



**NAGPUR DIVISIONAL OFFICE,**

**NATIONAL INSURANCE BUILDING, S.V.PATEL MARG, STATION ROAD, NAGPUR. 440001.**

**Ph.Nos.0712- 2546444, 2546476, email id: os.nagpur@licindia.com**

**NOTICE INVITING TENDER QUOTATION FOR SUPPLY OF IT CONSUMABLES**  
**TENDER NO.10 /2017-18**

LIC of India, Nagpur DO intends to invite quotations under TWO-BID system for SUPPLY OF IT CONSUMABLES, in sealed envelope from reputed firms/ vendors having sound financial capacity and proven track record of at least 3 years of supplying above mentioned items to other reputed/Government/PSU organizations etc. The quotations, meeting the eligibility criteria specified in the tender format, shall only be considered for further evaluation. **For complete details and bid documents please log on to our website [www.licindia.in](http://www.licindia.in) and go to “Tenders” and click on the link “Tender/2017-18/ for SUPPLYING OF IT CONSUMABLES, LIC, Nagpur Division”.** Application forms may be obtained from OS department of Divisional Office Nagpur of LIC of India at above mentioned address from **14.08.2017 till 28.08.2017** on all working days from 10 AM to 1.00 PM except on Saturday when forms may be obtained from 10 AM to 12 noon. **Last date for submission of tender forms is 29.08.2017 (1PM)** LIC of India reserves the right to accept or reject any or all offers/ Quotations in full/ part without assigning any reason whatsoever.

Sr. Divisional Manager



भारतीय जीवन बीमा निगम  
LIFE INSURANCE CORPORATION OF INDIA

NAGPUR DIVISIONAL OFFICE,

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Ph.Nos.0712- 2546444, 2546476, email id: os.nagpur@licindia.com

**TENDER NOTICE FOR SUPPLY OF IT CONSUMABLES**

| Sl.No. | ACTIVITY                                                       | DETAILS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------|----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | Tender No and Date                                             | Tender No. 10 and dated 14.08.2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 2      | <b>EMD</b>                                                     | <b>Rs.30,000 /- (THIRTY THOUSAND only)</b> (refundable) by way of Demand Draft drawn on any Scheduled Bank payable at Nagpur favouring Life Insurance Corporation of India                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 3      | <b>Tender Fee</b>                                              | Rs.500/- (Five Hundred Only ) (non-refundable) by way of Demand Draft payable at Nagpur favoring LIC of India                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 4      | <b>Address for submission of bid (to be put in Tender Box)</b> | OS Deptt.<br>Life Insurance Corporation of India, National Insurance Building, SV Patel Marg, Station Road, Nagpur. 440001.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 5      | <b>Submission of Bids Date And Time</b>                        | Bidders fulfilling the eligibility conditions for supply of IT Consumables as per Technical Specifications mentioned in tender should submit <b>separate sealed covers</b> super scribed as " <b>Technical Bid</b> " & " <b>Financial Bid</b> " put together in a <b>large sealed cover</b> super scribed as " <b>Tender No 10/2017-18/ for SUPPLYING OF IT CONSUMABLES, LIC, Nagpur Division</b> and Name of Tenderer on or before <b>29.08.2017 by 1.00 PM (last date of submission of tender)</b> . Tender Application Forms may be obtained from OS Deptt. Life Insurance Corporation of India, Divisional Office Nagpur-440001. from <b>14.08.2017 to 28.08.2017</b> on all working days from 10 AM to 1PM except on Saturday when forms may be obtained from 10 AM to 12 noon on payment of Rs. 500 by cash on cash counter. |
| 6      | <b>Technical Bid opening Date /Venue</b>                       | The sealed covers having Technical Bids will be opened by the Tender opening committee on <b>30.08.2016 at 4. 30 PM</b> . The concerned agency/firm may send one representative at the time of opening of the Tender. Venue address as mentioned above at Committee Room, Divisional Office, Nagpur.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

