2024**

With reference to the above we invite the Rate Contract for purchase of **Printer Ribbon** . Vendor are requested to quote the rates in attached tender form only with your signature & seal and send amount of **Rs.118/-** (Rs. One Hundred Eighteen only) **towards Tender Fee (Non Refundable)** by Banker’s cheque/ Demand Draft in favour of “LIC OF INDIA” payable at “AHMEDABAD” and deposit this amount at our office during cash hours on or before last date.

You have to pay Earnest Money Deposit **{EMD} Rs4500/-**{Rs Four thousand five hundred only} by Demand Draft/ Banker’s Cheque in favour of “**LIC OF INDIA**” payable at “**AHMEDABAD**” and deposit this amount at our office during cash hours on or before last date. **Earnest Money Deposit {EMD} will not carry any interest.** If you are unable to deposit tender fee Rs.118/- and EMD Rs.4500/-in cash counter up to last date of submission of Tender. Please enclosed DD/Bankers cheque of same amount with Tender form and same will be deposited by us at our cash counter on same day or next day of the opening of the Tender. If you are not interested to quote the rates for above inquiry, please send us a letter stating the reason for not quoting the rates .If your rates are approved and the amount of **order exceeds Rs. 1 lakh, you will have to deposit 10% of the value of the total order placed towards Security Deposit** through Demand Draft or Banker’s Cheque and the amount will be refunded (without any interest on that) after the job is over.

SR. NO.	NAME OF PRINTER	Specification OF NEW TONER CARTRIDGE (ORIGINAL) & Printer Ribbon
1	Wep p7 1000/1500 LMP Line Printer Ultra Capacity	<b>P 7000 Printronix Ultra Capacity Printer Ribbon (P7000 psa3) 179 499-001,003 or 260172- 001</b>

**ORDER/S WILL BE PLACED ACCORDING TO THE NEED ARISEN & NOT ALL AT A TIME.  
WE MAY/MAY NOT PLACE ORDER FOR THE ITEMS ABOVE MENTIONED.**

## TERMS & CONDITIONS

- 1) Please quote **Rates(Without GST) per no.of cartridge & Ribbon** for **ORIGINAL** and **FRESH (NEW) Toner cartridge** as required by us.
- 2) Please note that Vendor is supposed to attach Manufacturers Authorization Certificate duly issued by Company..
- 3) If any problem is found in the TONER CARTRIDGE supplied by you. You will have to replace the same immediately.
- 4) Period of Rate Contract for Purchase of New (FRESH) Toner Cartridge will be for one year i.e. **01.07.2023 TO 30.06.2024**. Please quote “ **RATE (without GST)**” per no. for **Printer Ribbon** for abovementioned printers i.e., any other Charges & free delivery at our below mentioned address.
- 5) If both parties agree with same Rate, Terms & condition we may Extend Tender for one year more.
- 6) You have to submit following documents to O. S. Dept. with Bill....  
(A) Advance Stamped Receipt (B) Bill in Duplicate (C) Copy of Challan

Payment will be made through NEFT only on full execution of order. TDS will be deducted as per rules6) You will have to execute the Order within **15 DAYS** from the date of our firm Order. If goods are not delivered in time, penalty will be imposed @ 1% on total value for every 10 days of delay in delivery and it is discretion of the Competent Authority. This is not routine and more penalty may be imposed considering our urgency etc. If you agree with all above Terms & Conditions then **please send us your quotation in attached Tender Form with your signature & Seal** in sealed cover (TO BE SEALED PROPERLY i.e. NOT WITH ONLY STAPLES) super scribed:”

**TENDER NO. 01 / 2023–24 “RATE CONTRACT FOR PURCHASE OF Printer Ribbon “ upto LAST DATE at below** addressed to :

**O.S. DEPARTMENT,L. I. C. OF INDIA  
AHMEDABAD DIVISIONAL OFFICE  
7<sup>TH</sup> FLOOR, JEEVAN PRAKASH BLDG.,  
TILAK ROAD, AHMEDABAD: 380001.**

So as to reach us latest by **21/08/2023 up to 4.30 pm.**The Corporation reserves the right to accept or reject any and/or all quotations/order without assigning any reasons what so ever.

Note: (1) You are requested to quote rates in the attached Financial Bid form only with signature and seal.

(2)Please note that Vendor is supposed to attach Manufacturers Authorization Certificate duly issued by Company

3) Please quote rates as per conditions of the tender only without any other condition from Your side. Otherwise your tender will be rejected.

**In case you need any clarifications as regards any matter, Please contact our O.S. Deptt. At our office address before quoting rates.**

**ENCL:-- Tender Form**

**Yours faithfully**

**D.M.(O.S.),**

