



LIFE INSURANCE CORPORATION OF INDIA, OS DEPARTMENT,
DIVISIONAL OFFICE, WEST END, G.T. ROAD, ASANSOL

PRICE BID OF TENDER NO. 1736

Date: 23-07-2020

NAME OF THE WORK : TENDER NOTICE FOR ARC & PROCUREMENT OF CONTINUOUS COMPUTER STATIONERY, PRE PRINTED FORMS, COMPUTER CONSUMABLES
STATIONERY & COMPUTER CONSUMABLES

Name of the Firm/Bidders				
Sl. No	Type of Continuous Stationery, Printing specification & size	Approximate Quantity (± 25%)	Rate per unit. (Inclusive of all charges but excluding GST)	Cost of Total Unit= Price of 1 Unit X No. of Units including all charges (excluding GST)
1	Blank paper with Logo & Emblem: Size 9"X12"X1 of 70 GSM. A water mark of New LIC emblem will have to be printed at the middle of each paper sheet. Paper make Century/Ballarpur/TNPL/West Coast.	2000000 piece (Unit – 100000 pc)		-
2	Blank paper with Logo & Emblem: Size 9"X12"X2 of 60 GSM. A water mark of New LIC emblem will have to be printed at the middle of each paper sheet. Paper make Century/Ballarpur/TNPL/West Coast.	1000000 piece (Unit – 100000 pc)		-
3	Renewal premium Receipt Size 6"x10"xl part in 80 GSM Maplitho Paper with both sides printing. Machine numbering, perforations as per specification. (Company's initial, quantity, order date should be mentioned by L1 vendor) Running number block shall be mentioned in order L-000001 TO L-2500000. Paper make Century/Ballarpur/TNPL/West Coast.	2500000 piece (Unit 100000 pc)		-
4	Blank paper with Logo & Emblem: Size 15"X12"X1 of 70 GSM. A water mark of New LIC emblem will have to be printed at the middle of each paper sheet. Paper make Century/Ballarpur/TNPL/West Coast.	1000000 piece (Unit 100000 pc)		-
5	Blank paper with Logo & Emblem: Size 15"X12"X2 of 60 GSM. A water mark of New LIC emblem will have to be printed at the middle of each paper sheet. Paper make Century/Ballarpur/TNPL/West Coast.	300000 piece (Unit 100000 pc)		-
6	Policy Bond for Plan No.914 (New Endowment Plan), Size & specification as mentioned in Annexure F	75000 piece (Unit 1000 pc)		-
7	Policy Bond for Plan No.915 (New Jeevan Ananad), size & specification as mentioned in Annexure F	10000 piece (Unit 1000 pc)		-
8	Policy Bond for Plan No.916 (New Bima Bachat), size & specification as mentioned in Annexure F	2000 piece (Unit 1000 pc)		-
9	Policy Bond for Plan No.917 (Single Premium Endowment), size & specification as mentioned in Annexure F	15000 piece (Unit 1000 pc)		-
10	Policy Bond for Plan No.920 (Money Back 20 Years), size & specification as mentioned in Annexure F	10000 piece (Unit 1000 pc)		-
11	Policy Bond for Plan No.921 (New Money Back 25 Years), size & specification as mentioned in annexure F	5000 piece (Unit 1000 pc)		-
12	Policy Bond for Plan No.932 (New Children Money Back), size & specification as mentioned in Annexure F	5000 piece (Unit 1000 pc)		-
13	Policy Bond for Plan No.933 (Jeevan Lakshya), size & specification as mentioned in Annexure F	12000 piece (Unit 1000 pc)		-
14	Policy Bond for Plan No.934 (Jeevan Tarun), size & specification as mentioned in Annexure F	6000 piece (Unit 1000 pc)		-
15	Policy Bond for Plan No.935 (New Endowment Plus), size & specification as mentioned in Annexure F	100 piece (Unit 10 pc)		-
16	Policy Bond for Plan No.936 (Jeevan Labh), size & specification as mentioned in Annexure F	60000 Piece (Unit 1000 pc)		-
17	Policy Bond for Plan No.939 (Bhagya Lakshmi), size & specification as mentioned in Annexure F	300 piece (Unit 10 pc)		-
18	Policy Bond for Plan No.940 (New Jeevan Mangal), size & specification as mentioned in Annexure F	500 piece (Unit 10 pc)		-
19	Policy Bond for Plan No.943 (Aadhar Stambh), size & specification as mentioned in Annexure F	40000 piece (Unit 1000 pc)		-
20	Policy Bond for Plan No.944 (Aadhar Shila), size & specification as mentioned in Annexure F	40000 piece (Unit 1000 pc)		-
21	Policy Bond for Plan No.945 (Jeevan Umang), size & specification as mentioned in Annexure F	8000 piece (Unit 1000 pc)		-
22	Policy Bond for Plan No.947 (Jeevan Shiromoni), size & specification as mentioned in Annexure F	100 piece (Unit 10 pc)		-
23	Policy Bond for Plan No.948 (Bima Shree), size & specification as mentioned in Annexure F	200 piece (Unit 10 pc)		-
24	Policy Bond for Plan No.951 (Micro Bachat), size & specification as mentioned in Annexure F	4000 piece (Unit 1000 pc)		-
25	Policy Bond for Plan No.904 (Modified Jeevan Arogya), size & specification as mentioned in Annexure F	500 piece (Unit 10 pc)		-
26	Policy Bond for Plan No.905 (Cancer Cover Policy), size & specification as mentioned in Annexure F	3000 piece (Unit 1000 pc)		-

