



**L.I.C of India ,Divisional Office ,Masoodabad**

**Aligarh -**

**Tender Notice**

Life Insurance Corporation of India invites tenders in two bid systems from reputed contractors/agencies for Lift operation contract for operation of two nos passenger lifts and rescue operation of passengers elevators installed at D.O.Aligarh. in the prescribed Enrolment Form, from 19.10.2015 to 01.11.2015 .

Tender documents will be available on payment of **Rs. 500/- (Rupees Five thousand only)** non refundable for above in cash during cash hours or in form of demand draft/ pay order in favour of **"Life Insurance Corporation of India"** payable at Aligarh from 19.10.2015 to **02.11.2015** on working days during office hours. The Tender documents & complete details can also be downloaded from our website: **[www.licindia.in/tender\\_notice.htm](http://www.licindia.in/tender_notice.htm)**. In case of the downloaded Tender documents, the same shall be submitted duly filled - up along with the relevant documents and the demand draft/ pay order drawn in favour of **Life Insurance Corporation of India** payable at Aligarh. The filled in Tender documents shall be submitted to **The Sr. Divisional Manager, Life Insurance Corporation of India, Divisional Office, Masoodabad, Aligarh 202001** on or before 04.11.2015.

Sr. Divisional Manager, reserves the right to accept or reject any / all applications of enrolment without assigning any reason thereof.

Date : 18.10.2015

Sr. Divisional Manager

**LIC**

LIFE INSURANCE CORPORATION OF INDIA  
Divisional Office, 2<sup>nd</sup> floor, Jeevan Prakash Building  
G.T.Road, Masoodabad, Aligarh

**TENDOR FOR LIFT OPERATION CONTRACT FOR OPERATION OF  
LIFTS AND RESCUE OPERATION OF PASSENGERS ELEVATORS  
INSTALLED AT D.O.ALIGARH**

LIC of India invites tenders for Lift operation contract for operation of lifts and rescue operation of passenger elevators installed at D.O. Aligarh in two bid system (TECHNICAL BID & FINANCIAL BID) in prescribed Form, from 19.10.2015 to 02.11.2015 at the office of the undersigned. The interested firms who are having valid Certificate and having enlisting with Banks, Central or State Public Sector undertaking, CPWD or Central or State Govt. may apply in the prescribed form.

| Estimated Cost of work (Rs. In Lac) | Min Bank Solvency (Rs.in Lac) | Avg. Annual Turnover over last 4 years (Rs.inLac) | Minimum value of similar nature of work completed during last 4 years            |
|-------------------------------------|-------------------------------|---------------------------------------------------|----------------------------------------------------------------------------------|
| B                                   | C                             | D                                                 | E                                                                                |
| 2.50 lakh                           | ONE lakh                      | TWO lakh                                          | Total value of maintenance works or lift operation work done in a year Rs.2 Lakh |

Agencies who desire for the above work should apply to the Sr. Divisional Manager at the address given above in the prescribed tender form by 04.11.2015 upto 15.00 Hrs . Tender Form should be accompanied with Demand Draft of Rs.500/- (Rupees Five hundred Only) drawn in favor of LIFE INSURANCE CORPORATION OF INDIA payable at Aligarh (Non-refundable). Any delay including postal shall not be entertained.

**Sr. Divisional Manager**

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LIFE INSURANCE CORPORATION OF INDIA  
Divisional Office, 2<sup>nd</sup> floor, Jeevan Prakash Building  
G.T.Road, Masoodabad, Aligarh

**Annexure – A**

**Sub : TENDOR FOR LIFT OPERATION CONTRACT FOR OPERATION OF LIFTS AND RESCUE OPERATION OF PASSENGERS ELEVATORS INSTALLED AT D.O.ALIGARH**

=====

This tender consists of two parts, viz., Technical Bid including Instructions to Bidder Terms and conditions and Financial Bid containing expected price only. Separate Technical and Financial bids are to be submitted for each proposal. The Technical Bid, Financial Bid and the Earnest Money Deposit (EMD) should be sealed in envelopes. The use of envelopes will be as under :

