

LIFE INSURANCE CORPORATION OF INDIA
Divisional Office: Shimla



TENDER DOCUMENT
Ref: OS/SHM/CCTV 2016-17
(Dated: 22/08/2016)

Last Date for submission:- 19/09/2016

(For Supply, Installation, Commissioning, Testing, Training & Maintenance of CCTV Systems at different offices/ branches of Life Insurance Corporation of India under Divisional Office-Shimla)

NOTICE FOR TENDER

S.No	Activity	Details
1	Tender Date	22/08/2016
2	EMD	Rs 25000/-
3	Tender Fee	500/- ('Five Hundred only')(non refundable) by way of Cash/Demand Draft drawn on any Scheduled Bank payable at Shimla in favourof LIC of India.
4	Address for submission of bid to be put in Tender Box	Chairman (Stores Committee) Life Insurance Corporation of India, Divisional Office, Jeevan Parkash, Block No. 14-15, SDA Complex, Kasumpti, Shimla [H.P.] Pin-171009
5	Submission of Bids Date and Time	Bidders fulfilling the eligibility conditions of CCTV System Supply as per Technical Specifications mentioned in the Tender should submit technical and financial bids in separate sealed covers superscribed as "Technical Bid" & "Financial Bid" put together in a large sealed cover superscribed as " Tender for the Supply, Installation, Commissioning, Testing, Training and Maintenance of CCTV System, Tender Ref No: OS/SHM/CCTV2016-17, Name of Tenderer " by ----- at 1530 hours
6	Pre bid Meeting	Date & time:09.09.2016 at 1100Hrs. Venue: Divisional Office-Shimla. Only one representative per bidder will be allowed to attend the meeting & the name of the attendees will have to be informed to the officials mentioned in column 9 at least one day prior to meeting. The representative attending the meeting will have to bring the ID proof & authorization letter at the time of meeting for verification .Last date for receiving pre-bid meeting queries is 07.09.2016 either in writing or through mail at os.shimla@licindia.com.
7	Technical Bid Opening Date/ Venue	The sealed covers having Technical Bids will be opened by the tender opening committee on 19/09/2016 at 1600 hours in the presence of bidders or one of their duly authorized representatives who choose to attend. Venue as in the address above.
8	Financial Bid	The Financial Bid will be opened on a later date which will be intimated separately to technically qualified bidders only.
9	Contact Details	Name : Mr. D.K. Thapa, Manager(OS) Telephone No.-0177-2629209,2629210 & 2620443 E mail Id : os.shimla@licindia.com
10	Official Website(URL)	http://www.licindia.in/tender_notice.htm

The Tender Document can be downloaded from our website http://www.licindia.in/tender_notice.htm.

In case there is any change in the schedule, the same will be displayed on our web site.

Re: Tender for CCTV Systems

Sealed Tenders are invited for Supply, Installation, Commissioning, Testing, Training and Maintenance of CCTV Systems under two bid system to be installed in various offices situated in the state of Himachal Pradesh as per list enclosed in Annexure 'F'. The bid contains two parts:

1. Technical Bid
2. Financial Bid

1. GENERAL QUALIFICATIONS

- i. This tender document is opened to all Indian Firms / Companies who are eligible to do business in India under relevant Indian Laws as in force at the time of bidding.
- ii. Firm/Company declared by Central Governments / State Governments/ Public Sectors to be ineligible to participate on account of corrupt, fraudulent or any other unethical business practice shall not be eligible during the period for which such ineligibility is declared. Simultaneously the companies blacklisted by any such Government Department/established Institutions shall also be ineligible for the tender.
- iii. The tenderer must be a 9001: 2008 certified company.

2. MINIMUM ELIGIBILITY CRITERIA

The preliminary evaluation will be done on the following parameters and offers from firms not conforming to any of these parameters will be rejected.

Financial & Technical Parameters:

Sr.No	Parameters	Remarks
1	Average Sales Volume of the firm in the last 3 years	The firms should have average annual sales turnover of 10 lacs or above during each of the last 3 financial years.(2015-16,2014-15& 2013-14)(Financial Balance Sheets to be enclosed duly attested by Chartered Accountant)
2	Works executed in the last 3 years.	The bidding Firm / Company must have supplied CCTV Systems for at least Rs. 2 lacs in a single order to at least three Government Departments/ Public Sector Bank/ Large Institutions/Corporate in the last 3 years. The copies of Purchase Orders/ Satisfactory Working Certificate are required to be enclosed with the Technical Bid.
3	No. of years in CCTV business	Minimum 3 years in the CCTV business required. Documentary evidence i.e. certificate of Incorporation &Memorandum of Article are required to

		be enclosed
4	Own Office & Service Centre in Divisional Headquarters of LIC	The Firm should have its own office and service center functioning in our Divisional Headquarters. List of offices alongwith address and phone numbers of service centers to be provided with tender.*

* The tenderer must have their permanent offices at our Divisional Headquarter. The tenderer not having their permanent offices at Divisional headquarters will be disqualified in Technical bid on the sole discretion of the Corporation.

