

Checklist of Self attested copies of documents to be enclosed
Along with the Technical Bids:

1	Service Provider Registration/Incorporation-certificate
2	Certificate under Shops & Establishment Act, duly renewed
3	License under Agreement Labour (Regulation & Abolition) Act, 1970
4	Agreement (Regulation & Abolition) Central Rules, 1971.
5	License Issued under Private Security Agencies (Regulations) Act 2005./Permission of Police Authorities for operating Security Service
6	Copies of documents related to status of the Firm (Individual/Sole Proprietor/Partnership/Company).
7	Proof for PF/EPF Registration number
8	Proof for ESI Registration number
9	TAN Copy
10	PAN Copy
11	Copy of Registration Certificate of Goods and Service Tax
12	Income Tax Returns for the last 3 financial years
13	Audited Final Accounts, Balance sheets, Profit and Loss Statements for the last three financial years.
14	Work orders confirming no. of persons employed by the Bidder as on 31/03/2021
15	Affidavit as per Annexure E on stamp paper of value Rs 50/-
16	Bank Account Details for NEFT with a Cancelled cheque leaf or copy of Passbook
17	Signed copy of latest minimum wages notifications by Central /State government along with undertaking to abide by the Labour Act.
18	One copy of tender document (all pages) with all annexures , each page duly signed and sealed by the firm.
19	Declaration on the firm's letter head that bidder has understood all the points in the tender documents and undertake to abide by these terms and conditions.
20	Bid Security Declaration as per Annexure “G” on the firm's letter head



LIC of India, Divisional Office, “Jeevan Prakash”,
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