

**TECHNICAL BID**

**(TO BE SUBMITTED IN ENVELOPE-I)**

**NAME OF WORK:** Supply, Installation, Testing, Commissioning (SITC) of Air-conditioners & Water-coolers for various offices under DO: Faizabad

**PLACE OF WORK:** Divisional Office & BRANCHES UNDER JURISDICTION OF FAIZABAD Division

**LAST DATE OF SUBMISSION OF TENDER:** 06/03/2018 up to 15.00 Hrs

**DATE OF OPENING OF TENDER (TECHNICAL BID):** 06/03/2018 at 15.30 Hrs

ISSUED TO

M/S .....

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**TENDER- NOTICE**

Sealed tenders are invited from Original Equipment Manufacturers (OEM)/Authorized dealers/Authorized Distributors for Supply, Installation, Testing, and Commissioning (SITC) of Air-conditioners & Water-coolers under two bid systems (Technical & Financial) for various Offices under Faizabad Division. Interested Tenderer may download the tender forms from our Website <http://www.licindia.in> (tender link) or purchase the tender documents from our office , Manager (E & OS), LIC of India, Divisional Office, Jeevan Prakash,Ayodhya Road,Beniganj, Faizabad-224001 by paying the tender fee of **Rs. 500.00** (non-refundable). The details of tender schedule are as under:-

|   |                                      |                                                                                  |
|---|--------------------------------------|----------------------------------------------------------------------------------|
| 1 | Estimated cost of work               | Rs 15,00,000/-                                                                   |
| 2 | Issue of tender documents            | From 12.02.2018 to 05.03.2018                                                    |
| 3 | Last Date for Submission of tender   | 06.03.2018 up to 15:00 Hrs                                                       |
| 4 | Opening of Technical Bid             | 06.03.2018 at 15:30 Hrs                                                          |
| 5 | Tender Fee                           | Rs. 500.00 (Rupees Five hundred only)<br>(Non-refundable)                        |
| 6 | Earnest Money Deposit                | Rs 22500.00 (Rupees Twenty two Thousand Five hundred only)                       |
| 7 | Opening of Financial-bid date & time | Shall be intimated later to only those bidders who qualify in the technical bid. |

Further communications, corrigendum's, amendments if any & extension of date for submission of tender in case required shall only be uploaded/published on our official **website licindia.in (Tender-link)**. Hence, all interested bidders are advised to visit our above website regularly\_for latest information regarding the above tender till the last date of bid submission.

The Corporation reserves the right to accept or cancel any tender without assigning any reason whatsoever.

**Sr. Divisional Manager  
Divisional Office-Faizabad**

Signature of Tenderer/Vender with Seal

Ref:02/OS-AC /17-18

Date-

M/S \_\_\_\_\_

\_\_\_\_\_

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Dear Sir,

**Re: Tender for Supply, Installation, Testing, Commissioning (SITC) of Air-conditioners & Water-coolers at various offices under Divisional Office-Faizabad.**

Tenders are invited for **Supply, Installation, Testing, Commissioning (SITC) of Air-conditioners & Water-coolers** under two bid system (technical bid and financial bid) to be installed in our various offices under LIC of India , Faizabad Division. We are enclosing herewith the tender Documents for the aforesaid job. You are requested to submit your tender on or before 15.00 hrs on 06/03/2018. The terms & conditions governing the tender are as follows:

1. The tenders should remain open for acceptance for a period of three months from the last date of submission of tender
2. The tender shall be governed by the terms & conditions of contract embodied in the tender documents.
3. The Earnest Money Deposit of Rs 22,500/-(Rupees Twenty two thousand five hundred only) prescribed in the tender document must be furnished in the form demand draft drawn in favor of Life Insurance Corporation of India, payable at Faizabad, from any nationalized or scheduled bank along with technical Bid . Tender without EMD will not be accepted.
4. The duly filled tender along with relevant documents & EMD should be submitted to this office on or before 06/03/2018 at 15.00 hrs in separate sealed envelopes i.e. Envelope-1 "Technical bid for Supply, Installation, Testing, Commissioning (SITC) of Air-conditioners & Water-coolers for various offices under DO:Faizabad" & Envelope-2 "Financial bid for Supply, Installation, Testing, Commissioning (SITC) of Air-conditioners & Water-coolers for various offices under DO:Faizabad .Postal delay as an excuse for late submission of tender will not be accepted.
5. Please acknowledge the receipt of this letter and the enclosed tender documents.

LIC of India reserves the right to reject/accept anyone/all the tenders or issue part/full quantity to one/many agency without assigning any reasons thereof.

