



मंडल कार्यालय, जीवन प्रकाश, 60 ए, अरेरा हिल्स, भोपाल-462011
Divisional Office, Jeevan Prakash, 60-A, Arera Hills, Bhopal M.P. 462011
Telephone No.-0755-2551356, 2676253, 2676262
E-mail os.bhopal@licindia.com

TENDER- NOTICE

Sealed tenders are invited from Eligible Vendors for Designing, Supply, Installation, Testing, Commissioning and Maintenance of brand new unused CCTV Systems under two bid system (Technical & Financial) for offices under LIC of India, Bhopal Division spread in the districts of Bhopal, Sehore, Shajapur, Rajgarh, Vidisha, Raisen, Hoshangabad, Harda and Betul. Interested Vendors may collect their tender papers on payment of Rs.250/- (non-refundable) in form of Cash/Bank Draft in favor of LIC of India payable at Bhopal. The tenders should be accompanied with an EMD of Rs.25,000/- (Rupees Twenty five thousand only) (Refundable) in form of Demand Draft / Cash from any nationalized Bank/cash counter at Divisional Office Bhopal. Tender paper will be available at the office of Manager (E&OS), Divisional Office, Bhopal. Tenders without EMD will not be entertained. The details of tender programmed are as under:-

1. Issue of Tender paper : - From 30.07.2015 to 19.08.2015 up to 15.00 hrs
2. Submission of tender : - On 19.08.2015 at 15.00 hrs
3. Opening of tender : - On 19.08.2015 at 15.30 hrs.
4. Cost of Tender papers : - Rs. 250.00 (Non refundable).
5. Cost deposit in cash :- In cash counter of LIC Divisional Office in cash hours (10.30 AM to 3.30 PM on weekdays and 10.30 AM to 12.30PM on Saturday.
6. Earnest money Deposit:- Rs. 25,000.00 (Refundable)

The LIC reserve the right to accept or cancel any tender without assigning any reasons thereof.

Dated: 30th July 2015

SR. DIVISIONAL MANAGER



मंडल कार्यालय, जीवन प्रकाश, 60 ए, अरेरा हिल्स, भोपाल-462011

Ref: EOS/CCTV/15

Dated:30.07.2015

M/S_____

Dear Sir,

Re: Tender for purchase /supply/installation of CCTV

Tenders are invited for purchase/supply of CCTV's under two bid system to be installed in our various offices under LIC of India, Bhopal Division spread in the districts of Bhopal, Sehore, Shajapur, Rajgarh, Vidisha, Raisen, Hoshangabad, Harda and Betul, including Divisional Office Premises. The terms & conditions governing the tender are as follows:

SPECIAL TERMS & CONDITIONS

1. The offer shall be in two separate parts for the above item, containing technical bid (as per Annexure 'A') and financial bid (as per Annexure 'B'). Two sealed envelopes containing Technical & Financial Bids separately should be inserted together in a large envelope. Sealed and super scribed as "Tender Ref. No. _____ and Name of the Tender". The tender will not be considered if Technical and Financial bids are submitted together in one envelope only i.e. they should be in two separate sealed envelopes but both envelopes should be placed in one large envelope .

Both the envelopes containing Technical bid and Financial (price) bid should be securely sealed and stamped. Both these sealed envelopes must be super scribed with the following information.

- Type of Bid (Technical Annex A / Financial Annex B)
 - Name of the item for which tender is submitted
 - Tender Reference No.
 - Name and Address of the Tenderer
- A. The Envelope No.-1 containing Technical bid (as per Annexure 'A') should not contain any price information and should indicate whether the equipment is as per the specifications in the tender enquiry and other requirements as asked with reference to Annexure 'C' along with (i) Annexure 'A' duly signed by authorized person with rubber stamp of the firm and (ii) Demand draft favoring Life Insurance Corporation of India for Rs.25,000/- (Rs. Twenty Five thousand only) drawn on any Scheduled Bank at Bhopal towards Earnest Money Deposit (EMD). This envelope should also contain other Demand Draft favoring Life Insurance Corporation of India for Rs. 250/- payable at Bhopal being the non refundable application/tender fee.
 - B. Envelope No.-2 containing financial bid (as per Annexure 'B') should not contradict the technical bid in any manner. The price schedule must be filled in completely without any error, cutting or alternations in rates (both in figures & words). The Financial bid of only those Tenderers who qualify themselves in Technical bids will be opened.
 - C. The Tenderer whose tender would be approved will have to submit security deposit equivalent to 10% of the total order value with Divisional office within 15 days from the date of placing order or date of start of supply whichever is earlier by way of Demand Draft favoring Life Insurance Corporation of India payable at Bhopal.