27	Policy Bond for Plan No.849 (Nivesh Plus), size & specification as mentioned in Annexure F	500 piece (Unit 10 pc)		-
28	Policy Bond for Plan No.850 (Jeevan Shanti), size & specification as mentioned in Annexure F	6000 piece (Unit 1000 pc)		-
29	Policy Bond for Plan No.852 (LIC's SIIP), size & specification as mentioned in Annexure F	500 piece (Unit 10 pc)		-
30	Policy Bond for Plan No.855 (Jeevan Amar), size & specification as mentioned in Annexure F	500 piece (Unit 10 pc)		-
31	Policy Bond for Plan No. 856 (Pradhan Mantri Vaya Vandana Yojna- Modified 2020) , size & specification as mentioned in Annexure F.	5000 piece (Unit 1000 pc)		
32	Policy Bond for Plan No. 905 (Cancer cover), size & specification as mentioned in Annexure F	3000 piece (Unit 1000 pc)		
33	Policy Bond for Plan No. 904 (Jeevan Arogya), size & specification as mentioned in Annexure F	500 piece (Unit 10 pc)		
34	DMP Printer Ribbon (With Ink Bank) MSP-355 (Make- TVSE)	TVSE 2000 piece (Unit-1 pc)		-
35	HP Cartridge-905 XL(Black)(Make- HP)	HP 15 piece (Unit-1 pc)		-
36	HP Office Jet PRO-8026 (Black) HP-915 XL ink cartridge	HP 15 piece (Unit-1 pc)		-
37	Line Printer Ribbon- 6800/6600(Make - Tally Genicom)	Tally Genicom 50 piece (Unit- 1pc)		-
38	Line Printer Printronix- P 7-C1000N (Make - Wipro)	WIPPRO 80 piece (Unit- 1 pc)		-
39	Tonner Cartridges-MLT-D1043S (black)/1866 (Make- Samsung)	SAMSUNG 120 piece (Unit-1 pc)		-
40	EPSON LQ 1150 Printer head	EPSON 25 piece (Unit-1 pc)		-
41	Printer Ribbon Printronix (7000/7500)(Make- Wipro)	WIPRO 45 piece (Unit -1 pc)		-
42	Toner Cartridge-SP 210 LE (Make RICOH)	RICOH 15 piece (Unit- 1pc)		-
43	MSP – 355-Printer head screw tight(PHT-15) (Make - TVSE) With associate part of New assemble.	TVSE 20 piece (Unit – 1pc)		-
44	EPSON RIBBON . LQ-1310/1150 (Make- Epson)(Make - Epson)	EPSON 1500 piece (Unit – 1pc)		
45	Liquid Ink bottle work force M-100-(Black)(Make- Epson)	EPSON 20 piece (Unit-1 pc)		-
46	Form No. 300(Revised 2019)- Proposal Form No. 300 - Proposal for insurance on own life.Consisting of 9 leaves back to back printing(For more clarity of understanding- if printed in single side in single page then printing requires to be done in 18 pages). Size 8.26 x 11.69 inches. Hindi, English bilingual printing.To be printed in font "Times New Roman- Size No. 7". Pages have to be pasted, stapling of pages is not acceptable. Paper to be used 58 GSM J.K./Century/TNPL/Ballarpur/West coast paper. To be printed as per CC specimen.	300000 piece (unit 100000 pc)		-
47	Form No. 340(Revised 2019)- Proposal Form No. 340 - Proposal for insurance on the life of another person. Consisting of 7 leaves back to back printing(For more clarity of understanding- if printed in single side in single page then printing requires to be done in 13 pages). Size 8.26 x 11.69 inches. Hindi, English bilingual printing.To be printed in font "Times New Roman- Size No. 7". Pages have to be pasted, stapling of pages is not acceptable. Paper to be used 58 GSM J.K./Century/TNPL/Ballarpur/West coast paper. To be printed as per CC specimen.	50000 Piece (Unit 1000 pcs)		-
48	Form No. 360(Revised 2019)- Proposal Form No. 360 - Proposal for insurance on the life of another person. Consisting of 8 leaves back to back printing(For more clarity of understanding- if printed in single side in single page then printing requires to be done in 15 pages). Size 8.26 x 11.69 inches. Hindi, English bilingual printing.To be printed in font "Times New Roman- Size No. 7". Pages have to be pasted, stapling of pages is not acceptable. Paper to be used 58 GSM J.K./Century/TNPL/Ballarpur/West coast paper. To be printed as per CC specimen.	50000 piece (Unit 1000 pcs)		-
49	Form for Suitability analysis (Annexure - I) English version. To be printed in only English language. Consisting of 3 leaves back to back printing (for more clarity of understanding - if printed in single side in single page then printing requires to be done in 5 pages). Size 8.26 x 11.69 inches. Pages have to be pasted, stapling of pages is not acceptable. Paper to be used 58 GSM J.K./Century/TNPL/Ballarpur/West coast paper. To be printed as per CC specimen.	300000 piece (Unit 100000 pcs)		-

