



LIC of India, Divisional Office, Karnal -132001 Tel-0184-2209711

NOTICE FOR HIRING OF CANTEEN & HOUSE KEEPING SERVICES FOR STC AT Ambala City

You are requested to submit the **technical bid** as per Annexure B-1 in a sealed cover superscribed **“Technical Bid”** for CANTEEN AND HOUSE KEEPING services at STC Ambala City. Please submit **“Financial Bid”** as **Annexure B-2**, separately in a sealed cover super scribed **“Financial bid for CANTEEN services at STC Ambala City”**. These two covers along with the DD towards EMD are to be placed in a bigger sealed cover super scribed as **“Tender for Hiring of Canteen & Housekeeping Services at STC Ambala City”**. Details of EMD are given below. Eligibility criteria, terms and conditions, duties of the contractor are given in different Annexures.

The tenders should be accompanied by a refundable earnest money deposit of Rs **10000/-**

(Rupees Ten Thousands only) in the form of DD favoring LIC of India, drawn on any nationalized bank payable at Karnal. The EMD will be refunded to the unsuccessful bidder after finalization of the tender within 90 days from the date of finalization of tender.

The prescribed Tender application should be obtained **on payment (non-refundable) of Rs.500/- (Five Hundred) + GST by cash or by way of DD favoring**. “LIC of India, drawn on any nationalized Bank/Schedule Bank payable at Karnal/Ambala” . **Please note the last date of obtaining application form is on or before 25/07/2019 UPTO 12.30 P.M...and last date of submission of the tender form is on or before 25/07/2019 upto 5.00 pm.**

.Application forms can be obtained from O.S. Department, LIC OF INDIA, 489, Model Town, Karnal-132001.and from STC Ambala City , LIC of India, Jeevan Sewa Building New Municipal Shopping Complex . 134001

The sealed cover is to be addressed to Chairman Stores Committee, **LIC of India, 489, Model Town, Karnal-132001** containing the Tender Papers to be **dropped in the “TENDER BOX”** located at chamber of Manager (OS), LIC of India, Divisional Office, 489, Model Town, Karnal **on or before 25/07/2019 upto 5.00 PM.**

The sealed cover will be opened at 11.00 AM on 26/07/2019 in the chamber of Manager (OS), LIC of India, Divisional Office, 489, Model Town, Karnal-132001. The concerned agency may send their representative with proper authorization letter at the time of opening of the Tender.

Please note that only qualified technical bids will be eligible for opening of financial bid as per rules. **The financial bid Annexure B-2** must have clear break up as required in the format. Further, please append your signature with seal in **Annexure C** and **return the same along with the Technical Bid i.e. Annexure. B-1.**

**SR. DIVISIONAL MANAGER
LIC of India, Divisional Office,
489, Model Town,
Karnal-132001**

Instructions for Canteen Contract at STC Ambala City (Haryana)

Sales Training Centre, LIC of India, Ambala City is conducting training of our Marketing force i.e. Agents and Development officer on working days. This is a residential training centre with hostel facility. STC provides morning tea, breakfast, lunch and afternoon tea, evening tea & dinner for residing trainees. In view of above, quotations are invited to run the Canteen Services at Sales Training Centre, LIC of India, Ambala City

Interested persons/contractors who are ready to abide with the following rules and regulations may send their sealed quotation.

1. **Cost of Tender Documents:** Non refundable Rs. 500/- (Five Hundred Only) + GST in cash or by way of DD favoring LIC of India from any nationalized bank payable at Karnal/Ambala. To be deposited through MR. in A/C head 114018.

2. **EMD :-** The Tender should be accompanied by a refundable earnest money deposit of Rs 10000 (Ten Thousand) in the form of DD/Bankers cheque favouring LIC of India payable at Karnal which is refundable without interest within 90 days of finalization of tender.