* If the tenderer is not having their office(s) at our Divisional headquarters, he must submit a detailed report along with the tender as to how he will be able to cater to the remote branches of that particular Division within the stipulated period to the satisfaction of LIC.

3. TWO BID SYSTEM OFFER

The offer will be in two parts; **Technical & Financial.**

A) The envelope containing Technical bid superscribed with the wording “Technical Bid for Supply of CCTV System, Tender Ref No DO-Shimla CCTV 2016-17, Name of Tenderer” should not contain any price information and should comprise of following in the below mentioned order:

- i) Technical Bid in the prescribed format (**Annexure-A**) duly signed by authorised person with rubber stamp of the firm indicating whether the equipment is as per the specifications in the tender enquiry and other requirements as asked with reference to **Annexure ‘B’**.
- ii) Earnest Money Deposit of ` **Rs 25,000/-** (Twenty Five Thousand only) in the form of a demand draft issued by a scheduled commercial bank favoring LIC of India, payable at Shimla.
- iii) Tender Fee non refundable in form of Cash/Demand Draft favouring Life Insurance Corporation of India for **500/- (Five Hundred)** payable at Shimla.
- iv) Compliance of Technical Specifications as per **Annexure ‘B’**.
- v) Duly signed Terms & Conditions as per **Annexure ‘C’**.
- vi) Supplier’s profile in **Annexure ‘E’**.
- vii) CE, FCC and any other standard certificate in the field.
- viii) Documentation (Product Brochures, leaflets, manuals etc.)
- ix) List of Addresses of Offices and service centers of tenderer/OEM in our Divisional Headquarters.
- x) Certificate of Incorporation & Memorandum of Article of the Company are required to be enclosed.
- xi) An undertaking to the Corporation on the Supplier’s letterhead as per **Annexure ‘G’**.
- xii) List of Clients as per **Annexure ‘H’** along with Copies of Purchase Orders/ Satisfactory Working Certificate of at least three orders of more than 50 lacs in last three years.

- xiii) Financial Balance Sheets of last three fin. Years **2015-16, 2014-15 & 2013-14** to be enclosed duly attested by Chartered Accountant.
- xiv) Documentary evidences confirming Registration with Sales Tax, Service Tax and ESI & EPF or any other statutory obligation required to be complied with by the tenderer.
- xv) An undertaking from the OEM in **Annexure 'I'** stating that The CCTV System including all components delivered to the Corporation will be brand new. The supplier should also guarantee that all the software / components supplied by the supplier is licensed and legally obtained and that the spares for the products offered should be available for after sales service for at least 06 years.
- xvi) Copy of document of authorization from manufacturer to Indian dealer and from Indian dealer to supplier.
- xvii) An undertaking/ declaration on a Stamp Paper of ` Rs. 100.00 that tenderer shall honor the warranty commitments independent of the continuation of the tenderer's partnership with the OEM.
- xviii) An Undertaking/declaration to be submitted on Tenderer's letter head that All parts of CCTV system including Hard Disk and wiring are covered under Comprehensive AMC
- xix) NEFT/RTGS Details of the tenderer.
- xx) Letter of Authorization from the Company for the Authorized signatory who will sign the Technical & Financial Bids.

B) The envelope No.2 superscribed with the wording "Financial Bid for Supply of CCTV System, Tender Ref No OS/SHM/CCTV 2016-17, Name of Tenderer" should contain only Financial bid as per Annexure 'D'. It must give all the relevant price information, (both, in figures & words). This work includes every work and material related to the job and training of Branch Functionaries in Handling and Operating of CCTV system. For calculation of comparative costs, total cost of CCTV systems, cost of COMPREHENSIVE AMC for 5 years, rates for cables – Power & Video and Conduit at all locations will be taken into account. All quotations are to be inclusive of all applicable taxes.

The financial offer should not contradict the technical offer in any manner. The price schedule must be filled in completely without any error, cutting or alterations in rates (both in figures & words). The Financial bid of only those Tenderers who will qualify in Technical bid will be opened.

The Technical Bid Envelope & Financial Bid Envelope prepared as above are to be kept in a **single sealed envelope** super scribed with the wording "**Tender for the Supply, Installation, Commissioning, Testing, Training and Maintenance of CCTV System, Tender Ref No OS/SHM/CCTV/ 2016-17, Name of Tenderer**".

No tender documents will be considered unless & until all the documents are properly signed & Stamped and all corrections must also be signed by the bidder.

The envelope should also indicate Name, Address, Phone No, Fax No. & Email Address of the Bidder.

4) EVALUATION OF BIDS:-

An Evaluation Committee will evaluate the bids of all the bidders.

- a) To evaluate the Technical Bid the committee constituted by the Corporation shall examine the documents enlisted in the qualification & specification of the tender. The Corporation may also seek technical presentation or any other mode of evaluation as desired by the Corporation.
- b) The Financial Bids of those Bidders who are declared technically qualified by the committee after the successful demonstration of their CCTV Systems will only be opened.

