



LIFE INSURANCE CORPORATION OF INDIA
EAST CENTRAL ZONAL OFFICE, ENGG. DEPTT. (4TH FLOOR)
“JEEVAN DEEP”, EXHIBITION ROAD, PATNA – 800 001
PHONE: 0612-2501118/2503014/2501103,
E-mail: ecz_engg@licindia.com
AN ISO 9001:2015 CERTIFIED DEPARTMENT

NOTICE INVITING e-TENDER (NIT) AND BID – I & BID- II -PRE-QUALIFICATION BID

E-Tender on Design, Engineering, Procurement and Construction (EPC) basis for Proposed construction of Officers Quarters (Basement + Ground floor + 11 storied upper floors) at Jeevan Anand, Plot No.- 865, Fraser Road, Patna – 800001.



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E-TENDER ON DESIGN, ENGINEERING, PROCUREMENT AND CONSTRUCTION (EPC) BASIS FOR PROPOSED CONSTRUCTION OF 42 NOS. OFFICERS' QUARTERS' (BASEMENT + GROUND FLOOR + 11 STORIED UPPER FLOORS) AT JEEVAN ANAND, PLOT NO-865, FRASER ROAD, PATNA – 800001.

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website : www.licindia.in/tenders**COMPETITIVE BIDDING ON ENGINEERING, PROCUREMENT AND CONSTRUCTION (EPC) BASIS**

Life Insurance Corporation of India invites e-bids through **website** <http://www.tenderwizard.com/LIC> from eligible bidders for the following works as per the details given below:

Bid No.	LIC/ECZO/2019-20/48 dated 16.02.2020
Name of work	Proposed construction of 42 Nos. Officers Quarters (Basement + Ground floor + 11 storied upper floors) at Jeevan Anand, Plot No.865, Fraser Road, Patna – 800001.
Description of Works	Design, Engineering, Procurement and Construction (EPC) of which includes Civil, Sanitary works, Electricals works, Lifts, Firefighting, STP, DG sets, External services, External Site Development, landscape etc as per Scope of work, Drawings, DBR & Technical Specifications.
Estimated Cost	Rs. 2519.57 Lac
Sale Period (Downloading)	From 16.02.2020 to 17.03.2020
Pre-Bid Meeting	06.03.2020 at 11.00 am onwards.
Bid submission closing date & time	On or before 17.03.2020 upto 15.00 hours
Contact Person(s) E-mail	ecz_engg@licindia.com

Note: Any addendum/corrigendum/sale date extension in respect of above tender shall be issued only on website: <http://www.tenderwizard.com/LIC> only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit the said website to keep themselves updated.

Dated : 16.02.2020**CHIEF ENGINEER**



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TENDER NO : LIC/ECZO/2019-20/48 DATED 16.02.2020

1. NOTICE INVITING e-TENDER (NIT)

Life Insurance corporation of India invites **EPC** (Design, Engineering, Procurement and Construction) e-Tender in two bid system from experienced and eligible bidders for **“Proposed construction of 42 Nos. Officers Quarters (Basement + Ground floor + 11 storied upper floors) at Jeevan Anand, Plot No.865, Fraser Road, Patna – 800001”** on Design, Engineering, Procurement and Construction (EPC) basis as per schedule as under;

I	Tendering Document No	LIC/ECZO/2019-20/48 dated 16.02.2020
II	Name of the Work	E-Tender for Proposed construction of 42 Nos. Officers Quarters (Basement + Ground floor + 11 storied upper floors) at Jeevan Anand, Plot No.865, Fraser Road, Patna – 800001 on Design, Engineering, Procurement and Construction (EPC) basis.
III	Brief description /scope of Work	Design, Engineering, Procurement and Construction (EPC) includes Civil, Sanitary works, Electricals works, Lifts, Firefighting Services, STP, DG sets, Internal and External services, Water heating system, Low voltage systems, External Site Development, Common areas finishing, landscape etc as per Scope of work, Drawings, DBR & Technical Specifications.
IV	Estimated Cost	Rs. 2519.57 Lac (Rupees Twenty Five Crore Nineteen Lac and Fifty Seven Thousand only)
V	Sale Period (Downloading)	From 16.02.2020 to 17.03.2020
VI	Last date & Time for submission of online tender	17.03.2020 upto 15.00 hours
VII	Pre-Bid Meeting & Venue	On 06.03.2020 at 11:00 AM at Life Insurance Corporation of India, East Central Zonal Office, Engineering Department (4th floor), “Jeevan Deep” Building, Exhibition Road, Patna-800001. The representatives of prospective Bidders shall be allowed to participate on production of authority letter from the Bidder.
VIII	Period for completion of work.	24 (Twenty Four) Months including all approvals & construction.

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IX	Earnest Money Deposit	Rs. 50.40 Lakh (Rupees Fifty Lac Forty Thousand only) Earnest Money Deposit of Rs. 50.40 Lakh (Rupees Fifty Lac Forty Thousand only) in the form of Demand Draft/Pay Order/Banker's Cheque/RTGS/NEFT in favour of “Life Insurance Corporation of India” payable at “Patna”. OR Total amount i.e. Rs. 50.40 Lakh (Rupees Fifty Lac Forty Thousand only) in the form of Bank Guarantee (as per enclosed proforma) of any Nationalised/Scheduled Bank. The Bank guarantee shall be from any Nationalised /Scheduled Bank preferably at Patna or where a Branch/Division of LIC of India exists. OR Earnest Money Deposit of Rs. 50.40 Lakh (Rupees Fifty Lac Forty Thousand only) payment through NEFT mode directly to LIC Account. Name of Bank :: AXIS BANK LTD. Branch: Main Branch, Patna Account No.: 142010200012704 IFSC No. : UTIB0000142 Account Type: Current
X	Tender Cost/Tender processing Fees	Rs.5,000/- + GST Non refundable Tender cost / tender processing fees in the form of D.D/NEFT/RTGS of any Nationalized /Scheduled Bank payable at Patna. DD in favor of “Life Insurance Corporation of India” payable at Patna.
XI	Period during which hard copy in original of EMD, Cost of Tender Document, e-tender processing fee, Letter from Bidder to Chief Engineer other document like Pre-qualification Form with Annexures and supporting Documents as per NIT shall be submitted.	Up to 17.03.2020 by 15.00 Hrs. to be submitted to : Life Insurance Corporation of India, East Central Zonal Office, Engineering Department (4th floor), “Jeevan Deep” Building, Exhibition Road, Patna-800001 If the Bidder fails to submit the original BG & DD/NEFT/RTGS of EMD and Tender Cost within date & time as specified, the Bid Document will be declared non –Bonafide and shall not be opened irrespective of fact that scanned copy of the BG & DD/NEFT/RTGS might have been uploaded in e-Portal and even if the delay is due to extraneous factor.



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The tender document can be downloaded from website www.tenderwizard.com/LIC. Corrigendum(s)/Amendment(s), if any, would appear only on the website and will not be published in any News Paper.

2.0 Minimum Eligibility Criteria:

i) The eligibility criteria for bidders for prequalifying for opening of Price Bids will be as under;

Estimated cost (Rs. in lac)	Completion period in month.	Minimum bank solvency* (Rs. in lac).	Average annual financial Turn-over on construction works during last 3 (three) years. (in lac) 2016-2017 2017-2018 & 2018-2019	Experience of having successfully completed similar works during last 7 (seven) years ending last day of previous month to the one in which application is invited i.e. as on 31.01.2020.
A	B	C	D	E
2519.57	24 (Twenty Four) months	1007.83	1259.79	1. Three similar** completed works, each costing not less than the amount equal to Rs. 1007.83 Lac OR Two similar completed works, each costing not less than the amount equal to Rs. 1259.79 Lac OR One similar completed work of aggregate cost not less than the amount equal to Rs. 2015.66 Lac If all the Qualifying work(s) is/are executed with Private Organization, then in addition to Qualified works(s), One completed work of any nature costing not less than the amount equal to Rs. 1007.83 Lac with Central Govt. Deptt./State Govt. Deptt./ Central Autonomous Body/State Autonomous Body/ Central Public Sector Undertaking/ City Development Authority/ Municipal Corporation of City Formed under any act by Central/State Govt. and published in Central/State Gazette.

ii) **Satisfactory completion of minimum one building not less than 10 (Ten) Stories.**

(From Finished Ground Level to top of Terrace Slab. Height of lift machine room, water tank etc shall not be taken into account): Residential / Commercial / Institutional/Hospital Buildings shall be considered to fulfill the criteria of nos. of storied Completed Buildings. Stilt shall be considered as a story.



