

ANNEXURE 'C'Tender Reference No **OS/DO/ROHTAK/CCTV-2016-17**

Dated 20.01.2017

GENERAL TERMS AND CONDITIONS

1. The tender form should be completed and sent so as to reach our office on or before the last date. Quotation not received within the stipulated time & date will be summarily rejected.
2. Please note the description and specification of equipment/machine as in Annexure 'B' and your offer should be in accordance with the same.
3. The Corporation reserves the right to accept any quotation in full or part. This does not necessarily mean that the lowest quotation will be accepted.
4. The Tenderer shall remove all malba etc. wash and clean the floors at their own cost and hand over the site in proper manner on completion of the work.
5. The Tenderer shall make adequate arrangement for Watch and Ward of his materials and shall ensure safety, breakage and any theft of materials fixed or unfixed by them.
6. The work executed should be got approved from the Corporation and the Tenderer shall rectify any bad workmanship pointed out at any stage and remove from site all the rejected materials immediately.
7. The Tenderer shall be responsible for application of labour laws, compensation for injury and accident to person, whether employed by them or by their sub-contractor(s).
8. The Tenderer shall ensure that no damage is caused to Corporation's property/ or any decorative structure/fittings, while carrying out the work. The Tenderer will have to rectify / make good such damages at their cost.
9. The Tenderer shall ensure that the workmen employed by them for execution of the work are suitably covered against Workmens' Compensation Act, ESI and other legislative enactments applicable for such works and the Corporation shall not be liable for payment of any compensation etc in this regard.
10. No alterations in quality of the items indented or in the period of execution or enhancement in the rate of articles shall be allowed unless previously ratified by the Corporation in writing.

Reduction or addition in the Order by the Corporation will be at the discretion of the Corporation. However, these changes will be notified to the suppliers within 15 days of Order/delivery schedule

11. The work shall be carried out as per Corporation's instructions and the work which creates noise/ disturbances are to be carried out during non-office hours and no extra payment shall be made on this account.

12. The Tenderer shall give due notice to the Corporation to check the measurements of any work, which is likely to be hidden before covering the same.
13. Statutory deductions like income tax and other applicable taxes shall be deducted at source from each payment of the Tenderer.
14. In case the delay in completion of the work is from the Corporation's side, Corporation will grant extension of time for completion of the work and the Tenderer shall not make any claim for compensation or damages in relation thereof.
15. The Corporation is not bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever and/or re-tender with revised specifications and terms and conditions. **Conditional/ 'Subject to' tenders are liable to be rejected.**

I/We have read and examined the Notice Inviting Tender, Annexure, Specifications applicable, General Rules and Instructions, General Conditions of Contract, and all other documents referred to in the conditions of contract and all other contents in the tender document for the work and accept the terms and conditions of the tender in full conformity.

Date :

Place :

SEAL & SIGNATURE OF THE VENDOR

Tender Reference No OS/DO/ROHTAK/CCTV-2016-17 Dated 20.01.2017

ANNEXURE 'D'**FINANCIAL BID FOR CCTV**

(To be submitted on the tenderers Letter-Head)

REQUIREMENT: - As per List (No of Systems) CCTV SYSTEMS WITH COMPREHENSIVE ANNUAL MAINTENANCE FOR 5 YEARS AFTER EXPIRY OF WARRANTY PERIOD.