5) CRITERIA OF DISQUALIFICATION

The Corporation may adopt such criteria for disqualification of a bidder as it may consider appropriate. Such Criteria may include without limitations of the following:-

- a) Failure of any Bidder (s) to provide all of the information / documents required in the bid proposal or any additional information / documents as sought by the Corporation including supporting documents.
- b) Non receipt of Bid proposal on or before due date and time
- c) Misrepresentation in the Bid proposal
- d) Non Payment of Tender Fee
- e) Non Payment of Earnest Money Deposit (EMD)
- f) Incomplete or conditional Bid
- g) Use of unfair means / misrepresentation
- h) Bid found in unsealed envelop, unsigned bids, bids signed by unauthorized person and any unconfirmed material alteration.
- i) Technical Bids containing any price information.
- j) Tenderer will not be allowed to quote on behalf of more than one manufacturer. If tenderer quotes rates for more than one OEM, their total tender will be rejected.
- k) Conditional/Subject to tenders are liable to be rejected.

6) ACCEPTANCE OF BIDS

The Corporation reserves the right to accept the lowest or any bid and

- a) Reject any or all bids with / without assigning any reason
- b) Accept / Prefer any bid or bidder without assigning any reason

7) CROSS CHECKING

The Corporation shall have the right to contact and verify bidder's information, references and data submitted in the bid proposal without further reference to the bidder.

8) EARNEST MONEY REFUND

- a) The Earnest Money Deposit to the Bidder(s), who fails to qualify for the Financial Bid, will be returned through the NEFT/RTGS mode without

- any interest within 30 days from the date of their disqualification in the technical bid of the tender.
- b) The Earnest Money of the bidder (s) who qualify(s) for the Financial Bid, but do not get the order for the project will be returned through the NEFT/RTGS mode without any interest within 30 days from the date of finalization of the tender.
 - c) The Earnest Money of the successful Bidder(s), will be returned through the NEFT/RTGS mode without any interest within 30 days on submission of Security Deposit/Bank Guarantee in favor of the Corporation.

9) SECURITY DEPOSIT

The Tenderer whose tender would be approved will have to **submit security deposit equivalent to 10% of the total order value/contracted value** with the Divisional Office Shimla within 15 days from the date of placing order or date of start of supply whichever is earlier by way of Demand Draft favouring Life Insurance Corporation of India payable at Shimla or alternatively a Bank Guarantee of a Scheduled Bank can also be submitted. No interest will be paid for the period during which the earnest money lies in deposit with the corporation.

10) FORFEITURE OF EMD

- a) Earnest Money Deposit (E.M.D) will be forfeited in case the tenderer refuses to execute the order, either in full or part, if placed at their quoted/agreed rates. In that event LIC may decide to debar/blacklist the concerned Supplier and the decisions will be final and binding on all concerned.
- b) Once the tender is submitted, no tenderer will be allowed to withdraw the tender. Even if, any tenderer withdraws the tender, E.M.D. of that tenderer will be forfeited in full.
- c) Any error on the part of the tenderer while quoting the rates will not be accepted as an excuse for refusal to execute the order for any or all items, if order is placed on the basis of the quoted rates. For refusal of the order, the E.M.D. of the tenderer will be forfeited in full.

11) PRODUCT SPECIFICATIONS

- a) Tenderer will have to essentially mention the name of the Company whose product is to be supplied and the country of origin of the product along with the technical specifications. They will also have to submit certificate in respect of the country of origin.
- b) Tenderer should quote on behalf of only one manufacturer for the entire CCTV System i.e.DVR and Cameras should be of same OEM . If tenderer quotes for more than one OEM, their total tender will be rejected

- c) Tendering Firm has to submit a certificate from the manufacturers along with technical specifications that they are the authorised agents for the sale and service of their product and manufacturer undertakes to support the after sales service of the product.
- d) Tenderer will have to submit a certificate from the manufacturer that the spare parts for the supplied product will be available for after sales service.
- e) Tenderer should clearly specify the exact make & model of the product to be supplied in the technical bid. In no case change in make & model will be allowed after submission of bid. In case make & model is not clearly stated in the Technical Bid, the respective bid is liable to be rejected. Models quoted as “XXX” or “YYY” will not be accepted.
- f) If, after the supply, it is discovered that the equipment supplied do not conform to the specifications, such equipment may be rejected at the supplier's cost who will have to supply the equipment exactly according to specifications. In the event of noncompliance with this condition, the Corporation shall be at liberty to take such action as it may deem fit. In addition to penalty clause, such additional cost as may be incurred by the supplier in replenishing it with supplies from other sources will be borne by the supplier himself. Equipments rejected after receipt will have to be taken back by the Supplier at their own risk and cost.