|                                                                                                                                        |                               |                                                                                                                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7                                                                                                                                      | <b>Financial Bid</b>          | The financial Bid will be opened on a later date which will be intimated separately to technically qualified bidders only.                                                                                                                |
| 8                                                                                                                                      | <b>Contact Details</b>        | Ph.Nos.0712-2546444,2546476,<br>email id: os.nagpur@licindia.com                                                                                                                                                                          |
| 9                                                                                                                                      | <b>Official Website (URL)</b> | <b>The tender Document can be downloaded from our website <a href="http://www.licindia.in">www.licindia.in</a> , go to "Tenders" and click on the link " Tender No 10/2017-18/ for SUPPLYING OF IT CONSUMABLES, LIC, Nagpur Division"</b> |
| <b>In case there is any change in the schedule, the same will be displayed on our web site</b>                                         |                               |                                                                                                                                                                                                                                           |
| LIC of India reserves the right to accept or reject any or all offers/quotations in full/part without assigning any reason whatsoever. |                               |                                                                                                                                                                                                                                           |
| <div style="text-align: right;">Sr. Divisional Manager</div>                                                                           |                               |                                                                                                                                                                                                                                           |



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### **INSTRUCTIONS TO BIDDERS**

The sealed tender is invited for running contract under two bid system for supply of IT Consumables as per enclosed Annexure - A, B, C, D, E, F & G.

The Bidders are advised to follow the following instructions.

As two bid system is to be followed, three envelopes duly sealed should be used for submission of tender as detailed below:-

(i) **Envelope No. 1: Technical Bid (Annexure - A, B, C, D, E & F)** duly completed and signed should be put in this envelope. The envelope should be sealed properly with sealing wax and super scribed as **“Tender/2017-18 for SUPPLYING OF IT CONSUMABLES, LIC, Nagpur Division, Nagpur.**

**Technical Bid”**. Firm’s name and address should be written on the envelope. **The DD for tender fee and EMD** should be enclosed separately with the technical bid only.

(ii) **Envelope No. 2: Financial Bid (Annexure -G)** duly completed and signed should be put in this envelope. The envelope should be sealed properly with sealing wax and super scribed as **“ Tender/2017-18 for SUPPLYING OF IT CONSUMABLES, LIC, Nagpur Division, Nagpur. Financial Bid”**.

Firm’s name and address should be written on the envelope. **Annexure-G should be duly filled with net rates inclusive of all taxes and charges.**

(iii) **Envelope No. 3: Both the Envelope No. 1 and 2 as mentioned above,** are to be put into this envelope. The envelope should be sealed properly with sealing wax and super-scribed as **“ Tender No 10/2017-18 for SUPPLYING OF IT CONSUMABLES, LIC, Nagpur Division, Nagpur.”**. The name of firm should be mentioned on the envelope.

**Each page of all the Annexures - A, B,C, D, E, F & G should be duly signed and sealed .**

The sealed tender envelope should reach us **on or before 29.08.2017 by 1.00 PM** addressed to

**The Chairperson (Stores Committee),  
Life Insurance Corporation of India,  
National Insurance Building, SV Patel Marg,  
Station Road, Nagpur. 440001.**

The tender received after the stipulated time and date will not be entertained.