3. **Security Deposit :** Security deposit in the nature of performance guarantee shall be payable @ 10% of the contracted value through DD/ Bankers cheque payable at Karnal at the time of taking over the contract which is refundable without interest at the time of expiry of the contract.

4. **Menu: Canteen** contract includes the following menu items:

(i) **Bed Tea/Coffee with biscuits in the Morning from 6.00 AM to 7.00 AM in hostel rooms.**

(ii) **Breakfast: Morning from 8.30 AM to 9.30 AM in canteen/dinning hall.**

(iii) **Tea/Coffee with Biscuit at Tea/Coffee Break (At 11.15 AM to 11.30 AM) in canteen**

(iv) **Lunch: From 1.15 PM to 2.00 PM in canteen**

(v) **Afternoon Tea/coffee with biscuits (At 3.30 to 3.45 pm) in canteen**

(vi) **Evening Tea/Coffee with Snacks (At 5.00 to 5.30 P.M.) in canteen.**

(vii) **Dinner: From 8.30 to 9.30 pm in canteen.**

Detail of the above Menu is as under:-

Bed Tea: Good quality tea with biscuits in sufficient quantity i.e., 4 per person

Breakfast:

Parathas (different stuffing each day) + Curd + Achar + Seasonal Fruit + Tea

OR

Slices with Butter & Jam + Seasonal Fruit + Tea

OR

Chhole Bhatoore + Achar + Seasonal Fruit + Tea

OR

Puri + Sabzi + Achar + Seasonal Fruits + Curd + Tea

(Seasonal fruits like Banana/Apple/Orange/Musammis etc.)

Tea/Coffee with Biscuit at Tea Break: Tea/coffee + standard quality/ branded Biscuit in sufficient quantity (at least 4 Biscuit per person).

Lunch: Item to be covered in Lunch for vegetarian menu in sufficient quantity as follows should be displayed on the notice board of the canteen :-

a. Chapattis.

b. Dal/Chholey/Rajma/Lobia etc. (With daily change).

c. Fresh Seasonal Vegetable (With daily change).

d. Paneer with daily changes like Shahi Paneer, Karai Paneer, Paneer Malai,

Paneer Bhurji etc.

e. Raita (With daily change like Bundi Raita, Boiled Potato Raita, Ghiya Raita, Fruit Raita, Kheera Raita etc.).

f. Pulao/ Steam Rice of good quality basmati rice.

g. Salad (Including Kheera, Onion, Lemon, Muli, Chukundar, Gajar, Tomato, Mirchi).

h. Papad of good quality in sufficient quantity.

i. Sweet Dish with daily change like Ice-Cream/Gulab Jamun/Rassogulla/Kheer/ Meethi/ Saivyan/ Halwa of Mung Dal/ Gajar & Suji etc.

j. Achar.

Afternoon Tea/Coffee: Plain tea/coffee + Biscuits

Evening Tea/Coffee and Snacks:

Snacks: -Samosa/Paneer Pakora/Veg.Pakora/ Bread Pkora/Kachori/Patty/Dhokla etc. Sweet like Jalebi / Gulab Jamun/Burfi etc.

Dinner:

a. Chapattis.

b. Dal/Chholey/Rajma/Lobia etc. (With daily change)

c. Fresh Seasonal Vegetable (With daily change).

d. Paneer with daily changes like Shahi Paneer, Karai Paneer, Paneer Malai, Paneer Bhurji etc.

e. Raita (With daily change like Bundi Raita, Boiled Potato Raita, Ghiya Raita, Fruit Raita, Kheera Raita etc.).

f. Pulao/ Steam Rice of good quality basmati rice.

g. Salad (Including Kheera, Onion, Lemon, Muli, Chukundar, Gajar, Tomato, Mirchi).

h. Papad of good quality in sufficient quantity.

i. Sweet Dish with daily change like Ice-Cream/Gulab Jamun/Rassogulla/Kheer, Meethi Saivyan, Halwa of Mung Dal, Gajar & Suji etc.

j. Achar.

