

Date : 02.11..2020

The Sr. Divisional Manager,
LIC of India,
Asansol Divisional Office,
G.T.Road, West End,
ASANSOL- 713304.

Tender No.1739

Dear Sir,

Re : **Tender for supply of Printing Materials.**

In compliance with your Tender No. 1739 Dated 02/11/2020, we quote hereunder our rates for the desired Printing materials exclusive of GST but inclusive of all analogous expenses which will hold good for a period of **12 months** from the date of their consideration at your end. We hope, our rates will be found acceptable to you. We agree to abide by your usual terms and conditions in this respect as stipulated in your aforesaid letter. We understand that order may be placed in parts as per your requirement. Awaiting your kind order.

S l. N o .	Particulars of Forms	Quantity	Total Cost excluding GST but including all analogous expenses(Rs.)
1	Form No. 300(Revised 2019)- Proposal Form No. 300 - Proposal for insurance on own life.Consisting of 9 leaves back to back printing(For more clarity of understanding- if printed in single side in single page then printing requires to be done in 18 pages). Size 8.26 x 11.69 inches. Hindi, English bilingual printing.To be printed in font "Times New Roman- Size No. 7". Pages have to be pasted, stapling of pages is not acceptable. Paper to be used 58 GSM J.K./Century/TNPL/Ballarpur/West coast paper. To be printed as per CC specimen.	2 Lakhs	
2	Form No. 340(Revised 2019)- Proposal Form No. 340 - Proposal for insurance on the life of another person. Consisting of 7 leaves back to back printing(For more clarity of understanding- if printed in single side in single page then printing requires to be done in 13 pages). Size 8.26 x 11.69 inches. Hindi, English bilingual printing.To be printed in font "Times New Roman- Size No. 7". Pages have to be pasted, stapling of pages is not acceptable. Paper to be used 58 GSM J.K./Century/TNPL/Ballarpur/West coast paper. To be printed as per CC specimen.	50000 pcs	
3	Form No. 360(Revised 2019)- Proposal Form No. 360 - Proposal for insurance on the life of another person. Consisting of 8 leaves back to back printing(For more clarity of understanding- if printed in single side in single page then printing requires to be done in 15 pages). Size 8.26 x 11.69 inches. Hindi, English bilingual printing.To be printed in font "Times New Roman- Size No. 7". Pages have to be pasted, stapling of pages is not acceptable. Paper to be used 58 GSM J.K./Century/TNPL/Ballarpur/West coast paper. To be printed as per CC specimen.	50000 pcs	
4	Form for Suitability analysis (Annexure - I) English version. To be printed in only English language. Consisting of 3 leaves back to back printing (for more clarity of understanding - if printed in single side in single page then printing requires to be done in 5 pages). Size 8.26 x 11.69 inches. Pages have to be pasted, stapling of pages is not acceptable. Paper to be used 58 GSM J.K./Century/TNPL/Ballarpur/West coast paper. To be printed as per CC specimen.	2 Lakhs	

5	Agent's Confidential Report/Moral Hazard Report. Consisting of 2 leaves back to back printing.(For more clarity of understanding - if printed in single side in single page then printing requires to be done in 3 pages). Size 8.50 x 11.00 inches. Hindi,English bilingual printing. To be printed in font "Times New Roman- Size No. 7". Paper to be used 58 GSM J.K./Century/TNPL/Ballarpur/West coast paper. To be printed as per CC specimen.	2 Lakhs	
6	Covid 19 Questionnaire (Revised version- IV)- Size 229 mm x 285 mm single page back to back printing (black & white printing) in 54 GSM J.K./Century/TNPL/Ballarpur/West Coast paper. One pad consists of 100 pages. Binding of pads should be of good quality (1 Pad= 100 pages)	1000 pads x 100 pages)	
7	Form No. 680 -Personal Statement Regarding Health : To be printed on 9" X 11" size, 60 GSM, paper J.K./Century/TNPL/Ballarpur/West coast, both side bilingual printing	750 pad x 200pags	
8	Attendance Register for Class III & IV. To be printed and supplied in book. Each book will contain 35 sheets of 7" x 14.5" size. Paper to be used of 95 GSM ledger paper. Completed with bilingual printing and ruling. The 1 st and last sheet should be bound with leather and hard board with label slip at face. Attendance Register to be supplied as per our specimen at our office.	60 Books	
9	Form No. 8066 Specification of NACH Mandate Form Dimension : 8 inches x 3.66 inches. (length 8 inches from perforation line) (a) Paper thickness:80 GSM (minimum) any deviation from paper quality and dimensions is not admissible) (b) 25+2 leaves in each booklet. (c) Space from the edge of binding in the booklet upto perforation line – 2 cms. (d) The Mandate Forms are to be printed on white background with Utility Code of LIC for NACH operation (4009056) The top cover of the booklet should bear the legend “ NACH Mandate” next to the LIC Logo (should be in Corporate Colour)as header followed by Ø The Utility Code of LIC for NACH operations: 4009056 Ø Asansol Divisional Office , Code: 046 Ø Sponsor Bank: Axis Bank, Code- UTIB0000248 NACH mandate forms shall be printed as per proforma attached. NB: One side printing. The instructions for filling NACH Manadate Form (as per 9B enclosed) should be printed on the first & last page of the Booklets.	8000 Book	
10	Form No. 8079. Jeevan Shanti Proposal Form with Agents' confidential report/Moral hazard report) Size 229x 285 mm. Eight page (4 leaves both side printing) with 58 GSM JK/Century/TNPL/Ballarpur/West Coast Paper with both side bilingual printing as per CC Specimen.	20000 pcs	
11	Form No. 8074. Renewal premium/cash deposit challan. Size 1/8 demy in 54 GSM Century/TNPL/Ballarpur/West Coast. Single side black & white printing. 1 pad = 200 pages.	1000 pad x 200pags	
12	Form No.3857. Form of Re-assignment for valuable consideration. To be printed in 8.3"x13.5" size. To be printed in 54 GSM JK/Century/TNPL/Ballarpur/West Coast Paper. 1 Pad = 200 pages.	200 pad x 200pags	