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NOTES:

A.

1. “The value of executed work (by the bidders in the last 7 years) shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion of the works to previous day of last date for submission of Bids.
2. **“Similar works”** shall mean of Office Building, Residential Buildings, Commercial Building, Shopping Complex, Institutional Building in RCC framed structure including Electrical Installations all executed under one agreement. **Industrial Buildings like Ware House, Factories and Plants are not considered as “Similar Works”**
3. For qualifying works executed by bidder in private sector, bidder should submit the details of payment received duly certified by Chartered Accountant i.e. Copy of paid final bill, Form 26AS and Form 16A of relevant period for verification of amount of work done.
4. The amount of annual turnover as given in pre-qualification criteria shall be only for Construction of Civil works duly certified by Chartered Accountant.
5. Even though any tenderer may satisfy the above requirements, tenderer would be liable to disqualification if tenderer has made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the eligibility criteria documents etc.
6. **The Bidder as a Joint Venture is not Eligible for Participation in Bidding.**

- B.** Even though the bidder has executed similar nature of work of Qualifying amount/s, bidder will not be pre-qualified if there is unjustified delay in completion of the work by more than 25% period of total permissible time period. (Permissible time period means Schedule Time Limit + justified extended time period allowed without imposing Liquidated Damages/Penalty). The Pro-forma in which the bidder should obtain the performance certificate for the executed works is enclosed as **Annexure- “G”**

C.* Bank Solvency Certificate:

Bank Solvency Certificate issued from Nationalised or any Schedule Bank (i.e. **Indian or Foreign Banks included in Second Schedule of Reserve Bank of India Act 1934** excluding Co-operative Banks or Regional Rural Banks) should of amount not less than **Rs. 1007.83 Lakhs**. The certificate should have been issued **within 3 months** from original last date of the submission of the tender. The Solvency Certificate should be submitted from the Bank whose NEFT details are given in the Bid Document and preferably where the Construction proceedings will be credited.



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3. Additional Eligibility Criteria

- i) There will not be unauthorized time overrun of the Qualified Work(s) executed by the bidder and submitted in the bid document **beyond 25% of time** period stipulated in the contract agreement and authorized extended time period duly approved by client. **The Performa in which the Bidder should obtain the performance certificate for the executed works is enclosed in Bid II Annexure G.**
 - ii) Even if the Bidder meets the Pre-Qualification Criteria, he shall be subject to disqualification if he or anyone of the constituent partner is found to have:
 - a) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements and / or
 - b) Records of poor performance during the last seven years, as on the date of application, such as abandoning the work, rescission of the contract for reasons which are attributable to non-performance of the Bidder, inordinate delays in completion, consistent history of litigation resulting in awards against the Bidder or any of the constituents, or financial failure due to bankruptcy and so on.
 - c) On account of currency of debarment by any Government Agency
 - iii) The Bidder should have GST registration of the State (Bihar) where the works contract is to be executed. If presently, they do not have the GST registration of State of Bihar, the Bidder should submit the undertaking at the time of uploading of Bids stating that if they become successful Bidder and if the work is awarded to them, they will obtain the GST Registration in the State of Bihar within 21 days from the date of issue of LOA, **failing which LIC of India may withdraw the letter of Acceptance and forfeit the Earnest Money deposit.**
- 4.) Only Bidders who have carried out similar nature of Works and fulfilling above criteria shall participate in the e-tendering process.
- 5) The Tender Documents consist of BID I : EMD & Tender Cost Envelope , BID II : Prequalification bid and Bid III : Condition of Contract, Special Condition, Scope of work, DBR, Technical Specifications, Approved Makes of Materials, Payment Schedule, Tender Drawings & Financial bid. **The Bidder shall go through the Bid-II and Bid-III (Part I, Part II) of the Tender before submitting the Online Bids.**
- 6) Bidder has to submit the Tender Online Bids as under;


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BID-I : (EMD & Tender Cost): Big Sealed envelope superscripting the name of work consisting of two separate sealed envelope as per following and to be submitted to our office:

- a) Tender Fee of **Rs.5000/- + 18% GST** (non-refundable) in the form of Demand Draft/ Pay order in favour of **“Life Insurance Corporation of India” payable at Patna**. Scanned copy of DD/Pay Order to be uploaded while submission of online Bids within specified date & time.
- b) Earnest Money Deposit of **Rs. 50.40 Lakh** (Rupees Fifty Lac Forty Thousand only) in the form of Demand Draft/Pay Order/Banker's Cheque/RTGS/NEFT in favour of **“Life Insurance Corporation of India” payable at “Patna”**.

OR

Total amount i.e. **Rs. 50.40 Lakh** (Rupees Fifty Lac Forty Thousand only) in the form of Bank Guarantee from any Scheduled commercial Bank only (i.e. Indian or Foreign Banks included in Second Schedule of Reserve Bank of India Act 1934 excluding Co-operative Banks or Regional Rural Banks) and not from Scheduled Co- Operative bank in the enclosed format. Scanned copy of Bank Guarantee to be uploaded while submission of online Bids within specified date & time (**as per enclosed proforma**). The Bank Guarantee from any Scheduled commercial Bank only (i.e. Indian or Foreign Banks included in Second Schedule of Reserve Bank of India Act 1934 excluding Co-operative Banks or Regional Rural Banks) and not from Scheduled Co- Operative bank in the enclosed format preferably at Patna or where a Branch/Division of LIC of India exists.

OR

Earnest Money Deposit of **Rs. 50.40 Lakh** (Rupees Fifty Lac Forty Thousand only) payment through NEFT mode directly to LIC Account.

Name of Bank :: AXIS BANK LTD.

Branch: Main Branch, Patna

Account No.: 142010200012704

IFSC No. : UTIB0000142

Account Type: Current

- c) **Original physical NEFT/DD/Pay Order/Bank Guarantee of EMD and NEFT/DD/Pay order of Tender Cost** should be submitted to the Chief Engineer, Life Insurance Corporation of India, East Central Zonal Office, Engineering Department (4th floor), “Jeevan Deep” Building, Exhibition Road, Patna-800001 in the sealed envelope on or before the date & time specified / extended date & time if any for submission of online Bids. If the Bidder fails to submit Original physical Bank Guarantee and Original DD/Pay Order on or before the specified date and time, the Bid Document will be declared non-bonafied and shall not be opened irrespective of fact that scanned copy of the BG might have been uploaded in ePortal, even if the delay is due to extraneous factor.



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BID – II: Prequalification Bid (Pre Qualification Bid Form with Annexures) :The Bidder shall upload the Filled up and signed scanned copy of the Pre Qualification Bid form (Filled up and signed) along with supporting documents/ attachments and Statement of Accounts duly certified by a Chartered Accountant with Registration number, etc. All documents shall be self-attested by authorized person of bidder with an undertaking that full responsibility is taken by him/ her on behalf of the bidder for veracity of submitted documents. **The scanned copy of the NEFT/Demand Draft/ Pay Order of Tender Fee and NEFT/DD/Pay Order/BG of EMD shall be uploaded in BID II.** Apart from online submission of Prequalification Bid with annexures, the Bidder is required to **submit physically** the Prequalification Bid with Annexures and supporting documents in a sealed Envelope Super-scribing “**Prequalification Bid for Proposed construction of 42 Nos. Officers Quarters (Basement + Ground floor + 11 storied upper floors) at Jeevan Anand, Plot No.865, Fraser Road, Patna – 800001**”. Incase if any dispute, the physical copy submitted will have precedence over online submission.

BID – III: - Conditions of Contract & Financial bid - . The Lump Sum amount in figure shall be quoted in the Financial Bid Template. No other document, conditions shall be uploaded along with documents of FINANCIAL BID.