**Signature of contractor**

**Yours faithfully,**

With office seal & address

**Sr Divisional Manager**

**LETTER FROM CONTRACTOR TO THE SR. DIVISIONAL MANAGER TO BE  
SUBMITTED ON OR BEFORE 15.00 HOURS ON 06/03/2018**

To,  
The Sr. Divisional Manager,  
Life Insurance Corporation of India,  
Divisional Office, Faizabad

**Name of Work: Tender for Supply, Installation, Testing, Commissioning (SITC) of Air-conditioners & Water-coolers at various offices under Divisional Office-Faizabad.**

Dear Sir,

1. Having examined and understood the specifications, conditions of contract, Schedule of Quantities relating to the above work of the tender and drawings and having visited and examined the site of the existed premises and having acquired the requisite information relating thereto as affecting the tender invited by you on behalf of the Life Insurance Corporation of India, I/We, the undersigned hereby offer to execute complete and maintain the proposed works in strict accordance with the Contract Conditions and Specifications for the sum of Rs. \_\_\_\_\_ Rs. ( \_\_\_\_\_ only) or such other as may be ascertained in accordance with the said conditions.
2. I/we undertake to complete and deliver the whole of the work within a period as specified in appendix to the conditions of contract from the date of issue of intimation from you that the tender has been accepted and upon receiving possession of the site. I/we, shall be under the obligation to pay the sum of as stated in the Appendix to the conditions of contract for every day that the works shall remain incomplete, damages as compensation subject to the conditions of the contract relating to an extension of time.
3. I/we enclose herewith my/our tender and Earnest Money Remittance of **Rs.-----** in the form of CROSSED DEMAND DRAFT OF ANY NATIONALISED BANKS PAYABLE AT Faizabad. I/We, hereby by agree that this sum shall be forfeited by the Life Insurance Corporation of India in the event of my/our tender being accepted and I/we fail to execute contract when called upon to do so. I/We note that EARNEST MONEY REMITTANCE IN FORM OTHER THAN CROSSED DEMAND DRAFT ON ANY NATIONALIZED BANKS AT FAIZABAD SHALL NOT BE ACCEPTED.

Yours faithfully,

Signature of contractor

With seal & address

**SPECIAL TERMS & CONDITIONS**

**Re: Tender for Supply, Installation, Testing, Commissioning (SITC) of Air-conditioners & Water-coolers at various offices under Divisional Office-Faizabad.**

1. The offer shall be in Three separate parts for the above item, containing **Technical Bid** and **Financial Bid** and **EMD/Tender Fee**. Three sealed envelopes containing Technical Bid, Financial Bid and envelope containing Demand Draft of EMD & Tender Fee separately should be inserted together in a large envelope, sealed and superscribed as **“Supply, Installation, Testing, Commissioning (SITC) of Air-conditioners & Water-coolers at various offices under Divisional Office-Faizabad”**. *The tender will not be considered if Technical and Financial bids are submitted in one envelope.*
  - A. The **Envelope No. 1** containing Technical Bid should not contain any price information and should indicate whether the equipment is as per the specifications in the tender enquiry and other requirements as asked in the tender document. The Annexure ‘A’ should be duly signed by authorized person with rubber stamp of the firm.
  - B. The **Envelope No.2** should contain **ONLY** Financial Bid . It must give all the relevant price information, (both, in figures & words). The financial offer should not contradict the technical offer in any manner. The price schedule must be filled in completely without any error, cutting or alterations in rates (both in figures & words).
  - C. The **Envelop No.3** containing Demand Draft in favour of Life Insurance Corporation of India for **Rs. 22,500/- ( Rupees Twenty two thousand five hundred only)** drawn on any Scheduled Bank payable at Faizabad towards Earnest Money Deposit (EMD). This envelope should also contain other Demand Draft favoring Life Insurance Corporation of India for **Rs.500/- (Rupees Five hundred only)** payable at Faizabad being the non-refundable Tender fee. The tender fee and EMD should be deposited with the tender-form. It can also be deposited through CASH at the cash counter of the Divisional Office, Faizabad during the Office working Hours i.e.(10 am to 3 pm on Monday to Friday) & from (10am to 12:30 PM on Saturday) excluding Sundays & Holidays during the **period 12.02.2018 to 05.03.2018.**
2. The Financial bid of only those Tenderers will be opened who have deposited the Tender Fee & EMD and qualify themselves in Technical bids. The shortlisted agencies will be notified by e-mail/post/telephonically & the supplier /authorized representative may be present at the time of opening of financial bid.
3. **95%** of certified bill amount shall be released after successful supply, installation, testing & commissioning & balance 5% of payment shall be retained for defect liability period of one year & same shall be released after successful completion of defect liability period i.e. one year 1 year of warranty period/DLP effective from the date of Installation/Commissioning of the AC & Water-Coolers units. The retention money shall not carry any interest.