- (a) **Envelope marked as I :** The duly completed **Technical Bid** alongwith supporting documents be put in this envelope and sealed.
- (b) **Envelope marked as II :** The duly completed **Financial Bid** be put in this envelope and sealed.
- © **Envelope marked as III :** The DD or Bankers Cheque for " Earnest Money Deposit" and "Cost of tender document" or the M.R of the required value be put in this envelope and sealed.
- (d) **Envelope marked as IV :** All the three envelopes shall be placed in envelope marked-IV and sealed ( i.e. Envelopes marked as IV , will contain three envelopes marked as I, II & III) and submitted to LIC of India, in sealed condition " Superscribing as"**TENDOR FOR LIFT OPERATION CONTRACT FOR OPERATION OF LIFTS AND RESCUE OPERATION OF PASSENGERS ELEVATORS INSTALLED AT D.O.ALIGARH** "to be opened on 04.11.2015 at 15:30 Hrs..

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G.T.Road, Masoodabad, Aligarh

**TENDER SCHEDULE**

| SI No | Description                                                    |                                                                                                                                                                                                                                                        |
|-------|----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1     | Name of work :                                                 | TENDOR FOR LIFT OPERATION CONTRACT FOR OPERATION OF LIFTS AND RESCUE OPERATION OF PASSENGERS ELEVATORS INSTALLED AT D.O.ALIGARH                                                                                                                        |
| 2     | Estimated operational charges                                  | Rs. 1.25 LAKH PER YEAR                                                                                                                                                                                                                                 |
| 3     | Cost of tender document                                        | Rs. 500/- ( Rupees Five hundred only)                                                                                                                                                                                                                  |
| 4     | Earnest Money Deposit                                          | Rs.3800/- ( Rupees Three Thousand eight hundred only)                                                                                                                                                                                                  |
| 5     | Date of sale of tender document                                | The tender documents will be ready for issuance from 19.10.2015 to 02.11.2015 on payment of non refundable tender cost of Rs.500/- by deposit of Cash/ Demand Draft / Pay Order in favour of "Life Insurance Corporation of India" payable at Aligarh. |
| 6     | Last Date & Time of receiving / submission of tender document. | 04.11.2015 upto 15:00 Hrs.                                                                                                                                                                                                                             |
| 7     | Date & Time of opening of Technical Bids                       | As on the last date of submission of tender i.e. on 04.11.2015 at 15.30 Hrs.                                                                                                                                                                           |
| 8     | Date & Time of opening of Financial Bids.                      | Shall be intimated later on.                                                                                                                                                                                                                           |
| 9     | Contract period                                                | 02 years ( Initial).                                                                                                                                                                                                                                   |
| 10    | Security Deposit                                               | Rs. 10,000/-.                                                                                                                                                                                                                                          |
| 11    | Notice period for Termination of contract.                     | 03 ( Three) months on either side..                                                                                                                                                                                                                    |
| 12    | Validity of tender                                             | Three months from the date of opening of Technical Bid.                                                                                                                                                                                                |

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**TECHNICAL BID**

**TENDOR FOR LIFT OPERATION CONTRACT FOR OPERATION OF  
LIFTS AND RESCUE OPERATION OF PASSENGERS ELEVATORS  
INSTALLED AT D.O.ALIGARH**

The envelope containing TECHNICAL BID should be superscribed "**TENDOR FOR LIFT OPERATION CONTRACT FOR OPERATION OF LIFTS AND RESCUE OPERATION OF PASSENGERS ELEVATORS INSTALLED AT D.O.ALIGARH**". It should contain all the relevant information of the firm of the vendor. The vendor should fill up all the details with the supporting documents given in technical bid. Only those vendors who fulfill the criteria for technical bid are eligible for price bid.

**LIFT DETAILS**

Make of lift : Olympus  
Year of Installation : 2004  
Load carrying capacity : 8 persons  
Comprehensive A.M.C : Awarded to M/s Kone elevator India Private Ltd

1. The firm should be **in existence** for a minimum period of **FIVE years**.
2. The firm should be dealing for service providers for operation of passenger lifts during the last 4 years for Public/Private Sector like Banks, LIC of India/Government of India undertakings, reputed organizations during the last four years. The Copies of Major Contracts executed during the last three years for the **similar work** should be enclosed.
3. The firm shall have offices/ Service centre at Aligarh or at nearby location for providing operator services. The operator shall be able to attend rescue operation of lifts.
4. If the bid is submitted by an Authorised Dealer/Channel Partner, the Original Equipment Manufacturer (OEM) shall certify that the dealership/ channel partnership arrangement with the bidder is in force for the last four years and is valid for the current year. Also, the Original Equipment Manufacturer (OEM) shall also submit a letter through the Authorised Dealer/ Channel partner, participating in the tender process.
5. **The OEM should have quality certification shall only be eligible.**
6. Last date of submission of Enrolment Form is 04.11.2015 by 15.00 Hrs. and the same shall be submitted at the following addresses :-