S.No. (A)	Description (Please refer to specifications as in Annexure 'B') (B)	Qty (C)	MAKE & MODEL (D)	Rate per Unit in Rupees (both, in figures & words) inclusive of all Taxes, Duties, Incidentals, Transportation, Transit Insurance etc. as per tender conditions.	Total Amount F=(C X E)
				In Figures & Words (E)	
1	SUPPLY of 28 (Nos required for Branches), 4 CHANNEL H.264 STAND ALONE D1 DIGITAL VIDEO RECORDER WITH MINIMUM 1 TB SURVEILLANCE HARD DISK	28			
2	SUPPLY of 1 (Nos required for DO Building), 8 CHANNEL H.264 STAND ALONE D1 DIGITAL VIDEO RECORDER WITH MINIMUM 1 TB SURVEILLANCE HARD DISK	1			
3	SUPPLY of 29 (Nos required for Branches and DO Building) IR DOME CAMERA WITH MINIMUM 3.6 MM FIXED LENS (For installation in BM's Chamber above safe)	29			
4	SUPPLY OF 29 (Nos required for Branches and DO Building) IR BULLET CAMERA WITH VARIFOCAL LENS (2.8 – 12 MM) (For installation at Entry/Exit of the Branch)	29			
5	SUPPLY OF 29(Nos required for Branches and DO Building) IR DOME CAMERA WITH VARIFOCAL LENS (2.8 – 12 MM) (For installation above cash counter)	29			
6	Rate per LCD Monitor (TFT) of 18.5"/19" as specified on point E in annexure B	29			
7	12 Volt DC 5AMP power supply with 4 output Terminlas	28			
8	12 Volt DC 5AMP power supply with 8 output Terminlas	1			
9	Rates per location for Supply of Cables & Conduit		Locations (Branches+ DO Building)		F=(DX E)
Power Cables	For Cameras 2 x 1.5 Sq.mm (20 stranded), 2 Core PVC insulated flexible unarmoured copper cables(ISI Mark)	2000 mtr			
Video Cables	Co-axial multi core PVC insulated branded cable for Video RG-59 (Havels /Legrand/Finolex)	2000 mtr			
Conduit	Pipes (ISI Mark), PVC Conduit of medium duty (minimum 20 mm conduit) (Crown/BEC/AKG/Precision)	4000 mtr			
10	CAMC for 5 years excluding warranty period. Should be minimum 5% of the price quoted for CCTV System including Wiring(Per location only) (Rates to be quoted in AMOUNT only)				
	For 1st year after expiry of warranty period.	29			
	For 2nd year after expiry of warranty period.	29			
	For 3rd year after expiry of warranty period.	29			
	For 4th year after expiry of warranty period.	29			
	For 5th year after expiry of warranty period.	29			
11	Installation, Testing and Commissioning	29			

	Charges per location of the Total System.				
	GRAND TOTAL	-	-	Sum of E 1 to E 8	Sum of F1 to F8

This work includes every work and material related to the job and training of Branch Functionaries in Handling and Operating of CCTV system. For calculation of comparative costs, total cost of CCTV systems, **cost of COMPREHENSIVE AMC for 5 years, rates for cables – Power & Video and Conduit at all locations** will be taken into account. All quotations are to be inclusive of all applicable taxes **excluding Service Tax.**

Signature & Stamp of the Vendor

ANNEXURE 'E'Tender Reference No **OS/DO/ROHTAK/CCTV-2016-17**

Dated 20.01.2017

SUPPLIER'S PROFILE

1. Name of the Organization and Address:
2. Year of Establishment:
3. Status of the firm:
(Whether Pvt. Ltd. company / Public Ltd. company/ Partnership Firm / Proprietorship Firm)
4. Name of the Chairman/Managing Director/CEO/Country Head (as the case may be):
5. Whether registered with the Registrar of Companies/Registrar of Firms in India. If so, mention number and date and enclose Registration Certificate copy.
6. a) Name and address of Bankers :

b) Turnover of the Company/Firm in:
(Please attach a copy of audited Balance Sheet and Profit & Loss Account for the Years 2013-14, 2014-15 & 2015-16)

2013-14:
2014-15:
2015-16:
7. Whether registered for sales tax purposes. If so, mention number and date. Also furnish copies of sales tax clearance certificate.
8. Whether an assessee of Income Tax. If so, mention Permanent Account Number.
9. Is the Company/Firm a manufacturer of **CCTV SYSTEM**? If yes,

a) Give the Name of the country where manufacturing unit is located.
b) Mention the address and phone number of the company's Delhi office below:
c) Give the date of opening of Delhi Office.
10. Since when and how long your Company/firm has been manufacturing **CCTV SYSTEMS**.
10. Furnish the names of renowned organizations, where you have installed **CCTV Systems** in the last three years ending 31 March 2016 – Furnish Details in Annexure 'H'

Place :

SIGNATURE

Date :

NAME & DESIGNATION
(SEAL OF ORGANISATION)

ANNEXURE 'F'Tender Reference No **OS/DO/ROHTAK/CCTV-2016-17** Dated 20.01.2017**LIST OF LOCATIONS**

S.NO	BO/SO NAME
1	DO Rohtak
2	BO Fatehabad
3	BO Hisar-1
4	BO Bhiwani
5	BO Charkhi dadri
6	BO Mandi Dabwali
7	BO Sirsa
8	BO Rohtak
9	BO Gohana
10	BO Narnaul
11	BO Tohana
12	BO Hisar-2
13	BO Hansi
14	BO Bahadurgarh
15	Bo CAB Rohtak
16	SO Ellenabad
17	SO Gannaur
18	SO Ratia
19	SO Mahendergarh
20	SO Adampur
21	So Barwala
22	So Kosli
23	SO-Meham
24	CLIA-Rohtak
25	CLIA Bahadurgarh
26	CLIA Rohtak
27	SO Jhajjar
28	EDMS
29	Direct Marketing

I/We confirm that I/We will be able to cater to all the locations as mentioned above in the Annexure 'F' for Supply, Installation, Commissioning, Testing, and Training & Maintenance of CCTV Systems.