12) **TRAINING**

Qualified Bidder will provide free of cost training to the Corporation officials for a period of one day in each branch of the Corporation where the CCTV systems would be installed.

13) **PRICE COMPOSITION**

The price to be quoted in Financial Bid should be only in Indian rupees and inclusive of following

- a) Cost of the **‘CCTV System’** with accessories, etc F.O.R. destination.
- b) The price shall be inclusive of all taxes including duties, octroi, VAT, levies and service tax as applicable.
- c) Installation and commissioning charges, if any.
- d) Cost of training to be imparted.
- e) One year comprehensive on site warranty maintenance covering all parts, service, and visits to the site.
- f) Post warranty comprehensive AMC for 5 years after expiry of one year or warranty period whichever is later covering the entire CCTV System encompassing all software/hardware items, accessories, spares and consumables. The rates for Comprehensive Maintenance would be subject to terms & conditions mentioned in Clause (20).
- g) The payment of cabling will be on the basis of actual measurement used at each location.

- h) **All the above compositions taken together will be the basis for deciding L1 bidder.**

14) NO PRICE VARIATIONS

The Financial Bid shall be on a fixed price basis. **No upward revision in the price will be considered on account of subsequent increase in foreign exchange, customs duty, excise tax, sales tax, etc.** However, if there is any reduction in government levies/taxes, during the offer validity period, the same shall be passed on to the Corporation.

15) DELIVERY, INSTALLATION, COMMISSIONING & TESTING

- a) CCTV Systems will be supplied by the tenderer at our offices within four weeks from the date of placing the order and installation must be completed within two months from receipt of the order and installation must be completed within one month from receipt of the order.
- b) Tenderer must arrange to obtain Entry Permits, Road Permits and Certificates that might be required, from all concerned local/other authorities for final delivery and should not look to Corporation to obtain such entry permits. Delay arising in the final delivery because of delay in obtaining such permits and certificates for whatsoever reasons will also attract penalty as defined under Liquidated Damages of the tender. Custom duty, if imported has to be borne by the tenderer himself. Further charges that may become payable towards demurrage or similar expenses will be borne by the tenderer or will be deducted from the bill. **Corporation will provide support to obtain Road Permits wherever necessary**
- c) The Successful bidder shall comply with all Local, State & Central Govt Rules, Regulations, Ordinances, Codes & Law relating to the work or the conduct thereof.
- d) The tenderers shall be solely responsible for any damages arising during transit. Any damages arising on delivery or while installing the CCTV System for whatsoever reasons should be made good forthwith by the tenderer. If required, the tenderer must take a separate Transit Insurance Policy jointly in the name of the tenderer and L.I.C. of India covering the cost of the CCTV systems to be supplied to us after our firm order is placed and submits the Policy document to us, before the actual dispatch of the equipments to the designated locations. The tenderer himself has to bear the cost of the transit insurance policy and no reimbursement whatsoever will be made by the Corporation towards the cost of the policy.
- e) The tenderer has to acknowledge that he has made himself fully acquainted with all the conditions & circumstances under which Supply, Installation, Testing, Commissioning & Maintenance required under the contract will have to be made or furnished & with all the terms, clauses, conditions, specifications & other details of

the contract & the bidder shall not plead ignorance of any of those as excuse in case of complaint against or an rejection of supplies tendered by him or with a view either of asking for encashment of any rates agreed to the contract or the evading any of his obligations under the contract.

- f) The Corporation reserves the right to add/delete any point not exclusively mentioned in the bid document but found necessary for incorporation at any time during the period of Technical discussion before placement of order. The same shall be considered a part of tender and shall be mandatory and binding on the Vendor.

16) INSPECTION/TEST OF EQUIPMENTS/SYSTEM.

- a) The Pre-delivery & Post-delivery inspections may be carried out by the officials authorized by the LIC.
- b) The Inspection may be carried out at destination or a place specified by LIC on getting inspection call from the tenderer.
- c) The tenderer shall not be paid for supplies rejected.
- d) Tenderer shall neither claim nor be entitled to payment for any damage that rejected supplies may suffer from any harm whatsoever incidental to a full & proper examination & test of such supplies.
- e) LIC shall not be under any liability what so ever for rejected items & the same will be at the tenderer's risk.
- f) Rejected Supplies shall be removed by the tenderer at his own expenses within 10 days after notice has been issued to him of such rejection.

17) LIQUIDATED DAMAGES

- a) In the event of delayed delivery /installation of CCTV Systems after the stipulated period, the tenderer shall be liable to pay liquidated damages at a percentage of the total order value subject to minimum of Rs. 5000.00 and maximum of 3% as detailed below:
 - a. @ 1% for the first week
 - b. @ 2% for the second week
 - c. @ 3% for the third week & above

For calculating the delay as above, part of the week will be considered as full week. Delay in the delivery obligations may also attract any or all of the following action in addition to the above:

- i) Forfeiture of Bank Guarantee
 - ii) Imposition of penalty
 - iii) Termination of contract.
 - iv) Blacklisting of Firm
- b) The liquidated damages as mentioned above may not be enforced if the contractor applies for extension of time mentioning the reasons for such extension subject to approval by the Corporation. Corporation may grant such extension in case it is found that the contractor is not at fault for extending the work beyond the stipulated date of

completion. The decision of the Corporation will be final in this regard.