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LIFE INSURANCE CORPORATION OF INDIA  
Divisional Office, 2<sup>nd</sup> floor, Jeevan Prakash Building  
G.T.Road, Masoodabad, Aligarh

Senior Divisional Manager,  
Life Insurance Corporation Of India  
Divisional Office, 2<sup>nd</sup> floor,  
Jeevan Prakash Building, G.T.Road,  
Masoodabad, Aligarh .Email :  
[os.aligarh@licindia.com](mailto:os.aligarh@licindia.com) :Website  
:www.licindia.in

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**LIFE INSURANCE CORPORATION OF INDIA**  
**Divisional Office, 2<sup>nd</sup> floor, Jeevan Prakash Building**  
**G.T.Road, Masoodabad, Aligarh**

I / We \_\_\_\_\_ am / are desirous of being intrusted for **the** contract for operation of lifts and rescue operation of passengers elevators installed at D.O.Aligarh and hereby apply for the same. I / We give the following details for your consideration.

| Sl. No. | Technical bid Criteria                                                                                                                                                                                                                                                                              | Compliance |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1       | Name of the firm                                                                                                                                                                                                                                                                                    |            |
| 2       | Address of Reg. office and Head Office                                                                                                                                                                                                                                                              |            |
| 3       | Telephone Number Office<br>Fax No.<br>Email                                                                                                                                                                                                                                                         |            |
| 4       | PAN No.....TIN No.....VAT Reg. No.....<br>SERVICE TAX NO.....<br>(Copies to be enclosed)                                                                                                                                                                                                            |            |
|         | PAN NO                                                                                                                                                                                                                                                                                              |            |
|         | TIN NO (If available)                                                                                                                                                                                                                                                                               |            |
|         | SERVICE TAX REG.NO (If applicable )                                                                                                                                                                                                                                                                 |            |
|         | Labour licencee (If applicable)                                                                                                                                                                                                                                                                     |            |
| 5       | Month and year in which the firm was established in present name whether the Firm was existing for a minimum period of 5 years                                                                                                                                                                      |            |
| 6       | What is the constitution of firm viz. Sole Proprietor, Partnership, Pvt. Ltd., Public Ltd., etc.                                                                                                                                                                                                    |            |
| 7       | Whether the firm is dealing in OPERATION CONTRACT FOR OPERATION OF LIFTS AND RESCUE OPERATION OF PASSENGERS ELEVATORS<br><br>or whether an authorized channel partner/ dealer during the last 5 Years and is in force during the current year (Enclose Channel Partner/ Dealership letter from OEM) |            |
| 8       | Contractor has to provide a standby operator in case of absence of main operator.                                                                                                                                                                                                                   |            |

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|    |                                                                                                                                                                                                                   |  |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 9  | Contractor has to provide trained operator whose has an experience of more then three year for operation of lift and rescue operation of lift. He has knowledge of minor electric works.                          |  |
| 10 | Particulars of dealer ship/channel partnership                                                                                                                                                                    |  |
| 11 | Has the firm / make been black listed / de listed in the past by any Central or State Govt. Deptt./ Organization                                                                                                  |  |
| 12 | Should have executed contracts for operation of lifts for Public/ Pvt Sector during the last 3 years (Enclose Copies of work Orders)                                                                              |  |
| 13 | Annual Turnover for last 4 years (Provide in lakh )Enclose documentary proof .                                                                                                                                    |  |
|    | 2011 – 2012                                                                                                                                                                                                       |  |
|    | 2012 – 2013                                                                                                                                                                                                       |  |
|    | 2013 - 2014                                                                                                                                                                                                       |  |
|    | 2014 - 2015                                                                                                                                                                                                       |  |
| 14 | Whether the firm is able to attend rescue operation during break-down of lift .                                                                                                                                   |  |
| 15 | If the bid is submitted by Authorised Dealer/ Channel Partner. (Enclose Letter from OEM)<br>a) Dealership/ Channel Partnership Certificate from OEM &<br>b) Commitment Letter from OEM to Honour AMC commitments. |  |
| 16 | Any other information the applicant might like to give                                                                                                                                                            |  |

