

Ref: DO/E&OS/CCTV/2019-20

CORREIGENDUM

Dated: 01.11.2019

Last Date & Time for Submission of Tender: 07.11.2019 Before 4.15 PM**Tender Opening Date & Time: : 08.11.2019 at 11.00 AM**

Dear Sir,

Re: Tender for Supply, Installation, Testing & Commissioning of Closed Circuit TV IP surveillance system under Divisional Office, Belagavi (Branch/Satellite offices).

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Tenders are invited for Supply, Installation, Testing, Commissioning and training of CCTVs IP Surveillance systems in Divisional Office, Belagavi (Branch/Satellite Offices). The terms and conditions governing the tender are as follows:

SPECIAL TERMS & CONDITIONS

- 1) The sealed quotation should be super scribed as “Tender for supply and installation, Testing & commissioning of CCTV IP surveillance system under Divisional Office in Belagavi ” and addressed to the Sr. Divisional Manager, LIC of India, “Jeevan Prakash Building” Divisional Office, Basaveswar Circle, Goaves, BELAGAVI-590011, so as to reach before 16.15 hours on 07.11.2019 and the same will be opened on 08.11.2019 at 11.00 hours. Tender should be accompanying with EMD amount by DD OR LIC cash receipt. The details of conditions of contract for AMC of CCTV IP as mentioned hereunder;
- 2) After acceptance of the contract, the EMD paid by the successful contractor shall be retained as the part of the security deposit. Further 7.5% of the gross amount of each running bill/final bill shall be deducted and accumulated till the sum along with the sum already deposited as EMD, equals to the total security deposit which will be at 5% of the accepted tender amount. The 50% security deposit will be refunded after defects liability period of **One year** after recoveries of dues etc. if any and another 50% will remain with us till the tenancy of AMC period. Presently the agency has to provide four years AMC Non-comprehensive type after one year of guarantee period. Total 5 years.
- 3) Earnest Money Deposit (E.M.D.) will be forfeited in case the contractor refuses to execute the order, either in full or part, LIC may decide/debar/blacklist/penalize the concerned supplier and the decisions will be final and binding on all concerned.
- 4) E.M.D. of the contractor/s getting the order will be adjusted against Security deposit on vendor's request or refunded without any interest, on submission of the Bank Guarantee/Demand draft of the requisite value.
- 5) EMD of the Contractor not getting orders will be refunded without any interest within 30 days from the date of finalization of the orders.

G) Once the tender is submitted, no contractor will be allowed to withdraw the tender. Even if, any contractor withdraws the tender, E.M.D. of that contractor will be forfeited in full.

6) Any error on the part of the contractor while quoting the rates will not be accepted as an excuse for refusal to execute the order for any or all items, if order is placed on the basis of the quoted rates. For refusal of the order, the E.M.D. of the contractor will be forfeited by us. **The GST registration certificate should be submitted.**

7) Contractor will have to essentially mention the name of the company whose product is to be supplied and the country of origin of the product along with the technical specifications. They will also have to submit certificate in respect of the country of origin.

8) Tendering Firm has to submit a certificate from the manufacturers along with technical specifications that they are the authorized agents for the sale and service of their product and manufacturer undertakes to support the after sales service of the product.

9) Contractor will have to submit a certificate from the manufacturer that the spare parts for the supplied product will be available for after sales service.

10) The contractor must sign each page of terms and conditions enclosed herewith as confirmation of acceptance of our terms and conditions.

11) The rates quoted should be inclusive of all taxes including GST, for door delivery and installation etc., wherever applicable. No separate payment of whatsoever nature will be made other than the rates quoted.

The Contractors shall be responsible to pay all statutory levies imposed by the State and Central Government such as Income Tax, GST etc. and the rates quoted in the tender shall allow for the same. No reimbursement whatsoever shall be made to the contractors on account of any taxes or duties or increase in the taxes/duties by act of any legislation.

12) Rate should be valid for Three months from the date of finalization of Rates/issuance of approval letter.

13) Within validity period of three months, the vendor is supposed to consider for supply approved products on the same approved rate in case of further requirements intimated by the Life Insurance Corporation of India, Divisional Office, Belagavi.

14) Rate should be on F.O.R. basis inclusive of all taxes, Installation, Packing & Transportation charges to our offices destination.

15) All products will stand for minimum one year on site, for all comprehensive warranty against all manufacturing defects. During the warranty period the Vendor shall have to provide quarterly preventive service and shall have to attend to all break-down calls within 24 hours under AMC.

16) Contractor has to submit the details of the annual maintenance contract to be provided, stating the charges for such services as per Annexure 'B'. One service in each quarter has to be provided in addition to breakdown/complaint call.

17) For any problem arising in functioning of CCTV, shall be rectified by the service engineer within 24 hrs from the time of lodging of complaint.

The time which will be treated as the time of lodging of the complaint is the 1st call on mobile or the time of 1st e-mail sent to the service centre in this regard. In case of failure in providing service within the above time frame, corporation has the discretion/reserves the right to impose penalty as mentioned below:

1-7 days excluding date of lodgement of complaint:	100/- per day
From 8th day to 30 days	: 250/- per day
More than 30 days	: 350/- per day

The penalty amount will be recovered from AMC charges or from the Security Deposit lying with our Office, as the case may be.

18) Vendor will have to provide separate Service Engineer support. The list of such engineers along with the address and phone numbers of service centers should be provided with the tender. In addition to that, at the time of installation of CCTV, the concerned employees operating the CCTV in the office must be imparted training at free of cost by the service engineer.

19) The CCTV will be supplied by the vendor at our office within next **Seven days** from the date of placing the order and installation of the same must be completed within next **Thirty days** from date of supply/ delivery.