50	Agent's Confidential Report/Moral Hazard Report. Consisting of 2 leaves back to back printing.(For more clarity of understanding - if printed in single side in single page then printing requires to be done in 3 pages). Size 8.50 x 11.00 inches. Hindi,English bilingual printing. To be printed in font "Times New Roman- Size No. 7". Paper to be used 58 GSM J.K./Century/TNPL/Ballarpur/West coast paper. To be printed as per CC specimen.	300000 piece (Unit 100000 pcs)		
51	Covid 19 Questionnaire (Revised version- IV)- Size 229 mm x 285 mm single page back to back printing (black & white printing) in 54 GSM J.K./Century/TNPL/Ballarpur/West Coast paper. One pad consists of 100 pages. Binding of pads should be of good quality (1 Pad= 100 pages)	1500 pads (each pad consists of 100 pages) Unit- 1 pad		
52	Form No. 680 -Personal Statement Regarding Health : To be printed on 9" X 11" size, 60 GSM, paper J.K./Century/TNPL/Ballarpur/West coast, both side bilingual printing	750 pads (each pad of 200 pages) Unit – 1 pad		-
53	LIC-03-001 -Medical Report : Each Book will contain 9 inch x11 inch size, 55 sheets. The original 50 and counterfoils 05. The paper to be used is JK/Century/TNPL/Ballarpur/West Coast 58 GSM paper, both side printing as per revised form. The form(Original) should be numbered serially. The book should be bound with light board and cover page thick quality. The form should stitched invertedly. The book should bear the Book Number(Please see specimen)	1000 Book Unit- 1 book		-
54	Form No. 470(Rev 2020) -Proposal Form for Plan 856(Pradhan Mantri Vaya Vandana Yojana, Modified version 2020) ,size 220mmX285 mm, from 7.7 kg (58 GSM), J.K./Century/TNPL/Ballarpur/West coast Paper, 6 pages both side printing and pesting as per specimen.	5000 pieces (unit -1000 pc)		-
55	Form No.3783 A -ANNEXURE-A of claimant (Non early death claim Form No.A) : To be printed on 9"x11 size,54 GSM,J.K./Century/TNPL/Ballarpur/West coast paper, both side printing as per specimen. 1 pad = 200 pages.	200 Pads(each pad of 200 pages) Unit -1 pad		-
56	Form No. 8075 -Proposal Form for Plan- 905 (LIC's Cancer Cover Plan) ,size 220mmX285 mm, from 7.7 kg (58 GSM), J.K/ Century/TNPL/Ballarpur/West coast Paper, 5 pages both side printing and pesting as per specimen. Stapling of papers shall not be accepted.	10000 pieces. (Unit- 1000 pc)		-
57	Form No. 8066 Specification of NACH Mandate Form Dimension : 8 inches x 3.66 inches. (length 8 inches from perforation line) (a) Paper thickness:80 GSM (minimum) any deviation from paper quality and dimensions is not admissible) (b) 25+2 leaves in each booklet. (c) Space from the edge of binding in the booklet upto perforation line – 2 cms. (d) The Mandate Forms are to be printed on white background with Utility Code of LIC for NACH operation (4009056) The top cover of the booklet should bear the legend " NACH Mandate" next to the LIC Logo (should be in Corporate Colour)as header followed by ☐ The Utility Code of LIC for NACH operations: 4009056 ☐ Asansol Divisional Office , Code: 046 ☐ Sponsor Bank: Axis Bank, Code- UTIB00000248 NACH mandate forms shall be printed as per proforma attached. NB: One side printing. The instructions for filling NACH Mandate Form (as per 9B enclosed) should be printed on the first & last page of the Booklets.	10000 Books (Unit- 1000 book)		-