- D. Earnest Money Deposit (EMD) will be forfeited in case the Tenderer refuses to execute the order, either full or part, if placed at the quoted rates. In that event LIC may decide/debar/blacklist the concerned supplier and the decisions will be final and binding on all concerned.
 - E. EMD of the Tenderers not getting orders will be refunded without any interest within 30 days from the date of finalization of the orders.
 - F. Once the tender is submitted, no Tenderer will be allowed to withdraw the tender. Even if, any Tenderer withdraws the tender, EMD of that Tenderer will be forfeited in full.
 - G. Any error on the part of the Tenderer while quoting the rates will not be accepted as an excuse for refusal to execute the order for any or all items, if order is placed on the basis of the quoted rate. For refusal of the order, the EMD of the Tenderer will be forfeited.
2. Tenderer will have to essentially mention the product name of the company whose product is to be supplied and the country of the origin of the product along with the technical specifications. They will also have to submit certificate in respect of the country of origin.
 3. Tendering firm has to submit a certificate from the manufacturer along with technical specifications that they are the authorized agents for the sale & service of their product and manufacturer has to ensure the service after sale of product.
 4. Tenderer will have to submit a certificate from the manufacturer that the spare parts for the supplied product will be available after sale.
 5. The Tenderer must sign each page of the terms & conditions enclosed herewith as confirmation of acceptance of our terms & conditions.
 6. The rates quoted for door delivery and installation should be inclusive of all taxes including octroi, VAT etc. wherever applicable. No separate payment of whatsoever will be made other than the rates quoted.
 7. Rate should be valid for two years from the date of finalization of rates/issuance of approval letter.
 8. Rate should be on F.O.R basis inclusive of all taxes, installation, packing & transportation charges to our Divisional office & Branch offices in the districts mentioned where installation of CCTV systems will be required or ordered.
 9. All products will stand for minimum one year on site all comprehensive warranty against all manufacturing defects. During the warranty period the vendor shall have to provide quarterly preventive service calls and shall have to attend to all breakdown calls within 24 hours free of cost.
 10. Tenderer has to submit the details of the annual maintenance contract to be provided, stating the charges for such services as per Annexure 'B'. One service in each quarter has to be provided in addition to breakdown/complaint call.
 11. For any problem arising in functioning of CCTV shall be rectified by the service engineer as per schedule mentioned hereunder :-
 - Local Branch offices at Bhopal and Divisional office, Bhopal: - within 24 hrs from the time of lodgment of complaint.
 - Outstation Branch offices: - within 48 hrs excluding journey period.

The time which will be treated as the time of lodgment of the complaint will be the 1st call on mobile or the time of 1st e-mail sent to the service centre in this regard (excluding Sunday and

Holidays). In case of failure in providing service within the above time frame. Divisional Office has the discretion / reserves the right to impose penalty as mentioned hereunder:-

Time Delay in resolving the complaint	Penalty(per item)
Within 1 day	No Penalty
Within 2 – 7 days	Rs. 250/- per day including first day
Within 8 – 30 days	Rs. 1750/- + Rs. 500 per day
More than 30 days	Rs. 12750/- + Rs. 750 per day subject to maximum of Rs. 25000/-

The penalty amount will be recovered from AMC charges or from the Security Deposit lying with the Divisional Office if not deposited by the tenderer on being informed.