Sr. Divisional Manager



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**APPLICATION FORM**

–

**TECHNICAL BID**

**Annexure-A**

| S.No. | Information sought                                                                                                                                          | Information Provided |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1     | Name of the Firm (In Block Letters)                                                                                                                         |                      |
| 2     | Date of Establishment / Incorporation                                                                                                                       |                      |
| 3     | Registration no. for registration under Companies Act, 1956.<br>(Please enclose photocopy of certificate)                                                   |                      |
| 4     | Correspondence address and telephone no. with email id                                                                                                      |                      |
| 5     | Address of Head Office (If separate) and Telephone no.                                                                                                      |                      |
| 6     | Status Proprietary/ Partnership/ Private Limited<br>Company/ Public Limited Company                                                                         |                      |
| 7     | Name of the Partners/ Directors                                                                                                                             |                      |
| 8     | Name of Chief Executive with his present address and Telephone nos.                                                                                         |                      |
| 9     | Name of Representative (s) with Designation who would be calling on us and attending to our jobs and his Contact numbers.                                   |                      |
| 10.   | Details of Demand Draft payable at Nagpur to be enclosed if the forms downloaded from web site.                                                             |                      |
| 11    | Name of Bankers with address & telephone nos. IFSC Code & A/C No.                                                                                           |                      |
| 12    | PAN No. of the Firm (Please enclose photocopy)                                                                                                              |                      |
| 13    | Whether the firm has enough capacity for storing required raw materials needed for printing & supply IT Consumables)                                        |                      |
| 14    | Details if registered with any other Government Authority                                                                                                   |                      |
| 15    | State the latest Income tax assessed year and the amount of tax assessed (Copies of last 03 years, IT Returns, Balance Sheets & Revenue A/C to be enclosed) |                      |

|           |                                                                                                                                                                     |  |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>16</b> | Turnover for the last three financial years<br>2016-17<br>2015-16 .....<br>2014-15.....                                                                             |  |
| <b>17</b> | Details of IT Consumables items supplied to any office of LIC of India and /or prestigious P.S.U.s. (Central), (Please fill Annexure-B).                            |  |
| <b>18</b> | Mention any other specialties of your Establishment                                                                                                                 |  |
| <b>19</b> | Whether holding certificate under shops and establishment act,( If yes duly renewed copy should be Enclosed.)                                                       |  |
| <b>20</b> | Is the firm is registered under the factories act, Details of License No.<br>(Please enclose photocopy of the renewed license certificate)                          |  |
| <b>21</b> | Have your firm ever been blacklisted by LIC of India or PSU/BFSI organization/ Govt. / Semi Govt./ Quasi Govt. departments in India as on date of submission of bid |  |

**(Note: Please type this form or fill it legibly in ink. If space provided is insufficient, please type or write the replies on a separate sheet giving appropriate question number duly authenticating the same with seal and signature and attach it to the form)**

I/We \_\_\_\_\_request Life Insurance Corporation of India, Nagpur Divisional Office to consider our bid. We agree to abide by all the ELIGIBILITY CRITERIA AND OTHER TERMS AND CONDITIONS of supplier/printer of computer Continuous stationery and assure to render the services to the fullest satisfaction of the corporation.

We further give our consent and undertake that our firm is competent and capable of IT Consumable Items the ordered materials to L.I.C of India, Divisional Office Nagpur.440001 within the stipulated time as desired by LIC of India.

Dated at .....this.....day .....2017

Signature with Seal

Name:

Designation:

**Note: The Corporation reserves the right to accept or cancel tender/bids of any/ of the agencies at their absolute discretion without assigning any reason thereof. Applications received with incomplete information or alteration not authenticated with proper seal and signature will not be considered.**



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**Annexure-B**

**Details of Existing Clients:**

**(Separate page must be submitted for each Client)**

|                                                                                                                                                                                                         |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Name of the Company</b>                                                                                                                                                                              |  |
| <b>Address of the Company</b>                                                                                                                                                                           |  |
| <b>Name, designation of contact person with telephone no. and e-mail ID</b>                                                                                                                             |  |
| <b>Name:</b>                                                                                                                                                                                            |  |
| <b>Designation:</b>                                                                                                                                                                                     |  |
| <b>Landline No.:</b>                                                                                                                                                                                    |  |
| <b>Cell No. :</b>                                                                                                                                                                                       |  |
| <b>Email ID:</b>                                                                                                                                                                                        |  |
| <b>Details of material supplied in last 3 years (Ref. No, date of work order with photo copy of same)<br/>( Please attach attested copies of Purchase Orders executed or certificate from customer)</b> |  |

**Authorized Signatory Signature**

**NAME:**

**DESIGNATION:**

**Name and Address and SEAL OF THE FIRM / COMPANY:**

**Date.....**



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**Annexure-C**

**UNDERTAKING**

**Ref: Tender/2016-17/ for supplying of IT Consumables LIC Nagpur Division.**

We hereby confirm that we have not been blacklisted by LIC or PSU/ BFSI Organization/ Government / Semi Government / Quasi Govt. Departments in India as on date of submission of bid in response to the above.