Date:**Place :****SEAL & SIGNATURE OF THE VENDOR**

Annexure 'G'
UNDERTAKING
(Letter to the Corporation on the Supplier's letterhead)

To
The Manager (OS)
LIC of India
Divisional Office, SCO 3, 4, 5 HUDA, Sector-1,
Rohtak- 124001 (Haryana)

Dear Sir/Madam,

Sub: Tender Reference No **OS/DO/ROHTAK/CCTV-2016-17** Dated 20.01.2017

With reference to the above tender notice, having examined and understood the instructions, terms and conditions forming part of the tender forms, we hereby enclose our offer for the supply of the CCTV Systems as detailed in your above referred tender notice.

I/We hereby confirm that we have not been black-listed by LIC or any PSU/ BFSI organization/ Government / Semi-Govt/ Quasi Govt. Departments in India, as on date of submission of bid in response to the above Tender.

I/We further confirm that the offer is in conformity with the terms and conditions as mentioned in the tender form.

I/We also confirm that the offer shall remain valid for One year from the last date for submission of the offer.

I/We understand that the Corporation is not bound to accept the offer either in part or in full and that the Corporation has the right to reject the offer in full or in part without assigning any reason whatsoever.

I/We have read the instructions appended and all terms and conditions and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and LIC of India, on the basis of the information given by me / us can be treated as invalid by the Corporation and I / We will be solely responsible for the consequences.

I/We agree that the decision of LIC of India in selection of contractors will be final and binding to me / us.

All the information furnished by me hereunder is correct to the best of my knowledge and belief.

I/We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.

I/We agree that I / We have not applied in the name of sister concern for the subject tender process.

We enclose herewith a Demand Draft/Pay Order for **20,000/- (Rupees Twenty Thousand only)** favoring LIC of India and payable at ROHTAK {Raj} towards Earnest Money Deposit,

and Demand Draft/Pay Order for ` **Rs.500/=**(Rupees Five Hundred only) favoring LIC of India and payable at ROHTAK {Raj}, towards Tender Fees details of the same are as under:

Particulars	Demand Draft/Pay Order No	Amount	Name of Issuing Bank
Tender Fee			
Earnest Money Deposit			

Yours faithfully,

Authorised Signatories
(Name & Designation, seal of the firm)

Place :

Date :

Annexure 'H'**Ref: LIC's Tender No. OS/DO/ROHTAK/CCTV-2016-17****Dated 20.01.2017****Top 3 customers for orders executed during the last Three Years**

		Customer 1	Customer 2	Customer 3
Name of organization				
Quantum of order				
Date on which the PO supply is completed				
Name and contact details of client / s for the purpose of reference	Name of official			
	Land line No.			
	Mobile No.			
	Email id			

Please attach attested copies of Purchase Orders executed or Certificate from customer.

Annexure I**MANUFACTURER'S AUTHORIZATION FORM (MAF)**

To,

**The Chairman,
Stores Committee,
Life Insurance Corporation of India,
Divisional Office, SCO 3, 4, 5 HUDA, Sector-1,
Rohtak- 124001 (Haryana)**

Dear Sir,

Reg: LIC's Tender Ref No: OS/DO/ROHTAK/CCTV-2016-17 dated 20.01.2017

We, M/s. _____ who are established and reputed manufacturers of _____ having factories / Depot as at _____ and _____ do hereby authorize M/s. _____ (Name and address of bidder) to offer their quotation and conclude the contract with you against the above invitation for the Bid, as one of our Authorized Dealers.

We hereby confirm that the CCTV System including all components delivered to the Corporation will be brand new. We also guarantee that all the software / components supplied by the supplier is licensed and legally obtained.

We, hereby, extend our full guarantee and comprehensive warranty as per terms and conditions of the Tender for our products offered against this invitation for Bid by the above firm.

We, hereby confirm that the spares for the product offered should be available for after sales service for at least 06 years.

Dated at _____ this _____ day of _____ 20 ____.

Authorized Signatory

Signature :

Name :

Designation :

Name & Address of the company :

Seal of the Company

* To be submitted on Company (OEM)'s letter head duly signed by the Authorized signatory of Company.