The vegetables/Dal prepared in lunch menu will not be repeated in dinner of the same day. All above Menu to be displayed daily on notice/menu board provided in the Canteen.

The quality of all cooking material / medium used for preparation of food should be of standard quality and brand

(4) **Procedure of Payment:** Payment will be made on the basis of per person who actually takes lunch etc. but Lunch will be provided in buffet system in sufficient quantity . All prevalent taxes, surcharge , fees, cess or any other type of tax levied by authorities shall be deducted from the payable amount as per the guidelines issued by Govt. from time to time, **excluding** GST which will be payable as per prevailing rules applicable from time to time.

(5) **Penalty Clause:** - Contractor will maintain a complaint register in the dinning hall and it will be easily accessible to each trainee and officials for recording complaint. Penalty clause will be applicable on the basis of number of complaints received which will comprise 5% to 20% of bill payments. The final details will be mentioned in the contract document.

(6) **Infrastructure Facility:**

(i) Space, Furniture, Water, Electricity, Deep-Freezer, Fan, Exhaust fan, Geyser,

Water cooler, Aqua Guard, Desert Coolers/Air-conditioning & Tube lights will be provided by LIC.

(ii) Gas Cylinder (commercial), Gas Stove, servicing casseroles, crockery and serving utensils Dongas, katories & all other cooking infrastructure will be **arranged by the contractor himself** who will bear the expenses for the same.

(7) **Cleanliness:** Special care regarding cleanliness and Hygiene of Kitchen, Dinning Hall, Hostel Rooms, Furniture & Utensil used by the trainees will be managed by the contractor himself. The Contractor will have to ensure proper cleanliness and maintenance of Staff Canteen. The Cleaning material to be provided by LIC and in no case the laxity will be entertained.

(8) Housekeeping/Caretaking OF STC Premises

The “**STC Premises**” comprises of 16 Hostel Rooms, One Kitchen-cum-Dining Room, Two Syndicate Room, one T.V. Room cum library, Rest House . The contractor will have to do the following jobs for which separate payment will be made as per accepted rate quotation of Tender/Contract..

(a) Contractor will have to look after the cleaning and maintenance of STC Premises, as mentioned above. He has to provide atleast one caretaker along with sufficient staff for that work. Sweeping staff will be provided by LIC.

(b) Contractor will take care of electricity, water etc. including Plugs, Socket Chokes, Tubes etc. Work of water pipes, taps repairs (all plumbing works) will be done by Contractor. The labour charges alongwith the cost of parts replaced will be borne by LIC. Water Motor, Air Conditioners, Air Coolers, Geysers etc. will be started & switched off by him.

(c) Furniture related work for small repair will be got done by Caretaker, water coolers will be cleaned on weekly basis and water will be filled in Air Coolers as per requirement on daily basis. The cost of replacement/repairs/servicing charges will be borne by STC Ambala City. (LIC of INDIA)

(d) Contractor will have to manage the cleaning of STC Premises. For this cleaning material & the sweeping staff will be provided by LIC. Hostel, Dining Hall will be regularly cleaned twice a day.

(e) Window glasses, fans, tube lights of the Hostel Rooms, Dining Room, Rest Room, Syndicate, Library, and two Class Rooms will be kept clean by the caretaker, for this cleaning material & the staff will be provided by LIC.

(f) After every training session used bed sheets, pillow covers will be changed for every room/bed used by the trainees. It is the duty of the Contractor to get curtains, bed sheets, pillow covers to get washed regularly from the vendor at the cost of LIC & to keep the record.

(g) At the Reception Counter of the STC, 24 hours security will be provided by the contractor with provision of marking the Inward & Outward entries of the trainees. The supervision of this work will be done by Contractor or his supervisor & he will also allot the room to the trainees who are willing to reside at hostel rooms of STC, Ambala. No outsiders/unauthorized persons will be allowed to use the Hostel rooms .