We also agree with your terms and conditions quoted in tender.

**Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2017**

**Authorized Signatory Signature**

**NAME:**

**DESIGNATION:**

**Mobile No.**

**Email ID :**

**Name and Address and SEAL OF THE FIRM / COMPANY:**

## ANNEXURE D

(To be submitted on Company (OEM)'s letter head duly signed by the Authorized signatory of Company )

### MANUFACTURER'S AUTHORIZATION FORM (MAF)

To  
L.I.C. of India,  
Nagpur Divisional Office,  
NAGPUR.

Dear Sir,

**Re: Tender No.10/2017-18 for SUPPLYING OF IT CONSUMABLES, LIC, Nagpur Division.**

We, M/s. \_\_\_\_\_ who are established and reputed manufacturers of \_\_\_\_\_ having factories / Depot as \_\_\_\_\_ and \_\_\_\_\_ do hereby authorize M/s. \_\_\_\_\_ (Name and address of bidder) to offer their quotation and conclude the contract with you against the above invitation for the Bid, as one of our Authorized Dealers. We, hereby, extend our full guarantee and comprehensive warranty as per terms and conditions of the tender for our products offered against this invitation for Bid by the above firm.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20 17

Authorized Signatory

**Signature :**

**Name :**

**Designation :**

**Email.id:**

**Mobile no:**

**Name & Address of the company :**

**Seal of the Company**



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**Annexure- E**

**ELIGIBILITY CRITERIA & OTHER CONDITIONS**

1. The firm/supplier should be having the experience of supplying of IT Consumables as mentioned in Annexure-G for at least 3 years (copy of proof must be enclosed)
2. The firm/supplier should be on the approved panel of at least 3 reputed firms.
3. **The firm/supplier should have registration with state and local authorities for undertaking the profession (copies of proof to be enclosed)**
4. Minimum annual turnover of the company should be **Rs 50 Lakh** and above during **last three years** and experience of having executed an order of one PSU/ Govt. /reputed pvt firm/company worth Rs 5 Lakh and above for any one of the last 3 years.
5. The company should have a valid PAN Card no. issued by Income tax department.
6. Certificate of satisfactory completion of work/supply issued by concerned department/authority/reputed firm must be attached as proof.
7. The vendors/suppliers/printers who have been black listed/removed earlier by any office of LIC need not apply.
8. **If the contracted amount exceeds Rs.10 lacs for a period of contract (01 Year) the tenderer have to deposit 10% security deposit on the basis of order value. Security deposit will not carry any interest and same will be refunded to the concern printer/vender only after completion of contract.**
9. As per central Government impletementation of public procurement policy for Micro and Small Enterprises under 2012, the Tenderer is registered under DGS&D/ NSIC registered vendor / dealer / printer will be exempted for EMD/Security Deposit on production/submission of certificate / documents. This exemption is valid only upto validity period of certificate as per Government regulations. In absence of any such document, tenderer shall be considered as not Registered under DGS&D/ NSIC.
10. **The firm should be authorized dealer for supply of IT consumables of that company for which rates are being quoted like WIPRO, LIPI, HP, SAMSUNG, Xerox, Printronix, Epson, Canon etc., The firm/company is required to submit original MANUFACTURER'S AUTHORIZATION FORM (MAF) on Company (OEM)'s letter head duly signed by the Authorized signatory of Company as per Annexure D for supply of IT consumables.**



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**Declaration:**

I/we have read the instructions appended to the form and I/we understand that if any false information is revealed at a later date, any contract made between ourselves and the corporation, on the basis of the information given by me/us shall be treated as invalid at the sole discretion of the Corporation and I/we will be solely responsible for the consequences and shall make good all losses caused to LIC of India in the process. I/we agree that the decision of the corporation in selection of tender will be final and binding on me/us. All the information furnished by me hereunder is correct to the best of my/our knowledge and belief.

