

Issued To

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CORRIEENDUM

**NAME OF WORK: - “Tender for SITC of CCTV for various
Offices under Divisional Office, Belagavi ”**

**LAST DATE OF SUBMISSION OF TENDER:
DATE OF OPENING OF TENDER {Technical Bid}:**

**07-11-2019 @ 16.15hrs.
08-11-2019 @ 11.00hrs.**

TENDER NOTICE

LIFE INSURANCE CORPORATION OF INDIA

Divisional Office: “Jeevan Prakash”, Basaveshwar Circle, Goaves,
Belagavi - 590011 Tel: 0831 - 2438810 / 2438811, E-mail: os.belgaum@licindia.com

LIC of India, Divisional Office, Belagavi intends to instal CCTV of reputed make. Offers are invited on rate basis only from eligible Firms / Agency under two bid (Technical & Financial Bid) system having installed CCTV in any Government / Public sector undertaking as specified including its operation and maintenance all-inclusive complete in all respects. The firm / agency must have satisfactory experience of three years in respective field. The prospective bidders meeting the above requirements are requested to submit their sealed offer in three parts namely Part – I “Technical Bid (TB)”, Part – II “Financial Bid (FB)” and “Part - III “ Earnest Money Deposit” (EMD) and “Cost of tender document” (in case the tender document is down loaded from the Corporation’s web site) in three sealed covers. The tender documents can be downloaded from our website www.licindia.com/tenders from **01-11-2019** onwards and submitted along with required documents upto **07-11-2019, 16.15 Hrs.** along with **Demand Draft / Pay Order of requisite tender fee and E.M.D in favour “ Life Insurance Corporation of India” payable at Belagavi** . The last date for submission of filled in offers is **07.11. 2019 @ 16.15hrs.** The “Technical Bids” will be opened on the next working day **08.11. 2019 @ 1100hrs** by the tender opening committee in the presence of bidders or their authorized representatives willing to participate at their own cost. For complete details and bid documents please log on to www.licindia.in go to tenders and click on the link “ **Tender for SITC of CCTV at various offices under Divisional Office Belagavi** ”.

LIFE INSURANCE CORPORATION OF INDIA

Divisional Office: Belagavi

NAME OF WORK: - “Tender for CCTV for various Offices under Divisional Office, Belagavi”.

TENDER SCHEDULE

SI No	Description	
1	Name of work :	SITC of CCTV at various offices under DO Belagavi .
2	Estimated rent per month	As mentioned in the price Bid.
3	Cost of tender document	Rs. 500/- + 18% GST i.e. `590/- (Rupees Five Hundred Ninety only).
4	Earnest Money Deposit	`9500.00 for BOs & `7800.00 for SOs.
5	Date of publishing of tender document	The Tenders may be Down loaded from the LIC website www.licindia.com/tenders from onward.
6	Last Date & Time of submission of tender document.	On 07.11. 2019 @ 16.15 hrs.
7	Date & Time of opening of Technical Bids	On 08.11. 2019 @ 11 00hrs.
8	Date & Time of opening of Financial Bids.	Shall be intimated later on
9	Time Limit for installation of CCTV	30 (Thirty) days from the date of acceptance letter.
10	Contract period	03 years (Initial).
11	Security Deposit	10 % of the estimated annual rent.
12	Notice period for Termination of contract.	120 Days on either side..
13	Validity of tender	120 (One Hundred Twenty) days from the date of opening of Technical Bid.

1. Please note that there will be separate comparison for each Office / location for deciding lowest Bid, no cumulative comparison will be done.
2. On lowest rates, work shall be awarded to other bidders who have participated in tendering if they agree, at the sole discretion of Competent Authority.