12. Tenderer has to provide separate Service Engineer for our Division. The list of such engineers along with the address and phone numbers of service centers should be provided with the tender. In addition to that, at the time of installation of CCTV the concerned employees operating the CCTV in the office must be imparted training free of cost by the service engineer.
13. Warranty period of CCTV, list of parts not included under AMC and their rates inclusive of taxes to be mentioned separately
14. The CCTV will be supplied by the vendor at our offices within two weeks time from the date of placing the order and installation of the same will be done within two days after that.
15. In the event of delayed delivery / installation of CCTV's after the stipulated period, the vendor shall be liable to pay liquidated damages at a percentage of the total order value subject to minimum of Rs. 500/ and maximum of 3% as detailed below:-
 - a) @ 1% for the first week
 - b) @ 2% for the second week
 - c) @ 3% for the third week & above

For calculating the delay as above, parts of the week will be considered as full week. Delay in the delivery obligations may also attract any or all of the following action in addition to the above

16. The liquidity damages as mentioned above may not be enforced if the contractors applies for extension of time mentioning the reasons for such extension. Corporation may grant such extension in case it is found that the contractor is not at fault for extending the work beyond the stipulated date of completion.
17. Tenderer must arrange to obtain Entry Permits, Road Permits and Certificates that might be required from all concerned local / other authorities for final delivery and should not look to Corporation to obtain such entry permits. Delay arising in the final delivery because of delay in obtaining such permits and certificates for whatsoever reasons will also attract penalty under clause 15 of the tender.
18. The Tenderer has to submit documentary evidences confirming registration with Sales Tax, Service Tax, TIN or any other statutory obligation required to be complied by the vendor.

19. The Tenderers shall be solely responsible for any damages arising during transit. Any damages arising on delivery or while installing the CCTV for whatsoever reasons should be made good forthwith.
20. The sealed quotations should be submitted to the following address:-

To,
The Chairman,
Stores Committee
Life Insurance Corporation of India,
Divisional Office,
“Jeevan Prakash”, 60 - A, Arera Hills, BHOPAL. 462011 (M P)

On top of envelope “QUOTATIONS FOR CCTV” should be written specifically.

- 21. RETRIEVAL OF RECORDING ON CD/DVD** As per requirement of the Corporation / Branch, if request is made by the Corporation / Branch to the vendor for retrieving recording for a particular time period and preparing a CD/DVD of the same, the vendor would make arrangements to retrieve and provide such recording on CD/DVD within 24 Hours of the request made. The vendor will be paid an amount of Rs. 250/- per such retrieval, which will be over and above AMC charges.

GENERAL TERMS & CONDITION

1. The tender form should be completed and sent so as to reach our office on or before last date. Quotation not received within the stipulated time & date will be summarily rejected.
2. Model, Make & Specifications as per Annexure “B” & “C” must be clearly stated.
3. The office reserves the right to accept any quotation in full or part. This does not necessarily mean that the lowest quotation will be accepted. Office reserves the right to reject any or all offers without assigning any reason whatsoever.
4. Any dispute arising out of or relating to this tender shall be deemed to have arisen at Bhopal and shall be subject to adjudication by a court in Bhopal.
5. If, after the supply, it is discovered that the equipment supplied do not confirm to the specifications, such equipment may be rejected at the supplier's cost who will have to supply the equipment exactly according to specifications and in the event of non compliance with this condition, the Corporation shall be at liberty to take such action as it may deem fit, in addition to penalizing the supplier of such additional cost as may be incurred by it in replenishing it with supplies from other sources. If Divisional office rejected after receipt will have to be taken back by the Supplier at their own risk and cost.
6. If a supplier fails to deliver the equipment on or before the specified date, the Corporation reserves the right to purchase the equipment from other company and in such case, the erring supplier has to make good the loss.
7. Any tender not complying partly or wholly with the terms and conditions shall be liable for rejection.
8. The Tenderer shall remove all malba etc. wash and clean the floors at their own cost and handover the site in proper manner on completion of the work.
9. The Tenderer shall make adequate arrangement for watch and ward of their materials and shall ensure safety, breakage and any theft of materials fixed or unfixed by them.

