



**TENDER FOR SUPPLY OF FACTORY MADE MODULAR
FURNITURE FOR VARIOUS
DIVISIONAL OFFICE (IN U.P. & U.K.) UNDER NCZO,
KANPUR.**

TENDER DOCUMENT

**LAST DATE FOR SUBMISSION
ON OR BEFORE 15:00 HRS. ON 09.09.2016**

Life Insurance Corporation Of India

North Central Zonal Office, Kanpur.

I N D E X

Name of Work: Tender for Supply of Factory made Modular Furniture for Various Divisional Offices (In U.P. & U.K.) Under NCZO, Kanpur.

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CONTRACTOR

DY. CHIEF ENGINEER (I/C)

Life Insurance Corporation Of India
North Central Zonal Office, Kanpur.



Life Insurance Corporation of India
Engineering Department, North Central Zonal Office,
“Jeevan Vikas”, 16/275, Civil Lines, Kanpur- 208001
Tel:0512-2372555/2302184, e-mail:ncz_engg@licindia.com

Advt. No. : NCZ/ENGG/16-17/01

Date: 20.08.2016

DIRECT TENDER NOTICE

Life Insurance Corporation of India intends to invite Percentage Rate Tender in THREE BID Systems for:

1. Modernisation Work of Branch Office (Interior, Furnishing Work Electrical Installations, Air Conditioning System Including Modular Furniture & Chair) at Banda (U.P.) (Estimated costs Rs. 77.73 Lac)
2. Supply of Modular Furniture for various Divisional Office (in U.P. & U.K.) under NCZO, Kanpur (U.P.) (Estimated costs Rs. 46.87Lac)
3. Supply of Chairs for various Divisional Office (in U.P. & U.K.) under NCZO, Kanpur (U.P.) (Estimated costs of Rs. 63.99Lac)

The details regarding pre-qualification and Bid Document will be available on LIC website www.licindia.co.in/tender_notice.htm from 20.08.2016.

The interested and eligible tenderer may download the Bid Documents and Enrolment Form and submit filled in Bid Document and Enrolment form on or before 15.00 Hrs. on 09.09.2016 to Dy. Chief Engineer (I/C) at above mentioned address.

Futher communication. Corrigendums. Amendments, if any will be posted on LIC's Website only.

Dy. Chief Engineer (I/C)

Life Insurance Corporation Of India

North Central Zonal Office, Kanpur.



Engineering Department, North Central Zonal Office,
"Jeevan
Vikas", 16/275, Civil Lines, Kanpur- 208001
Tel Nos: 0512-2372685 / 2312634/2302184,
e-mail: ncz_engg@licindia.com

DIRECT TENDER NOTICE

Life Insurance corporation of India intends to invite Percentage Rate Tender in **THREE BID Systems** for Supply of Modular Furniture for various Divisional Office (in U.P. & U.K.) under NCZO, Kanpur (U.P.) (Estimated costs Rs. 46,87,712.00).

The tender documents and enrolment form shall be downloaded from www.licindia.in (Tenders).

The details of work and the Eligibility Criteria for pre-qualification for opening of Price Bid are as detailed below

SL. NO.	Estimated cost of the work put to tender. (Rs.in lac)	Completion period for the proposed work (in months)	Minimum bank solvency* (Rs. In Lakhs).	Average annual Turn-over during last 4 financial years.(in Lakhs)	Qualifying value of similar work completed during last 7 (seven) years.	bidding capacity # (Rs. in lakhs)
A	B	C	D	E	F	G
1	46.88	2 (Two) months	93.76	468.80	Three similar completed works costing not less than the amount equal to Rs. 19.00 Lac OR Two similar completed works costing not less than the amount equal to Rs. 28.00 Lac OR One similar completed work costing not less than the amount equal to Rs. 38.00 Lac	Equal to or more than 46.88

Pre-qualification Criteria for working Contractors in LIC of India (LIC): Working contractors of LIC of India means the Contractors who have executed similar nature of work in LIC during the last seven years prior to date of publication of this Tender Notice and fulfilling all the eligibility criteria

A	B	C	D	E	F	G
1	46.88	2 (Two) months	79.70	398.48	Three similar completed works costing not less than the amount equal to Rs. 16.00 Lac OR Two similar completed works costing not less than the amount equal to Rs. 24.00 Lac OR One similar completed work costing not less than the amount equal to Rs. 32.00 Lac	Equal to or more than 39.85

Note: - LIC of India reserved the right to procure 20 % Twenty percent of total requirements from MSME registered agencies at the lowest accepted rates

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DY. CHIEF ENGINEER (I/C)

Life Insurance Corporation Of India
North Central Zonal Office, Kanpur.

***Solvency Certificate** should not be more than 3 months old prior to date of publication of this Notice.

**** Similar Nature of work:** (i.e. Supply of Modular Furniture.)

The bidding capacity shall be worked out by the following formula:

Bidding Capacity= [A x N x 2] - B, Where,

A= Maximum value of construction works of civil nature job in any one year during the last four years prior to the date of publication of this Tender Notice, taking into account the completed as well as the works in progress. (A certificate from the Chartered Accountant must be provided in this regards.)

N= Number of years prescribed for completion of work for which LIC have invited tender i.e. 0.167 Years

B= Value of existing commitments and ongoing works to be completed during the period of completion of work for which Bids have been invited i.e. within 2 months from last date of submission of Tender for this work. (An affidavit duly notarized in support of this statement must be provided.)

All the tenderers have to have to sign with seal the Pre Bid / Pre-Contract Integrity Pact in the given Performa and submit alongwith Technical Bid.

Only those tenderer who have executed similar nature of work of required amount anywhere in India (Similar nature of work means Supply of Modular Furniture.), **and fulfilling the above criteria shall submit the Bid Document to** The DY Chief Engineer (I/C), Engineering Department, North Central Zonal Office, Jeevan Vikas Building (1st floor), 16/275 Civil Lines, Kanpur - 208001, **in the manner prescribed herewith:**

ENVELOPE NO-1:

Non refundable Enrolment processing Fee of **Rs. 2000.00 (Rupees Two Thousand only)**, payable in the form of Demand Draft/Pay Order in favour of “ **Life Insurance Corporation of India**” payable at **Kanpur.**, AND,

The Earnest Money Deposit either in the form of Bank Guarantee plus DD / Demand Draft / Pay Order in favour of “ Life Insurance Corporation of India” payable at Kanpur shall also be put in this envelope.

The Enrolment processing fee shall be accepted only in form the of Demand Draft/Pay Order

The Envelope shall be sealed and superscribed as “**ENVELOPE NO-1: EMD & ENROLMENT PROCESSING FEES**” for the proposed work of “**Supply of Modular Furniture for various Divisional Offices (in U.P. & U.K.)**”

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DY. CHIEF ENGINEER (I/C)

Life Insurance Corporation Of India
North Central Zonal Office, Kanpur.**ENVELOPE NO-2:**

Technical Bid containing duly filled-in Enrolment Form with supporting documents, credentials duly attested by authorized person of the firm as detailed in the Enrolment form shall be submitted in a sealed envelope duly superscribed as "ENVELOPNE NO-2 : Technical (Pre-qualification) Bid. The Integrity pact shall be signed and submitted along with Technical Bid

ENVELOPE NO-3:

The Financial Bid containing the filled-in Pre-Priced Schedule of Quantities including Tender Documents shall be submitted in a sealed envelope duly superscribed as "ENVELOPE NO-3 ; Price Bid of "Supply of Modular Furniture for various Divisional Offices (in U.P. & U.K.)"