Sr. Divisional Manager

LIFE INSURANCE CORPORATION OF INDIA

Divisional Office: Belagavi

INSTRUCTIONS TO BIDDERS

1. The tender forms may be down loaded from our website [www.licindia.com/tenders from](http://www.licindia.com/tenders_from) **01.11.2019** onwards.
2. The last date for submission of filled in tenders (both technical and financial bids) is **07.11.2019 @ 16.15 hrs**. The offers received after the last date and time mentioned above will not be considered.
3. The filled in tenders should be submitted to the address given below:
Manager (E & O.S) , LIC of India,
Jeevan Prakash, Divisional Office, Basaveshwar Circle, Goaves,
Belagavi -590011
4. The technical bid will be opened by the "Tender Opening Committee" on the Next working day i.e. **08.11.2019 @ 11.00hrs**. in the presence of bidders or their authorized representatives if they are willing to attend at their own cost. After scrutiny of the technical bids, the date of opening of financial bids will be published on our website. The contractors are requested to visit our website regularly in their own interest for further updates about the tenders..
5. The tender form consists of the following documents. i.e.,
 - i) Instructions to bidders and Terms & Conditions.
 - ii) Technical part.
 - iii) Financial part.
 - iv) Integrity PactThe offers are to be submitted in Two Bid system i.e., Technical Bid and Financial Bid. The Technical Bid consists of all the required information called for in the questionnaire. The envelope shall contain the addressee's details and details of the bidder also.
6. The Financial bid – Annexure B1 & B2 shall contain only financial details i.e., rate and other financial implications. The Financial Bids will be placed in the Envelope - II and super scribed with "Financial Bid " for CCTV for, (Location Name)addressee and bidders' details.
7. **EMD `9500.00 for BOs & `7800.00 for SOs. in the form of Demand Draft / Pay Order in favour of " Life Insurance Corporation of India" payable at Belagavi and the cost of tender fee of `500.00+ GST 18% = `590.00 (Rupees Five Hundred Ninety only) in the form of D.D or Pay Order shall be submitted in sealed cover (Marked Envelope – III) super scribing as "Earnest Money Deposit" for SITC of CCTV at BO/SO (Name of Location) under DO Belagavi along with the "Technical and Financial Bid ". Please note that no interest is payable on the EMDs.**

8. The tender forms is to downloaded from the corporation's web site, **the non-refundable tender fee of 500.00 + GST 18% = 590.00 (Rupees Five hundred Ninety only) shall be remitted in the form of Demand draft / Pay order drawn in favour of " Life Insurance Corporation of India" payable at Belagavi .**
9. All the three envelopes will be placed in a fourth envelope (Envelope – IV) and sealed and submitted to the Manager (E & O.S) at the address given above. The envelope must be superscribed with "Bids for **SITC of CCTV at BO/SO (Name of location) under DO Belagavi** and the last date for submission is **07.11.2019** upto **04.15 P.M.** and to be opened on **08.11.2019 at 11.00 A M**
10. **Refund of EMD:-** EMD shall be refunded as under :
 - (i) EMD of Non Eligible Firms / Agencies shall be refunded within 30 (Thirty) days from the date of finalization of Technical Bid.
 - (ii) EMD of all unsuccessful Firms / Agencies shall be refunded within 30 (Thirty) days after awarding the contract to the successful bidder.
 - (iii) EMD of lowest bidder shall be adjusted along with the Security Deposit.
 - (iv) In case the lowest Firm / Agency refused to install the D.G. Set after issue of acceptance letter, a notice shall be served to them by giving 30 (Thirty) days time failing which their EMD amount lying / retained with us shall be forfeited without any further correspondence.

Sr. Divisional Manager is the competent authority to refund / forfeit the EMD amount.

11. The following documents should be enclosed alongwith the Technical Bid: .
 - (a) Goods and Service Tax Registration Certificate.
 - (b) List of clients with date and location of installation during last four years.
 - (c) List of current contracts.
 - (d) Self Attested copies of work order.
 - (e) Performance certificate issued by two clients during last Four years.
 - (f) Income Tax return for the last three years.
 - (g) Certified copy of average annual turn over of the firm / agency for the last four Financial Years.
 - (h) PAN Card.
 - (i) Neft details
 - (j) Shop Act Licence
 - (k) MSME Certificate

If any of the above documents are not enclosed alongwith the offer (i.e Technical Bid) by the Firms / Agency such firms shall be declared as Non Bonafied / Non Eligible and their Financial Bid will not be opened.

12. All the pages of the tender documents are to be signed by the authorized signatory of the tenderer. Any over writing or use of white ink is to be duly initialed by the tenderer. The Corporation reserves the right to reject the incomplete bids and bids lacking in details and without signatures.
13. Tenderers should note that their tenders should remain open for consideration for a minimum period of 120 (One Hundred Twenty) days from the date of opening of "Technical Bids".
14. **Separate tender forms are to be submitted in case more than one tender is offered along with EMD and Tender Fee accordingly.**
15. Tenders received late, not in properly sealed cover, received telegraphically & Conditional or not conforming with the prescribed conditions or not complete in all respects will be rejected.
16. If any of the dates mentioned above happens to be a holiday, the transaction will be made on the next working day.
17. Issue of tender document does not mean that the Firm / Agency is considered qualified.
18. The Tender Inviting Authority reserves the right to accept any tender or to reject any or all tenders at his sole discretion without assigning reasons thereof. The tender inviting Authority does not bind to accept the lowest tender.