- (h) The contractor will also be responsible for maintenance of audio system of the Lecture Room & television of the canteen, rest room & entertainment room. Expenses incurred on the repairs if any will be borne by LIC.
- (i) The Contractor will be responsible for security and maintenance of items handed over to him by STC, Ambala e.g. Chairs, bedsheets, blankets etc. and are to be returned in good condition after the expiry of the Contract.
- (j) The Contractor & his employees will maintain decorum in the Sales Training Centre & its Hostel and shall not indulge in any illegal and unethical activities in the STC premises.

9) **Validity of Contract:** Validity of the contract will be initially for one year, but the same may be renewed for further one year subject to satisfaction of competent authority & mutual consent of the Contractor as well. The contract may be terminated by giving one month notice to/ by the contractor. Contractor has to vacate STC premises after the expiry of contract within 3 days after handing over the items supplied to him by STC Ambala.

(10) It will be at the sole discretion of L.I.C. of India, DO-Karnal, to accept or reject any tender without assigning any reason to the concerned person/contractor.

(11) Any deliberate damage by the staff of the Contractor to the furniture/electronic items etc. of the premises shall be the responsibility of the contractor and he will be responsible and will be liable to pay for the losses incurred to the office.

(12) The workers of the canteen shall come in a neatly dressed uniform which is to be provided by the contractor himself. The contractor shall not employ minors as workers in the canteen. Necessary KYC of workers is to be submitted in the office and Contractor has to follow the labour laws of Govt. of India/State of Haryana.

(13) The tender in the prescribed format (Hard Copy only) should be dropped in the tender box as per Rules on or before the last date specified. No corrections are to be made in the terms quoted.

(14) Corporation (LICI) does not pledge to accept any tender and reserves the right of accepting/rejecting the whole or any part of the tender or portion of the quantity tendered without assigning any reason thereof.

(15) The rates of each item should be quoted in words and figures in the rate schedule attached. The menu approved by LIC to be displayed properly. No food items will be revised without the approval of LIC.

(16) There shall be no compromise on the quality of food supplied by the bidder/contractor and if any such incidence or food adulteration is found, action deemed fit shall be taken by the competent authority and all the rules of Prevention of Food Adulteration Act (PFA Act.) will apply.

(17) **Rates and Quotations:** Rates per trainee/per person are to be quoted on the enclosed performa (Financial Bid) for the categories given below:

(A) Individual and Combined rates will be quoted per trainee for Bed Tea, breakfast, Tea/coffee at Tea-Break , Lunch, Afternoon Tea/Coffee, Evening Tea/Coffee, Dinner in the tender .

(B) Separate rate for **housing keeping/caretaking** of hostel and other services will be quoted in tender.

(C) Total Cost of Operation (A + B) will be quoted. **Lowest bidder will be selected on the basis of this quote.**

Tender as per enclosed Annexures (A), (B), (B-1), (B-2) & (C) may be submitted in a sealed cover marked "Tender for Canteen Contract at STC Ambala City (Haryana)" on or before

25/07/2019 on any working day except 2nd, 4th Saturday , Sunday and holidays during office hour between 10.00 A.M. to 5 P.M at the address mentioned below:

**Chairman (Stores Committee)
L.I.C. of India, Divisional Office,
489, Model Town,
Karnal (Haryana) 132001**

ANNEXURE-A

TERMS AND CONDITIONS OF THE AGREEMENT

- 1. No counter condition/ offer shall be accepted.**
- 2. After engaging the services of the agency, if it is found that the services are not rendered to the satisfaction of the corporation, the services will be terminated after giving one month notice without paying any damages / compensation to the agency during the term of the contract.**
- 3. Mere submission of the application/Tender for selection does not confer the right of selection**
- 4. The selection would be without any liabilities from outside.**
- 5. Life insurance corporation of India reserves its right to reject, accept or cancel the process of tender without assigning any reason thereof for which life insurance corporation of India shall neither be liable nor obligatory to inform the applicant the grounds of any such action.**
- 6. The contractor should attend the meeting whenever he is called upon to do so. This is mainly to keep a check on the quality & quantity of food to be served. If the quantity/ quality of food served or service rendered by the contractor is not satisfactory at any point of time , the Competent authority or any one authorized by him is entitled to initiate action deemed necessary including immediate termination of the contract without notice to the contractor.**
- 7. Any dispute arising out of or relating to this tender shall be deemed to have arisen in Karnal and be subject to adjudication of competent Court in Karnal.**
- 8. If any tender does not comply partly or wholly with these terms and conditions, then contract shall be liable for rejection.**
- 9. The contractor shall adhere to and comply with all the laws that may be applicable to him and will extend all the benefits/privileges as applicable to persons engaged/employed by him, the contractor alone shall be responsible and liable for any act(s) of omission and/or commission committed by any employee, agent, representative, attorney, and person(s) engaged/employed by him for discharging the obligations under this agreement.**
- 10. The contractor shall supply the above said eatable items & drinkable items at such times and in such manner as communicated by the LIC from time to time.**
- 11. The quality and punctuality of/in supplying of the said goods (drinkable & eatable items) are the essence of the contract and the contractor undertakes to abide by them at all times.**

12. The contractor shall ensure that all persons employed by him to do the needful in complying with contract shall be efficient, skilled, honest and conversant with the nature of work.

13. No relationship of employer and employee shall be created between the LIC and the employees engaged by the contractor.

14. The LIC shall, under no circumstances be deemed or treated as the employer in respect of any person(s) engaged/employed by the contractor for any purpose whatsoever nor would the LIC be liable for any claim(s) whatsoever of any person(s) of the contractor.

15. The contractor shall be responsible for all injuries and accidents to persons, employed by him.

16. The contractor shall be responsible for the conduct and behavior of his employees. If any employee of the Contractor is found misbehaving with the LIC staff/trainees, the contractor shall take necessary and appropriate action immediately.

17. In the event of any loss/damage being occasioned to LIC on account of the negligence of the contractor's employees, the contractor shall make good the loss sustained by LIC either by replacement of the material/equipment or payment of compensation.

18. The contractor shall not appoint any sub-contractor to carry out any obligations under the contract.

19. The contractor shall take proper instructions from LIC for the execution of the contract at the different places and will faithfully comply with the same during the currency of the contract.

20. The contractor shall give the services on all days during the period of contract as per the LIC's requirement.

21. If the contractor commit any breach of any of the terms and conditions hereof and/or fail/neglect to carry out any instructions issued to him by the LIC from time to time, it shall be open and lawful for the LIC to terminate this agreement forthwith without assigning any reason and can get the work done by any person(s) or through any other agency or contractor at the risk and cost of the contractor and the contractor shall have no right to claim any compensation whatsoever on this account.

22. In the event of any dispute or difference arising out of operation of this agreement, the same shall be referred to the sole arbitration and the sole arbitrator will be appointed by the Sr. DIVISIONAL MANAGER, LIC of India, DO-Karnal whose decision shall be final and binding on both the parties. The venue of arbitration shall be at Karnal. The provisions of the Arbitration and Conciliation Act, 1996 shall apply to the arbitration.

23. If, at any time, during the operation of this agreement or thereafter the LIC is made liable in any manner whatsoever by any order, direction or otherwise of any Court, Authority or Tribunal, to pay any amounts whatsoever in respect of or to any of the personnel of the Contractor or to any third party, the contractor shall immediately pay to the LIC all such amounts and costs also and in all such cases/events the opinion of the LIC shall be final and binding upon the contractor. The LIC shall be entitled to deduct any such amounts as aforesaid, from the security deposit and/or from any pending bills of the contractor and if such amount is not fully recovered, the LIC shall be entitled to recover the balance amount through legal recourse.