#### **DECLARATION**

I/We certify that the particulars furnished in the enrolment forms are correct and that should it be found that I/We have given a false certificate or that if I/We fail to notify the fact of my/our subsequent amalgamation with another contractor or firm, the Life Insurance Corporation of India may remove my/our name from the list of contractors and any contract that I/We may be holding at the time may be rescinded

PLACE:

DATE :

**SIGNATURE OF AUTHORISED  
 REPRESENTATIVE OF THE FIRM**

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#### **INSTRUCTIONS TO BIDDERS**

1. The tender documents will be ready for issuance up to 02.11.2015 on payment of **non refundable tender cost of Rs.500/-** by deposit of Cash/ Demand Draft / Pay Order in favour of " Life Insurance Corporation of India" payable at Aligarh( excluding Holidays and Sundays ).
2. The last date for submission of filled in tenders (both technical and financial bids) is 04.11.2015 upto 15.00 PM. The Tender received after the last date and time mentioned above will not be considered.
3. The filled in tenders should be submitted to the address given below :

Senior Divisional Manager,  
Life Insurance Corporation Of India  
Divisional Office, 2<sup>nd</sup> floor,  
Jeevan Prakash Building, G.T.Road,  
Masoodabad, Aligarh

Email : [os.aligarh@licindia.com](mailto:os.aligarh@licindia.com) :Website :[www.licindia.in](http://www.licindia.in)

4. The technical bid will be opened by the "Tender Opening Committee" on the same day i.e. 04.11.2015 at 3.00 PM in the presence of bidders or their authorized representatives if they are willing to attend. After scrutiny of the technical bids, the date of opening of financial bids will be intimated to those bidders whose offers are found suitable.
5. The tender form consists of the following documents. i.e.,
  - i) Instructions to bidders and Terms & Conditions.
  - ii) Technical Bid.
  - iii) Financial Bid.

The offers are to be submitted in Two Bid system i.e., Technical Bid and Financial Bid. The Technical Bid consists of all the required information called for in the questionnaire. The envelope (**Envelope 1**) shall contain the addressee's details and details of the bidder also.

6. The price bid shall contain only financial details i.e., rate and other financial implications. The Financial Bids will be placed in the **Envelope - II** and superscripted with addressee and bidders details.
7. **EMD** in the form of Cash / Demand Draft / Pay Order in favour of " Life Insurance Corporation of India" payable at Aligarh and the cost of tender fee of Rs.500 /- ( Rupees five hundred only ),

The **Miscellaneous Receipt** of the tender fee deposited or D.D or Pay Order shall be submitted in sealed cover ( Marked Envelope – **III**) superscribing as "**Earnest Money Deposit**" alongwith the "Technical and Financial Bid ". **Please note that no interest is payable on the EMDs.**

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8. All the three envelopes will be placed in a fourth envelope ( Envelope – IV) and sealed and submitted at the address given above. The envelope must be superscripted with “**Tender for Lift Operation Contract For Operation Of Lifts And Rescue Operation Of Passengers Elevators Installed At D.O.Aligarh**”

9. **Refund of EMD :-** EMD shall be refunded as under :

- (i) EMD of Non Eligible Firms / Agencies shall be refunded within 30 ( Thirty) days from the date of opening of Technical Bid.
- (ii) EMD of all unsuccessful Firms / Agencies shall be refunded within 30 ( Thirty) days after awarding the contract to the successful bidder.
- (iii) EMD of lowest bidder shall be refunded separately or adjusted alongwith the S.D.
- (iv) In case the lowest Firm / Agency refused to carryout the work after issue of acceptance letter , a notice shall be served to them by giving 30 ( Thirty ) days time failing which their EMD amount lying / retained with us shall be forfeited without any further correspondence.

