



OFFICE OF THE CHIEF ENGINEER,
L.I.C. OF INDIA, NORTHERN ZONAL OFFICE,
2nd FLOOR, “JEEVAN PRAKASH BUILDING”,
25, K.G. Marg, NEW DELHI – 110 001
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BID - I

EMD & TEDNER PROCESSING FEES

NAME OF WORK: E-TENDER FOR PROPOSED CONSTRUCTION OF INVESTMENT BUILDING AND ALL RELATED SERVICES & OTHER ANCILLARY WORKS AT OLD DISTRICT COURT ROAD, LUDHIANA (PUNJAB).

Scope of work : Main Builder's work including Plumbing & Sanitary Installation, Internal & External Electrical works, External Development Works including Drainage, Water Supply, Rain Water Harvesting System, STP & WTP, Bore Well & Pumps etc., Fire Fighting & Fire Alarm work, Electrical Sub Station & Transformer, Lifts & Escalator, HVAC System, BMS System, CCTV, Rooftop Solar Power Plant and Other ancillary services/works etc.



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PROCESS FOR SUBMISSION OF TENDER FEES & EMD

(A) Tender Processing Fees :

Amount	Process for remittance
Non refundable Tender fees of Rs. 10,000/- + Rs. 1,800/- towards GST@18% = Total amounting to Rs. 11,800/- (Rupees Eleven Thousand Eight Hundred Only)	Online payment through NEFT/ RTGS to be remitted to the bank account of LIC of India, NZO, New Delhi. Note: The Proof of remittance i.e. UTR No. should be submitted to the Office of Chief Engineer on the date & time mentioned in Key dates. The proof of remittance (UTR No.) of above remittance shall also be uploaded in BID – I of e-tender.

(B) Earnest Money Deposit (EMD) :

Process for remittance of EMD
Earnest Money Deposit of Rs 167 lakhs (Rupees One hundred sixty seven lakh only) in the form of <u>Single Bank Guarantee</u> (BG) only from scheduled commercial Bank Only (i.e. Indian or Foreign Bank included Second Schedule of Reserve Bank of India Act 1934 excluding cooperative Banks or Regional Banks or Regional Rural Banks) and not from Schedule Co-Operative banks. In case the BG submitted by the bidder is not genuine, the contractor will be barred from participating in the tender of the Corporation for 5 years and the information will be shared with other Government Organizations including Banks & other financial institutions and to their previous/present employers etc BG should be as per proforma available in this bid and valid for a period of minimum 6 (Six) months from last date of submission of bids.

Note:

- (1) Bidders are requested to note that deposit of EMD and payment of tender processing fees must be in the form as mentioned above only. Payment in any other form other than above specified mode will not be accepted. No exemption on deposit of EMD and payment of tender fees will be given to MSME/ NSIC registered bidders.
- (2) Tender processing fees and GST on tender processing fees to be submitted through only online payment/ NEFT/ RTGS in LIC bank account, the above payment should be done from the Company' s bank account. Please note that the payment made through the bank account of any individual will not be accepted.
- (3) Address at which the Original Bank Guarantee towards EMD and Proof of remittance i.e. UTR No. for the online payment towards tender processing fees and GST on tender processing fees are to be submitted:

Office of the Chief Engineer,
LIC of India, Northern Zonal Office,
Engineering Department,
2nd Floor, Jeevan Prakash Building,
25, K G Marg, New Delhi – 110 001
- (4) Bidders are to note that the original BG towards EMD and Proof of remittance i.e. UTR No. for the online payment towards tender processing fees and GST on tender processing fees must be reached to our office as per the date & time mentioned in the key dates. Any type of delay including postal delay in submission of the same shall not be entertained.

**Details of LIC bank account for remittance of Tender Processing Fees
& GST on tender processing fees through online/ NEFT/RTGS:**

Name of Account Holder	Life Insurance Corporation of India
Name of Bank	CORPORATION BANK
15 Digit Account No.	510101002947780
IFSC code	CORP0002099
Bank Branch Code	2099

REFUND & FORFEITURE OF EMD :

1. The EMD of the contractors who do not provisionally qualify will be released without opening their financial bid.
2. If lowest bidder withdraws his tender before expiry of validity period or before the issue of acceptance of bid, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, in such case 25% of the EMD will be forfeited by the department.
3. If lowest bidder fails to furnish the prescribed Performance Guarantee within the prescribed period or approved extended period, 50% of the EMD will be forfeited automatically without any notice.
4. In case of forfeiture of EMD as prescribed in Para 2 and 3 above, the bidder shall not be allowed to participate in the re-tendering process of the work.

