

Section-F: Revised Payment Terms

Solution:

- 70% of the cost shall be paid after delivery of entire solution (software, hardware and peripherals as per scope) at the specified location mentioned in the PO.
- 25% of the cost shall be paid after successful Installation and integration, acceptance testing as per scope of work.
- 5% of the cost shall be paid after training/knowledge transfer, documentation of entire solution at specified locations as per the scope of work.

Documents to be produced for release of payment:-

▪ **For 70 % Payment against Delivery of hardware and software:**

- Invoice (with reference of Purchase Order for execution, description of services delivered, quantity, unit price, total amount).
- The proof of payment of VAT, Octroi, Entry Tax (wherever applicable)
- Delivery Challans “Proof of Delivery” in original
- Delivery Certificates for Software licenses
- Verification of above deliverables and any other, if needed by Authorised LIC officials not below the rank of Assistant Secretary at CO, IT Mumbai.
- Certificate by the bidder indemnifying the Corporation against Violation of Copyright and Patents.
- Certificate by the bidder that software licenses comply with OEMs guidelines/requirements.

▪ **For 25% Payment against installation, integration and acceptance testing as per the scope of work**

- Invoice for Balance amount
- Verification of above deliverables and any other, if needed by Authorised LIC officials not below the rank of Assistant Secretary at CO, IT Mumbai.
- Certificate by the bidder indemnifying the Corporation against Violation of Copyright and Patents etc.
- Receipt of Installation certificate & sign-off duly signed and stamped by the Bidder, and counter-signed by the officials of IT dept., LIC Central Office.
- Lifting of buy-back items

▪ **For Balance 5 % Payment**

- Proper documentation (soft & hard copy) for the full project (product wise) should also be submitted with regard to the configuration, commands used, trouble shootings done in configuration phase etc to LIC Central Office – IT officials handling the project.
- Training as per scope of work.

In addition the following aspects may be noted:

- a. No advance payment will be made by LIC.
- b. The payment will be released from IT department, Central Office.
- c. If Components are not delivered within the time schedule for delivery and installation, penalty will be applicable as per SLA.
- d. The total penalty for delivery and installation shall not exceed the total PO Value.
- e. Payment will be subject to deduction of buyback price etc.
- f. LIC at its discretion may temporarily withhold the buy-back router/component. In that case, payment to vendor will not be withheld however; deduction of the buy-back amount will be made immediately from the respective PO payments.

- **For Payment against remote (offsite) support**

Payment for the Remote Monitoring Services will be done on quarterly basis at the end of each quarter on production of the following:

- Invoice for the amount payable.
- Verification of 'Service level agreements' defined in this bid.

- **For Payment against Onsite Services:**

Payment for the Onsite Services will be done on quarterly basis at the end of each quarter on production of the following:

- Invoice for the amount payable quarterly.
- Performance Report of the onsite Personnel.
- The Performance report will be given by LIC administrators considering the various attributes of the Personnel related to the project deliverables.
- Verification of 'Service level agreements' defined in this bid.

The Amount against Penalties if any will be recoverable from any payment due to the vendor **OR** from performance Bank Guarantee.