20) In the event of delayed delivery / installation of CCTVs after the stipulated period, the vendor shall be liable to pay liquidated damages at a percentage of the total order value subject to minimum of Rs.500.00 and maximum of 3% as detailed below:

- a. @ 1% for the first week
- b. @ 2% for the second week
- c. @ 3% for the third week & above

For calculating the delay as above, part of the week will be considered as full week. Delay in the delivery obligations may also attract any or all of the following action in addition to the above:

- i) Forfeiture of deposits
- ii) Imposition of penalty
- iii) Termination of contract

21) The liquidity damages as mentioned above may not be enforced if the contractor applies for extension of time mentioning the reasons for such extension. Corporation may grant such extension in case it is found that the contractor is not at fault for extending the work beyond the stipulated date of completion.

22) Contractor must arrange to obtain Entry Permits, Road Permits and Certificates that might be required, from all concerned local/other authorities for final delivery and should not look to Corporation to obtain such entry permits. Delay arising in the final delivery because of delay in obtaining such permits and certificates for whatsoever reasons will also attract penalty under Clause 20 of the tender.

23) The contractors shall be solely responsible for any damages arising during transit. Any damages arising on delivery or while installing the CCTV for whatsoever reasons should be made good forthwith.

24) The Contractor will have to submit documentary evidences confirming that they have minimum experience of 3 years in providing security equipment system.

25) The Contractor will have to submit documentary evidences confirming Registration with GST or any other statutory obligation required to be complied with by the vendor.

26) The certificates vis-à-vis GST, UL/CE/FCC/LVD along with the firm's data should be submitted in Technical Bid. The quantities given are indicative and may increase/ decrease or may not be operated at all in locations as per our requirements.

27) The sealed quotations should be addressed to following addressee with superscription of subject of work.

To,
Sr. Divisional Manager,
LIC of India, Divisional Office,
"Jeevan Prakash", Basaveshwar circle,
Goaves, BELAGAVI-590011.

Sr. Divisional Manager

GENERAL TERMS AND CONDITIONS

1. The tender form should be completed and sent so as to reach our office on or before the last date. Quotation not received within the stipulated time & date will be summarily rejected.
2. Model, Make & Specifications must be clearly stated.
3. The contract may be allotted for - Installation of CCTV Units and 4 years AMC after the Expiry of the minimum warranty period of 1 year.
4. Tender will be awarded for installation of CCTV Units on the basis of total cost as per Annexure “B - I” & “II” (Financial Bid).
5. Any dispute arising out of or relating to this tender shall be deemed to have arisen at Belagavi and shall be subject to adjudication by a Court in Belagavi.
6. If, after the supply, it is discovered that the equipment supplied do not conform to the specifications, such equipment may be rejected at the supplier's cost who will have to supply the equipment exactly according to specifications and in the event of noncompliance with this condition, the Corporation shall be at liberty to take such action as it may deem fit, in addition to penalizing the supplier of such additional cost as may be incurred by it in replenishing it with supplies from other sources. Stores rejected after receipt will have to be taken back necessarily by the Supplier at their own risk and cost.
7. If a supplier fails to deliver the machine on or before the date specified, the Corporation reserves the right to purchase the machine from other company and in such case; the erring supplier has to make good, the loss.
8. Any tender not complying partly or wholly with the terms and conditions shall be liable for rejection.
9. The Contractor shall remove all debris etc. wash and clean the floors at their own cost and hand over the site in proper manner on completion of the work.
10. The Contractor shall make adequate arrangement for Watch and Ward of his materials and shall ensure safety, breakage and any theft of materials fixed or unfixed by them.
11. The work executed should be got approved by the Corporation and the Contractor shall rectify any bad workmanship pointed out at any stage and remove from site all the rejected materials immediately.

12. The Contractor shall be responsible for application of labour laws, compensation for injury and accident to person, whether employed by them or by their sub-contractor(s) .
13. The Contractor shall ensure that no damage is caused to Corporation's property/ or any decorative structure/fittings, while carrying out the work. The Contractor will have to rectify/make good such damages at their cost.
14. The Contractor shall ensure that the workmen employed by them for execution of the work are suitably covered against Workmens' Compensation Act or ESI and other legislative enactments applicable for such works and the Corporation shall not be liable for payment of any compensation etc in this regard.
15. The work shall be carried out as per Corporation's instructions and the work which creates noise/disturbances is to be carried out during non-office hours and no extra payment shall be made on this account.
16. The Contractor shall give due notice to the Corporation to check the measurements of any work, which is likely to be hidden before covering the same.
17. Statutory deductions like income tax and other applicable taxes shall be deducted at source from each payment.
18. In case the delay in completion of the work pertains to the Corporation, Corporation will grant extension of time for completion of the work and the Contractor shall not make claim for compensation & damages in relation thereof.
19. The Corporation is not bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever. Conditional tenders are liable to be rejected. The quantity mentioned is provisional and are subject to change OR cancelled all together as per discretion of competent authority.
20. No interim payment will be made.
21. Full and final payment shall be made after successful completion of the work and and deduction of TDS etc. as per rules.

22. List of Branch Offices and Satellite offices in the Belagavi Division:

Branch Office	Satellite Office
CBO I, Belagavi	Khanapur
CBO II, Belagavi	
CBO III, Belagavi	
	Raibag
Badami	Ilkal
Bagalkot	Bilagi
Bailhongal	
	Sindagi
	Indi
Chikodi	Nippani
Gokak	CLIA
	Sankeshwar
Jamakhandi	Mudhol
	Rabakavi
Saundatti	Ramdurg