- 7) Those intending tenderers/contractors not registered on the website i.e. www.tenderwizard.com/LIC mentioned above with M/s Antares Systems Limited are required to get registered beforehand. The intending tenderer must have class-III digital signature to submit the tender.

Note:

- (a) The Bidder will be considered for pre-qualification only after satisfactory verification of the genuineness of the Bank Solvency and submitted documents as the proof of Credentials. In case the BG and documents of credentials submitted by the Bidder is/are not genuine the Bidder will be barred from participating in the tender of the Corporation for 3 to 5 years period and the information will be shared with Govt. of India, Banks and other financial institutions, their previous/present employers etc.
- (b) Any Bidder applied and fulfilling the selection criteria may not be considered for enlistment if unsatisfactory performance report/s is/are received for the completed projects from their previous employer/s. The credentials of works executed under Joint-Ventures system and applications from Joint Venture agencies shall not be accepted.
- (c) In case of Private works the following documents shall be submitted to ascertain the genuineness of the works.
 - (i) Form 26 AS and 16A for relevant period to ascertain total value of work.
 - (ii) If the tender stipulates any Prequalification Criteria for Specialized works like Façade and Fire Fighting etc. The copy of the Final Bill shall be submitted for proof of the work.
- (d) Certificate Submitted from the previous employer in support of credentials should clearly mention the postal address, telephone number and Email id of the Employer.
- (e) The Chief Engineer reserve the right to not open Financial Bid of any / all the Bidders at his sole discretion without assigning any reason whatsoever.

Date: 16.02.2020

Chief Engineer



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System Tender No.

1. Online bids are hereby invited for the works mentioned below through online e-Tendering System portal <http://www.tenderwizard.com/LIC> from the intended Bidders.

Sr. No.	Name of Work	Estimated Cost	Earnest Money Deposit (EMD)	Tender Document Fee
1.	E-Tender for Proposed construction of Officers Quarters (Basement + Ground floor + 11 storied upper floors) at Jeevan Anand, Plot No.865, Fraser Road, Patna – 800001 on Design, Engineering, Procurement and Construction (EPC) basis	Rs. 2519.57 Lac	Rs. Rs. 50.40 Lakh (Rupees Fifty Lac Forty Thousand only)	Rs 5000.00 + 18% GST= Rs. 5900.00

2. Possession of Digital Signature Certificate (DSC) and registration of the Bidders on the portal i.e. <http://www.tenderwizard.com/LIC> is a prerequisite for e-Tendering.

For Registration and for further details on e-tendering, please visit website above mentioned portal (website) or below mentioned Helpdesk details.

Office Address:

Antares Systems Limited.
 E-Tender helpdesk
 #24, Sudha Complex,
 03rd Stage, 04th Block,
 Basaveshwaranagara,
 Bangalore - 560079,

Help Desk Contact Details:

Tel: 080-40482000/121/133/140
 Mobile: 9686115304/9686115323
 E-mail: lokesh.hr@antaressystems.com
raghuprashanth@antaressystems.com


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Key Dates:

Sr no	Stage	Start Date and Time	Expiry Date and Time
1	Release of Bid	16.02.2020 11:00 hrs	
2	Pre bid discussion	On 06.03.2020 at 11.00 Hrs	
3	Downloading of Tender Document BID I, BID II, Bid III(Part I and Part II)	16.02.2020 11.00 Hrs	17.03.2020 15.00 Hrs
4	Deposit of EMD & Tender Fee (Bid I) (in sealed envelope)- and Prequalification Bid (Bid-II) in hard bound form in sealed envelope- Physical Submission	--	17.03.2020 15.00 Hrs
5	Online submission of tender BID II, Bid III (Part I and Part II)and Financial Bid		17.03.2020 15.00 Hrs
6	Opening of EMD & Tender Fee envelope and opening of Pre-qualification Bid (BID I, Bid II)	19.03.2020 15.30 Hrs	

NOTE: 1) The date of opening of Financial Bid shall be intimated at a later date to eligible Bidders, who fulfill the selection criteria and also it will be notified on E-Tender Portal.

3) Bid-II (Pre-qualification Bid) has to be submitted online as well as physically in hard bound Form.

The Venue of the Pre-Bid meeting & submission of physically in hard bound form:
Life Insurance Corporation of India

East Central Zonal Office,

 Engineering Department (4th floor),

"Jeevan Deep" Building,

Exhibition Road,

Patna-800001.



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INSTRUCTIONS IN REGARD TO SUBMISSION OF BIDS

NOTE: Bidder should note that non-compliance of the following instructions will render the tender liable for rejection.

1. Address to which the BID -I i.e. EMD and Tender Cost in a sealed envelope marked BID-I, and Prequalification Bid (Bid-II) is to be submitted:

Chief Engineer,
Life Insurance Corporation of India
 East Central Zonal Office,
 Engineering Department (4th floor),
 “Jeevan Deep” Building,
 Exhibition Road,
Patna-800001.

2. Last date for Submission of Online Bids**Refer NIT & Corrigendum /Amendments if any.**

3. The bidders are advised in their own interest to submit their bid documents well in advance from last date/time of submission of bids so as to avoid problems which the bidders may face in submission at last moment /during rush hours.

However, after submission of the Bid the Bidder can re-submit revised Bid any number of times but before last time and date of submission of tender as notified.

4. Bidder should fill in all the relevant information in prescribed templates/forms as required in the e-tendering System.
5. The Bidder should quote the Lump Sum amount only the Price Bid Template to be downloaded from tender portal and should be uploaded on tender portal without making any changes in the setting of template on or before the date and time specified for online Bid submission. (Price Bid Template shall only be visible after registration with Antares System Ltd. on tender portal.
6. No liability whatsoever will be admitted nor claim allowed in respect of errors in the submitted Bid due to missing / duplicate uploaded documents etc .
7. Performa of Articles of Agreement should not be filled in by the Bidder. While the contract shall be deemed to have come into existence on issue of letter of acceptance to the successful Bidder, formal agreement shall be signed thereafter with the successful Bidder on non-judicial stamp paper of requisite value as per the proforma of Articles of Agreement.
8. Earnest Money accompanying the tender will be accepted only in the form of Bank Guarantee from any Scheduled commercial Bank only (i.e. Indian or Foreign Banks included in Second Schedule of Reserve Bank of India Act 1934 excluding Co-operative Banks or Regional Rural Banks and not from Scheduled Co- Operative bank. Any tender, which is not accompanied by Earnest Money Deposit and Tender Cost, shall be summarily rejected.


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The Bank Guarantee for EMD submitted by the bidders shall be strictly in the format prescribed in Bid Document. In case, EMD is not found verbatim in the prescribed format, the bid will be liable for rejection.

Scan copy of the BG shall be uploaded on etender portal while submission of Bids and Original Hard copy of BG in physical form shall be submitted to **the Chief Engineer, Life Insurance Corporation of India**, East Central Zonal Office, Engineering Department (4th floor), “Jeevan Deep” Building, Exhibition Road, Patna-800001 **in the sealed envelope on or before the date & time specified / extended date & time if any for submission of online Bids.**

Bidders are warned that Cash, or Encashable Cheque, or Insurance Guarantee, or Fixed Deposit receipt for the aforementioned form of Earnest Money remittance will not be accepted.

- 9) **Tender Fee of Rs.5000/- + 18% GST (non-refundable) in the form of NEFT/Demand Draft/ Pay order in favour of “Life Insurance Corporation of India” payable at Patna. Scanned copy of DD/Pay Order to be uploaded while submission of online Bids within specified date & time**
 - 10) If the Bidder fails to submit Original physical Bank Guarantee and Original DD/Pay Order on or before the specified date and time, the Bid Document will be declared non-bonafied and shall not be opened irrespective of fact that scanned copy of the BG might have been uploaded in ePortal, even if the delay is due to extraneous factor.
 - 11) The Tender Documents as uploaded excluding Price Bid Template can be viewed and downloaded free of cost by anyone including intending tenderer. But Price Bid Template can be downloaded only by the registered bidders and the Bid can only be submitted after uploading the mandatory scanned documents such as a) NEFT/Demand Draft / Pay order or Banker’s Cheque towards cost of tender document, b) NEFT/Demand Draft / Pay order or Banker’s Cheque/Bank Guarantee of any Nationalized or all Commercial Scheduled Bank against EMD & All other documents shall be as per Notice Inviting e-tender.
- Bidder to upload scanned copies of all the documents including valid GST registration /EPF registration/ PAN No as stipulated in the tender document.
- 12) The bidders are advised to submit complete details with their bids as Technical Bid Evaluation will be done on the basis of documents uploaded on website by the bidders with the bids. The information should be submitted in the prescribed proforma. Bids with Incomplete /Ambiguous information will be rejected.
 - 13) The bidders are required to quote strictly as per terms and conditions, specifications, standards given in the tender documents and not to stipulate any deviations.