Key Dates of various activities for online submission of bids

Sr. No.	Stage	Start Date & Time	Expiry Date & Time
1	Downloading of Tender Documents	08.02.2021 10.01 Hrs.	08.03.2021 17.00 Hrs.
2	Pre Bid Discussions at LIC, DO Ludhiana	22.02.2021 11.30 hours	
3	Deposit of Tender Processing Fees and GST on Tender Processing Fees (Tender Processing Fees and GST on Tender Processing Fees in the form of NEFT/ RTGS only)	08.02.2021 10.01 Hrs	09.03.2021 up to 15.00 Hrs.
4	EMD in the form of BG only: <u>BG of EMD shall be uploaded (no physical submission) at the time of submission of bids.</u>	08.02.2021 10.01 Hrs	09.03.2021 up to 15.00 Hrs.
5	Online submission of tender BID I, BID II & BID III (Part I and Part II)	08.02.2021 10.01 Hrs	09.03.2021 up to 15.00 Hrs.
6	Opening of BID- I & BID- II	The BID-I & BID-II will be opened on 10.03.2021 at 12.30 Hrs onwards after the verification of Tender Processing Fees & EMD. Extension for opening of bids, if any, will be uploaded on e-tender website only.	
7	Physical submission of original BG in lieu of EMD and Proof of remittance i.e. UTR No. of NEFT/RTGS payment towards Tender Processing Fees and GST on Tender Processing Fees	Bidders shall submit BG in lieu of EMD in physical form <u>only on 10.03.2021</u> before 12:30 Hrs.	
8	Opening of BID-III (Financial Bid)	Shall be intimated to eligible bidders only at a later date.	
9	Venue of the Pre-Bid meeting	Conference Hall, 1 st Floor, Jeevan Prakash Building, Divisional Office, Urban Estate Phase – 1, Dugri, Ludhiana – 141 013	
10	Uploading of minutes of Pre-bid meeting and reply of pre-bid queries	Up to 01.03.2020 – 17:00 Hrs.	
11	Last date for submission of genuine pre-bid queries at email: nz_enggtender@licindia.com	Up to 20.02.2021 – 15:00 Hrs.	

FORM OF BANK GUARANTEE IN LIEU OF EARNEST MONEY

(On Non-judicial Stamp Paper of Rs. 1000.00)

To,
The Life Insurance Corporation of India
Northern Zonal Office, Engineering Department,
2nd Floor, Jeevan Prakash Building
25 – K.G.Marg, New Delhi – 110 001

In consideration of the Life Insurance Corporation of India a body Corporate constituted and established by Life Insurance Corporation Act, 1956 (Act 31 of 1956) and having its Central Office at "Yogakshema" , Jeevan Bima Marg, Mumbai and its Northern Zonal Office at New Delhi (hereinafter called "The Corporation" which expression shall include its successors and assignees wherever context or meaning shall so require or permit) published a tender for the work having name and title " **Proposed construction of Investment Building and all related services & ancillary works at Old District Court Road Ludhiana**" (hereinafter called "The Tender" which expression shall include any amendment, alteration to "The Tender" issued by "The Corporation")

M/S..... a partnership firm / sole proprietor / a company registered under the company act, 1956 having its office at (here in after called "The Tenderer" which expression shall include its executors, administrators and assigns) having participated against "The Tender" for Construction / Execution of works for "The Corporation" and "The Corporation" having agreed to accept the payment of Earnest Money amounting to Rs..... (Rupees..... Only) in form of an unconditional and irrevocable Bank Guarantee for the fulfillment of laid down condition of "The Tender",

1. We,..... Bank having office at (herein after referred to as "The Bank" which expression shall include its successors and assigns) at the request and on behalf of "The Tenderer" do hereby guarantee and undertake to pay " The Corporation " immediately on demand any or all money to the extent of Rs.....(Rupees..... only) as

BIDDER

CHIEF ENGINEER

aforesaid at any time upto (date) without any demur , reservation , contest, recourse or protest and / or without any reference to "The Tenderer". Any such demand made by "The Corporation" on "The Bank" shall be conclusive and binding notwithstanding any difference between " The Corporation" and " The Tenderer " or any dispute pending before any Court, Tribunal, Arbitrator or any other authority.

2. We("The Bank") agree that the guarantee herein contained shall be irrevocable and shall continue to be enforceable till "The Corporation" discharges this guarantee.

3. We, Bank further agree that the amount demanded by "The Corporation" as such shall be final and binding on "The Bank" as to " The Bank " 's liability to pay and the amount demanded and "The Bank" to undertake to pay "The Corporation" the amount so demanded on first demand and without any demur notwithstanding any dispute raised by "The Tenderer" or any suit or other legal proceedings including arbitration pending before any court, tribunal or arbitrator relating thereto, our liability under this guarantee being absolute and unconditional.

4. We, Bank further agree with "The Corporation" that "The Corporation shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of "The Tender"/ or to extend time of performance by "The Tenderer" from time to time or to postpone for any time to time any of the powers exercisable by "The Corporation" against "The Tenderer" and to forbear to enforce any of the terms and conditions relating to "The Tender" and we shall not be relived from our liability by reason of any such variation or extension being granted to "The Tenderer or for any forbearance, act or omission on the part of "The Corporation" or any indulgence by "The Corporation" to "The Tenderer" or by any such matter or things whatsoever which under the law relating to sureties would but for this provision have the effect of reliving us.

5. NOTWITHSTANDING anything hereinbefore contained, our liability under this Guarantee is restricted to Rs..... (Rupees.....Only). Our liability under this guarantee shall remain in force until expiration of **six (6) months** from the due date of opening of "The Tender". Unless a demand or claim under this guarantee is made on us in writing within said period, that is, on or before all rights of "The Corporation" under the

said guarantee shall be forfeited and we shall be relived and discharged from all liabilities there under.

6. We, Bank further undertake not to revoke this guarantee during its currency except with the previous consent of "The Corporation" in writing.

7. We, Bank lastly agree that "The Bank"'s liability under this guarantee shall not be affected by any change in the constitution of "The Tenderer".

8. "The Bank" has power to issue this guarantee in favour of "The Corporation" in terms of the documents and/or the Agreement / Contract or MOU entered into between "The Tenderer " and "The Bank" in this regard.

IN WITNESS WHEREOF "The Bank" has executed this document on this day of

ForBank

(by its constituted attorney)

(Signature of a person authorized to sign on behalf of "The Bank")