18) WARRANTY & MAINTENANCE CLAUSE

- a) All products will stand for minimum one year on site all comprehensive warranty against all manufacturing defects including **Hard Disk of DVR**. During the warranty period the Tenderer shall have to provide quarterly preventive service calls and shall have to attend to all break-down calls within 24 hours free of cost upto expiry of warranty period.
- b) Tenderer has to provide comprehensive AMC for Five years after the expiry of warranty period. One service in each quarter has to be provided in addition to breakdown/complaint call.
- c) **Comprehensive Annual Maintenance Contract Charges: AMC Charges should be minimum 5% of the price quoted for a CCTV system per location. AMC charges will be considered for 5 years post warranty period of 1 year.**
- d) The repair/maintenance will be carried out by the tenderer at the site of installation of the equipments and satisfactory certificate will be obtained on the Service report from the office. If the repairs have to be carried out at the tenderer's workshop/ factory, the Corporation will allow the necessary parts to be removed and taken by the Tenderer.
- e) Successful tenderer should produce an unconditional **Performance Bank Guarantee** from a Scheduled Bank equal to 10% of the total cost of order of a Divisional Office (includes all offices under a Divisional office where CCTV System will be installed) and effective for the period of AMC for 5 years after the expiry of warranty period to be submitted at each Divisional headquarter. During the period of the contract including AMC period, tenderer should attend to all repairs/defects/replacement of major/minor spare parts free of cost. In case of failure on the part of the supplier to attend all the defects within a reasonable period, the Corporation on its own will get the defects rectified through another agency at the risk and cost of supplier and repairs rectified through another agency, in such circumstances will not affect the liabilities of the supplier on the warranty for its remaining period nor it will affect the supplier's liabilities on the stipulated post-warranty Annual Maintenance Contracts.
- f) **The AMC charges will be paid at the end of every quarter after the expiry of the warranty period by the Divisional Headquarter for all the locations under it** on submission of a satisfactory service report duly signed by the location incharge/authorized official.
- g) The tenderer must be having their service centers at our Divisional Headquarter. Tenderer has to provide separate Service

Engineer at Divisional Headquarter. The name of engineer along with the address and phone numbers of service centres should be provided with the tender.

- h) For any problem arising in functioning of CCTV system, shall be rectified by the service engineer as per schedule mentioned hereunder:
- Local branch office at Divisional H.Q./ Divisional office : within 24 hrs from time of lodgment of complaint.
 - Outstation branch office: within 48 hrs excluding journey period.

The time which will be treated as the time of lodgment of the complaint will be the 1st Call on mobile or the time of 1st e-mail sent to the service centre in this regard. In case of failure in providing service within the above time frame, Corporation has the discretion/reserves the right to impose penalty as mentioned hereunder:

- 1-7 days excluding date of lodgement of complaint : ` 500/= per day
- From 8th day to 30 days : ` 750/= per day
- More than 30 days : ` 1000/= per day

The penalty amount will be recovered from the AMC payment/Performance Bank Guarantee lying with respective Divisional Offices. Complaint(s) will be deemed to be resolved only on the availability of the Customer Call Report (CCR) signed by both the service engineer and Corporation's authorized official, confirming that the complaint is resolved. Date and time of resolution of the complaint shall be indicated clearly

i) Warranty Period of all parts of CCTV system including wiring and hard disk are to be mentioned separately in the Technical Bid.

- j) Penalty of 0.4% of the cost of the equipment will be charged every quarter, if the Preventive Maintenance is not done by tenderer. Penalty for Preventive Maintenance not done will not be charged for the quarter in which the machine has been delivered/ installed.
- k) The penalty will be recovered from the AMC payment/ Performance Bank Guarantee lying with the Corporation. However, if the failure to carry out the Preventive Maintenance was because LIC could not make the systems available, this penalty will be waived. A certificate to this effect should be obtained from the Corporation's authorized Officials.
- l) If the damage to the CCTV System is due to the power fluctuations or physical damage due to mishandling by LIC personnel or the

damage by external factors, LIC would bear the cost of the parts damaged but the onus of proving this will be on the Tenderer. However, the tenderer will be required to provide immediate system/solution as standby with same configuration or higher and with all services restored as if it is a normal breakdown.