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- 14) Certificate of Financial Turnover: At the time of submission of tender, the tender shall upload Certificate from Registered Chartered Accountant mentioning Audited Financial Turnover of last 3 years or for the period as specified in the tender document. **There is no need to upload entire voluminous balance sheet.** However, page of **summarised Balance Sheet (Audited)** and **page of summarised Profit & Loss Account (Audited)** duly attested by the Registered Chartered Accountant shall be uploaded.

- 15) The bidder(s) if required, may submit queries, if any, through E-mail and in writing to the tender inviting authority to seek clarifications within 12 days from the date of uploading of Tender on website but latest by so as to reach LIC office not less than 2 days prior to the date of Pre-bid meeting (if to be held as per NIT). LIC will address only those queries which are essentially required for submission of bids. LIC will not reply the queries which are not considered fit like replies of which can be implied /found in the NIT/ Tender Documents or which are not relevant or in contravention to NIT/Tender Documents, queries received after PRE-BID meeting.

The Pre-Bid meeting shall be attended by the intending bidders only and not by vendors/manufacturers. **Further, the intending bidders should depute their authorized person with authorization letter in original to attend the pre-bid meeting.**

- 16) **List of Documents to be scanned, uploaded within the period of tender submission:**

- a) NEFT Details/Demand Draft/Pay Order or Banker's Cheque /Bank Guarantee of any Nationalized or all Commercial Scheduled Bank against EMD.
- b) NEFT Details/Demand Draft/Pay Order or Banker's Cheque of any Scheduled Bank towards cost of Tender Document.
- c) Unconditional Letter of Acceptance of Tender Conditions on Letter Head of the Applicant/ Bidder.
- d) Integrity pact duly signed by the bidder. The bidders are requested to download the Integrity Pact as uploaded in the tender documents, and sign on the same, put rubber stamp/seal and upload the signed copy on e-tendering websites.
- e) **Form of Pre-qualification with all supporting documents.**
- g) Details of Similar Works - Annexure D of form of Pre-qualification.
- h) Financial Details
- i) TDS Details for Private Sector Projects
- j) Self-certified copy of Bank Solvency Certificate
- k) Affidavit duly notarized by Notary Public on Non-Judicial Stamp Paper of Rs. 100 for correctness of Documents /Information
- m) Power of Attorney of the person authorised for signing/submitting the tender
- n) Valid GST registration/ EPF registration/ PAN NO.


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- p) All pages of the Corrigendum/Amendments (if any) duly signed by the authorized person.
- q) Pre-bid clarifications, if any.
- r) Work Experience Certificates consisting of details as mentioned in Annexure -G of Form of Pre-qualification.

17) Submission of Price Bid and Other Bid Documents.

- a) Price Bid Template is provided in protected Excel Sheet format, keeping open only those cells where the Bidder needs to fill the information like the name of Firm and the Lump Sum amount to be quoted for execution of the work as per Scope of work, Tender Drawings, DBR & Technical Specifications etc given in the Bid Documents. The Bidders to fill the necessary information and amount quoted and upload the Price Bid Template on E-tender Portal within the specified date & time.
 - b) Other Bid Documents uploaded by LIC including Tender Drawings to be downloaded by the Bidder and all the Bid Documents including drawings to be digitally signed by the Bidder and uploaded on E-tender Portal within the specified date & time.
- 18).Tenders containing errors are liable to be considered non-bonafide at the discretion of the Chief Engineer.
- 19) Bidder should note that tender should remain open for consideration for a minimum period of **THREE MONTHS** from the Last date fixed for the receipt of tenders and validity of BG submitted for EMD will be 6 months from Last date fixed for the receipt of tenders.
- 20) The Life Insurance Corporation of India reserves the right to reject any or all tenders or cancel/withdraw the invitation for bid without assigning any reasons whatsoever thereof. LIC does not bind itself to accept lowest tender. The LIC reserves the right to award the work to a single party or to split the work amongst two or more parties as deemed necessary without assigning any reason thereof. The contractor is bound to accept the portion of work as offered by LIC after split up at the quoted / accepted rates. No claim of the Bidder whatsoever shall be entertained by LIC on this account.

CHIEF ENGINEER

NOTE:

- 1. All the uploaded documents should be in readable, printable and legible form failing which the Bids are liable for rejection. The document submitted in hard copy should be indexed and duly page numbered
- 2 All the uploaded and submitted documents shall be considered as duly signed by contractor/ authorized representative.



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INFORMATION TO THE BIDDERS FOR USING ONLINE ELECTRONIC TENDERING SYSTEM (eTS)

Information for using online Electronic Tendering System (eTS) through portal (website) <http://www.tenderwizard.com/LIC> adopted by Life Insurance Corporation of India as given in the subsequent pages will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

- 1) **Registration of the Contractors/Bidders:** All the contractors intending to participate in the tenders floated online using Electronic Tendering System (ETS) are required to get registered on the e-Tender Portal (website) <http://www.tenderwizard.com/LIC>.
- 2) After successful Registration on above mentioned portal, contractor will get a User ID and a Password to access the website.
- 3) **Viewing of Online Tenders:** The contractors/bidders can view tenders floated on Electronic Tendering System (ETS) hereinafter referred as “e-Tendering System” through portal (website) at <http://www.tenderwizard.com/LIC>. They can view the details like Detailed E-Tender Notice, Enrolment Form, Part-I & Part-II of tender documents, SOQ, Tender Drawing, other terms & conditions & relevant information and download the required documents by making login on to the above portal. The contractors can also view the e-tendering Program and the Time Schedule (Key Dates) for all the tenders floated using the Electronic Tendering System on above e-Tender Portal.
- 4) **Obtaining a Digital Certificate and its Usage:** On e-Tendering System the bids should be Encrypted and Signed electronically with a Digital Signature Certificate (DSC) to establish the identity of the bidder on online Portal. The Digital Signature Certificates (DSCs) are issued by an approved Certifying Authority, by the Controller of Certifying Authorities (CCA India), Government of India.
- 5) The intended bidders may obtain Class III digital certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities on the portal <http://cca.gov.in>, or may obtain information and application format and documents required for issue of digital certificate from one such certifying authority as given below :-
 - i) TATA Consultancy Services Ltd.
11th Floor, Air India Building,
Nariman Point, Mumbai-400021
website – www.tcs-ca.tcs.co.in
 - ii) Sify Communications Ltd.
III Floor, Tidel Park, 4 Canal Bank Road, Taramani,
Chennai-600113. Website – www.safescrypt.com
 - iii) MTNL Trustline CA
O/o DGM (IT-CA), 5515, 5th Floor, Core-V
Mahanagar Doorsanchal Sadan, CGO
Comples, MTNL,
Delhi-110003. Website – www.mtnltrustline.com