All these three envelopes shall be sealed in a bigger envelope duly superscribed with the name of the work and last date of submission of the tender. The name & address of the tenderer should be clearly mentioned on all the Envelopes

The filled in Tender documents (Technical bid, Financial bid and Enrolment processing fee along with EMD in the form of Bank Guarantee/Demand Draft/ Pay Order drawn in favour of **Life Insurance Corporation of India** payable at **Kanpur**) shall be submitted to **The Dy Chief Engineer (I/C), Life Insurance Corporation of India, Engineering Department, North Central Zonal Office, Jeevan Vikas Building (1st floor), 16/275, Civil Lines. M.G. Road, Kanpur 208001** on **or before 09.09.2016 till 15:00 hrs.**

The Pre-Bid meeting with prospective tenderers shall be held on **02.09.2016** at 11.00 AM at office of the Life Insurance Corporation of India, Engineering Department, North Central Zonal Office, Jeevan Vikas Building (1st floor), 16/275, Civil Lines. M.G. Road, Kanpur 20800. The interested Tenderers are requested to attend the same.

Note (1): The contractors will be selected only after satisfactory verification of the genuineness of the Bank Guarantee toward EMD, Bank Solvency and Credentials of the submitted documents by collecting Confidential report of executed works from their clients &/ or Site inspection report of executed work/ work in progress etc. The credentials of works executed under Joint-Ventures system and applications from Joint Venture agencies shall not be accepted.

Any agency applied and fulfilling the above criteria may not be considered for pre-qualification for opening of Price Bid, if unsatisfactory performance report/s is/are received for the Completed projects from their previous Employer or if their executed work/s is/are found unsatisfactory during the inspection of LIC officials.

Note (2): The name of independent monitor(s) of Integrity pact shall be intimated separately for the information of all parties concerned as the same is not available with us at present.

The Dy Chief Engineer (I/C) reserves the right to not to open the Price Bid & reject the Tender submitted by any or all tenderer/s at his sole discretion without assigning any reason whatsoever.

Date: 20.08.2016**Dy Chief Engineer (I/C)****CONTRACTOR****DY. CHIEF ENGINEER (I/C)**

Life Insurance Corporation Of India

North Central Zonal Office, Kanpur.

INFORMATION ABOUT SEQUENCE OF OPENING OF TENDERS

Envelope – 1 and Envelope-2 of the Bid Document shall be opened first on the last date for submission of tender. **i.e. on 09.09.2016 at 15.30 Hrs.**

The Envelope No-1: Containing EMD & Enrolment Processing Fee shall be opened first. Subsequently the Envelope No-2 : Containing Pre-qualification document shall be opened of the tenderers who have submitted the requisite EMD & Enrolment processing Fees.

Eligibility related documents of Tenderers who have submitted valid Earnest Money Deposit shall be evaluated and the Pre-qualification shall be decided by LIC of India based on the pre-qualification criteria given in the Detailed Tender Notice and the documents submitted by the tenderers.

Evaluation:

The Tenderer who are qualifying above mentioned pre-qualification criteria shall be advised to submit the models/samples of deferent types of chairs at the office of Dy. Chief Engineer (I/C), Kanpur within 10 days from the date of intimation sent on e-mail. The submitted sample of chairs shall be examined by the committee and if the samples are found in order and in conformity with the tender specification, then only the tenderer be pre-qualified for opening of Price Bid. The samples of lowest bidder shall be retained with LIC till supply order executed.

Financial Bid (Price Bid) will be opened only of pre-qualified Tenderers. The date, time & place of opening of Financial Bid shall be intimated to all the qualified Tenderers and the Financial Bid (Envelope -3) shall be opened in presence of qualified tenderers or their authorized representatives, who attend.

Location of site : LIC Divisional Offices at Uttar Pradesh & Uttara Khand
(Agra, Allahabad, Bareilly, Dehradun, Faizabad, Gorakhpur,
Haldwani, Kanpur, Lucknow, Meerut, Varanasi)

Life Insurance Corporation Of India
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PROCEDURE FOR EVALUATION OF TENDER

1. On the due date and time of opening of Tender the Envelope containing the Tender Fee and "EMD" (Envelop-1) shall be opened first in the presence of contractors or accredited representatives who attend.
2. Envelope-2 containing Prequalification Criteria shall be opened of the Tenderers whose Tender Fee and EMD is found in order. In case if EMD & Tender processing fees is found inadequate amount or if the tender is without EMD /Tender Processing fees, the Bid submitted by the tenderer shall be treated as non bonafide tender and their Technical Bid/ Financial Bid shall not be opened.
3. Eligibility related documents of Tenderers who have submitted valid Earnest Money Deposit shall be evaluated and the Pre-qualification shall be decided by LIC of India based on the pre-qualification criteria given in the Detailed Tender Notice and the documents submitted by the tenderers.
4. The List of the tenderers pre-qualified for opening of Price Bid shall be published on LIC's Web site. The EMD of the tenderers who doesnot qualify for opening of Price Bid shall be refunded.
5. The details of opening of FINANCIAL BID (Envelop-3) i.e. date, time and venue shall be intimated to the pre-qualified tenderers through mail.
6. The FINANCIAL BID shall be opened on the scheduled date in the presence of contractors or accredited representatives who attend.
7. The EMD of unsuccessful Tenderer shall be returned within SEVEN DAYS from the date of opening of FINANCIAL BID.
8. LIC reserved the right to procure 20 % of total requirements at lowest quoted rates from the MSME agencies.

There shall be a pre-bid meeting with the prospective tenderers on 02.09.2016 at 11.00 Hrs at the office of Dy. Chief Engineering (I/C), NCZO, and Kanpur. If there is any change in the date or venue of pre-bid meeting the same shall be notified on LIC's web site.

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Contractors are requested to furnish below mentioned particulars for refund/release of the EMD through NEFT / RTGS. This has to be treated as the part of the Tender condition.

Sl.No.	Description	Remarks
1.	Name of the beneficiary (vendor name) as in bank records.	:
2.	Beneficiary's Account Number	:
3.	Account type (Savings Account, Current Account, etc.)	:
4.	Beneficiary's Bank – Branch	:
5.	Bank's MICR code	:
6.	Beneficiary's Bank IFSC Code	:
7.	Beneficiary's contact number	:
8.	Beneficiary's e-mail ID, if any	:
9.	PAN NO.	:
10.	VAT NO. (Under U.P.)	:
11.	SERVICE TAX REGISTRATION NO.	:

- N.B. i) No payment will be made by Cash/Cheque. Payment will be made only through ECS.
ii) All new tenderer as well as existing agencies have to submit the bank details with every tender.