24. The contractor will agree to absolve the LIC from all the liabilities in regard to any statutory enactments to the extent applicable to the service provided by the contractor. It is clearly understood that should the LIC be called upon to make any payment to any authority, the contractor shall reimburse such amounts to the LIC whether such liability arises during the currency of this agreement or after expiry of the period of this agreement.

If there would be any claim on the LIC for any default of the contractor or its employees committed during the operation of this Agreement, the contractor shall pay the LIC such amount on demand without protest.

25. It is clearly understood by the contractor that the persons employed by the contractor for providing services as mentioned herein, shall be the employees of the contractor and not of "LIC of INDIA".

26. If contractor commits breach of any covenant or any clause of this agreement, the LIC may send a written notice to the Contractor to rectify such breach within the time limit specified in such notice. In the event the contractor fails to rectify such breach within the stipulated time, the agreement shall forthwith stand terminated and the contractor shall be liable to the LIC for losses or damages on account of such breach.

27. This agreement may be terminated forthwith if either party becomes insolvent, ceases its operations, dissolves, files for bankruptcy or bankruptcy protection, appoints receivers, or enters into an arrangement for the benefit of creditors, the other party shall have the right to immediately terminate this agreement.

28. Either party's liabilities for any charges, payments or expenses due to the other party which accrued prior to the termination date shall not be extinguished by termination, and such amounts (if not otherwise due on an earlier date) shall be immediately due and payable on the termination date.

29. Any obligations under this agreement which either expressly or by their nature is to continue after termination or expiration of this agreement shall survive and remain in effect.

30. The contract shall be for a period of one year and can be extended up to another one year on the same rate & terms & conditions depending on satisfactory review after every six months and on written understanding of both the parties.

31 All prevalent taxes, surcharge, fees, cess or any other type of tax levied by authorities shall be deducted from the payable amount as per the guidelines issued by Govt. from time to time, excluding GST which will be payable as per prevailing rules applicable from time to time.

32. The Contractor will not use electric heater for cooking of food.

33. No outsider will be allowed for canteen services.

34. If number of trainees/participants in any running session will be < 10, then minimum payment of 10 trainees/participants will be made to contractor upto lunch for the 1st day and on other days payment will be done on the basis of actual number of trainees/participant.

35. If any session stands cancelled due to any reason and no intimation verbal/written is passed to the Contractor or his staff before commencement of such session, then payment of minimum 10 trainees/participants up to lunch for the 1st day will be made.

36. During zero session period, payment of Rs. 2,000/- (Rupees Two Thousand Only) per week will be made to the Contractor.

37. The contractor will not employ any worker/staff who is less than 18 years.

Dated atthis.....day of2019

Signature with Seal

ANNEXURE “B”

[To be submitted along with the Tender]

The Sr. Divisional Manager Date.....

LIC of India, Divisional Office, 489, Model Town, Karnal-132001

Re: LIC of India- Tender for Canteen & House keeping Services at STC, LIC of India, Ambala City

- **We, the undersigned have examined the above-mentioned tender document, the receipt of which is hereby confirmed. We now offer to accept the Terms & conditions of tender document in total.**
- **If our tender is accepted, we undertake to supply the Food articles and perform the services as mentioned above, in accordance with the Tender conditions.**
- **The price schedule(s), attached herewith is submitted.**
- **.We further confirm that, if our tender is accepted, we shall provide you with security deposit in the nature of performance guarantee shall be payable @ 10% of the contracted value through DD/ Bankers cheque payable at Karnal which is refundable without interest at the time of expiry of the contract.**
- **We understand that if we do not supply the right food material, then LIC OF INDIA reserves the right to initiate action as per rules along with forfeiture of security deposit, including cancellation of contract.**
- **We declare that we have understood the item and we shall supply material of the exact Specifications.**
- **We confirm that our firm is not blacklisted or debarred by LIC OF INDIA, Or by any PSU or by any Government Departments.**
- **We confirm that the quoted prices will remain firm and there would not be any price escalation during the contract period.**
- **We also confirm that we abide by all the tender conditions and we do not have any counter conditions.**
- **We agree to keep our tender valid for acceptance for a period up to as per required Conditions of Contract, or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period.**
- **We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.**