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- iv) **iTrust CA (IDRBT)**
 Castle Hills, Road No.1, Masab
 Tank, Hyderabad, Andhra Pradesh -
 500057. Website – idrbtca.org.in
 - v) **(n)Code solutions**
 301, GNFC Tower, Bodak Dev,
 Ahmedabad-380054, Gujarat. Website
 – www.ncodesolutions.com
 - vi) National Informatics Centre Ministry of Communication and
 Information Technology A-Block CGO Complex, Lodhi Road,
 New Delhi-110003. Website <https://nicca.nic.in>
 - vii) **e-Mudhra CA**
 3i Infotech Consumer Services Ltd
 3rd Floor, Sai Arcade, Outer Ring
 Road, Devarabeesanahalli,
 Bangalore-560036, Karnataka
 Website – <http://www.e-Mudhra.com>
- 6) Contractors may contact the service provider on following telephone
 numbers or e-mail address for any kind of support:
- Lokesh H R : Cell 9686115304**
 Raghuprashanth B G 08040482121
 E-Tender helpdeskHelp
licetenderhelpdesk@gmail.com
licetenderhelpdesk@gmail.com
- E-Tender helpdesk**
 #24, Sudha Complex,
 03rd Stage, 04th Block,
 Basaveshwaranagara,
 Bangalore - 560079
- Help Desk Contact Details:**
 Tel: 080-40482000/121/133/140
 Mobile: 9686115304/9686115323
 E-mail: lokesh.hr@antaressystems.com
raghuprashanth@antaressystems.com
dscprocessingunit@yahoo.com
- 7) The Bid (online offer) for a particular e-Tender may be submitted only using the
 Digital Signature Certificate (DSC). In case, during the process of a particular e-
 Tender, the user loses his Digital Certificate (i.e. due to virus attack, hardware
 problem, operating system problem), he may not be able to submit the bid online.
 Hence, the users are advised to keep their Digital Signature Certificates in safe
 custody.
 - 8) Bidders participating in e-tendering shall check his/her validity of Digital Signature
 Certificate before bidding in the specific work floated online at the e-Tendering
 Portal (website) through <http://www.tenderwizard.com/LIC>.



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- 9) In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney to that User. The firm has to authorize a specific individual via an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of agency for LIC of India as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm. It shall be the responsibility of management / partners of the registered firms to inform the certifying authority or Sub Certifying Authority, in case of change of authorized user and that a fresh digital certificate is procured and issued an „authorization certificate“ for the new user. The procedure for application of a digital certificate will remain the same for the new user.
- 10) The same procedure holds true for the authorized users in a Private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company
- 11) **Download of Tender Documents:** The tender documents can only be downloaded from the Electronic Tendering System on the Portal <http://www.tenderwizard.com/LIC>.

12) **Submission of Online Bids:**

The Bidder need to download the Bids Documents including the Blank Template of Price Bid. The Price Bids Template is to be filled without making any changes in the format and the completely filled in templates of Price Bid shall be digitally signed & uploaded on the e- Tender Portal using DSC within the time and last date specified for submission of Bids. The Tender Document including amendments shall also be digitally signed & uploaded on the e-tender portal using Digital Signature Certificate. The scanned copies of self-attested supporting documents of Pre-qualification Bid , Integrity Pact , scanned copies of NEFT Details/DD/Pay Order/ BG in lieu of EMD & NEFT Details/DD/Pay Order for Tender Document Fee are to be uploaded while submitting the Bids.

The bidders are strictly advised to follow dates and time as mentioned. The date and time will be binding on all the bidders. The bidders are required to complete the stage within the stipulated time as per the schedule to continue their participation in the tender. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and time of the stage as defined.

The bidder should ensure that the status of a particular stage should be shown as “Submitted” before the expiry date and time of that particular stage and he should possess a copy of receipt of completion of each stage to be performed from his end. It will be the sole responsibility of the bidder if the status of a particular stage is “pending” till the expiry date and time of that stage and he is not able to proceed further in the e tendering process.



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TENDER EVALUATION PROCEDURE

Tenders are invited in Three Bid tendering system.

- 1) **BID I (E.M.D. & Tender Cost)** : Tender Fee of Rs.5000/-+ 18% GST (non-refundable) in the form of NEFT/Demand Draft/Pay order and Earnest Money Deposit (E.M.D.) of **Rs. 50.40 Lakh** (Rupees Fifty Lac Forty Thousand only) in the form of NEFT/DD/Pay Order/B.G. to be remitted as detailed in pre-qualification notice. On the due date of opening of BID-I, the sealed envelopes consisting of EMD & Tender Cost submitted by the Bidders shall be opened first. Also the Scanned copies of EMD & Tender Cost uploaded by the Bidder on E-tender Portal shall be downloaded. The NEFT/DD/Pay Order/B.G. of EMD submitted in Original in Physical Form shall be verified with uploaded documents and if it is found in order as per the requirements stated in NIT the Pre-qualification Bid (BID No. II) of Bidders whose EMD & tender Fee are found in order shall be opened online .
- 2) **BID II (Pre-qualification) Evaluation** :Eligibility related documents uploaded by the Bidders as well as submitted physically shall be scrutinized & evaluated viz- a- viz the Pre-qualification Criteria given in Detailed E-Tender Notice of all the bidders who have submitted valid Earnest Money Deposit & Tender Fee. The veracity of the Bank Guarantee of EMD and Solvency Certificate shall be confirmed from the issuing Bank. The documents related to work experience shall be verified and Confidential Reports from the Employers for whom the qualifying works are executed by the Bidders. Some of the works of the Bidders may be inspected by LIC Officials. In the meantime pending Confidential Reports from the past Clients of the Bidders, LIC may decide provisional Pre-qualification of the Bidders based on the submitted documents. The list of prequalified bidders with date and time for opening of Price Bids shall be notified on e-Tender Portal <http://www.tenderwizard.com/LIC>. The EMD of the non-qualified Bidders shall be refunded within 10 days from the date of notification of Pre-qualified agencies.
3. In case if the BG submitted by the Bidder is found not genuine the Bidder will not be qualified for opening of Price Bid and shall be barred from participating in the tender of the Corporation for 3-5 years and the information will be shared with Govt. of India, Banks and other financial institutions, their previous/present employers etc
- 4) **BID-III (Financial Bid)** : The Financial Bids of Pre-qualified bidders will be opened on the notified date & time.

All the documents of L-1(lowest bidders) pertaining to their pre-qualification i.e. Solvency Certificate , Turnover , Qualifying Works & Confidential Report from Previous Employers shall be verified & their lowest Financial Bid shall be considered for acceptance only if all the document submitted, are found in order on verification and favorable Confidential Report are received from Previous Employers



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- 5) In case , the documents submitted by the L-1 bidder are found not to be in order & it is established that L1- bidder have submitted improper / false documents, and their Confidential Report from previous employer are received unfavorable, then their lowest bid shall be rejected. In case of document submitted by L-1 bidder is/are found to be false/fabricated and not genuine, in addition to rejection of lowest bid and debarment of the bidder for participating in future tendering in LIC of India the EMD of L1 bidder shall be forfeited. The information regarding their debarment in LIC of India shall also be shared with other PSUs / Govt. Departments. And process for re-invitation of above tender shall be reinitiated
- 6) All the rights for rejection / consideration of L-1 Bid (Lowest Bid) are reserved with LIC of India without assigning any reason whatsoever

CHIEF ENGINEER

Note:

- 1. The EMD of the Bidders who do not qualify in Prequalification Bid will be released without opening their Financial Bid.**
- 2) Notwithstanding anything stated above, LICl reserves the right to assess the capabilities and capacity of the tenderer to perform the contract, in the overall interest of LICl. In case, tenderer's capabilities and capacities are not found satisfactory, LICl reserves the right to reject the tender.



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BANK GUARANTEE IN LIEU OF EARNEST MONEY

(On Non-judicial Stamp Paper of Rs.1000.00, valid for 6 months from the Last date of Bid submission)

To
 The Life Insurance Corporation of India
 East Central Zonal Office
 Engineering Department
 Jeevan Deep Building
 4th Floor, Exhibition Road,
Patna-800 001

In consideration of the Life Insurance Corporation of India a body Corporate constituted and established by Life Insurance Corporation Act, 1956 (Act 31 of 1956) and having its Central Office at "Yogakshema", Jeevan Bima Marg, Mumbai and its Western Zonal Office at Mumbai (hereinafter called "The Corporation" which expression shall include its successors and assignees wherever context or meaning shall so require or permit) published a tender for the work _____ having _____ name _____ and title.....