Signature of the Contractor
With date & seal

DY. CHIEF ENGINEER (I/C)

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DY. CHIEF ENGINEER (I/C)

Life Insurance Corporation Of India
North Central Zonal Office, Kanpur.

LETTER TO MANUFACTURER FROM CHIEF ENGINEER

To,

Dear Sir / Sirs,

**SUB: TENDER FOR SUPPLY OF FACTORY MADE MODULAR FURNITURE FOR
VARIOUS DIVISIONAL OFFICE (IN U.P. & U.K.) UNDER NCZO, KANPUR.**

- 1) The tender should be submitted to the **Dy Chief Engineer (I/C), LIC of India, North Central Zonal Office, Engineering Department, Jeevan Vikas Building, 16/275, Civil Lines, Kanpur 208001** by following the procedures as explained in the "INSTRUCTION IN REGARD TO SUBMISSION OF TENDERS"
- 2) **Drawings provided shall form part of the financial bid and the same shall be signed and put along with financial bid. Signed drawings are considered as part of financial bid.**
- 3) The sealed tenders containing the details as explained in "Instruction in regard to submission of tenders" will be received at the office of **Dy Chief Engineer (I/C), LIC of India, North Central Zonal Office, Engineering Department, Jeevan Vikas Building, 16/275, Civil Lines, Kanpur 208001** on or before **15.00 Hours** on **09.09.2016** and Envelope -1 and Envelope-2 of the tender document will be opened on **09.09.2016** at **15.30 hours** in the presence of tenderers or accredited representatives who attend. Tenderer should ensure that their tender is received before the date and time specified as no consideration whatsoever shall be given for postal or any kind of delays. Tenders received late shall be rejected.
- 4) If tender is delivered by hand, tenderer must ensure that the date and time of receipt is endorsed on the tender envelope by the Accounts Officer of the Department approved by the SE / EE (Planning) and thereafter the tender is deposited in the tender box by the tenderer or his representative.
- 5) The Life Insurance Corporation of India does not bind itself to accept the lowest or any tender.

Yours faithfully,

Dy. CHIEF ENGINEER(I/C)

CONTRACTOR

DY. CHIEF ENGINEER (I/C)

Life Insurance Corporation Of India
North Central Zonal Office, Kanpur.

LETTER FROM MANUFACTURER TO CHIEF ENGINEER

Date: _____

To,
The Dy. Chief Engineer
Life Insurance Corporation of India
East Central Zonal Office, KANPUR.

**SUB: TENDER FOR SUPPLY OF FACTORY MADE MODULAR FURNITURE WORK FOR
VARIOUS DIVISIONAL OFFICE (IN U.P. & U.K.) UNDER NCZO, KANPUR.**

Dear Sir,

1. Having examined and understood the Specifications of the materials for its supply at the site of work as well as for labour for all types of work including specialized work, Conditions of Contract and General Instructions relating to tender and Schedule of Quantities relating to the above work of the tender and the drawings and other related terms and conditions, amendments etc. and having visited and examined the site of the proposed works and having acquired the requisite information relating thereto as affecting the tender invited by you on behalf of the Life Insurance Corporation of India, I/We, the undersigned hereby offer to supply the furniture on Percentage rate basis in strict accordance with the Contract Conditions and Specifications for the sum of **Rs** _____ **/(Rupees** _____

_____ **only)** or such other sums as may be ascertained in accordance with the said Conditions.

2. I/We, undertake to complete and deliver the whole of the supply within a period as specified in Appendix to the Conditions of Contract from the date of issue of intimation from you that the tender has been accepted and upon receiving **supply order of the job**. I/We shall be under the obligation to pay the sum as stated in the Appendix to the Conditions of Contract for every day that the works shall remain incomplete, damages as compensation subject to the Conditions of Contract relating to extension of time.

3. I/We, enclose herewith my/our tender along with **Earnest Money Remittance** of **Rs. 70,400.00 (Rupees Seventy Thousand four Hundred only)** fully in the form of **CROSSED DEMAND DRAFT/PAY ORDER PAYABLE at KANPUR**. I/We, hereby agree that the Part of EMD shall be forfeited by the 'Life Insurance Corporation of India' in the event of my/our tender being accepted and I/We fail to execute the Contract when called upon to do so.

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4. In the event of the tender being accepted, I/We, agree to the retention of my/our EMD as a part of Security Deposit and the balance amount of Security Deposit to be recovered from my / our Bills.
5. I/We, note that the Earnest Money Deposit of **Rs. 70,400.00** would be refunded to me/us on expiry of the validity of the tender or earlier at the discretion of Chief Engineer in case my/our tender is not accepted and
6. I/We, agree,
- a) In case my/our tender is withdrawn before expiry of the validity period or before the issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to LIC, in such case 25% of the EMD will be forfeited.
 - b) In case my/our tender is accepted and we fail to undertake the work / execute the supply order, 50 % of the EMD will be forfeited automatically without any notice.

Yours faithfully,

(SIGNATURE OF THE CONTRACTOR)

Name and Seal

NAME OF THE PARTNER OF THE FIRM OR
NAME OF THE PERSON HAVING POWER OF
ATTORNEY TO SIGN THE CONTRACT
(CERTIFIED TRUE COPY OF THE POWER
OF ATTORNEY SHOULD BE ATTACHED)

CONTRACTOR

DY. CHIEF ENGINEER (I/C)

Life Insurance Corporation Of India
North Central Zonal Office, Kanpur.

INSTRUCTIONS IN REGARD TO SUBMISSION OF TENDERS

NOTE: Tenderers should note that non-compliance of the following instructions will render the tender liable for rejection.

1. **Address to which the tender is to be submitted:** The Dy Chief Engineer (I/C), LIC of India, North Central Zonal Office, Engineering Department, Jeevan Vikas Building (1st floor), 16/275 The Mall, Kanpur 208001.

Tenderers are required to submit the tender in the following manner:

PRINTOUT & BINDING OF TENDER DOCUMENTS

The Tenderers are requested to take Printout of all the downloaded Tender Documents, Tender Drawings, Enrolment Form, Integrity Pact etc , arrange the pages serially and the documents should be binded properly. Schedule of Quantities and Tender Drawings shall be binded together as per serial number of pages. (The Printout of Tender document except Schedule of quantities may be done on back to back of pages to minimize the volume of the tender documents)

ENVELOPE NO-1:

Non refundable Enrolment processing Fee of **Rs. 2000.00 (Rupees Two Thousand only)**, payable in the form of Demand Draft/Pay Order in favour of “ **Life Insurance Corporation of India**” payable at **Kanpur.**, **AND,**

The Earnest Money Deposit amounting to Rs. **Rs. 70,400/-** either in the form of DD / Demand Draft / Pay Order in favour of “ **Life Insurance Corporation of India**” payable at Kanpur shall also be put in this envelope.