**4. Refund of Security Deposit:**

a).The security deposit submitted towards cost of AC & Water-coolers shall be refunded **after successful completion of 1 year period of Warranty/DLP effective from the date of Installation/ Commissioning of the AC units.**

**b).Forfeiture of Security Deposit:**In the event of breach of any tender condition\_or the specified Quality / Quantity of AC units along with all the accessories supplied do not conform to the stipulations contained in the tender specifications; the security deposit shall be forfeited fully in addition to the Corporation seeking other relief which may be available as per law.

c). Earnest Money Deposit (E.M.D) will be forfeited in case the tenderer refuses to execute the order, either full or part, if placed at the quoted rates. In that event LIC may decide/debar/blacklist the concerned Supplier and the decisions will be final and binding on all concerned.

d). EMD of unsuccessful Tenderers will be refunded without any interest within 60 days from the date of finalization of the orders without any interest thereon.

e). Once the tender is submitted, no tenderer will be allowed to withdraw the tender. Even if, any tenderer withdraws the tender, E.M.D. of that tenderer will be forfeited in full.

f).Any error on the part of the tenderer while quoting the rates will not be accepted as an excuse for refusal to execute the order for any or all items, if order is placed on the basis of the quoted rates. For refusal of the order, the E.M.D. of the tenderer will be forfeited by LIC.

g).Envelops of Technical Bids will be opened in respect of only those Tenderers who have deposited EMD & Tender Fee with the Technical Bid.

5.Tenderer will have to essentially mention the product name of the Manufacturer whose product is to be supplied along with the technical specifications & catalogue.

6.Tendering Firm/ Dealer has to submit a authorization letter from the manufacturers along with technical specifications for the products supplied.

7.The tenderer must sign each page of terms and conditions enclosed herewith as confirmation of acceptance of our terms and conditions.The contractor is required to check the numbers of pages & should any be found missing or in duplicate ,or the figure or writing indintinct ,he must inform the Sr Divisional Manager in order that the correct meaning may be decided upon before the date of the submission of the tender.No liability whatsoever will be admitted nor claim allowed in respect of errors in the contractor's tender due to mistake in the schedule of quantities which should have been recrtified in the manner described above.

8.The rates quoted for door delivery,installation,commissioning, transportation, labour etc wherever applicable. No separate payment of whatsoever nature will be made other than the rates quoted except GST.

9.Rate should be valid for **12 months** from the date of finalization of Rates/issuance of approval letter.

10. Rate should be on F.O. R. basis inclusive of installation,Packing & transportation charges to offices under our division.

11. All products will stand for minimum one year on site all comprehensive warranty against all manufacturing defects.During the warranty period /DLP the vendor shall have to provide quaterly preventive service & shall have to attend to all break-down calls within 48 hours free of cost within warranty period/DLP period otherwise penalty @1% of cost of relevent AC unit will be imposed & it will be recovered from the Security deposit/EMD.

12.Tenderer should submit the details of the annual comprehensive maintenance contract to be provided after the DLP, stating the charges for such services.

13. Rates quoted on the schedule are exclusive of GST which shall be paid as applicable rates & rules.

14.Contractor has to give proper authorization of Mechanic/Supervisor to attend the complaints & responsible for maintenance of AC units in properworking condition and maintain proper record of services rendered.

15. Satisfactory level of service means that noise level of the machine should be minimum (less than 50 db) and will be decided by the LIC and also all the parts of machine should be well intact in working condition and shall be kept in neat & clean condition also during the DLP.

16. The contractor shall also ensure to seal the gap between AC machine and wall opening by using rubber gasket/ Thermocol to prevent the leakage of cooled air and to minimize the vibrations.

17.If at any stage it has been found that contractor has provided under capacity & substandard material suitable recovery as determined by the Sr.DM (subject to the max. of twice the cost of material/work) shall be made from the bills /any pending due amount with us & agency will be debarred for any work in furture.



18. The contractor will provide a very prompt and satisfactory service in view of minimum breakdown time. In case the machine is required shutdown for more than 24 hrs or to be taken to workshop for repair a stand by Unit shall provided & nothing extra shall be paid.