..... (hereinafter called "The Tender" which expression shall include any amendment, alteration to "The Tender" issued by "The Corporation")

M/S..... a partnership firm / sole proprietor / a company registered under the company act, 1956 having its office at (here in after called "The Bidder" which expression shall include its executors, administrators and assigns) having participated against "The Tender" for Construction / Execution of works for "The Corporation" and "The Corporation" having agreed to accept the payment of Earnest Money amounting to Rs..... (Rupees.....) Only) in form of an unconditional and irrevocable Bank Guarantee for the fulfillment of laid down condition of "The Tender",

1. We,..... Bank having office at (herein after referred to as "The Bank" which expression shall include its successors and assigns) at the request and on behalf of "The Bidder" do hereby guarantee and undertake to pay " The Corporation " immediately on demand any or all money to the extent of Rs.....(Rupees..... only) as aforesaid at any time upto (date) without any demur , reservation , contest, recourse or protest and / or without any reference to "The Bidder". Any such demand made by "The Corporation" on "The Bank" shall be conclusive and binding notwithstanding any difference between " The Corporation" and " The Bidder " or any dispute pending before any Court, Tribunal, Arbitrator or any other authority.

2. We("The Bank") agree that the guarantee herein contained shall be irrevocable and shall continue to be enforceable till "The Corporation" discharges this guarantee.



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3. We, Bank further agree that the amount demanded by "The Corporation" as such shall be final and binding on "The Bank" as to "The Bank" 's liability to pay and the amount demanded and "The Bank" to undertake to pay "The Corporation" the amount so demanded on first demand and without any demur notwithstanding any dispute raised by "The Bidder" or any suit or other legal proceedings including arbitration pending before any court, tribunal or arbitrator relating thereto, our liability under this guarantee being absolute and unconditional.

4. We, Bank further agree with "The Corporation" that "The Corporation" shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of "The Tender"/ or to extend time of performance by "The Bidder" from time to time or to postpone for any time to time any of the powers exercisable by "The Corporation" against "The Bidder" and to forbear to enforce any of the terms and conditions relating to "The Tender" and we shall not be relived from our liability by reason of any such variation or extension being granted to "The Bidder" or for any forbearance, act or omission on the part of "The Corporation" or any indulgence by "The Corporation" to "The Bidder" or by any such matter or things whatsoever which under the law relating to sureties would but for this provision have the effect of reliving us.

5. NOTWITHSTANDING anything hereinbefore contained, our liability under this Guarantee is restricted to Rs..... (Rupees.....Only). Our liability under this guarantee shall remain in force until expiration of six (6) months from the due date of opening of "The Tender". Unless a demand or claim under this guarantee is made on us in writing within said period, that is, on or before all rights of "The Corporation" under the said guarantee shall be forfeited and we shall be relived and discharged from all liabilities there under.

6. We, Bank further undertake not to revoke this guarantee during its currency except with the previous consent of "The Corporation" in writing.

7. We, Bank lastly agree that "The Bank" 's liability under this guarantee shall not be affected by any change in the constitution of "The Bidder".

8. "The Bank" has power to issue this guarantee in favour of "The Corporation" in terms of the documents and/or the Agreement / Contract or MOU entered into between "The Bidder " and "The Bank" in this regard.

IN WITNESS WHEREOF "The Bank" has executed this document on this day of

ForBank
 (by its constituted attorney)
 (Signature of a person authorised to sign on behalf of "The Bank")



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INSTRUCTIONS FOR FILLING AND SUBMISSION OF PRE-QUALIFICATION BID

The Enrolment Form along with the Annexure A1, A2 and B to H shall be completely filled in all respect along as per instructions for filling and uploaded in the E-tendering portal

1. Bidders to note that all particulars required as per the form and Annexures shall be filled in completely in relevant place strictly as per the format.
2. The forms not submitted strictly as per the above instructions within stipulated time period are liable to be rejected.
3. The Pre-qualifying Bid of the eligible agencies, which fulfill the selection criteria, shall be evaluated. Please note that no enquiries or correspondence regarding the selection for issue of tenders shall be entertained.
4. Latest Solvency Certificate from any a Scheduled Commercial Bank (i.e. Indian or Foreign Banks included in Second Schedule of Reserve Bank of India Act 1934 excluding Co-operative Banks or Regional Rural Banks) of an amount mentioned in the pre-qualification tender notice should be uploaded and physically submitted along with **BID - II.**
5. The Bidders are advised to follow the instructions given below:
 - (a) Enrolment Form shall be filled in capital letters or typed and uploaded on the e-tendering portal.
 - (b) Full address of the site of work, owner or authority under whom the works have been carried out should be given (Please refer Annexure D & E).
 - (c) The Bidder should ensure to submit the satisfactory Completion Certificate giving the value of work, year of completion and it should also tally with the value of final bill as given in Annexure D.
 - (d) The annual value of construction work i.e. engineering construction works like Civil/Electrical / MEP should certified by a Chartered Accountant.
 - (e) Copy of Agreement in case of works carried out for private agencies should be enclosed.
6. All the documents uploaded are to be self attested by the authorized signatory.
7. Please note that the submission of Pre-qualification BID does not confer any right to claim for selection for further tendering process.
8. Chief Engineer reserves the right to reject the Prequalification BID of the applicant(s) without assigning any reason whatsoever.

Encl: Enrolment Form with Annexure A1, A2 and B to G

CHIEF ENGINEER



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FORM FOR PRE-QUALIFICATION OF BIDDERS

Name of project: E-Tender on Design, Engineering, Procurement and Construction (EPC) basis for **Proposed construction of 42 Nos. Officers Quarters (Basement + Ground floor + 11 storied upper floors) at Jeevan Anand, Plot No.- 865, Fraser Road, Patna – 800001.**

Please note that all documents required to be uploaded along with filled in Pre-Qualification (Enrollment) form are to be self attested by the authorized person of the applicant with an undertaking that full responsibility is taken by him/her on behalf the applicant for veracity of submitted documents.

I / We _____ am / are desirous of carrying out the above mentioned work and hereby apply for the same.

SI.No	QUERY		ANSWER
1	Name of the firm	:	
2	Address:		
3	Local Address:		
4	PAN No		
	GST Registration No.		
	EPF Registration No.		
5	Contact Details	Office Phone No.	
		Residence Phone No.	
		Mobile No.	
		Email	
6	Month and year in which the firm was established in present name		
7	Particulars of old firm (if present firm is new) if main partners of the present firm were working as construction Bidders, in some other name in the past (The partnership deed of old firm be enclosed).		
8	Particulars of sister concern firms, if any		
9	i) What is the constitution of firm viz. Sole Proprietor, Partnership, Pvt. Ltd., Public Ltd., etc.		



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“JEEVAN DEEP”, EXHIBITION ROAD, PATNA – 800 001
PHONE: 0612-2501118/2503014/2501103,
E-mail: ecz_engg@licindia.com
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	ii) Enclose copy of partnership deed, Articles of Association and Affidavit in case of sole proprietorship as per Annexure A-1.		
	iii) Fill-in enclosed Annexure A-2.		
10	Fill and enclose Annexure B giving details of enrolment with LIC of India in the past and with other organizations.		
11	Has the applicant or his partners or Directors been black listed in the past by any Central or State Govt. Deptt. / Organization.		
12	i) Annual value of the construction work i.e. Engineering construction works like Civil / Electrical and certified by the Chartered Accountant		YEAR
		i.	2016-2017
		ii	2017-2018
		iii	2018-2019
	ii) Acknowledgement of IT returns for last 3 F.Y.		Rs. in Lakh
	iii) Enclose statement of Accounts of last 3 years as mentioned above duly certified by the Chartered Accountant (i.e. 2016-2017, 2017-2018 & 2018-2019) and for the relevant F.Y. in which the bidder has attained required Annual Turnover.		
13	i) Name and complete postal address of bankers including email id.		
	ii) NEFT and Bank Account Details (Photocopy of cancelled cheque should be uploaded):		Name of Bank: Address of Bank: Name of beneficiary: Account No: IFSC Code:
	iii) Enclose solvency certificate indicating amount from a Scheduled Commercial (i.e. Indian or Foreign Banks included in Second Schedule of Reserve Bank of India Act 1934 excluding Co-operative Banks or Regional Rural Banks). (The certificate should not be more than 3 months old). Please provide		

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	following details about solvency certificate a) Complete address if the Bank who has issued solvency certificate: b) Telephone No. of the Bank connecting Branch Head: c)E-mail ID of the Bank:		
	iv) Bank Guarantee limit with Various banks.		i) Rs.....Lac with..... ii) Rs.....Lac with..... iii)Rs.....Lac with
	iv)Form no 26AS & Form No 16 A for the relevant period of Qualifying works.		
14	i) Enclose list of immovable properties with complete postal addresses, full description & reasonable market value of property duly supported by certificate of D.M./Collector/First Class Magistrate/ approved valuer. ii)Whose supporting certificate is enclosed		Rs. _____ of _____ Date _____
15	i) Particulars of movable properties along with Banker's reference Value of tools & plants Other Assets Total ii)Whose reference is enclosed?	Rs. Rs. Rs.	
16	Fill in and enclose list of tools as per Annexure-C enclosed.		
17	Fill in & enclose Annexure-D giving full particulars about major works completed during past Seven years NOTE: List of only those works which are carried out by firm requesting for enrolment is to be given.		