I/we have no objection if inspection of my/our premises/ workshop, shop, etc is done by the official of the corporation including inspection of the quality of any or all items of the tender.

I/We agree with all terms and conditions of tenders.

Sign.....  
With seal of firm/company

Name & designation.....

Place.....date.....



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## **Annexure-F**

### **Terms and conditions of the Tender**

1. The tender in the prescribed format (**Hard Copy only**) should be dropped in the tender box located at chamber of Manager(OS), LIC of India ,Nagpur DO on or before the last date specified. No corrections are to be made in the terms quoted.
2. **The firm should be authorized dealer for supply of IT consumables of that company for which rates are being quoted like WIPRO, LIPI, HP, SAMSUNG, Xerox, Printronix, Epson, Canon etc., The firm/company is required to submit original MANUFACTURER'S AUTHORIZATION FORM (MAF) on Company (OEM)'s letter head duly signed by the Authorized signatory of Company as per Annexure D for supply of IT consumables.**
3. The rates to be quoted in Annexure-G shall be on F.O.R basis, i.e. inclusive of all types of taxes, VAT , GST and any other taxes of local authority and Transportation expenses, etc and the supplier has to ensure the delivery of material in good condition, duly packed at corporation store.
4. **The rates shall be valid for One Year (1 year) Only.**
5. The Corporation reserves the right to accept any quotation in full or part. This does not necessarily mean that the lowest quotation will be accepted.
6. After engaging the services of the firms, if it is found that the services are not rendered to the satisfaction of the Corporation, the services may be terminated at the sole discretion of Corporation and Corporation shall have the right to engage the services of any of other firms as it may deem fit. In this course if any financial loss/damage to reputation of corporation is caused, the firms shall be legally bound to make good the same in monetary term to be decided by LIC.
7. Mere submission of the application for tender does not confer the right of Selection.
8. The selection on tender would be without any liabilities from our side.
9. Life Insurance Corporation of India reserves its right to reject, accept or cancel the process of tender selection without assigning any reason thereof for which Life Insurance Corporation of India shall neither be liable nor obligatory to inform the applicant the grounds of any such action.
10. Any dispute arising out of or relating to this tender shall be deemed to have arisen in Nagpur and be subject to adjudication of competent Court in Nagpur only.
11. Any tender not complying wholly with these terms and conditions shall be liable for rejection.
12. The quality, quantity and punctuality in rendering services are the essence of the contract and the vendor undertakes to abide by them at all times.
13. In the event of any loss/damage being caused to LIC on account of the negligence of the vendor or its employees, the vendor shall make good the loss sustained by LIC either by replacement of the material/equipment or payment of compensation.
14. The vendor shall not appoint any sub-vendor to carry out any obligations under the contract.
15. The vendor shall give the services during the period of contract as per the LIC's requirements.
16. If the vendor commits breach of any of the terms and conditions hereof and/or fail to carry out any instructions issued to him by the LIC from time to time, it shall be open and lawful for the LIC to terminate this agreement forthwith without assigning any reason and can get the work done by any person(s) or through any other agency or vendor at the risk and cost of the vendor and the vendor shall have no right to make any representation in this regard.



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17. In the event of any dispute or difference arising out of operation of this agreement, the same shall be referred to the sole arbitration and the sole arbitrator will be appointed by the Sr. DIVISIONAL MANAGER, Life Insurance Corporation of India, Divisional Office Nagpur. Whose decision shall be final and binding on both the parties. The venue of arbitration shall be at Nagpur. The provisions of the Arbitration and Conciliation Act, 1996 shall apply to the arbitration.

18. The employees/agents of the Supplier shall never be considered to enjoy any right to enter the premises of LIC by virtue of this agreement or otherwise at any time except with the prior permission of the LIC.

19. In the event of failure of the vendor to provide the services or part thereof, as mentioned in this agreement for any reasons whatsoever, the LIC shall be entitled to procure services from other sources and the contractor shall be liable to pay forthwith to the LIC, the difference of payments made to such other sources along with other incidental charges of any nature whatsoever incurred by the LIC.