19.Warranty / DLP Period of 12 Months from the date of virtual completion. During the Guarantee period of one year, the AC unit shall be serviced at least once in each quarter free of cost .

20.The AC & Water-Coolers units will be supplied & installed by the vendor at our various offices within 30 days from the date of receipt of orders.

21. In the event of the delay in SITC of ACs & Water-coolers after the stipulated period,the vendor shall be liable to pay liquidated damages @ 1% per week of the contract value subject to maximum of 10% of contracted value of order placed.

22.On successful completion of Defect Liability period, contractor is bound to hand over all the machines in proper running condition to L.I.C. of India, failing which L.I.C. of India shall be compelled to get repaired such machines at the cost of Vendor, the expenses so incurred on such repairs shall be recovered from due payments or Security Deposit.

23.The contractor shall pay his employees as per the Contract Labour Act and observe hours of working & conditions of employment according to prevailing rules under Contract Labour Act. Further it shall be contractor's responsibility to ensure the regular payment to their workmen.

24. The contractor shall indemnify the LIC for all claims for injury caused to any person whether a workmen or not and the LIC shall not be bound to defect & claim for under the Workmen's Compensation Act.

25. The Insurance against Third Party Risk and Workmen's Compensation of adequate amount shall be taken.

26. The price quoted shall also be inclusive of the followings:-

- i)The contractor will be totally responsible for placing the outdoor units and any extra necessary equipment required will be borne by the contractor.
- ii)The drain water pipe should be thoroughly checked by the contractor and leakage found will be immediately checked.
- iii)The MS platform for the outdoor unit should be properly fixed & suitable for maintenance of the units.
- iv)Transportation, loading, unloading at site & lifting of equipment etc.



- v) Minor civil works like cutting holes, minor modification of existing pockets of A.Cs, etc and throwing away any debris coming out of this work as per direction-in-charge of LIC and making good the same.
- vi) The L.I.C.I. will provide space for storing the equipment. However, safety of all materials stored will be the responsibility of the successful tenderer till the units are handed over in working condition.
- vii) Rates for supply and laying of 3mtr copper refrigerant pipe, electric cable from in door to out-door units & drain pipe (3 mtrs) in respect of split AC units shall be borne by the Vendor.
- viii) The Power supply for AC & Water-coolers units will be provided by LIC, other inter-connections from outdoor to indoor units will be in the scope of contractor.
- ix) The quoted rate will be inclusive of testing & commissioning the machines with automatic voltage- stabilizers.

27. Tender schedule is consisting of two parts mentioned as:

- i)..SCHEDULE OF WORK FOR SITC OF AIR-CONDITIONERS & VOLTAGE STABILIZERS AT VARIOUS OFFICES UNDER DO:FAIZABAD.
- ii).SCHEDULE OF WORK FOR SITC OF WATER-COOLERS & VOLTAGE STABILIZERS AT VARIOUS OFFICES UNDER DO:FAIZABAD.

### **Criteria for selection of L-1 Bidder:**

The L-1 bidder shall be decided separately for Air-conditioners & water-coolers on the basis of Total cost of AC unit less buyback and total cost of water-cooler unit less buy-back respectively.

28. The Tenderer will have to **submit documentary evidences confirming** that they have Minimum experience of 5 years in providing Supply , installation , testing & commissioning including comprehensive AMC of various type of AC units.

29.The tenderer will have to **submit documentary evidences confirming** that they have minimum average annual turnover of Rs.30 lacs and above during the last four financial years and experience of having executed the similar nature of at-least one work of Rs 12 lakhs or two works of Rs 9 lakhs or three similar completed works costing not less than Rs 6 Lakhs during last five years with reputed organizations (Govt./PSU/MNC's) including LIC.

30.The Tenderer will have to submit documentary evidences confirming Registration with GST or any other statutory obligations required to be complied with by the vendor.

31.In case L1 vendor is not able to supply in time, LIC has the right to order the same through the L2 & L3 vendors at the same price of L1,if they agree so.

32.The sealed tenders should be addressed to following addressee.

