



DIVISIONAL OFFICE: CHANDIGARH

**NOTICE OF TENDER FOR SUPPLY OF CONTINUOUS COMPUTER STATIONERY AND PRE-PRINTED
COMPUTER STATIONERY**

r	Activity	Details
01	Tender Reference & Date	OS/Tender No.3/Computer stationery/2017-18 dated
02	EMD	Rs.60000/-(Sixty Thousand Only), Refundable, Non Interest bearing. Payable by way of Demand Draft drawn on any scheduled bank payable at Chandigarh on or before
03	Tender Fee	Rs.250/-(Two Hundred and Fifty Only) Non Refundable. Payable by way of cash at cash counter of Divisional office, Chandigarh /Demand Draft drawn on any scheduled bank payable at Chandigarh.
04	Address for Submission of Bid	Chairman Stores Committee, LIC of India, Divisional Office, 1 st Floor, Jeevan Prakash, Sector 17-B, Chandigarh.160017
05	Submission of Bid: Date & Time	On or before-----
06	Technical Bid: Opening date & venue	Sealed covers having Technical Bid will be opened by the tender Opening Committee on---- in the presence of bidders or their representatives who wish to attend at their own cost. Venue address as mentioned at Sr.no 04
07	Financial Bid	Financial bid will be opened on a later date which will be intimated separately to technically qualified bidders only.
08	Contact Details	Manager (OS), LIC of India, Divisional Office, Jeevan Prakash, 1 st Floor, Sector 17- B ,Chandigarh. Telephone number:01722704125 and 0172-2701621. Email: os.chandigarh@licindia.com
09	Official website(URL)	http://www.licindia.in/tender_notice

The tender document can be downloaded from our web site http://www.licindia.in/tender_notice

In case of any change in the schedule or any corrigendum to the tender, the same will be displayed on our website. No separate advertisement in newspaper will be issued for the same.

Sr. Divisional Manager



Details of Existing Clients:

Separate page must be submitted for each client.

Name of the company	
Address of the company	
Name of the contact person	
Designation	
Landline number with STD Code	
Mobile Number of the contact person	
Email-id	

Details of services) provided in last 2 years to the above mentioned company. Enclose photocopies of work order etc.

Place_____

Dated_____

Designation_____

(With seal of the firm/company)



CONSTITUENTS /CUSTOMER /VENDOR DETAILS

Name	
Address(as per registration with GST)	
City	
Postal Code	
Region/State(complete state name)	
PAN Number	
GST ARN No.	
GSTIN Provisional ID No.	
Type of Business (As per registration with GST)	
Contact Person	
Phone Number	
Mobile Number	
Email-id	
Service Accounting Code/HSN Code	

PLEASE ENCLOSE SELF ATTESTED COPIES OF ALL REGISTRATIONS/PAN NO/ANY OTHER RELEVANT DOCUMENT

SIGNATURE OF VENDOR / SUPPLIER WITH DATE AND STAMP