The Envelope shall be sealed and superscribed as “**ENVELOPE NO-1: EMD & ENROLMENT PROCESSING FEES**” for supply of factory made Modular Furniture for various Divisional Office (in U.P. & U.K.) under NCZO, Kanpur.

ENVELOPE NO-2:

Technical (Pre-qualification) Bid containing duly filled-in **Enrolment Form** with supporting documents, credentials duly attested by authorized person of the firm as detailed in the Enrolment form shall be submitted in a sealed envelope duly superscribed as “**ENVELOPE NO-2: Technical (Pre-qualification)Bid for supply of factory made Modular Furniture for various Divisional Office (in U.P. & U.K.) under NCZO, Kanpur.** The Integrity pact shall be signed and submitted along with Technical Bid.

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ENVELOPE NO-3: FINANCIAL BID

The Financial Bid consists of Tender Document & Tender Drawings. However, the Tenderer should submit of Tender Document including Pre-Priced Schedule of Quantities and tender drawings, duly filled and signed and sealed on all pages in a sealed envelope duly superscribed as **“ENVELOPE NO-3: Price Bid of proposed supply of factory made Modular Furniture for various Divisional Office (in U.P. & U.K.) under NCZO, Kanpur”**.

All these three envelopes shall be sealed in a bigger envelope duly superscribed with the name of the work and last date of submission of the tender. The name & address of the tenderer should be clearly mentioned on all the Envelopes

The submitted Tender Document shall be opened in the following manner:

Envelope – 1 and Envelope-2 of the Bid Document shall be opened first on the last date for submission of tender. The Envelope No-1 : Containing EMD & Enrolment Processing Fee shall be opened first. Subsequently the Envelope No-2 : Containing Pre-qualification document shall be opened of the tenderers who have submitted the required EMD & Enrolment processing fees.

Micro & Samall Enterprises registered with NSIC under Single Point Registration Scheme who are eligible for exemption of tender cost and Earnest Money Deposit and who desire such exemption shall submit application addressed to Dy. Chief Engineer (I/C) LIC of India with copy of registration certificate and the application may be submitted in ENVELOPE No. – 1, meant for submission of EMD and Tender processing fees.

Eligibility related documents of Tenderers who have submitted valid Earnest Money Deposit shall be evaluated and the Pre-qualification shall be decided by LIC of India based on the pre-qualification criteria given in the Detailed Tender Notice and the documents submitted by the tenderers.

Financial Bid (Price Bid) will be opened only of pre-qualified Tenderers. The date & time of opening of Financial Bid shall be intimated to all the qualified Tenderers and the financial bid (Envelope -3) shall be opened in presence of qualified tenderers or their authorized representatives, who attend.

1. The Last date for receipt of tenders: **09.09.2016 up to 15.00 hours.**
2. **Tenderers should ensure that the tender is received before the date and time specified above.**
3. Tenderer should fill in all the relevant blanks and put his signature on the relevant places as indicated below:
 - a. Letter from Manufacturer to Chief Engineer
 - b. Appendix to the “Conditions of Contract”
 - c. Every page of schedule of quantities and general summary.

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4. The tender should be filled as follows:
 - a. The **"Percentage Rate"** column to be legibly filled in ink in both **FIGURES AND WORDS**.
 - b. All corrections to be initialed.
 - c. Each page of the Schedule of Quantities and the **"Summary"** is to be signed by the Manufacturer.
 - d. **Tenderer should note that he is to quote percentage below/above/at par in the last (Summary)" page of Schedule of Quantities only. The percentage rate quoted elsewhere in the tender shall not be considered and the tender shall be rejected summarily.**
5. No alterations or additions are to be made by the tenderer to the text or the Schedule of these tender papers. Any tenderer who proposes any alterations to any of the condition/s laid down or which proposes any other conditions of any description whatsoever is liable to be rejected.
6. The tenderer is required to check the numbers of the pages and should any be found missing or in duplicate, or the figure or writing indistinct, he must inform the Chief Engineer at once and have the same rectified. Should the tenderer be in doubt about the precise meaning of any item or figure, for any reason whatsoever, he must inform Chief Engineer in order that the correct meaning may be decided upon before the date for the submission of the tender. Similarly if there is/are any ambiguities noticed in any of the tender clauses /Item specifications etc given at different places in tender document, the Tenderer should bring all such ambiguities to the notice of Dy Chief Engineer (I/C) before submission of tender for necessary rectification.
7. No liability whatsoever will be admitted nor claim allowed in respect of errors in the submitted tender due to missing / duplicate pages, indistinct writing or any other error in the tender documents which should have been rectified in the manner described above.
8. **EMD:** Earnest Money Deposit of **Rs. 70,400/-** accompanying the tender will be accepted in the form of **"CROSSED DEMAND DRAFT" / Pay Order / Bankers Cheque** of any of the Nationalized Banks / Approved Scheduled Banks drawn in favour of the **"LIFE**

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INSURANCE CORPORATION OF INDIA” payable at KANPUR only, and not in favour of any other Authority or location and Any tender, which is not accompanied by Tender Fee & Earnest Money Deposit, shall be summarily rejected. No interest will be paid for the period during which the earnest money lies in deposit with the Employer.

9. **The tender shall be accompanied by a certified true copy of Power of Attorney in favour of the signatory to the tender documents. If the tender is submitted on behalf of a firm, it must be signed either by all partners or person holding a valid power of attorney from all partners constituting the firm. The person signing the tender on behalf of another partner(s) or on behalf of a firm on Company shall attach with the Tender a proper Power of Attorney duly executed in his favour by such other person(s) or by all the partners in accordance with the Constitution of the Company / Articles of Association, stating that he has the authority to sign on behalf of such other person(s) of the firm or the Company as the case may be, in all matters pertaining to the contract including the Arbitration Clause.**
10. Contractors are warned that Cash, or encashable Cheque, or Insurance Guarantee, or Fixed Deposit receipt in lieu of the aforementioned form of Earnest Money remittance will not be accepted.
11. Tenders containing errors are liable to be considered non-bonafide at the discretion of the Chief Engineer
12. **Tenderer should note that tender should remain open for consideration for a minimum period of THREE MONTHS from the date fixed for the receipt of tenders.**
13. The Life Insurance Corporation of India reserves the right to accept any tender or to accept tenders in part; to reject any or all tenders without assigning reasons thereof.
14. Contractors should fill in “PERCENTAGE RATE” legibly in ink in both FIGURES and WORDS. Amounts mentioned in words shall be prefixed and suffixed by “Rs.” and “only” respectively. Tenders containing the percentage rates only in figures are liable to be

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considered non-bonafide at the discretion of the Chief Engineer and entail forfeiture of Earnest Money Deposit.