**The Chairman Store Committee  
Life Insurance Corporation of India,  
“Jeevan Prakash”,AYODHYA ROAD, BENIGANJ,  
FAIZABAD(U.P.)-224001**

The LARGE ENVELOP containing all the above referred three envelops(Technical BID, Financial BID & EMD , Tender FEE) should be superscribed as “Tender for SITC of Air-Conditioner units in various offices under D.O. **Faizabad**”. The last date for receipt of tenders is **06.03.2018 up to 15.00 hrs.**

**Agreed & accepted**

**Signature of contractor  
with seal & date**

**Sr. Divisional Manager**

**GENERAL TERMS AND CONDITIONS**

- 1.The tender form should be completed and sent so as to reach our office on or before the last date .Tenders not received within the stipulated time & date will be rejected.
2. Model, Make & Specifications of the offered products must be clearly stated & enclosed along technical bids.
- 3.The format of MAF (Manufacturer's Authorization Form) is being enclosed as Annexure–C. The M.A.F must be issued on the original letter head of the O.E.M as per Annexure –C.The MAF issued by the OEM should not be prior to the date of issuance of the tender i.e. **12.02.2018. It must be submitted along with the Technical Bid.**
- 4.Submission of MAF is mandatory for the firms/vendors other then the OEM.**
- 5.The Corporation reserves the right to accept any quotation in full or part. This does not necessarily mean that the lowest quotation will be accepted.
- 6.Any dispute arising out of or relating to this tender shall be deemed to have arisen at the Headquarter of the Corporation's Office placing the order and shall be subject to adjudication by a Court in that City i.e. Faizabad.
- 7.If, after the supply , it is discovered that the equipment supplied do not conform to the specifications , such equipment may be rejected at the supplier's cost who will have to supply the equipment exactly according to specifications and in the event of non-compliance with this condition the Corporation shall be at liberty to take such action as it may deem fit, in addition to penalizing the supplier of such additional cost as may be incurred by it in replenishing it with supplies from other sources.
- 8.If a supplier fails to deliver the machine on or before the date specified, the Corporation reserves the right to purchase the machine from other company and in such case; the erring supplier has to make good, the loss.
- 9.Any tender not complying partly or wholly with the terms and conditions shall be liable for rejection.
- 10.The Tenderer shall remove all garbage etc. wash and clean the floors at their own cost and hand-over the site in proper manner on completion of the work.

11.The work executed should be got approved by the Corporation and the Tenderer shall rectify any bad workmanship pointed out at any stage and remove from site all the rejected materials immediately.

12.The Tenderer shall be responsible for application of labour laws, compensation for injury and accident to person, whether employed by them or by their sub-contractor(s).

13.The Tenderer shall ensure that no damage is caused to Corporation's property/ or any decorative structure/fittings, while carrying out the work. The Tenderer will have to rectify / make good such damages at their cost.

14.The contractor shall at his own expenses ensure due compliances with all applicable and governing labour laws, rules, regulations and other local contract and state /central governments regulations and other local authorities and further to defend , indemnify and keep the owner (Principal Employer) harmless for any liability or penalty, which may be imposed by state/central governments or other local authorities . Also from all claims, suits or proceedings that may be brought against the owner arising under, growing out of by any reason of the work provided for by this contract whether brought by an employee of the contractor, by third party, by state /central governments or other local authorities. The contractor shall ensure due compliance with all provisions of following Acts & Liabilities:-

- Workmen's' Compensation and employees liability Insurance and any other Insurance required under law or regulation by owner.
- Accidental injury to workmen, damage to property/to any person/third party,

The contractor shall indemnify and keep the owner/Principal Employer harmless of all claims , damages or compensation payable by law in respect or in consequence of any accident or damage arising under or by reason of this agreement or execution of contract.

15.The work shall be carried out as per Corporation's instructions and the work which creates noise / disturbances are to be carried out during non-office hours and no extra payment shall be made on this account.

16.The Tenderer shall give due notice to the Corporation to check the measurements of any work, which is likely to be hidden before covering the same.

17. Statutory deductions like income tax shall be deducted at source from each payment to the Tenderer.

18. In case the delay in completion of the work pertains to the Corporation, Corporation will grant extension of time for completion of the work and the Tenderer shall not make any claim for compensation or damages in relation thereof.

19. The Corporation is not bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever. **Conditional tenders are liable to be rejected.**

20. No interim payment will be made. The quantity given in the schedule may vary either increase or decrease & the selection of quantity as per location shall be solely decided by the LIC of India & the payment shall be made on the basis of measurement of actual & authorized quantities of work done at the accepted rate for tender item.

21. Final payment shall be made after successful completion of the work including commissioning of the entire installation to the satisfaction of LIC.

