



LIFE INSURANCE CORPORATION OF INDIA

NANDED DIVISIONAL OFFICE "JEEVAN PRAKASH" GANDHI NAGAR,
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NOTICE FOR EMPANELMENT 2017 -2020

Applications are invited from reputed firms/vendors for empanelment for LIC Nanded Division for the following works:

PRINTING AND ORDER SUPPLY

- 1) Printing of forms /Books/pads/envelopes/folders/dockets/plastic valets/pre-printed and blank continuous stationery / I cards / Visiting cards/Name plates, etc
- 2) Supply of IT consumables like cartridges, ribbons, CDs, printer heads, toners, etc.
- 3) Supply of Office stationery/Table stationery
- 4) Supply of Fire extinguishers, Franking machines, cash counting machines, fake note detectors, EPABX, FAX, Telephone/Networking instruments, etc
- 5) Supply of Office furniture, racks, safe, cash box, cabinets, cupboards, tables, chairs, modular furniture, etc
- 6) Supply of CC TV and other surveillance systems (with AMC).

SERVICES

- 1) AMC of UPS/Batteries of entire Division jurisdiction
- 2) Pest control services of Entire Division jurisdiction
- 2) AMC of Fire extinguishers, Franking machines, cash counting machines, fake note detectors, EPABX, FAX, Telephone/networking instruments, etc
- 3) Supply of Xerox copies to our Division and Branch Offices (at respective head quarters)
- 4) AMC of AC, water coolers, water purifiers, etc
- 5) Security services
- 6) Courier Services
- 7) Transportation of goods/stationery within Division jurisdiction
- 8) House keeping and Office upkeep.
- 9) Canteen

The interested firms are required to submit application form in a sealed envelope marked "Application for inclusion/empanelment for ----- (mention item)" in OS Deptt, Divisional Office Nanded latest by **on or before 30/03/2017 at 5.15 PM**. Applications received after last date will not be considered at any cost. Empanelment forms can be obtained either from OS Deptt. Nanded Division Office between 10.30 am to 3.30 pm (Monday to Friday) and between 10.30 am to 1.00 pm on Saturdays on all working days on payment of Rs 100/- (Non refundable) in cash OR can be downloaded from our website www.licindia.co.in (under tender link) (In such case DD of Rs 100/- has to be submitted along with application in favour of LIC OF INDIA payable at Nanded). Firms which are already on our panel are also required to apply for fresh empanelment. Firms blacklisted by any office of the corporation (LIC) need not apply. For details please visit our website www.licindia.co.in (under tender link). The Corporation reserves the right to accept or reject any/all applications without assigning any reason whatsoever.

Manager

Senior Divisional