15. If on check there are differences between the percentages rate given by the contractor in words and figures or in the amount worked out /amount quoted by him, the following shall be considered.
- a) When there is a difference between the percentage rates in figures and in words, the percentage rates which correspond to the amounts worked out by the contractor, shall be taken as correct.
 - b) When the amount worked out by the contractor does not correspond with the percentage rate written either in figures or in words, then the percent rate quoted by the contractor in words shall be taken as correct.
 - c) When the percentage rate quoted by the contractor in figures and in words tallied but the amount is not worked out correctly, the percentage rate quoted by the contractor shall be taken as correct and not the amount.
 - d) In the event nothing is quoted (at per/above/below) by the contractor, the tender is considered as non-bonafide.
 - e) **The Tenderers are advised to not to quote varying percentage rates for individual items / Trades etc. The percentage rate quoted shall be on overall estimated cost put in the Summary of Schedule of Quantities and the same will be applied to all the tender items.**

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DY. CHIEF ENGINEER (I/C)

Life Insurance Corporation Of India
North Central Zonal Office, Kanpur.

CONDITIONS OF CONTRACT

**Name of Work: Tender for Supply of Factory made Modular Furniture for Various
Divisional Office (In U.P. & U.K.) Under NCZO, Kanpur.**

- 1 Tenders in sealed cover are to be submitted to the Dy Chief Engineer (I/C), Life Insurance Corporation of India, North Central Zonal Office, Engineering Department, Jeevan Vikash Building, The Mall, 16/276, Civil Lines, Kanpur - 208001 on or before 15:00hours on **09.09.2016**
- 2 All quantities in the schedule are provisional. Payment will be made at the accepted rates for the actually quantity supplied and ascertained by actual measurements at site.
- 3 The rates quoted by the Manufacturer shall include all the materials, all lead and lifts, labour, equipment, etc. needed for the job unless otherwise stated.
- 4 The Manufacturer shall be responsible to pay the Sales Tax/Trade Tax/ Commercial Tax on works contract and such other Taxes as Turnover Tax, Sales Tax on materials, Excise Duties, Octroi and all other duties and Taxes levied by the State/Central Government/Local Bodies and rates quoted in the tender shall allow for the same. No reimbursement, whatsoever, shall be made to the Manufacturers on account of any taxes or duties or increase in the taxes/duties by act of any legislation.
- 5 The quoted rates shall be exclusive of Service Tax. The Service Tax applicable if any shall be reimbursed to the manufacturer on production of proof of payment and or paid directly to the Government Authority as per finance Act.
- 6 Deduction of Trade/Commercial/Sales Tax on works contract at source shall be made by LIC of India as per the provisions prevailing from time to time from the Running Account or Final Bills and remitted to the concerned Taxation Authorities/State Government on behalf of the Manufacturer under whose jurisdiction the work is executed. This is applicable only if, the State Government directs the Employer to deduct the works Contract tax at source.

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- 7 The rates quoted shall be inclusive of Packing Charges, Transportation, etc., supplying and delivery at the above said address.
- 8 Modular Furniture shall be manufactured at Manufacturer's own factory. L.I.C. reserves the right to inspect during the period the Furniture pertaining to L.I.C. are being manufactured. The contractor has to facilitate inspection during the manufacturing.
- 9 The Manufacturer may be asked to submit the samples of Furniture for verification/ Inspection/ approval by LIC prior to placing of supply order. The quoted rates shall be include for the same.
- 10 The order for supply of the Furniture shall be place by respective Divisional Office of LIC and the bills shall be also be settled by the respective Divisional Office. The bills shall be settled after verifying that the furniture supplied is as per tender specification.
- 11 The manufacturers to submit the bills/invoices directly to respective Divisional Offices.
- 12 The time limit for supply of furniture shall be 30 days from the date of issue supply order . The penalty shall be impose at the rate of 1% of amount of supply order per week subject to maximum 10 % of amount of supply order.
- 13 In case of any dispute, the decision of Dy Chief Engineer (I/C) shall be final and the same shall be binding on the Manufacturer.
- 14 Rates quoted by the contractor shall be FIRM throughout the currency of the contract (including extension of time granted, if any) and will not be subject to any escalation due to variation in cost of material and labour or due to increase in Taxes and Duties Levied by the Local/Government Authorities.
- 15 LIC reserves the right to split the tender in two or more parts as per their requirement. No claim, whatsoever, shall be entertained on this account.
- 16 Twenty percent of total procurement shall be done through MSME registered agencies at the lowest accepted rates. LIC of India shall decided the items to be procure from MSME agencies including the Divisions which will procure from MSME, so as to achieve the

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threshold limit of 20 percent of total procurement. In case if the lowest agency itself is MSME, then LIC may procure entire quantity from the lowest Agency.

17 SECURITY DEPOSIT

- 17.1 Amount of Security deposit shall be equal to 5 % of amount of Supply Order.
- 17.2 The EMD amount paid by the manufacture shall be retained as part of Security Deposit and balance Security Deposit shall be deducted from Bills.
- 17.3 Security deposit will be refunded to the contractor after the Satisfactory completion of the defects liability period of 12 months, subject to deductions for any appropriations thereof required to be made by the employer as per the conditions of contract.
- 17.4 The Contractor should note that no interest will be allowed on any part of the Security deposit.

18 Defect Liability Period

The furniture supplied shall free of defects. The defects observed if any due to manufacture or due to defective materials during the period of 12 months form the date of supply of furniture, shall be attended by the manufacturer at their own cost. Necessary intimation about the defects shall be intimated to the manufacturer by e-mail/speed post or currier service. The manufacturer shall rectify the defects within reasonable time period. In case if the manufacturer fails to rectify the defects within reasonable time period, the Security Deposit amount shall be forfeited.

19 Testing of Materials

LIC of India may advise the manufacturer to send the Samples of furniture from the supplied lot to approved Testing Laboratory for carrying out the Tests as per relevant IS codes. The manufacturer shall arrange for depositing the samples at the approved laboratory and pay the necessary testing charges. The manufacturers quoted rates shall include for the same.

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APPENDIX TO THE CONDITIONS OF CONTRACT

**Name of Work: Tender for Supply of Factory made Modular Furniture work for
Various Divisional Office (In U.P. & U.K.) Under NCZO, Kanpur.**

1. Date of commencement : Within 7 days from the date of the issue of order.
2. Duration of Supply of Furniture : 60 days from the date of Supply Order issued by respective Divisional Offices.
3. Total Security Deposit : 5% of the amount of Supply Order
4. Defect Liability Period : 12 (Twelve) months after the delivery of furniture at respective Divisional Office.
5. Liquidated damages : 1% of the amount of Supply Order per week or part there of subject to maximum of 10% of the amount of Supply Order
6. Minimum value of works for interim payment. : As per supply & receipt of bill.
7. Period of final certificate : 30 Days
8. The tendered rates : The rates quoted shall be inclusive of all taxes & transportation & loading/unloading charges at all points and any other taxes / duty levied by the State/ Central Government from time to time.

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Technical Specifications for factory made modular Furniture

1. GENERAL:

The hardware shall be of approved manufacturer or supplier well made and equal to in every respect to the samples deposited with LIC Of India.

Screws shall match the finish of the article to be fixed and to be round or flat headed or counter sunk as required.

The contractor should cover up and protect all surfaces with suitable protective material, renew as necessary and subsequently clean off and clear away on completion.