20. It is clearly understood by the Supplier that the persons employed by the Supplier for providing services as mentioned herein, shall be the employees of the Supplier and not of "The LIC". The Supplier shall be liable to make payments to its said employees.

21. If vendor commits breach of any covenant or any clause of this agreement, the LIC may send a written notice to the vendor to rectify such breach within the time limit specified in such notice. In the event the vendor fails to rectify such breach within the stipulated time, the agreement shall forthwith stand terminated and the vendor shall be liable to the LIC for losses or damages on account of such breach.

22. This agreement may be terminated forthwith if either party becomes insolvent, ceases its operations, dissolves, files for bankruptcy or bankruptcy protection, appoints receivers, or enters into an arrangement for the benefit of creditors, the other party shall have the right to immediately terminate this agreement.

23. Any obligations under this agreement either expressly or by their nature are to continue after termination or expiration of this agreement shall survive and remain in effect.

24. The contract shall for a period of 1 year and can be extended upto further 1 year on mutual understanding of both the parties with same rates and terms and conditions.

25. Tax at source will be deducted from the payment as per the Income Tax Rules applicable from time to time.

**26. 10% security deposit will be charged/ deducted against bills submitted where the total quantum of the orders placed inclusive of all previous orders under this tender for specific vendor exceeds Rs.10 lac. No interest is payable on this at the time of refund.**

**27. No Advance payment shall be made for purchasing items.**

28. Supply of the items should be within 30 days.

29. Work order may be placed in parts depending upon the requirements during the year. The material will be delivered at IT Department LIC of India, National Insurance Building, Ground Floor, Station Road, Nagpur. 440001. or any other place that may be specified by the corporation if so needed within the stipulated period as decided at the time of placing order but not more than 25 days from the date of order. Date failing which goods will be accepted with price reduced @ 1% per day subject to maximum of 20%.



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**30.** If any, material supplied falls 1% to 20% of order value below the contractual specifications with regard to the quantity and quality of IT Consumable, penalty clause (which will be decided by the competent authority on the merit of each case) would be invoked which is part and parcel of the conditions of the tender.

**31.** In case of any deviation from the specification in supply of IT consumables the order shall be liable for rejection at the sole discretion of competent authority.

**32.** If defects of any kind in printing or deviation from specification etc are detected and reported to supplier then suitable replacement is to be made or defect to be removed by supplier free of charge unless additional job is assigned which was not expected of him at the time of placing the orders. The quantity of orders may be increased or decreased at corporation's discretion.

**33.** If variation in specification of IT consumables is observed on receipt of consignment, the entire lot may be rejected besides imposition of penalty as stated in above paras at the discretion of competent authority.

**34.** This shall be running contract with an option to increase or decrease the quantity of articles within range of +/- 25%. However we reserve the right not to give complete order as specified in the tender.

**35.** No extra Terms and Conditions of the vendor will be accepted. If any vendor gives his own Terms and Conditions his tender will be rejected without informing him.

**36.** For Refilling items vendors to bear all the expenses including courier charges incurred in refilling/repairing of ribbon / toner under exceptional circumstance, Vendors are advised to include all the expenses refilling /repairing works tender No extra payment made to the vendor against his rate quoted in his tender. Other than special cases repairing /refilling works is to be done by the vendor in our offices only. It necessary then vendor is allowed to take Ribbon/Toner for repairing/refilling works to his work place, In this matter whatsoever expenses or loss incurred against Ribbon/Toner is to be bear by the vendors only.

**37.** The tender notice is also available at our official website: [www.licindia.in](http://www.licindia.in). Overwriting/white-inking of any word/figure in the quotation unless duly authenticated by the tenderer is liable to be rejected at the discretion of LIC.