13	Proposal Form for Plan No.939/940 LIC's Jeevan Managal Plan & LIC's Bhagya Laxmi Plan(Revised 2020) ,size 220mmX285 mm, from 7.7 kg (58 GSM) JK./Century/TNPL/Ballarpur/West coast Paper, 6 pages both side printing and pesting as per specimen.	5000 pcs	
14	Proposal Form for Plan No.951. Proposal Form No,504 for LIC's Micro Bachat Plan (Revised 2020) ,size 220mmX285 mm, from 7.7 kg (58 GSM) JK./Century/TNPL/Ballarpur/West coast Paper, 8 pages both side printing and pesting as per specimen.	5000 pcs	
15	LIC's Jeevan Arogya Proposal Form: Size 8.75" x 11.25 " in 58 GSM JK./Century/TNPL/Ballarpur/West coast. 12 Pages makes a complete proposal form. Pages have to be pasted. Stapling of papers shall not be accepted.	3000 pcs	
16	Form No. 7088. AD/39. SSS Invoice Control Register. Shall be in Binded Register form.Each Register shall contain 100 sheets of 8.3" x 13.5" size, 95 GSM, Ledger paper, both side printing, ruling and numbering as per specimen. Book to be bound with hard board and cloth & label slip at face.	50 Register	
17	Female life Annexure - I. Form No. 8078. Size 8.26x 11.69 inches. Single side black and white printing in 54 GSM JK./Century/TNPL/Ballarpur/West coast Paper. 1 pad= 200 pages	300 pad x 200pages	
18	Form No.8033. Policy Loan Docket. To be supplied in size 13.5" x 6.5". Paper to be printed in 110 GSM, light green Century Board paper.. Complete with printing of Corporation logo, Emblem, address etc in Hindi and English as per our corporate guidelines.	10000 pcs	
19	Form No. 440(Revised 2020)- Proposal Form Jeevan Akshay VII - Proposal for insurance on own life.Consisting of 05 leaves back to back printing(For more clarity of understanding- if printed in single side in single page then printing requires to be done in 09 pages). Size 8.26 x 11.69 inches. English I printing.To be printed in font "Times New Roman- Size No. 7". Pages have to be pasted, stapling of pages is not acceptable. Paper to be used 58 GSM J.K./Century/TNPL/Ballarpur/West coast paper. To be printed as per CC specimen.	5000 pcs	
20	- Proposal Form - Nivesh Plus [SIIP policy] - Proposal for insurance on own life.Consisting of 11 leaves back to back printing(For more clarity of understanding- if printed in single side in single page then printing requires to be done in 22 pages). Size 8.26 x 11.69 inches. English I printing.To be printed in font "Times New Roman- Size No. 7". Pages have to be pasted, stapling of pages is not acceptable. Paper to be used 58 GSM J.K./Century/TNPL/Ballarpur/West coast paper. To be printed as per CC specimen.	2000 pcs	

We enclose a sample of paper mentioning Paper Make Name, GSM etc. & have put our signature & seal on the same. We accept all the Terms & conditions of Tender No. 1739 dtd. 02/11/2020.

GSTIN Number

Aproximate time to be taken for delivery :

Yours faithfully

Signature with seal of the Vendor

Date :-