- m) In case of Partial/Full damage or loss of the equipment due to reasons beyond the control of LIC, like Theft, Fire etc, the tenderer should be in a position to supply working standby equipment with same configuration or higher with all services restored, as if it is a normal breakdown.
- n) Whenever any equipment is taken out of an LIC site for repair the same piece has to be returned after repair unless it is declared to be irreparably damaged. When any CCTV equipment is taken out of any LIC Office for repair, such shifting should be done with the prior permission of the Incharge of the concerned office, as the case may be, and the tenderer shall make all arrangements for removal of the equipment, its transportation to the workshop and back to LIC's site and its reinstallation. Transit Insurance of such equipment also has to be arranged by the Tenderer and all expenses for the above shall be borne by the tenderer. The Tenderer shall hand over the systems in 100% working condition after repair/maintenance/rectification. Thereafter, the Tenderer shall reinstall the same machine after repair unless it is declared to be irreparable.
- o) In the event of replacement of any part of the system, it should be done with a part of equivalent or higher configuration which is compatible with the system.
- p) Wherever any system has to be shifted from one LIC location to another, the tenderer is required to uninstall / reinstall and maintain the system/s at the new location, without any extra cost to LIC of India on account of reinstallation.
- q) Service Engineers/ Representatives of tenderer shall invariably carry their identity cards with them, without which they will not be allowed to access the Systems.
- r) If, during the warranty period, any equipment has a hardware failure on four or more occasions in a quarter, it shall be replaced by equivalent new equipment by the tenderer at no cost to the LIC of India within 45 days from the date of last failure. The warranty for the replaced equipment will start afresh. However, till the replacement, the original equipment has to be kept in running condition or else a standby provided and all services restored. However, penalties for breakdown as defined in the tender will be applicable.
- s) However extension of warranty/replacement of equipment will not be applicable if the breakdown is due to reasons not attributable to the tenderer. However, the onus of proving the same would be on the tenderer.

- t) If the systems' defect is attributable to mishandling, negligence, damage due to rodents, high neutral to earth voltage or operation by unauthorized staff, the tenderer will not be liable to repair the same under the contract. The tenderer under such circumstances shall charge extra for spare & service rendered.

If any attempt is made to carry out repairs by any unauthorized person, the tenderer will not be liable for the repair and shall charge extra for required spares & services rendered.

19) CABLING

The cables required for the installation of the equipment will be provided by the tenderer as per the specifications provided in Annexure "B". The payment of cabling will be on the basis of actual measurement used at each location.

20) FORCE MAJEURE CLAUSE :

- a) The tenderer shall be liable for any delay in execution or failure of their respective obligations under this agreement except for delay caused by occurrence of events beyond control of the tenderer, including but not limited to natural calamities, fire, explosions, floods, power shortages, acts of God, hostility, acts of public enemy, wars, riots, strikes, sabotage, order/action or regulations of government, local or other public authorities.
- b) In case a Force Majeure situation arises, the tenderer shall immediately notify LIC of India in writing of such conditions and the cause thereof within two calendar days and prove that such is beyond the control and affect the implementation of the agreement.
- c) Unless otherwise directed by LIC of India in writing, the tenderer shall continue to perform its obligations under the contract as far as it is reasonably practical, and shall seek all reasonable means for performance not prevented by the Force Majeure event.

21) CERTIFICATION

The tenderer should quote for Models of the OEM who has **CE, FCC & OTHER standard certifications valid in the field**. The Tenderer should submit a duly attested copy of these certifications from a gazetted officer with the Technical Bid.

22) PAYMENTS

- a) No interim payment will be made on the delivery of the CCTV equipments.
- b) **Full and final payment shall only be made at the Divisional headquarter after successful installation, commissioning, testing & training of the CCTV**

equipment at all the locations under a divisional headquarter and deduction of TDS etc as per rules.

23) TERMINATION OF CONTRACT

The Corporation reserves the right to terminate/cancel the whole or part of the agreement at their sole discretion after giving one month's notice to the service provider. If the contract is terminated by the service provider, it would be liable for penalty which would be equivalent to 10% of the contractual amount of the unexpired period of maintenance contract.

24) LIMITATION OF LIABILITY

Except in cases of criminal negligence or willful misconduct and in case of infringement of intellectual property rights, both parties shall not be liable, whether in contract tort or otherwise, for any indirect or consequential loss of damage, loss of use, loss of production or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of supplier/tenderer to pay liquidated damages to the Corporation and the aggregate liability of both the parties whether under the Contract, in tort or otherwise, shall not exceed the total Contract price with LIC under this Contract provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

25) DISPUTES

In the event of any dispute or disagreement over the interpretation of any of the terms herein above contained or claim of liability the same will be referred to an arbitrator mutually appointed by both the parties, whose decision shall be final and binding upon both the parties. Such reference shall be deemed to be a submission to arbitration under the Arbitrations and Conciliations Act 1996. The venue of arbitration shall be ----- . Subject here to the court in Shimla shall have exclusive jurisdiction to the exclusion of all other courts.

Notwithstanding the above, the decision of LIC of India shall be final and binding on the Tenderer.

26) VALIDITY OF CONTRACT

The rates should be valid for one year from the date of contract between the Corporation and the successful bidder/s.