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18	Details of buildings constructed above 10 (Ten) stories from Finished Ground Level to top of Terrace Slab. Height of lift machine room, water tank etc shall not be taken into account (Provide these details in Annexure- D). Certificate from employer specifying the nos. of storied building should be uploaded.		
19	Work in Progress:		
	i) Whether full details of major work on hand given in Annexure-‘E’		
	ii) Are copies of work orders for such large works enclosed		
20	Provide full information regarding permanent technical staff employed in the format as per Annexure ‘F’		
21	How do you normally carry out works for the following trades		
	water supply, sanitary and plumbing installations		
	Electrical installations		
	Fire alarm & fire fighting work		
	HVAC work		
	Façade Work		
	ELV work such as data cabling, CCTV etc		
22	i) Who is the license holder & what is their experience for the following trades		
	water supply, sanitary and plumbing installations		
	Electrical installations		
23	Any other information the applicant might like to give		



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DECLARATION

I/We agree to notify the Office accepting this application and registering my/our names on list of Bidders of Life Insurance Corporation of India, of any changes in the foregoing particulars as and when they occur and to verify and confirm.

I/We understand and agree that the appropriate Authority of Life Insurance Corporation of India has the right as he may decide, not to issue tender form in any particular case and also to suspend, remove or blacklist my/our name from Life Insurance Corporation of India list of Bidders in the event of my/our furnishing false particulars in the enrolment form or submitting non-bonafide tenders or for technical or other delinquency in regard to which the decision of appropriate Authority Life Insurance Corporation of India shall be final and conclusive.

I/We certify that the particulars furnished in the enrolment forms are correct and that should it be found that I/We have given a false certificate or that if I/We fail to notify the fact of my/our subsequent amalgamation with another Bidder or firm, the Life Insurance Corporation of India may remove my/our name from the list of Bidders and any contract that I/We may be holding at the time may be rescinded.

PLACE :

DATE :

SIGNATURE OF BIDDER



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ANNEXURE – A1

A F F I D A V I T

(On Non Judicial Stamp paper of appropriate amount in case the individual who is the sole proprietor of the firm)

I s/o
 age years, occupation
 business r/o do hereby state on oath as
 under:

That I am residing in locality of District
 since last years.

That I am the sole proprietor of a proprietary concern name and style as
 "....." having it's office at
 District dealing in business of
 Government, civil contracts and ancillary works attached thereof.

Hence this affidavit.

Deponent _____

Note: This Affidavit shall be notarized.



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ANNEXURE A2

CONSTITUTION OF FIRM – SOLE PROPRIETORSHIP/PARTNERSHIP/LTD.CO./OTHER

DETAILS OF CONSTITUTENTS

Sr. No .	Name of sole partner or Director / other High Officials	Age	Share	Technical Experience			Whether power of attorney Holder
				Year to Year to	As Employee	As contra ctor	
1	2	3	4	5	6	7	8

SIGNATURE OF BIDDER



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ANNEXURE – B

ARTICULARS OF ENROLMENT WITH LIC AND OTHER ORGANIZATION

I.ENROLMENT WITH LIC:

Name of works for1)

Which enrolled by2)

L.I.C. in the past3)

4)

Sr. Nos. for which tenders were submitted :

Sr. Nos. for which work-order was received:

II.ENROLMENT WITH OTHER ORGANISATIONS:

Sr. No.	Name & Address of Authority with whom you are enrolled	FIRST TIME ENROLMENT		LAST RENEWAL OR ENROLMENT			
		Year to year	Is copy of letter enclosed	Year to year	Class or Category	Limit (Rs. in Lac)	Is copy of letter enclosed
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

SIGNATURE OF BIDDER



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ANNEXURE-C

PARTICULARS OF SHUTTERING TOOLS AND PLANT

Sr No .	Item	Specification	Quantity	Estimated Value	Remarks
(1)	(2)	(3)	(4)	(5)	(6)
1.	a) Shuttering plates b) Steel props				
2.	Concrete Mixers				
3.	Concrete Vibrators i) Petrol Driven ii) Electric Driven				
4.	Tower Hoist				
5.	Trucks				
6.	Welding Equipments				
7.	Pump-Sets				
8.	Floor-Polishing Machine				
9.	Cranes				
10.	Others				

SIGNATURE OF BIDDER



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ANNEXURE – D

LIST OF MAJOR WORKS COMPLETED DURING LAST SEVEN YEARS

The detail address along with Phone No. and E-mail ID of the Authority under whom works was carried out must be given.

Sr. No.	Name and Complete Postal Address of			Order			Value of work as per final bill (Rs. in Lac)	Commencement of work, month Year	Completion of work, month Year	Height of the Building from finished ground level to parapet.	Penalty levied for delay of completion, if any
	Site of Work & Nature of Work	Owner	Authority under whom work was carried out	Ref. No. & Date	Contract Amount (Rs. in Lac)	Is copy enclosed					
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)

SIGNATURE OF BIDDER

CONTRACTOR

CHIEF ENGINEER



LIFE INSURANCE CORPORATION OF INDIA

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ANNEXURE – E

LIST OF WORK IN HAND

The detail address along with Phone No. and E-mail ID of the Authority under whom works was carried out must be given.

Sr. No.	Name and Complete Postal Address of			Order			Date of commence -ment of work	Scheduled date of completion of work	Progress made and expected date of completion and reasons for delay, if any
	Site of Work & Nature of Work	Owner	Authority under whom work was carried out	Ref. No. & Date	Amount (Rs. in Lac)	Is copy enclosed			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

SIGNATURE OF BIDDER

CONTRACTOR

CHIEF ENGINEER



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ANNEXURE – F

PARTICULARS OF PERMANENT TECHNICAL STAFF

Sr. No.	Name	Designation	Age	Academic Qualification	Service with the Firm	Details of Experience Year to Year
(1)	(2)	(3)	(4)	(5)	(6)	(7)

SIGNATURE OF BIDDER



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ANNEXURE – G

PERFORMANCE REPORT OF WORKS REFERRED IN PRE-QUALIFICATION BID

1. Name of work/project & location:
2. Agreement no.
3. Estimated cost
4. Tendered cost
5. Date of start
6. Date of completion
 - (i) Stipulated date of completion
 - (ii) Actual date of completion
7. Period of delay beyond stipulated date of completion, if any
 - (a) Extended period without imposition of Penalty: Days/ Months.
 - (b) Extended period with imposition of Penalty: Days/ Months
8. Performance Report

I)	Contractors Site organisation	:	(a)Well organized, (b) Adequate (c) Poorly organized
II)	Quality of materials with reference to specifications	:	(a)Good , (b) Satisfactory ,(c) Poor
III)	Workmanship and Supervision	:	(a)Good , (b) Satisfactory , (c) Poor
IV)	Labour Relations and facilities	;	(a)Good, (b) Satisfactory , (c) Poor
V)	Attitude towards settlement of disputes and differences	;	(a)Co-operative (b)Non co-operative.
VI)	Safety Record (a)Were there any accidental / structural collapses at site (b)If answer to (a) is Yes, state whether due to		i)Yes ii)No i)Negligence ii)Improper work. iii)Reasons beyond control of the contractor

9. Any other Remarks: -----

Dated

Executive Engineer or Equivalent



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(**Note:** This format shall be part of Pre-qualification Form and the Bidder shall obtain Performance Certificate from the Employer in above format and submit along with Pre-qualification documents)

PRE CONTRACT INTEGRITY PACT

General:

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on..... day of the month of2019. , between, on one hand, the Life Insurance Corporation of India (hereinafter referred to as “LIC”) a statutory Corporation established under section 3 of Life Insurance Corporation Act 1956 (XXXI of 1956) and having its corporate office at “Yogakshema” Jeevan Bima Marg Mumbai 400021. (here in after called the “BUYER” which expression shall mean and include, unless the context otherwise requires, his successors in office assigns) of the First part. And M/srepresented by Shri.....(Hereinafter called the “BIDDER /SELLER/SERVICE PROVIDER” which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second part.