Aluminium, CRC steel and stainless steel shall be of approved manufacture and suitable for its particular application. Generally the surface of Aluminium shall have an anodized finish and both shall comply with samples approved by the LIC of India. The surface of A11, MS/CRCA components shall undergo 7 stage pre- treatments.

All Steel, brass, bronze, Aluminium and stainless steel articles shall be subjected to a test for strength, if so required by the LIC of India.

The modular furniture shall be manufactured as per manufacturing process as per ISO Standards for repeatability.

2 The Work Station Components shall be of following Specifications.

- Low height Partition Panels:
Height: 1200 Mm approximately.
Thickness: 65mm minimum(Overall)
Finish: Part Laminate and part fabric finish.
- Shall be tile partition system with provision for height enhancement.
- There shall be provision in the partition to allow for passage of wire throughout the length and height of the partitions and switches /sockets could be incorporated at any location within the panel. This is to allow separation of data and power cables by a minimum specified distance of 300 mm.
- Shall have 100% wire management through framework.

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2.1 FRAME WORK:

- The framework shall be made from 16 gauge thick roll- framed MS sections for core frame & for intermediate members. The core frame consist of a welded rectangular frame made of vertical roll- framed sections (max spacing 150mm) welded to a horizontal sections to form a rigid structure with a hinged raceway at the base & below worktop level. The intermediate horizontal members shall fit into slots on the vertical members of the frame to accommodate the tiles of different sizes. The members shall have slots at regular interval. The slots should serve the double purpose of horizontal modularity as well as allowances for passing the cables throughout the height of partition. These slots shall be provided with plastic rings for a softer edge where wires are being passed.
- Pre-treatment: All MS and CRC components shall undergo 7 stage pre treatments.
- Powder Coating: Shall have Electrostatic powder painting with epoxy polyester powder having minimum thickness of 50 microns. Powder painted surface shall be free of blisters and should be tested for impact resistance, Hardness against scratch as per relevant IS standards.
- In Case of Aluminum framework, it shall be of minimum 2mm thick (14guage), duly powder coated as mentioned above.
- Stability: Stability of the partition shall be independent worktops, etc. cantilevered to it. A stable configuration shall be confirmed with layout. The partition configurations are to be free standing and not require any indentation to be done in the floor, walls or ceiling. The extruded frame should be sufficiently rigid such that worktops and other accessories can be cantilevered at any desired point without affecting the overall stability.
- The partition panes shall have levellers in the bottom with a allowance for adjustment of up to +/- 25mm.

2.2 End Trims / Top Cap/ Exposed Corners:

- End trims/ Top Cap/ Exposed Corners shall be of extruded sections of Aluminum (2.0 mm thick) with epoxy powder coating finish of thickness not less than 50 microns. These shall be accurately fixed by means of hidden connections.

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Intermediate Raceways / Bottom facias for Electrical Wiring & Wire Management:

- All partition panels shall be provided with hinge type bottom raceway (100 mm high) & intermediate raceway below work top level. The bottom raceway accessible from both side & intermediate raceway shall be accessible from inner side only. The cover plate shall be of 1mm th MS sheet duly powder coated of thickness not less than 50 microns. Necessary slots shall be provided on the facia / cover plate as per the sample provided for fixing switches. Provision shall be made for fixing the sockets on the inside of the frame with plastic snap off strips on the hinged raceways to allow wires to pass through. The ends of raceways shall be slotted for incoming & outgoing. Wires.

2.3 Facia Tiles:

- a) Pre- laminated Tiles
 - The laminated tiles shall be of 12mm th Pre-laminated particle board (interior grade) of approved shade, fitted with clips on rear side. The pre-laminated particle board shall be OSL of interior grade bonded with BWR grade phenol formaldehyde synthetic resin, confirming to IS:12823. The edges of the tiles shall be lipped with PVC edge lipping. All tiles should be gasketed to their frames to minimize sound and dust transmission.
- b) Tackable tiles / Pinup board.
 - The tackable, tile shall be made up of 0.6mm th GI sheet with an inlay of 6mm th cross link foam having density of 50-60 Kg/m³. Fabric shall be with fire retardant coating and scotch guard for strain resistance, glued to the GI sheet.
- c) Fabric finish panel/ Non tackable Tiles:
 - The tackable tiles shall be made up of 0.6mm th GI sheet with an inlay of 8mm th poly urethane foam having density of 20 Kg/m³. Fabric shall be with fire retardant coating and scotch guard for strain resistance, glued to the GI sheet.

2.4 Work Top

- Work top shall be of 25mm thick plain particle board interior grade confirming to IS: The front edge with PVC flat lipping. Bottom shall have baker lamination of 0.6mm thickness.
- Non Working edges of the work surface shall be provided with machine pressed 2mm thick PVC lipping.

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- Work tops shall be mounted onto the partition panels for workstations by means of cantilever brackets made from minimum 18 gauge CRCA steel duly powder coated or by powder coated MS brackets or by any other means as per manufacturer's specifications. The worktops shall be sufficiently supported / reinforced to take weights of computers, printers, person etc...
- Work surfaces shall be provided with circular cut outs as per the requirement. These cut outs shall be provided with ABS covers.
- Vertical supports shall be gable end finished same as tops in post formed laminations particle board.

2.5 Key board pullout tray:

- Key board shall be made from 1.2 mm thick CRCA steel duly powder coated with in built LHS/RHS mouse pad as per approved sample. The dimensions shall be as per specifications/ drawing. The tray shall have facia of laminated particle board. The key board tray shall have locking as well as tilting arrangement.
- It shall be mounted on MS powder coated telescopic channels for noiseless and smooth sliding.

2.6 Pedestal Drawer Unit:

- The carcass shall be made from 0.8 mm thick Galvanized MS sheet & drawers shall be made from 0.6 mm thick Galvanized MS sheet duly powder coated. The drawer unit shall have two drawers at top & one filing drawer.
- Pre treatment: All MS components shall undergo 7 stage pre- treatment & powder coating.
- Drawers shall be mounted on GI telescopic channels for noiseless and smooth sliding.
- Shall be provided with anti tilt mechanism with the help of counter weight to avoid the unit from tilting when drawers are in use.
- Shall be provided with master key/ lock with minimum 2 set of keys.
- Shall be stationary and necessary rubber bushing at bottom/ glide screws with height adjustment upto +/- 10 mm.
- On completion of the project, the contractors shall have to hand over all the keys with individual key chain bearing respective key number and work stations number.

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2.7 CPU shelf:

- Movable type MS powder coated adjustable CPU trolley of size as specified in drawing for placing any size of CPU unit, made out of 16 SWG powder coated MS sheet with 4 nos lockable type castors etc... complete.

2.8 Power Strips:

- Cut outs shall be provided for electrical sockets above/below table tops as per drawings.

2.9 connectors:

- Aluminium / CRCA steel/ MS connectors shall be supplied along with the frame.

FREESTANDING TABLES:

- The various components of freestanding table shall be connected with concealed type knockout fittings suitable for particleboards.