22. The Firm/Company should have its service centre at Faizabad/nearby districts.

**Agreed & accepted**

**Signature of contractor with seal & date**

**Sr. Divisional Manager**

**APENDIX TO THE CONDITIONS OF CONTRACT**

**Name of work: Tender for Supply, Installation, Testing, Commissioning (SITC) of Air-conditioners & Water-coolers at various offices under divisional Office-Faizabad.**

|   |                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Cost of tender document           | <b>Rs 500.00 (Rupees Five hundred only)</b> by way of cash/Demand Draft payable at Faizabad-Non-refundable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 2 | Date of sale of tender document   | From 12/02/2018 To 05/03/2018 between 10.00 AM and 3.00 PM on week days and between 10.00 AM & 12.30 PM on Saturdays(excluding holidays & Sundays) from the above office on payment of non refundable tender cost by Demand Draft/Pay order in favor of "Life Insurance Corporation of India" payable at Faizabad.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 3 | Validity of tender for acceptance | Three months from the last date of submission of tender                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 4 | Tender Submission Date            | <b>06.03.2018 up to 15:00 Hrs</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 5 | Earnest Money Deposit (EMD)       | <b>Rs 22500.00 (Rupees Twenty two thousand five hundred only)</b> by way of Demand Draft <b>in favor of Life insurance corporation of India</b> payable at Faizabad                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 6 | Address for submission of bid     | <b>The Chairman Store Committee<br/>Life Insurance Corporation of India,<br/>"Jeevan Prakash",AYODHYA ROAD, BENIGANJ,<br/>FAIZABAD(U.P)-224001</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 7 | Submission of Bids Date and Time: | Bidders fulfilling the eligibility conditions as per Technical Specifications & terms & conditions mentioned in the Tender should be submitted in separate sealed covers on or before <b>06.03.2018 up to 15:00 Hrs. One for Technical Bid</b> super scribed as "Technical Bid for <b><u>Supply, Installation, Testing, Commissioning (SITC) of Air-conditioners units</u></b> (Split, Window & ductable type) & water-coolers under Divisional Office-Faizabad."<br><b>Another for Financial Bid</b> super scribed as "Financial Bid for <b><u>Supply, Installation, Testing, Commissioning (SITC) of Air-conditioners</u></b> (Split, Window & ductable type) & water-coolers under Divisional Office-Faizabad.". Both sealed envelopes should be inserted together in a large envelope, sealed and super scribed as " <b><u>Supply, Installation, Testing, Commissioning (SITC) of Air-conditioners</u></b> (Split, Window & ductable type) & water-coolers under Divisional Office-Faizabad." |
| 8 | Technical Bid Opening Date        | The sealed covers having Technical Bids will be opened by the committee on <b>06.03.2018 at 15:30 hours</b> in the presence of bidders or one of their authorized representatives who desires to attend                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

|    |                                       |                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9  | Security Deposit                      | 5 % of payment shall be retained for defect liability period of one year & same shall be released after successful completion of defect liability period i.e. one year. The retention money/S.D. shall not carry any interest                                                                                                                                                                                            |
| 10 | Period of honouring Final Certificate | 90 days                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 11 | Liquidated Damages                    | If the work as specified in the individual order issued by the dep't time to time ,has not been completed in due time a penalty @ 1 % per week subject to maximum 10 % of contract sum as per individual order value issued by the dep't time to time shall be imposed and the recovery shall be made from their bill/s & any dues & LIC has the right to get the work done through any other agency at your risk & cost |
| 12 | Defect Liability Period               | Defect Liability Period shall be one year for newly supplied Air-Conditioning/Water-coolers & voltage-stabilizers from the date of successful installation of the system.                                                                                                                                                                                                                                                |
| 13 | Validity of the Contract              | The contract shall remain in force for a period of one year .The contract can be extended for further period on same rate, terms & conditions on mutual understanding & as per decision of the competent authority.                                                                                                                                                                                                      |
| 14 | Contact Details                       | The Manager (E & OS)<br>Life Insurance Corporation of India, Divisional Office,<br>Ayodhya Road,Beniganj -Faizabad , PIN-224001                                                                                                                                                                                                                                                                                          |
| 15 | GST                                   | The rates quoted shall be for delivery of material at site FOR.The rates quoted shall be exclusive GST.The G.S.T. shall be paid separately along with the bill payments as per applicable rate of GST at the time of bill.                                                                                                                                                                                               |

Note: The rate quoted shall be exclusive of GST. The G.S.T. shall be paid separately along with the bill payment as per applicable rate & norms of GST at the time of bill. The contractors must be registered under GST & also requested to submit the GSTIN details.