**Sr. Divisional Manager is the competent authority to refund / forfeit the EMD**

**amount.**

11. The following documents should be enclosed alongwith the Technical Bid :
- (a) Attested copies of work order.
  - (b) Performance certificate issued by clients.
  - (c) Income Tax return for the last four years.
  - (d) Certified copy of average annual turn over of the firm / agency.
  - (e) Sales Tax / Service tax /Labour licencee if applicable .
  - (f) PAN Card.
12. All the pages of the tender documents are to be signed by the authorized signatory of the tenderer. Any over writing or use of white ink is to be duly initialed by the tenderer. The Corporation reserves the right to reject the incomplete bids and bids lacking in details and without signatures.
13. Tenderers should note that their tenders should remain open for consideration for a minimum period of 45 ( Forty five) days from the date of opening of “Technical Bids”.
14. Separate tender forms are to be submitted in case more than one tender is offered.
15. Tenders received late, not in properly sealed cover, received telegraphically & Conditional or not conforming with the prescribed conditions or not complete in all respects will be rejected.
16. If any of the dates mentioned above happens to be a holiday, the transaction will be made on the next working day.
17. Issue of tender document does not mean that the Firm / Agency is considered qualified.
18. The Tender Inviting Authority reserves the right to accept any tender or to reject any or

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all tenders at his sole discretion without assigning reasons thereof. The tender inviting authority does not bind to accept the lowest tender.

Please note that The Sr. Divisional Manager reserve the right to cancel one or many tender without assigning any reason thereof.

**Sr. Divisional Manager**

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Divisional Office, 2<sup>nd</sup> floor, Jeevan Prakash Building  
G.T.Road, Masoodabad, Aligarh

### **GENERAL TERMS & CONDITION**

The scope of services and terms & conditions for LIFT OPERATION CONTRACT FOR OPERATION OF LIFTS AND RESCUE OPERATION OF PASSENGERS ELEVATORS INSTALLED AT D.O.ALIGARH are as under:

1. The terms and conditions along with the instructions will form part of the tender to be submitted by the tenderer to LIC of India, , herein termed as Corporation.
2. Tender which is received on account of any reason whatsoever including postal delay etc. after the expiry of time and date fixed for submission of tenders shall be termed as **LATE** tender and not to be considered. Such tender shall be returned to the concerned party without opening the same.
3. All Firms / Agency are requested to submit the tender documents ( Technical Bid and Price Bid) duly filled in with the relevant documents / information .
4. All columns of the tender documents must be duly filled in and no column should be kept blank. All the pages of the tender documents are to be signed by the authorized signatory of the Tenderer Any over writing or use of white ink is to be duly initialed by the tenderer. The Corporation reserves the right to reject the incomplete bids and bids lacking in details and without signatures.
5. The offer should remain valid at least for a period of 45 ( Forty five) days to be reckoned from the date of opening of " Technical Bid".
6. There should not be any deviation in terms and conditions as have been stipulated in the tender documents. However, in the event of imposition of any other condition, which may lead to a deviation with respect to the terms and conditions as mentioned in the tender document, the vendor is required to attach a separate sheet marking "list of deviations".
7. The Technical bids will be opened on (04.11.2015 at 15:30hrs.) in the presence of tenderers at our above office. All tenderers are advised in their own interest to be present on that date, at the specified time.
8. Canvassing in any form will disqualify the tenderer.
9. Income-Tax and Statutory clearances shall be obtained by the vendors at their own cost as and when required. **All payments to the successful vendor shall be made by RTGS/NEFT only.**
10. In case the space in the tender document is found insufficient, the bidder may use separate sheets to provide full information.
11. The financial bids will be opened only if at least two Technical Bids are found suitable. In any case single Financial Bid shall not be opened.
12. The operator provided by the contractor , should possess the requisite & valid electrical Experience for operation of lifts.

