

Divisional Office, Jeevan Prakash, Ayodhya Road, Beniganj, Faizabad- 224001

**APPLICATION FORM – TECHNICAL BID FOR PRINTING OF AGENT
CLUB STATIONERY IN FAIZABAD DIVISION**

No.	Information Sought	Information Provided
1)	Name of the Firm, (in Block letters)	
2)	Nature of Ownership	
3)	Date of Establishment/ Incorporation of the Firm	
4)	Telephone Nos., Office Fax No. Mobile No. E-mail address • Telephone nos. • Telephone nos. • Telephone nos. • Date of Establishment of Firm 'in present Name	
5)	Complete address of Head Office (if separate) and telephone no., Fax no. & E.mail id	
6)	Status : Whether Proprietary/ Partnership/ Private Ltd company/	
7)	Names of the Partners /Directors / Proprietors	
8)	Name of Chief Executive with his present addresses and telephone number	
9)	Name of Representative (s) with designation who would be calling on us and attending to our jobs.	
10)	Name of Bankers with addresses & telephone number	

11)	Is the Firm registered under the Shop Establishment Act? If so, state • License number • Date of last renewal of license (copy of license to be enclosed) • PAN • ESIS No if any • EPF registration No.	
12)	a) PAN Card No (copy to be enclosed) b) Labour License no and validity under section of Labour Laws.(enclose photo copy)	
13)	Whether holding certificate under Shops & Establishment Act duly renewed (copy should be enclosed)	
14)	State the latest Income Tax Assessment Year and the amount of tax assessed (copies of last 3 years IT Returns, Balance Sheet and Profit & Loss A/c to be enclosed)	
15)	Turn over for last 3 years F.Y. 2016-2017 F.Y. 2015-2016 F.Y. 2014-2015	
16)	Has your firm been blacklisted / removed earlier by LIC or any of the PSUs / BFSI / Govt / semi Govt. Quasi govt departments in India.	
17)	Name of the Bankers with address & Telephone Nos.	
18)	GST No / VAT No/ Service Tax Regs. No /TAN No (copies to be submitted)	
19)	Are you agreeable to abide strictly by the Terms and conditions of the Tender and contracts (copies annexed)	
20)	If your firm is already empanelled with any office of LIC of India or any other PSU (Central) please give name and address of the office / s.	
21)	Name , addresses and telephone Nos. of three of your most valued clients (separate list may be attached)	
22)	Mention any other specialties of your Establishment	

23)	Are you agreeable to deliver items to all the 13 Branch offices under Faizabad Divisions (Some of which are out of Faizabad City)	
24)	Is the firm Registered under the Factory Act 1948- 1. License No. 2. Dt. of last Renewal of License 3. ESIS No. 4. EPE Reg. No. (Pl. attach Photocopy of above)	
25)	Whether registered under the central sales tax rules, mention CST No.....(Enclose copy.)	
26)	Is the firm registered for micro & small enterprises (MSE) with director of Industries/ District Industries centre as manufacturing/service enterprises of registered with National Small Industries Corporation (NSIC) under single point vender registered scheme. If so, enclose copy.	
27)	Is the firm owned by SC/ST entrepreneurs? If so enclose copy.	

Please type the form or fill it legibly in ink. Use separate sheet if space provided is insufficient.

All the pages of application form and documents must be signed with seal.

I/We _____
request Life Insurance Corporation of India, Faizabad Divisional Office, to consider of supplier and assured to render the services to the full satisfaction of the corporation.

I / We agree to abide by all the rules & regulations framed by the Corporation from time to time.

Dated at _____ this _____ day of _____ 2018

Signature with Office Seal

Name

Designation