10. The work executed should be got approved by the Corporation and the Tenderer shall rectify and bad workmanship pointed out at any stage and remove from site all the rejected materials immediately.
11. The Tenderer shall be responsible for application of Labor Laws, compensation for injury and accident to person, whether employed by them or by their sub – contractor(s).
12. The Tenderer shall ensure that no damage is caused to Corporation's property or any decorative structure, fittings, while carrying out the works. The Tenderer have to rectify / make good such damages at their cost.
13. The tenderer shall ensure that the workmen employed by them for execution of the work are suitably covered against Workmen's Compensation Act, ESI and other legislative enactments applicable such works and the Corporation shall not be liable for payment of any Corporation shall not be liable for payment of any compensation etc in this regard.
14. The work shall be carried out as per office instructions and the work which creates noise/disturbances are to be carried out during non-office hours and no extra payment shall be made on this account.
15. Tenderers shall give due notice to the Corporation to check the measurements of any work, which is likely to be hidden before covering the same.
16. Statutory deductions like income tax and other applicable taxes shall be deducted at source from each payment of the Tenderer.
17. In case delay in completion of the work pertains to the site condition, Corporation will grant extension of time for completion of the work and the Tenderer shall not make any claim for compensation or damages in relation thereof.
18. The Corporation is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders without assigning any reasons whatsoever. Conditional tenders are liable to be rejected.
19. No interim payment will be made.
20. Full and final payment shall be made after successful completion of the work and after adjustment of deductions mentioned herein above and deduction of TDS etc as per rules.

Note: ENCLOSE WITH TENDER

1. Copy of certification of Equipment i.e UL/CE/FCC/MIC,
2. Copy of document of authorization from manufacturer to Indian dealer and from Indian dealer to supplier.
3. Undertaking that the cards supplied are original.

Sr. Divisional Manager

(To be submitted on tenderer's letter head)

TECHNICAL BID FOR CCTV

ANNEXURE "A"

TECHNICAL SPECIFICATIONS FOR CCTV SYSTEM

I) 8 Channel Stand Alone Digital Video Recorder Specifications :

System	Digital Video Recording with 1000 GB Supply installation, testing and commissioning of 8 Channel Digital Video Recording with internal 2 TB HDD for storage of 180 days recording with Resolution – 1024 X 768 PAL. Digital Zoom of 4 times having a feature of WAVELET Compression having 1 alarm inputs and 4 relay o/ps connectivity of 2 Monitors: MON-A multiscreen/spot/alarm. Remote Operation via the Control center. Intuitive User Interface Recording for 100 fps feature of : 1 Motion detection 2 All Video recording shall have an encrypted code embedded in then that allows video authentication connectivity with CD writer available and remote Surveillance Software for remote viewing. (TELEEYE/DISVU/SAMSUNG/PANASONIC/HONEYWELL/SONYmake) UL/CE/FCC/MIC LISTED.
POWER SUPPLY For camera	SMPS Power supplies unit 12 volts DC 2 Amps.
Monitor	18.5" LCD Monitor Make : Samsung/ Sony
Video Cables	RG-59 Co-axial Cables in PVC pipe. HAVELS/LEGRAND/FINOLEX
POWER Cables	2 Core in PVC pipe. CROWN/BEX/AKG/PRECISION

II) 4 Channel Stand Alone Digital Video Recorder Specifications:

System	System Digital Video Recording with 1000 GB Supply installation, testing and commissioning of 4 Channel Digital Video Recording with internal 2 TB HDD for storage of 180 days recording with Resolution – 1024 X 768 PAL Digital Zoom of 4 times having a feature of WAVELET Compression having 1 alarm inputs and 4 relay o/ps connectivity of 2 Monitors: MON-A multiscreen/spot/alarm. Remote Operation via the Control center. Intuitive User Interface Recording for 100 fps feature of : 1 Motion detection 2 All Video recording shall have an encrypted code embedded in then that allows video authentication connectivity with CD writer available and remote Surveillance Software for remote viewing. (TELEEYE/DISVU/SAMSUNG/PANASONIC/HONEYWELL/SONYmake) UL/CE/FCC/MIC LISTED.
POWER SUPPLY For camera	SMPS Power supplies unit 12 volts DC 2 Amps.
Monitor	18.5" LCD Monitor Make : Samsung/ Sony
Video Cables	RG-59 Co-axial Cables in PVC pipe. HAVELS/LEGRAND/FINOLEX
POWER Cables	2 Core in PVC pipe. CROWN/BEX/AKG/PRECISION

III) IR Color Camera

- IR Color Camera
- 1/3" Super HAD CCD
- True Day/Night Function IR Color Dome Camera
- Resolution – 600 TVL
- Fix Lens 3.6 mm
- 25 Meters of IR Illumination Distance/24/36 IR led's
- High Sensitivity (Zero Lux with IR)
- Weathertight Outdoor Operation (IP66)
- Privacy Zones
- Environmental Capability with a wide Operating Temperature
- POWER : DC 12V
- CERTIFICATE : CE/FCC

Make;-(TELEEYE/DISVU/SAMSUNG/PANASONIC/HONEYWELL/SONY Make) UL/CE/FCC/MIC LISTED.