WHEREAS the BUYER proposes to procure (*Name of the Stores/ Equipment/Item/Service*) and the BIDDER/Seller/Service Provider is willing to offer/has offered the stores/services and

WHEREAS the BIDDER/Seller/Service Provider is a private company/public company/Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is performing its function under the LIC Act 1956.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

Enabling the BUYER to obtain the desired said stores/ equipment/ item/service at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling BIDDERS/Sellers/Service Providers to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:-

1.Commitments of the BUYER

1.1The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either themselves or for any person, organisation or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting on implementation process related to the contract.



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- 1.2 The BUYER will, during the pre-contract stage/evaluation stage, treat all BIDDERS alike and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.
- 1.3 All the officials of the BUYER will report to the “**Chief Vigilance Officer**” of the Buyer any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.

2. In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the BUYER with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

Commitments of BIDDERS

3. The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-

- 3.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
- 3.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract of any other contract with the government for showing or forbearing to show favour or disfavor to any person in relation to the contract of any other contract with the Government.
- 3.3 Foreign BIDDERS shall disclose the name and address of their Indian agents and representatives in India, and Indian BIDDERS shall disclose their foreign BUYERS or associates.
- 3.4 BIDDERS shall disclose the payments to be made by them to their agents/brokers or any other intermediary, in connection with this bid/contract.
- 3.5 The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/ integrator/authorized agent of the stores/equipment/items and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid,



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promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.

- 3.6** The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries, including officials of the BUYER or their family members, if any, in connection with the contract and the details of services agreed upon for such payments.
- 3.7** The Bidder will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.
- 3.8** The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 3.9** The BIDDER/Contractor will not commit any offence under the relevant India Penal Code (IPC) /Prevention of corruption (PC) act. Further, the bidder will not use improperly, for purposes of competition or personal gain, pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
- 3.10** The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 3.11** The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- 3.12** If the Bidder or any of the key personnel of the bidder, actively involved in the project is a relative of any of the actively involved personnel of the Buyer, the same should be disclosed.
 The term ‘relative’ for this purpose would be as defined in section 2(77) of the Companies Act, 2013.
- 3.13** The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee or the BUYER.
- 3.14** The Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

4. Previous Transgression

- 4.1** The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify; BIDDER’s exclusion from the tender process.
- 4.2** The BIDDER agrees that if it makes an incorrect statement on this subject, or committed a transgression through a violation of any of the clauses of the commitments of bidder, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.



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5. Sanctions for Violations:

- 5.1** Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required:-
- (i) To immediately call off the pre contract negotiations without assigning any reason or giving any; compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
 - (ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/ Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.
 - (iii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
 - (iv) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.
 - (v) To cancel all or any other contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/recession and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
 - (vi) To debar the BIDDER from participating in the future bidding processes of LIC for a minimum period of five years which any be further extended at the discretion of the BUYER.
 - (vii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
 - (viii) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this pact.
- 5.2** The BUYER will be entitled to take all or any of the actions mentioned at para 5.1(i) to (viii) of this pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in chapter IX of the Indian Penal Code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.
- 5.3** The decision of the BUYER to the effect that a breach of the provisions of this pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the Independent Monitor(s) appointed for the purposes this Pact.

6. Independent Monitors:

- 6.1** The BUYER has appointed (hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission.

Name, address, email of the Monitor(s):

- a) 1. Mr. G.V. Krishna Rau, Ex-Addl. Chief Secy. & development commissioner, Govt. of Karnataka, Villa 116, The Retreat, Tharabanahalli, Chikkajala post, Bangalore-562157
 Ph no: 9880240080 Email: gvkrisshnarau@gmail.com



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b) Shri Kata Chandrahas, IRS(Retd.), G-1, Reliance Homes, ,8-2-547/R, Road no 7, Banjara Hills, Hyderabad-500034: Ph No -8008449678: email: kchandrahas@yahoo.com

- 6.2** The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.
- 6.3** The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently. It will be obligatory for him to treat the information & documents of the Bidder as confidential.
- 6.4** Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.
- 6.5** As soon as the Monitor notices, or has reason to believe, a violation of this pact, he will so inform the **Executive Director (E&OS), LIC**.
- 6.6** The BIDDER(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Subcontractor(s) with confidentiality. The Monitor has also signed declarations on ‘Non-Disclosure of Confidential Information’ and of ‘Absence of Conflict of Interest’. In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, LIC and recues himself / herself from that case.
- 6.7** The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.
- 6.8** The Monitor will submit a written report to the **Chairman, LIC** within 8 to 10 weeks from the date of reference or intimation to him by the BUYER /BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.
- 6.9** If the Monitor has reported to the Chairman, LIC, a substantiated suspicion of an offence under relevant IPC/ PC Act, and the Chairman LIC has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

7. Facilitation of Investigation:

In case of any allegation of violation of any provisions of this pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER. The BIDDER shall provide necessary information and documents in English and shall extend all possible help of the purpose of such examination/inspection.

8. Law and Place of Jurisdiction:

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.



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“JEEVAN DEEP”, EXHIBITION ROAD, PATNA – 800 001
PHONE: 0612-2501118/2503014/2501103,
E-mail: ecz_engg@licindia.com
AN ISO 9001:2015 CERTIFIED DEPARTMENT

9. Other Legal Actions:

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extent law in force relating to any civil or criminal proceedings.

If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

Changes and supplements as well as termination notices need to be made in writing.

10. Validity:

10.1 The validity of this Integrity Pact shall be from date of its signing and extend upto 12 months after the last payment under the contract. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

10.2 Should one or several provisions of this Pact turn out to be invalid; the remainder of this pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

11. The parties hereby sign this Integrity Pact at.....on.....

BUYER

BIDDER

Name of the Officer:

CEO:

Designation

Deptt./

Witness

1.....

1.....

2.....

2.....

(Note: Bidder/Seller/Service Provider

Stores/equipment/item/service

Bidding process/ bid evaluation/process of availing services

Appropriate word may be used where ever applicable without altering the purpose /desired intention of the clause.)



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ANNEXURE – H**PRE-QUALIFICATION BID CHECKLIST****ENROLMENT CHECKLIST**

Sr. No.	Description of Enclosure	Refer Item of form	Uploaded YES/NO
1.	Partnership deed / Articles of Association / Affidavit (□) (□) Annexure A-1	9 (ii)	
2.	Annexure (A-2) as supplied	9 (iii) (Particulars of Partners)	
3.	Annexure – B (as supplied)	10 (Particulars of enrolment in LIC and other Organization)	
4.	Proof of Turnover	12 (i)	
5.	Copy of IT Returns	12 (iii)	
6.	NEFT Details	13 (ii)	
7.	Solvency Certificate	13 (iii)	
8.	Certificate of Bank Guarantee	13(iv)	
9.	Form no 26AS & Form No 16A for the relevant period of qualifying works.	13 (v)	
10.	Immovable Property certificate	14(ii)	
11.	Movable Property certificate	15 (ii)	
12.	Annexure ‘C’ (as supplied)	16 (Particulars of tools/ plant)	
13.	Annexure ‘D’ (as supplied)	17 (List of major works completed during last 7 years)	
14.	Annexure ‘E’ (as supplied)	19 (i) (List of work in hand)	
15.	Copies of work order	19 (ii)	
16.	Annexure ‘F’ (as supplied)	20 (Particulars of permanent technical staff)	
17.	Annexure ‘G’	Performance certificate	
18.	Integrity Pact		