Note: The Corporation reserves the right to accept or cancel any of the tender at their absolute discretion without assigning any reason. Applications received with incomplete information or alteration will not be considered.

Dated atthis.....day of2019

Signature with Seal

ANNEXURE B (1)

TECHNICAL BID FOR CANTEEN & HOUSE KEEPING SERVICES

1. Name of the contractor:
 2. Name of the firm/organization.....
 2. Registration No. :.....
 3. Licenses Number: FSSAI.....
LABOUR
Other Permissions if any
 4. Address, Phone No, E-mail ID:.....
.....
.....
.....
 5. Name of the contact person(s) :.....
 6. Type of Organization:.....
(Individual / Sole Proprietor/ pvt.ltd.:.....
 7. Total number of years of.....
Experience in catering & housekeeping (Submit Attested Copies)
 8. Tan/ PAN NO:
(Submit attested copies) :
 9. GST Reg.No. :.....
(Submit attested copies)
 10. I- tax returns for the last three:
Years if any (Submit attested copies)
- I declare that the above information is correct and complete to the best of my knowledge and belief.
- The copies of documents to be enclosed along with the technical bid;-
- (i) . Firm Registration Certificate ,
 - (ii). FSSAI Licenses copy:
 - (iii). Labour Licence copy
 - (iv). Tan./ PAN number Copy,
 - (v). Income Tax returns for the past 3 years, if any
 - (vi). Experience certificates, if any

I/ We declare that I am/ we are bound by the condition of tender notice

dated floated by L.I.C. of India, DO-KARNAL

Dated atthis.....day of..... 2019

Signature with Seal

ANNEXURE B (2)

FINANCIAL BID FOR CANTEEN & HOUSE KEEPING SERVICES

Rates for running canteen at Sales Training Center, LIC of India, Ambala City (Haryana).

Category Item as per tender requirement Rates per trainee/ person per day

NO	Catering Services	RATES in Rs. (in Figures)	RATES in Rs. (in Words)
1	Rate per trainee/per person per day for:		
	(1) Bed Tea with Biscuits		
	(2) Breakfast with Tea		
	(3) Tea/Coffee at Tea-Break with Biscuit		
	(4) Lunch		
	(5) Afternoon Tea/Coffee with Biscuit		
	(6) Evening Tea/Coffee with Snacks		
	(7) Dinner		
	TOTAL- Combined Package (Add 1 to 7 above)	(A)	
2	Monthly charges for providing Care taking /House Keeping services in STC Premises	(B)	
3	Total cost of operation (TCO) C = A+B	(C)	

- Rates to be quoted will be inclusive of all taxes and charges, excluding GST
- Bidding will be done on the basis of TCO .

I/ We declare that I am/ we are bound by the condition of tender notice

dated floated by L.I.C. of India, DO Karnal.

Dated atthis.....day of2019

Signature with Seal

ANNEXURE-C

Details of Existing Clients:

(Separate page must be submitted for each Client)

- 1. Name of the Company**
- 2. Address of the Company**
- 3. Name, designation of contact person
with telephone no. and e-mail ID**

Name:

Designation:

Landline No.:

Cell No. :

Email ID:

Details of services provided in last 2years (Ref. No. date of order with photocopy of orders)

**AUTHORISED SIGNATORY
NAME / DESIGNATION AND
SEAL OF THE FIRM / COMPANY
Date :**