3.1 TOP:

- Tops shall be of 25mm thick plain particle board interior grade confirming to IS: in one Piece with Front Edge with PVC flat lipping including MS Powder Coated Brackets to Fix With Gable Ends. Bottom shall have a baker lamination of 0.6mm thickness. Non working edges of the work surface shall be provided with machine pressed 2 mm thick PVC lipping.

3.2 Gable End:

- Shall be made out of 25mm thick plain particle board interior grade confirming to IS. All edges shall have 2mm th PVC lipping, with leveling bolts. The gable end shall have in the bottom with a allowance for adjustment of upto +/- 25 mm.

3.3 Modesty Panel:

- Modesty panel/Apron shall be made out of 25mm thick particle board in one piece interior grade confirming to IS :. The Particle board shall be laminated with laminate of 1 mm thickness of approved shade. The edges shall have 2mm thick Hot Pressed PVC lipping of Matching Colour.

4 Side Board/ Credenza.

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- The various components of side credenza shall be connected with concealed type knockout fittings.

4.1 Top:

- Tops shall be of 25 mm thick plain particle board in One Piece Interior grade confirming to IS. The front edges of work surfaces shall be with PVC flat lipping including MS Powder Coated Brackets to fix with Gable Ends. Bottom shall have a baker lamination of 0.6mm thickness. Other edges of the work surface shall be provided with machine pressed 2 mm thick PVC lipping.

4.2 Carcass:

- The carcass & one shelf at middle shall be of 18 mm th. Pre laminated particle board(OSL) interior grade. The edges shall be finished with 2mm th PVC lipping.

4.3 Shutter:

- The shutters shall be made up of 18 mm thick prelaminated particle board (OSL) interior grade with sliding channel with double ball bearing for smooth operation. The edges shall be finished with 2 mm thick PVC lipping.

4.4 Locks/ Hardware:

- The unit shall be provided with 7 lever central lock, one tower bolt & Two handles of approved make & type.

5 Notes;

- Wherever laminate, fabric, powder coated metal sections are mounted it shall be of approved shade and make.
- The physical parameters and the functional requirements are indicated in the drawings.
- In each wing there are different combinations of partition to any desired configuration such as straight T,L,U,C,+ etc. The tender is instructed to carefully go through the layouts and provide the same.
- Minor layout modifications if required should be allowed at no additional cost, after placement of order.

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- The contractor shall furnish shop drawings for the entire scope including sample to be used for various material within seven days of the receipt of instruction.
- Dimensional accuracy and discrepancy in the fit out of the work station shall be highlighted immediately.
- The contractor shall make necessary arrangement and erect Mock-up Configuration for at least two alternatives at site at his own cost. Same shall be dismantled on receiving of instruction.
- Necessary As built drawing shall be furnished indicating workstation with its designated number.
- Necessary list shall be furnished in a tabular form indicating workstation numbers with respective key Nos.
- All the workstations should have provision for fixing master switch and one socket for telephone line on top of table for control of switches provided below table top.
- All Furniture including pedestal drawer units shall display the "LOGO"/MONOGRAM of the manufacturer.
- All post formed laminate wherever mentioned in the tender shall be of 0.8 mm thickness.
- All Particle boards/pre laminated particle boards wherever mentioned in the tender shall be of INTERIOR GRADE of approved make.

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LIST OF PRINCIPLE MAKES/BRANDS OF VARIOUS MATERIALS

Material	Makes/ Brands.
Particle Board / Pre Laminated Particle Board	NOvopan, Greenlam, Kitlam, Archid Lam, Swastik or equivalent approved make by Chief Engineer.
Laminate	Merino, Green lam, formica/Sunmica, Century, Durian, Sundek, Decolam, Anchor.
Glass	Modi float glass, Indo Asahi Glass Ltd, Triveni Sheet Glass works, Tata or other equivalent approved make.
Soft board	Jolley Board or other equivalent approved make.
Wood Adhesives.	Fevicol-SH, Araldite, Ciba Giegy, Mowool HV of Mafatlal. or equivalent approved make.
Locks	Godrej, Golden, Efficient Gadgets, Mark, Sheet, Vision, Dorma
Aluminium Extruded Sections	Hindal, Jindal, Indal and Hindalco.

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PREAMBLES TO SCHEDULE OF QUANTITY

Contractor should note that their rates should be inclusive of followings :

- (1) All Furniture including pedestal drawer units shall display the "LOGO" / MONOGRAM of the manufacturer.
- (2) All post formed laminate wherever mentioned in the tender shall be of 0.8 mm thickness.
- (3) All particle boards/ pre laminated particle boards wherever mentioned in the tender shall be of INTERIOR GRADE of approved make.

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SCHEDULE OF QUANTITIES

Name of Work: Tender for Supply of Factory made Modular Furniture work for Various Divisional Office (In U.P. & U.K.) Under NCZO, Kanpur.

S.N.	Description	Qty	Unit	Rates (Rs)	Amount (Rs)
1	RC/Asstt./HGA Table Providing /Placing in position free standing table of size: 1200x600x750mm & with following specification(Refer drgno.1 enclosed with tender) (Agra - 3, Allahabad - 0, Bareilly - 0, Dehradun -1, Faizabad - 63, Gorakhpur - 7, Haldwani - 18, Kanpur - 0, Lucknow - 9, Meerut - 0, Varanasi - 3)	104	each	5074	5,27,696.00
	Table Top : Made out of 25 mm thick plain particle board of interior grade in one piece with front/ back edge finished in half round shape & other edges finished with machine pressed 2 mm thick PVC lipping. Exposed surface of table top should be finished with 0.6 mm thick post form lamination of approved make & shade& underside of table top should be finished with 0.6 mm thick white balancing lamination of approved make . One cable manager with ABS cover is to be provided as shown in the drawing.				
	Gable Ends : Made out of 25mm thick plain particle board. Exposed surfaces finished with 0.6 mm thick post form Lamination of approved make and shade. Internal surface finished with 0.6mm thick white balancing lamination of approved make & shade. The bottom of the gable end are to be provided with PVC/rubber				
					5,27,696.00

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	Description	Qty	Unit	Rate (Rs)	Amount (Rs)
				B/F	5,27,696.00
	gasket so the scratch will be avoided. The front vertical edges shall be profiled in half round shape & other edges shall have 2 mm thick machine pressed PVC lipping. The gable ends shall be with a allowance for adjustment in height upto +/- 25 mm				
	Modesty Panel : Modesty panel shall be made out of 18 mm thick Pre laminated particle board (interior grade& both side laminated) of approved shade & make . The edges shall have 2mm thick PVC lipping if required.				
	Key Board Tray: Made out of 1 mm thick CRCA steel sheet duly powder coated in approved clour & with provision for Mouse Tray. The key board tray shall be provided with telescopic slides& Size shall be 500x210x75 mm.				
2	Development Officers Table : Do as above in item no 1 but table size 1200 x 675 x 750 mm & without key board tray, refer drawing no 2 (Agra - 5, Allahabad - 0, Bareilly - 0, Dehradun -0, Faizabad - 44, Gorakhpur-13, Haldwani - 00, Kanpur - 59, Lucknow - 00, Meerut - 1, Varanasi - 0)	122	each	4826	5,88,772.00
3	AO/ AAOs Table: Do as in Item no.1 but size 1500X 750x750 & with drawer pedestal. Refer drawing no.3. enclosed with tender.	106	each	11972	12,69,032.00
					23,85,500.00

