



Life Insurance Corporation of India
Thane Divisional Office
Jeevan Chintamani , Estates Dept ,3rd floor
Vasantrao Naik Mahamarg
P. B. no. 464 ,Thane (West) Pin code- 400604.
Phone no.022-25823738
E-mail ID : estate.thane@licindia.com

Documents to be enclosed while submitting the bid by the Bidders
Envelope IV shall contain Envelope I, II & III (Details given below)

Envelope I -

1. Technical Bid duly completed + Terms & conditions (duly signed in all papers).
2. A set of floor plan, elevation and the site plan of the premises offered.
3. A copy of the Title Investigation & search Report along with copies of title deed documents.
4. Documents related to conversion to Non-Agriculture land from competent authority.
5. Occupation certificate & completion certificate of offered premises.
6. Latest copy of the certificate from the competent authority of having paid all the relevant taxes.
7. Pan card (self attested)
8. Cancelled cheque with name printed.

Envelope II -

9. Financial bid duly completed and signed.

Envelope III -

10. Earnest Money Deposit Receipt/ Demand Draft/Pay order in favour of LIC Of India for Rs. 10,000/-.
11. Demand Draft/pay order for Rs.295/- or Miscellaneous receipt of the Tender fee paid at LIC counter for Rs.295/-.