58	Death claim discharge Form No.3801. To be printed on 17" X 11" size in 60 GSM JK/Century/TNPL/Ballarpur/West Coast Paper. Both side bilingual printing. 1 pad = 200 pages	100 Pads(each pad of 200 pages) Unit -1 pad		
59	Form no 117 Policy Despatch Envelope : To be supplied of size-9"x12" on 80 GSM, J.K.Maplitho White paper with PVC window space 5"x3" completed with printing in corporate multi colour of corporation Logo Emblem,address etc in Hindi and English as per our new Logo.	300000 piece. (Unit – 100000 pc)		-
60	Form No. 8074. Renewal premium/cash deposit challan. Size 1/8 demy in 54 GSM Century/TNPL/Ballarpur/West Coast. Single side black & white printing. 1 pad = 200 pages.	1000 Pads(each pad of 200 pages) Unit -1 pad		
61	Form No.3857. Form of Re-assignment for valuable consideration. To be printed in 8.3"x13.5" size. To be printed in 54 GSM JK/Century/TNPL/Ballarpur/West Coast Paper. 1 Pad = 200 pages.	200 Pads(each pad of 200 pages) Unit -1 pad		
62	Form No. 8079. Jeevan Shanti Proposal Form with Agents' confidential report/Moral hazard report) Size 229x 285 mm. Eight page (4 leaves both side printing) with 58 GSM JK/Century/TNPL/Ballarpur/West Coast Paper with both side bilingual printing as per CC Specimen.	25000 piece. (Unit – 1000 pc)		
63	Proposal Form for Plan No.939/940 LIC's Jeevan Managal Plan & LIC's Bhagya Laxmi Plan(Revised 2020) ,size 220mmX285 mm, from 7.7 kg (58 GSM) JK./Century/TNPL/Ballarpur/West coast Paper, 6 pages both side printing and pesting as per specimen.	5000 piece. (Unit – 1000 pc)		
64	Proposal Form for Plan No.951. Proposal Form No,504 for LIC's Micro Bachat Plan (Revised 2020) ,size 220mmX285 mm, from 7.7 kg (58 GSM) JK./Century/TNPL/Ballarpur/West coast Paper, 8 pages both side printing and pesting as per specimen.	10000 piece. (Unit – 1000 pc)		
65	LIC's Jeevan Arogya Proposal Form: Size 8.75" x 11.25 " in 58 GSM JK./Century/TNPL/Ballarpur/West coast. 12 Pages makes a complete proposal form. Pages have to be pasted. Stapling of papers shall not be accepted.	3000 piece. (Unit – 1000 pc)		
66	Form No. 7088. AD/39. SSS Invoice Control Register. Shall be in Binded Register form.Each Register shall contain 100 sheets of 8.3" x 13.5" size, 95 GSM, Ledger paper, both side printing, ruling and numbering as per specimen. Book to be bound with hard board and cloth & label slip at face.	50 Registers (Unit-1 Register)		
67	Female life Annexure - I. Form No. 8078. Size 8.26x 11.69 inches. Single side black and white printing in 54 GSM JK./Century/TNPL/Ballarpur/West coast Paper. 1 pad= 200 pages	300 Pads(each pad of 200 pages) Unit -1 pad		
68	Form No.8033. Policy Loan Docket. To be supplied in size 13.5" x 6.5". Paper to be printed in 110 GSM, light green Century Board paper.. Complete with printing of Corporation logo, Emblem, address etc in Hindi and English as per our corporate guidelines.	10000 piece. (Unit – 1000 pc)		

	I/We accept all the Terms and Conditions of Tender.			
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