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S.N.	Description	Qty	Unit	Rates (Rs.)	Amount (Rs.)
				B/F	23,85,500.00
	(Agra - 18, Allahabad - 0, Bareilly - 2, Dehradun -5, Faizabad - 42, Gorakhpur-19, Haldwani - 2, Kanpur - 13, Lucknow - 2, Meerut - 1, Varanasi - 2)				
	The drawer pedestal shall be made out of 18 mm thick Pre laminated particle board (Interior Grade & both side laminated) of approved shade & make in size of 450X515x725mm having 2 nos of drawer of equal size at top & 1 nos filing unit at bottom , all as per drawing. The inner of drawers & filing unit shall be of CRCA steel sheet 0.8mm thick duly powder coated & having proper locking arrangement, telescopic sliders& aluminium powder coated handles of approved make. All exposed edges shall be sealed with PVC edge banding tape of matching shade . Drawers & filing shall also be provided with aluminium powder coated handles of approved make & shade.				
4	BM/ ADM's Tables: Do as in I.N.1 but table size 1800x900x750 but with table top of 36 mm thickness & Drawer Pedestal of size 450x515x725 mm. All as per drawing no. 4. enclosed with tender. (Agra - 0, Allahabad - 0, Bareilly - 2, Dehradun - 0, Faizabad - 11, Gorakhpur -1, Haldwani - 0, Kanpur - 0, Lucknow - 2, Meerut - 1, Varanasi - 5)	22	each	15244	3,35,368.00
	The drawer pedestal shall be made out of 18 mm thick Pre laminated particle				
					27,20,868.00

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	Description	Qty	Unit	Rate (Rs.)	Amount (Rs.)
				B/F	27,20,868.00
	board (Interior Grade & both side laminated) of approved shade & make in size of 450X515x725mm having 2 nos of drawer of equal size at top & 1 nos filing unit at bottom , all as per drawing. The inner of drawers & filing unit shall be of CRCA steel sheet 0.8mm thick duly powder coated & having proper locking arrangement & telescopic sliders . All exposed edges shall be sealed with PVC edge banding tape.				
5	Side Unit cum Printer Table: Top of side unit shall be made out of 25 mm thick particle board of interior grade finished with post form lamination of 0.6mm thick on exposed surface & balancing lamination of 0.6 mm thick on inner surface. The front edge of top should be profiled in half round shape to match with the tables. The top shall have a slit of size 400X32mm for printers stationary. Size of unit shall be as per following				
	i) For Officers - 900x450x722 mm. (Agra – 23, Allahabad – 0, Bareilly – 2, Dehradun -5, Faizabad - 86, Gorakhpur-32, Haldwani - 2, Kanpur - 72, Lucknow - 2, Meerut - 2, Varanasi - 2)	228	each	4722	10,76,616.00
	ii) For Staffs - 900x450x750 mm. (Agra – 3, Allahabad – 0, Bareilly – 0, Dehradun -1, Faizabad - 63, Gorakhpur - 7, Haldwani - 18, Kanpur - 0, Lucknow - 9, Meerut - 0, Varanasi - 3)	104	each	4750	4,94,000.00
					42,91,484.00

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S.N.	Description	Qty	Unit	Rate (Rs.)	Amount (Rs.)
				B/F	42,91,484.00
	The sides, facia , shutters, skirting, bottom & shelves of side unit shall be made out of 18mm pre laminated particle board BSL of approved make& shade . The back of side unit shall be of 12 mm thick pre laminated particle board (BSL)				
	One side of unit shall have one drawer at top & shutter below. The other side of unit is provided with one shelf & shutter . The shutter shall be provided with spring loaded auto closing hinges . Drawer & shutter shall be provided with proper locking arrangement with two sets of keys & powder coated aluminium handles of approved make. The facia of drawer shall be of 18 mm pre laminated particle board(interior grade & both side lamination)& inner of drawer shall be of 0.8mm thick CRCA powder coated steel sheet . Drawer shall also be fixed with telescopic sliding accessories for smooth operation.				
	All edges of board shall be sealed with 2 mm thick machine pressed PVC lipping of matching shade etc. all complete as per drawing no.1.				
6	Side unit Cum printer Table BM/ADM/ DM Size (1200x450x750mm) Do as in I.N.-5 but top of side unit shall be of 36 mm Plain particle board of exterior grade finished with post form lamination of 0.6 mm thick on exposed surface & 0.6 mm thick balancing lamination on inner surface. Front edge of top shall be in half round shape & slit shall be provided as in I.N.-5. (refer drawing no.4)	22	each	5124	1,12,728.00
					44,04,212.00

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S.N.	Description	Qty	Unit	Rates (Rs)	Amount (Rs)
				B/F	44,04,212.00
	(Agra - 0, Allahabad - 0, Bareilly - 2, Dehradun - 0, Faizabad - 11, Gorakhpur -1, Haldwani - 0, Kanpur - 0, Lucknow - 2, Meerut - 1, Varanasi - 5)				
7	S/F 3 seater sofa consisting the following (Haldwani - 21)	21	set	13500	2,83,500.00
	a) Fully upholstered / cushioned sofa in configuration of seats as per drawings or as directed of seat of size 560 X 560 mm each height 350 mm back 450 mm, arms 150 mm wide.				
	b) Made out of good quality seasoned Indian Teak wood duly anti-termite treated.				
	c) Seat of good quality flat steel spring used in seat frame duly covered with coir, jute cloth and then markeen and fixed with 100mm ISI mark pinhole rubber cushion of density 32kg/m3.				
	d) Back & Arm rest of good quality flat steel spring covered with coir jute cloth & then markeen fixed with 50 mm thick ISI mark pin hole rubber high density 'U' foam for giving shape in back and arm rest.				
	e) Lining - Good approved quality fabric / Rexine lining in approved shade in the range of Rs. 250/- per mtr. etc. all as per drawing as directed at site.				
					46,87,712.00

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SUMMARY

Tender for Supply of Factory made Modular Furniture work for Various Divisional Office (In U.P. & U.K.) Under NCZO, Kanpur.

Sr.No	Discription	Amount in Rs.
1	Supply of Factory made Modular Furniture work for Various Divisional Office (In U.P. & U.K.) Under NCZO, Kanpur.	Rs. 46,87,712.00

Note:1.The Contractor are to quote their percentage rate(above/below/at par) on LIC's schedule amount stated above.

2. The Contractors percentage rate will apply to all the Items of the schedule of quantities.
3. The contractors are not to quote percentage variation for individual items.
4. The contractors are to quote their percentage rate both in figure and in words.

I/We herewith quote the percentage _____ % (in words : _____ percent) above* / Below* / At Par* the LIC's schedule of rates (Strike out whichever is not applicable).

Total Quoted Amount : Rs.

(Amount in words : Rsonly)

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