**Agreed & accepted**

**Signature of contractor with seal & date**

**Sr. Divisional Manager**

**Note-In case there is any change/amendment,same will be displayed on our web site/intimated in writing wherever feasible.**



ANNEXURE 'A'

TECHNICAL BID

GENERAL REQUIREMENTS FOR SITC OF AC & WATER-COOLER UNITS AT  
VARIOUS OFFICES UNDER DIVISIONAL OFFICE-FAIZABAD

| SL. NO | GENERAL REQUIREMENTS                                                                                          | TENDERER'S RESPONSE |
|--------|---------------------------------------------------------------------------------------------------------------|---------------------|
| 1      | Name of the firm/Agency                                                                                       |                     |
| 2      | Address with contact details                                                                                  |                     |
| 3      | E-mail id                                                                                                     |                     |
| 4      | What is constitution of firm viz sole proprietor,partnership,Pvt. Ltd,Public ltd etc                          |                     |
| 5      | Name of proprietors/Partners/Directors                                                                        |                     |
| 6      | Whether the letter of the manufacturing firm authorizing the tenderer to quote on behalf of them is enclosed. |                     |
| 7      | Whether the letter of the firm confirming the validity of rates during the period of supply is Enclosed.      |                     |

|    |                                                                                                                                                        |  |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|    |                                                                                                                                                        |  |
| 8  | Whether certified copy of Registration confirming that the tenderer is in the business for last 5 years is enclosed.                                   |  |
| 9  | Whether the order copies for having executed such order/s earlier by the tenderer in the preceding 5 Financial Years are enclosed.                     |  |
| 10 | Whether the list of clients of the tenderer is enclosed.                                                                                               |  |
| 11 | Whether the firm has in house facility for maintenance and testing of the equipment as per specifications?                                             |  |
| 12 | Whether the Firm/Company has its company owned service centre at Faizabad/nearby districts ?<br><br>Give full details.                                 |  |
| 13 | Whether the machine is strictly as per specifications given in annexure in tender. (Yes/No)                                                            |  |
| 14 | Experience in providing SITC of AC units                                                                                                               |  |
| 15 | Turn over for last three years (2013-2014,2014-15,2015-16& 2016-17) (enclose documentary evidence or proof t support figures)<br><br>i.2013-2014 ----- |  |

|    |                                                               |  |
|----|---------------------------------------------------------------|--|
|    | ii.2014-2015 -----<br>iii.2015-2016-----<br>iv.2016-2017----- |  |
| 16 | PAN No.                                                       |  |
| 17 | GST registration no.                                          |  |
| 18 | ESI Registration No.(if applicable)                           |  |
| 19 | EPF Registration No. (if applicable)                          |  |

**Note: Attach attested photocopy of ITR, PAN No., MAF, GSTIN & other relevant documents etc with technical bid**

**Place :**

**Date:**

Signature of Tenderer with seal

**TECHNICAL SPECIFICATIONS FOR AC UNITS & WATER-COOLERS UNITS**

• **SPLIT AC's**

Supply, Installation, Testing & Commissioning of High wall mounted **Split AC** unit of **1.5 TR** capacities and of **minimum 3 Star BEE rating as on date** with rotary type compressor & all accessories with cordless Remote control suitable for operation on 230 V +/- 10% , 50 HZ single phase

A.C. supply performing following functions:

- 1) Cooling
- 2) Dehumidifying
- 3) Air-circulation
- 4) Filtering

Complete as required. (Catalogue/ model No. should be specified along with Technical literature). (Rate Shall be inclusive of suitable Copper-Refrigerant piping,indoor to outdoor cable,drain piping of 3 Mtrs in length). All AC Units shall have copper condensing coil.

**MAKE: CARRIER/ VOLTAS/BLUE STAR/ HITACHI**

• **WINDOW AC's**

Supply, Installation, Testing & Commissioning of Window type **AC** unit of **1.5 TR** capacities and of **3 Star BEE rating as on date** with rotary type compressor & all accessories with cordless Remote control suitable for operation on 230 V +/- 10% , 50 HZ single phase A.C. supply

performing following functions:

- 1) Cooling
- 2) Dehumidifying
- 3) Air-circulation
- 4) Filtering
- 5) Ventilation

Complete as required. (Catalogue/ model No. should be specified along with Technical literature). All AC Units shall have copper condensing coil.