Place : Belagavi

Date : 01.11 .2019

Sr. Divisional Manager

Sub : “ Tender for SITC of CCTV” at various locations Under DO Belagavi.”

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This tender consists of two parts, viz., Technical Bid including Instructions to Bidder , Terms and conditions and Financial Bid containing expected price only. Separate Technical and Financial bids are to be submitted for each proposal. The Technical Bid , Financial Bid and the Earnest Money Deposit (EMD) should be sealed in envelopes. The use of envelopes will be as under :

- (a) **Envelope marked as I :** The duly completed **Technical Bid** along with supporting documents be put in this envelope and sealed.
- (b) **Envelope marked as II :** The duly completed **Financial Bid B I & B II** be put in this envelope and sealed.
- (C) **Envelope marked as III :** The DD or Bankers cheque for “ Earnest Money Deposit” and “Cost of tender document” or **the** required value be put in this envelope and sealed.
- (d) **Envelope marked as IV :** All the three envelopes shall be placed in envelope marked – IV and sealed (i.e. Envelopes marked as IV, will contain three envelopes marked as I , II & III) and submitted to LIC of India, in sealed condition “ Super scribing as “ **Tender for SITC of CCTV” at (Name of Location) under DO Belagavi .**

LIFE INSURANCE CORPORATION OF INDIA
Divisional Office : Belagavi

Ref :-----

Date : -----

To
M/S. _____

Dear Sir,

Re : “ Tender for SITC of CCTV” at BO/SO Under DO Belagavi .

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Sealed tenders are invited on rate basis for the subject works which should be carried out as per LIC terms and conditions of contract.

Tenders are available from undersigned office at above address on any working day during office hours.

You may collect the tenders and submit the same well in time. Tenderers may send their representative at the time of opening of tenders at their own cost.

LIC reserves the right to refuse or accept any tender at his sole discretion without assigning any whatsoever.

DETAILS.

1. Publishing of tender document : **On 01.11.2019**
2. Last date of submission of tender : **07.11. 2019 @ 16 15 hrs**
3. Date of opening : **08.11 . 2019 @ 11 00 hrs**
4. Earnest money deposit by cash
or DD only : as per page no. 5 & 6
- 5.. Security deposit : 10 % of estimated annual rent .
6. Time period for installation : 30 (Thirty) days from the date of acceptance
letter.
7. Notice period : Three calendar months on either side.
8. Validity of tenders : 120 (One Hundred twenty) days from the date of opening
Of Technical Bid.

Sr. Divisional Manager.

ANNEXURES TO BE SUBMITTED BY THE FIRM / AGENCY UNDER TWO BID SYSTEM.

Re : “ Tender for SITC of CCTV” at various locations Under DO Belagavi

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TECHNICAL BID

TO BE SUBMITTED IN ENVELOPE – I

Serial No. of List ----- Name of the Office_____

Note : This reference no. to be filled up by the bidder in the Financial Bid also

SI No	Description	Remarks
1	Name of the Firms / Agency :	
2	Address & Phone No	
	Fax No.	
	E - Mail ID	
3	Name of the contact person.	
	Phone No.	
4	Name of the Proprietors / Partners	
5	PAN Card (Enclose self attested copy).	
6	Goods and Service Tax Registration Certificate (Enclose self attested copy).	
7	List of clients with date and location of installation during last Four years (Enclose as per annexure - I).	
8	List of contracts in hand	
9	Copies of work order (Enclose attested copies).	
10	Income Tax return for the last three years (Enclose attested copies).	

SI No	Description	Remarks
11	Average annual turn over of the firm / agency (Enclose Certified copy) .	
	i) F.Y ----- to F.Y -----	
	ii) F.Y ----- to F.Y -----	
	iii) F.Y ----- to F.Y -----	
	iv) F.Y ----- to F.Y -----	
	iv) Average	
12	Performance certificate issued by clients during last Three years (Enclose attested copies).	

Signature of vendor with seal.

Place :

Date :