IV) Dome Color Camera

Dome Color Camera

Supply installation, testing and commissioning of 1/3-inch 0.1 Lux Format High Resolution CCD Imager Color, Fixed Dome Camera with a 3.6 mm integral Verifocal Lens for wide angle for standard view, Backlight Compensation, advanced DSP, Horizontal resolution 600 TVL 15 mtr range, suitable for operation on 12 Volt DC POWER supply all complete with ceiling mounting bracket

(TELEEYE/DISVU/SAMSUNG/PANASONIC/HONEYWELL/SONY Make) UL/CE/FCC/MIC LISTED.

Place:

Date:

Signature of Contractor

(To be submitted on tenderer's letter head)

FINANCIAL BID FOR CCTV

ANNEXURE "B"

Tender Reference No.....Dated.....Due on.....
CCTVs WITH COMPREHENSIVE ANNUAL MAINTENANCE FOR 5 YEARS AFTER EXPIRY OF WARRANTY PERIOD.

Destinations where the Tenderer has to offer free delivery and installation:
Divisional and Branch Offices spread in Bhopal Division:

I) 8 Channel Video Recorder Specifications :

Item No.	Description		Rate
1.	System	Digital Video Recording with 1000 GB Supply installation, testing and commissioning of 8 Channel Digital Video Recording with internal 2 TB HDD for storage of 180 days recording with Resolution – 1024 X 768 PAL Digital Zoom of 4 times having a feature of WAVELET Compression having 1 alarm inputs and 4 relay o/ps connectivity of 2 Monitors: MON-A multiscreen/spot/alarm. Remote Operation via the Control center. Intuitive User Interface Recording for 100 fps feature of : 1 Motion detection 2 All Video recording shall have an encrypted code embedded in them that allows video authentication connectivity with CD writer available and remote Surveillance Software for remote viewing. (TELEEEYE/DISVU/SAMSUNG/PANASONIC/HONEYWELL/SONY make) UL/CE/FCC/MIC LISTED.	

2.	POWER SUPPLY For camera	SMPS Power supplies unit 12 volts DC 2 Amps.	
3.	Monitor	18.5" LCD Monitor Make : Samsung/LG/Sony	
4.	Video Cables	RG-59 Cpxoal Cables in PVC pipe. HAVELS/LEGRAND/FINOLEX	
5.	POWER Cables	2 Core in PVC pipe. CROWN/BEX/AKG/PRECISION	

II) 4 Channel Video Recorder Specifications :

Item No.	Description		Rate
1.	System	System Digital Video Recording with 1000 GB Supply installation, testing and commissioning of 4 Channel Digital Video Recording with internal 2 TB HDD for storage of 180 days recording with Resolution – 1024 X 768 PAL Digital Zoom of 4 times having a feature of WAVELET Compression having 1 alarm inputs and 4 relay o/ps connectivity of 2 Monitors: MON-A multiscreen/spot/alarm. Remote Operation via the Control center. Intuitive User Interface Recording for 100 fps feature of : 1 Moion detection 2 All Video recording shall have an encrypted code embedded in then that allows video authention connectivity with CD writer available and remote Surveillance Software for remote viewing. (TELEEEYE/DISVU/SAMSUNG/PANASONIC/HO NEYWELL/SONY make) UL/CE/FCC/MIC LISTED.	
2.	POWER SUPPLY For camera	SMPS Power supplies unit 12 volts DC 2 Amps.	
3.	Monitor	18.5" LCD Monitor Make : Samsung/ Sony	
4.	Video Cables	RG-59 Cpxoal Cables in PVC pipe. HAVELS/LEGRAND/FINOLEX	
5.	POWER Cables	2 Core in PVC pipe. CROWN/BEX/AKG/PRECISION	

III) IR Color Camera

Description	Rate
- IR Color Camera 1/3" Super HAD CCD - True Day/Night Function IR Color Dome Camera - Resolution – 600 TVL - Fix Lens 3.6 mm 25 Meters of IR Illumination Distance/24/36 IR led's - High Sensivity (Zero Lux with IR)	

• Weathertight Outdoor Operation (IP66) • Privacy Zones • Environmental Capability with a wide Operating Temperature • POWER : DC 12V • CERTIFICATE : CE/FCC	
Make;- (TELEEYE/DISVU/SAMSUNG/PANASONIC/HONEYWELL/SONY Make) UL/CE/FCC/MIC LISTED.	