**MAKE: CARRIER/ VOLTAS/BLUE STAR/ HITACHI**

• **DUCTABLE AC**

Supply, Installation, Testing & Commissioning of Ductable split units of 5.5 TR & 8.5 TR capacities with single/double circuit complete,scroll compressors ,air-cooled condenser,pre-filters & expansion valve etc .The microprocessor based control panel must be factory fitted & equipped with such features as continuous digital display of temperature,auto sequence starting & stopping of compressor, single phase preventor,condenser & blower,auto-restarting,auto recycle timer & separate diagnostic display for states & faults complete in all respect

**MAKE: CARRIER/ VOLTAS/BLUE STAR/ HITACHI**

- **WATER-COOLERS**

Supply, Installation, Testing & Commissioning of water-coolers with full stainless steel body, suitable for 230 Volts+/- 10% ,50 Hz -AC supply- (40/80 Liters,150/150 ltrs capacities)

**Make- Blue-star/Voltas**

- **VOLTAGE STABILIZERS**

Supply & installation of 4.0/5.0 KVA wall-mounted automatic voltage stabilizers having high & low voltage cut off for input power supply from 140 V to 280 V along with time delay relay & output 220 V +/- 10%, 50 Hz AC supply with digital meter/display.

**(Make: Carrier-Totaline/V-GUARD/RITOLINES/KIRNOTICS )**

**Agreed & accepted**

**Signature of contractor with seal & date**

**Sr. Divisional Manager**

**LIST OF LOCATIONS**

**Approximate Quantity of Air-conditioners & Water Coolers with Stabilizers to be installed under jurisdiction of Divisional Office-Faizabad**

| S. No. | Name of BO/SO       | Window (1.5 TR) | Split (1.5 TR) | Ductable AC (5.5 TR) | Ductabl e AC (8.5 TR) | Water-Cooler 40/80 Ltrs | Water-Cooler 150/150 Ltrs |
|--------|---------------------|-----------------|----------------|----------------------|-----------------------|-------------------------|---------------------------|
| 01     | B.O. Jagdishpur     | 02              | 0              | 0                    | 0                     | 0                       | 01                        |
| 02     | B.O. Rudhauli       | 02              | 0              | 0                    | 0                     | 0                       | 0                         |
| 03     | B.O. Faizabad       | 0               | 0              | 02                   | 02                    | 0                       | 0                         |
| 04     | B.O.Akbarpur        | 01              | 0              | 0                    | 0                     | 0                       | 0                         |
| 05     | B.O.Bahraich        | 02              | 0              | 0                    | 0                     | 0                       | 0                         |
| 06     | B.O.Tanda           | 01              | 0              | 0                    | 0                     | 0                       | 0                         |
| 07     | S.O.CLIA-Sultanpur  | 0               | 03             | 0                    | 0                     | 0                       | 0                         |
| 08     | B.O. Ayodhya        | 02              | 0              | 0                    | 0                     | 0                       | 0                         |
| 09     | B.O.-Balrampur      | 02              | 0              | 0                    | 0                     | 0                       | 0                         |
| 10     | D.O.Faizabad(EDM S) | 0               | 01             | 0                    | 0                     | 0                       | 0                         |
| 11     | S.O. Mankapur       | 0               | 0              | 0                    | 0                     | 01                      | 0                         |
| 12     | ATC Sultanpur       | 0               | 0              | 0                    | 0                     | 01                      | 0                         |
| 13     | VIP Guest House     | 03              | 0              | 0                    | 0                     | 0                       | 0                         |
| 14     | B.O.Sultanpur       | 02              | 0              | 0                    | 0                     | 0                       | 0                         |
|        |                     | 17              | 04             | 02                   | 02                    | 02                      | 01                        |

\* The above mentioned quantity may be varied increase / decrease & payment will be made accordingly. The selection of quantity as per location is solely decided by LIC of India Faizabad Divisional Office.

I/We confirm that I/We will be able to install the AC/ water-coolers as per tender specifications, terms & conditions to all locations as mentioned above and offices under jurisdiction of Divisional Office-Faizabad for Supply, Installation, Testing, and Commissioning of AC & Water-coolers units as & when required for period of one year from the date of acceptance.

**Date:**

**Agreed & accepted**

**Signature of contractor with Seal & Date**

Annexure C

(It should be issued on the original letter head of the OEM and should not be prior to the date of issuance of this tender i.e. 12.02.2018)

The Sr. Divisional Manager,  
LIC OF INDIA  
DIVISIONAL OFFICE  
FAIZABAD

SIR,

REG: LIC's Tender Ref:..... dated.....

We, M/S .....who are established and reputed manufacturers  
of.....having factories/depot at.....

and.....do hereby authorize M/S .....  
.....(Name and address of the bidder) to  
offer their quotation and conclude the contract with you against the above invitation

for the Bid, as one of our Authorized Dealers.

We, hereby, extend our full guarantee and comprehensive warranty as per terms and conditions of the above RFP for our products quoted against this invitation for BID by the above firm.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

Authorized Signatory

Signature:

Name:

Designation:

Name & address of the company

Seal of the Company