All Tenderers will submit the bids only if they agree to all the terms and conditions mentioned in the tender document and subsequent modifications, if any. Any other requests for the change in the specifications of hardware, terms and conditions of the tender document, will not be accepted.

The tenderer must sign each page of terms and conditions enclosed herewith as confirmation of acceptance of our terms and conditions.

The successful bidder will have to enter into a separate agreement on a stamp paper of requisite value with LIC of India accepting the terms and conditions laid down in the tender document.

“Technical Bid” in full conformity with the aforesaid conditions and with the Annexures as per 3(A)(I to XX) of the tender document attached hereto and “Financial Bid” as per Annexure ‘D’ in separate sealed envelopes properly super scribed and both kept in another single sealed envelope superscribed as “Tender for the Supply, Installation, Commissioning, Testing, Training and Maintenance of CCTV System, Tender Ref No NZ/OS/EQP/CCTV, Name of Tenderer” and addressed to

**The Chairman (Stores Committee)
Life Insurance Corporation of India,
Divisional Office, Jeevan Parkash,
SDA Complex, Kasumpti, Shimla [H.P.] Pin-171009**

& should be dropped in the Tender Box at the aforesaid address kept specifically for this purpose latest by 09/09/2016 by 1500 hours.

The Technical Bids will be opened **on 09/09/2016 at 1530 hours** at the above address. One representative of the Tenderer may remain present on the stipulated date and time, if they so desire.

L.I.C. of India reserves its right to cancel this order and/or re-tender **with revised specifications and Terms and Conditions** in case of non-qualification of any tenderer as per Technical Bids without assigning any reasons.

It may be noted that participation of the Bidder in this Tender itself will be construed as acceptance of all the terms and conditions mentioned in this tender document and subsequent modifications to this tender, if any by the tenderer.

Sr. Divisional Manager

- Encl : 1) Proforma Tender form Annexure ‘A’ for Technical Bid.
2) Technical Specifications : Annexure ‘B’
3) General Terms & Conditions : Annexure ‘C’
4) Financial Bid : Annexure ‘D’
5) Suppliers’ Profile : Annexure ‘E’
6) List of Locations : Annexure ‘F’

I/We have read and examined the Notice Inviting Tender, Annexures, Specifications Applicable, General Rules and Instructions, General Conditions of Contract, and all other documents referred to in the conditions of contract and all other contents in the tender document for the work and accept the terms and conditions of the tender in full conformity.

SEAL & SIGNATURE OF THE VENDOR

Date :

Place :

ANNEXURE 'A'

Tender Ref.No.: OS/SHM/CCTV 2016-17

Dated:22.08.2016

TECHNICAL BID FOR CCTV SYSTEM

(To be submitted on tenderer's Letter-Head)

CCTV SYSTEM WITH COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR FIVE (5) YEARS AFTER EXPIRY OF WARRANTY PERIOD.

SL.NO.	GENERAL REQUIREMENTS	TENDERER'S RESPONSE
1.	Name of the OEM of the CCTV System	
2.	Whether the letter of the OEM authorizing the tenderer to quote on behalf of them is enclosed.	
3.	Whether the letter of the firm confirming the validity of rates during the period of supply is enclosed.	
4.	Whether certified copy of Registration confirming that the tenderer is in the business for last 3 years is enclosed.	
5.	Whether the order copies for having executed such order/s earlier by the tenderer in any one of the preceding 3 Financial Years are enclosed.	
6.	Whether the list of clients of the tenderer is enclosed.	
7.	Whether the firm has in house facility for maintenance and testing of the equipment as per specifications?	
8.	Whether the firm has its offices and service centres at Divisional HQ and all Branches? If not at all the locations, please specify the locations clearly and how you propose to cater to the remote branches of these locations in stipulated time as mentioned in tender to the satisfaction of LIC.	
9.	Indicate the maximum number of persons who can be trained and the maximum no. of days, training can be given.	
10.	Indicate the number of refresher's training for the period of warranty.	
11.	Whether the CCTV equipment for which the rates are quoted in Financial Bid is strictly as per specifications given in annexure "B". Annexure 'B' to be enclosed with specific remarks.	
12.	Indicate if comprehensive AMC up to 5 years will be undertaken.	
13.	Whether all enclosures are called in Tender Form as in 3(A) (I to XX) are enclosed	
14.	Whether all parts of the CCTV System including Hard Disk of DVR and wiring will stand minimum of One Year on site warranty.	
15.	Whether all parts of CCTV System are CE and FCC certified.	

I/We have read and examined the Notice Inviting Tender, Annexures, Specifications Applicable, General Rules and Instructions, General Conditions of Contract, and all other documents referred to in the conditions of contract and all other contents in the tender document for the work and accept the terms and conditions of the tender in full conformity.