IV) Dome Color Camera

Description	Rate
Dome Color Camera Supply installation, testing and commissioning of 1/3-inch 0.1 Lux Format High Resolution CCD Imager Color, Fixed Dome Camera with a 3.6 mm integral Verifocal Lens for wide angle for standard view, Backlight Compensation, advanced DSP, Horizontal resolution 600 TVL 15 mtr range, suitable for operation on 12 Volt DC POWER supply all complete with ceiling mounting bracket	
(TELEEYE/DISVU/SAMSUNG/PANASONIC/HONEYWELL/SONY Make) UL/CE/FCC/MIC LISTED	

V) Monitor and others

Item No.	Description of Item			RATES
1	Monitor	18.5" LED Color Monitor Make : Samsung/Sony with minimum resolution of 1280 x1024	Per unit	
2	Inputs	1 HDMI IN, 1USB IN and 1 VGA IN		
3	Dome Camera	Supply & installation of 1/3" COLOUR CCD IR DOME CAMERA	Per unit	
4	Dome Camera	Supply & installation of 1/3" COLOUR CCD IR Bullet CAMERA for outdoor	Per unit	
5	Power Supply	Power supply for camera 05 Amp	Per unit	
6	AMC	AMC for 5 years excluding warranty period.	Per year	
	(i)	For 1st year after expiry of warranty period	Per year	
	(ii)	For 2nd year after expiry of warranty period.	Per year	
	(iii)	For 3rd year after expiry of warranty period.	Per year	

	(iv)	For 4th year after expiry of warranty period.	Per year	
	(v)	For 5th year after expiry of warranty period.	Per year	
7	Rates for Cables			
	(i)	ISI Mark Two core Power Cable	400 mtr Per mtr	
	(ii)	Co-Axial RG-59	600 mtr Per mtr	
	(iii)	Rates (per meter) for PVC conduit of medium duty (minimum 25 mm conduit)	300 mtr Per mtr	
8		Power spike (ISI)	1 no Per unit	
		NET RATES WITH INSTALLATION		

Date:

Place:

PROP . SIGNATURE WITH SEAL

Annexure “C”

(To be submitted on tenderer's letter head)

GENERAL REQUIREMENT FOR SUPPLY OF CCTV WITH ANNUAL MAINTENANCE CONTRACT FOR FIVE YEARS AFTER EXPIRY OF WARRANTY PERIOD.

SL. NO.	GENERAL REQUIREMENTS	TENDERER'S RESPONSE
1.	Name of the manufacturing firm and full address with contact Numbers	
2	Service tax number [encl]	
3	Pan number[encl]	
4	Tin number[encl]	
5	Last three years turn over [encl. ITR COPY]	
6	Local Bhopal office address with name of representative / Contact number	
7	Customers list [encl]	
8	Bank a/c details i.e bank name /ifsc code etc.	
9	Whether the letter of the manufacturing firm authorizing the tenderer to quote on behalf of them is enclosed?	

10.	Whether the letter of the firm confirming the validity of rates during the period of supply is enclosed?	
11.	Whether certified copy of registration confirming that the tenderer is in the business for last three years is enclosed?	
12.	Whether the order copies for having executed such order/s earlier by the tenderer in any one of the preceding 3 financial years are enclosed?	
13.	Whether the list of client of the tenderer is enclosed?	
14.	Whether the firm has in house facility for maintenance & testing of the equipment as per specifications?	
15.	Whether the firm has its service centers in Bhopal?	
16.	Indicate the maximum nos. of persons who can be trained and the maximum nos. of days training can be given	
17.	Indicate the nos. of refreshers training for the period of warranty	
18.	Whether the Machine is strictly as per specifications given in annexure 'C'?	
19.	Indicate if comprehensive extended AMC up to 5 years will be undertaken	

Place:

Signature of Contractor

Date