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13. All cost for minor maintenance of lift are to be borne by the contractor.
14. The permission of statutory authorities if any towards above work will be obtained by the contractor at their cost.
15. The arrangements for providing standby operator, if required, will be made by the contractor at their own cost.
16. The successful bidder should provide operator within seven days from the date of awarding the contract.
17. The contract shall remain in force initially for a period of two years from the date of Commencement. However, the contract is subject to termination at any time if the services are not found satisfactory or for any other reason whatsoever by serving three calendar months notice on either side. Also LIC of India can terminate the contract by serving three calendar months notice if the services is not required. The contract may be renewed for further period at mutually agreed rates / charges and keeping other terms & conditions unchanged, depending on satisfactory services rendered by the contractor and requirement of the office.
18. **Tenders should be submitted along with the requisite Earnest Money Deposit amount in the prescribed mode. Tenders submitted without Earnest Money Deposit will be summarily rejected. The Earnest Money will not bear any interest.**
19. The successful bidder will also have to remit performance Security Deposit by DD / Pay Order / Banker's Cheque within 15 days from the date of issue of acceptance letter. Work order for commencement of the work will be issued separately within seven days after the contractor remit the requisite performance Security Deposit. If the successful bidder agrees to convert the EMD amount to Security Deposit, in that case the contractor shall has to deposit an amount of SD less EMD amount deposited alongwith the tender within 15 days from the date of issue of acceptance letter. Please note that the Security Deposit will not bear any interest and the same will be refunded to the contractor within 45(Forty Five) days after the closure of the contract.
20. The successful bidder will have to execute an Agreement with the LIC of India, on Non-judicial stamp paper of requisite value and as per the draft of Agreement to be provided by L.I.C.I within 14 (Fourteen) days from the date of issue of work order for commencement of the work. No payment will be made until the Agreement is executed. Please note that necessary instructions for payment will be issued to concerned Office only after execution of agreement.

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21. **A Log book shall be maintained.**
22. The rate quoted shall be written in **FIGURES & WORDS** both & if there are any corrections same shall have to be initialed by the contractor. **Please note that quoted rates shall be inclusive of all prevailing taxes viz I.T., S.T. , Work contract tax Service tax or any other taxes , duties , levies etc as applicable & nothing extra shall be paid on any account.**
23. Bill shall be submitted in triplicate in the first week of the following month along with the Xerox copy of Logbook and original Log Book for certification and settlement of the bill. The payment will be made after deducting the Income Tax and Works contract Tax etc. at source as per the rules from the running bills.
24. Successful tenderer has to obtain policies to cover T.P., and W.C. Insurance cover of suitable amount for each policy which shall remain in force till the contract, period and extension if granted. No payment shall be released, if the insurance lapses during contract period.
25. Tenderers are requested to visit to the site of work before quoting their rates.
26. In case of dispute , the matter shall be settled mutually, failing which the decision of the Sr. Divisional Manager , LIC of India, shall be final and binding on the bidders.
- LIC of India, reserves the right to accept any tender or to reject any or all tenders at his sole discretion without assigning reasons whatsoever. The tender inviting authority does not bind to accept the lowest tender.

**Sr. Divisional Manager**

**Agreed & Confirmed**

**Contractor**

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**ANNEXURE - I**

**A. List of Major Clients and related references:**

| Name of the clients & contact details | Details of services provided |
|---------------------------------------|------------------------------|
|                                       |                              |
|                                       |                              |
|                                       |                              |
|                                       |                              |
|                                       |                              |
|                                       |                              |
|                                       |                              |
|                                       |                              |

**Date:**

**Signature of Authorised Official with Seal**

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Divisional Office, 2<sup>nd</sup> floor, Jeevan Prakash Building  
G.T.Road, Masoodabad, Aligarh

**ANNEXURE -II**

(This format has to be issued by Original Equipment Manufacturer on their Letter Head duly signed by authorised signatory/ies)

Place:

Date:

To

**Sr. Divisional Manager****LIC of India,****Jeevan Prakash Building, G.T.Road****Divisional Office, 2<sup>nd</sup> floor, Masoodabad, Aligarh**

Dear Sir,

We hereby certify that M/S ..... (Name & Address) is an Authorised Channel Partner/ Authorised Dealer (Strike out the not applicable) for operation of lifts contract manufactured by our firm for the last .... (Specify) Years. Further, we certify that the Authorised Channel Partner/ Authorised Dealer ship agreement /authorized maintenance contractor with M/S ..... is in force and is valid up to ..... (Specify Period).

Further, we hereby certify that M/S ..... is authorised to participate in the tender process for **operation of lift contract** on our behalf and submit bids. We undertake to honor the terms & conditions as per the tender documents independent of continuation of the channel partnership/ authorised dealership arrangement with M/S ..... either directly or through any of our channel partners/ authorised dealers.

Further, we confirm that the undersigned is authorised to issue this letter.

Yours Faithfully,

(Name, Designation, Address, Phone Number of the  
Authorised Signatory with Firm Seal)

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