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**THE INSURANCE LAWS (AMENDMENT) ACT, 2015**

1. In terms of provisions of Section 33 (3) of The Insurance Laws (Amendment) Act , 2015, Insurance Regulatory and Development Authority of India (IRDAI), is authorized to verify all such books of account, register, other documents and the data base in the custody of the contractor in respect of service outsourced by the LIC of India. It shall be the duty of the contractor to provide such documents/statements/information as may be required by IRDAI within such time as may be specified by IRDAI.

2. In terms of provisions of Section 33 (4) of The Insurance Laws (Amendment) Act , 2015, Insurance Regulatory and Development Authority of India (IRDAI), if it considers expedient to do so, may direct any person hereinafter referred to as “Investigating Officer”, to make an investigation as specified under Sec.33 (1) or carry out an inspection as specified under Section 33 (2) of the Insurance Laws (Amendment) Act, 2015, who may examine on oath any Manager, managing Director or Other Officer of the service provider or contractor where the services are outsourced by LIC of India

We agree with all terms and conditions of the tender.

Tenderer's sign. / Name and seal

Sr. Divisional Manager



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## FINANCIAL BID

## ANNEXURE -G

| Sl.No. | Name of Item/Model No.                                                            | Make               | Specification/<br>Part No.                                           | Appx.Qty<br>in a year | Rate Per<br>piece(Incl<br>usive of<br>all taxes<br>and<br>charges | Remarks |
|--------|-----------------------------------------------------------------------------------|--------------------|----------------------------------------------------------------------|-----------------------|-------------------------------------------------------------------|---------|
| 1      | Line Printer Ribbon<br>Cartridge(p7000)Ultra<br>Capacity.                         | Printronic         | Part<br>No.179499-<br>001, P7000<br>Ultra Capacity<br>Printer Ribbon | 200                   |                                                                   |         |
| 2      | Line Printer Ribbon<br>P8000/P7000/N7000/Ext<br>ended Life Cartridge<br>Ribbon    | Printronic         | Part<br>No.259890-<br>404                                            | 100                   |                                                                   |         |
| 3      | TVS-E Computer Printer<br>Ribbon, Dot Matrix-136<br>column                        | TVS                | Part<br>No.201710006<br>9                                            | 9000                  |                                                                   |         |
| 4      | EPSON Ribbon<br>Cartridge,                                                        | EPSON              | S015643 for<br>LQ 1310,<br>1150, 1150II                              | 1500                  |                                                                   |         |
| 5      | Line Printer Ribbon<br>T6215/T6218/6306/6312<br>Advance Imaging<br>printer Ribbon | LIPI               | 100091-001                                                           | 30                    |                                                                   |         |
| 6      | Samsung Toner<br>Cartridge 1640                                                   | Samsung<br>1640    | Samsung 1640                                                         | 50                    |                                                                   |         |
| 7      | Laser Printer Cartridge<br>Canon F-158200 Laser<br>PC No. 925                     | Canon              | Canon -F-<br>158200                                                  | 50                    |                                                                   |         |
| 8      | Toner Cartridge                                                                   | HP                 | HP-3117                                                              | 20                    |                                                                   |         |
| 9      | Printer Head Web 1070                                                             | Wipro              | Web 1070                                                             | 30                    |                                                                   |         |
| 10     | CD with Cover 700 MB                                                              | Sony/Mos<br>erbear |                                                                      | 500                   |                                                                   |         |

|    |                                        |         |                                                              |     |  |  |
|----|----------------------------------------|---------|--------------------------------------------------------------|-----|--|--|
| 11 | HP Office jet Pro 8610                 | HP      | Black 950 XL and CMY 951 XL                                  | 10  |  |  |
| 12 | Samsung Laser Cartridge ML 2161        | Samsung | MLTD 101F                                                    | 5   |  |  |
| 13 | HP Office Jet Pro 3620 Black Cartridge | HP      | Part Code No. C-660,AA HP 960XL, Black page yield 1600 pages | 150 |  |  |
| 14 | Tonner Cartridge                       | Samsung | Samsung MC 1911/1053                                         | 10  |  |  |

**We accept the above specifications & assure to supply the same.**

**Tenderer's sign/ name and seal**

**Sr. Divisional Manager**