Date:

Annexire-B (Contd)Tender Ref.No.: **OS/SHM/CCTV 2016-17**

Dated:22.08.2016

Technical specifications**a)1.3 MP IP IR Indoor Dome Camera:**

Parameters	Description	Compliance
Image Sensor	Image Device: 1/3" CMOS ICR	
Effective Pixels	1280x960:30fps(frames per Seconds)	
Video Compression	H.264/MJPEG	
Video Streams	Triple streams	
Power Supply	DC12V & PoE (25%+- fluctuation voltage supported)	
Operating Temperature	-30~60	
WDR	3D DNR, DWDR	
Lens	Fixed lens 3.6mm /(Varifocal also may be considered if required)	
IR Range	IR range: up to 30m	
Network Adaptivity	NAA(Network-auto-adaptivity)	
Anti Reflection	IR anti-reflection window	
Defog	Defog,	
Power Consumption	Wide voltage range of +-25%	
Surge Protection	4kv surge protection designed for network interface	
WDR	WDR digital	
Weather Rating	IP66	
Protocol	Protocol- IPv4,IGMP,ICMP,ARP,TCP,UDP,DHCP,RTP,RTSP,Qos,DNS,DDNS,NTP,FTP,UPnP,HTTP	
Certification	Certification -FCC,CE &UL	
Make	UniView/Bosch/Pelco /Honey well Security/Sony/Axis/DVTEL	
	Original Equipment Manufacturer (OEM) Authorization letter must be submitted with the bid	

b)1.3MP VF Network IR Bullet Camera

Parameters	Description	Compliance
Image Sensor	1/3", 1.3Megapixel, progressive scan CMOS	
Effective Pixels	1280x960:30fps(frames per Seconds)	
Video Compression	H.264/MJPEG	
Day/Night	IR-cut filter with auto switch (ICR)	
Min Illumination	Color: 0.06Lux (F1.4, 50IRE) Black & White: 0.03Lux (F1.4, 50IRE)	
Lens	2.8~12 mm@F1.4; Angle of view: 90° ~ 28°	
Frame Rate	960P (1280*960) 30 fps; 720P (1280*720) 30 fps; D1 (720*576) 25 fps	
OSD	Up to 8 OSDs	
Video Streaming	Dual	
Privacy Mask	Up to 4 areas	
Two-way Audio	2 way audio	
Edge Storage	Micro SD, up to 32 GB	
Protocols	L2TP,IPv4,IGMP,ICMP,ARP,TCP,UDP,DHCP,PPPoE,RTP,RTSP,Qos,NT P,FTP,HTTP,SNMP,SIP	
Compatible Integration	ONVIF, IMOS,API	
Power Supply	12 V DC, or PoE (IEEE802.3 af)	
Weather Rating	IP66	
Working Environment	-35°C ~ +60°C (- °F ~ °F , Hu idity ≤ 9 % RH o -condensing)	
Certification	Certification -FCC,CE & UL	
Make	UniView/Bosch/Pelco/Honeywell Security/Sony/Axis/DVTEL	

Original Equipment Manufacturer (OEM) Authorization letter must be submitted with the bid

c)1.3MP 30x IR Network PTZ Dome Camera

Parameters	Description	Compliance
Image Sensor	1/3", 1.3Megapixel, progressive scan CMOS	
Effective Pixels	1280x960:30fps(frames per Seconds)	
Video Compression	H.264/MJPEG	
Day/Night	IR-cut filter with auto switch (ICR)	
Min Illumination	Color: 0.03 lux (F1.6, 50IRE) B/W: 0.01 lux (F1.6, 50IRE)	
Lens	4.5 ~ 135 mm (30x optical zoom)	
Frame Rate	960P (1280*960) 30 fps; 720P (1280*720) 30 fps; D1 (720*576) 25 fps	
OSD	Up to 8 OSDs	
Video Streaming	Triple	
Privacy Mask	Up to 4 areas	
Two-way Audio	2 way audio	
Pan Range	360° (endless)	
Pan Speed	0.1°/s ~ 240°/s , Preset speed: 300°/s	
Tilt Range	-15° ~ +90° (auto reverse)	
Tilt Speed	0.1° ~ 160°/s Preset speed: 240°/s	
Number of Preset	255	
Patrol	Up to 16 patrols, up to 32 presets per patrol	
Pattern	Up to 16 patterns, with the total recording time not less 15 minutes per pattern	
Edge Storage	Micro SD, up to 64 GB	
Protocols	L2TP,IPv4,IGMP,ICMP,ARP,TCP,UDP,DHCP,PPPoE,RTP,RTSP,QoS, NTP,FTP,HTTP,SNMP,SIP	

Compatible Integration	ONVIF, IMOS,API	
Power Supply	24 V AC, 24 V DC , PoE	
Weather Rating	IP66	
Working Environment	-35°C ~ +60°C (- °F ~ °F , Hu idity ≤ 9 % RH o - condensing)	
Certification	Certification -FCC,CE & UL	
Make	UniView/Bosch/Pelco/Honeywell Security/Sony/Axis/DVTel	
	Original Equipment Manufacturer (OEM) Authorization letter must be submitted with the bid.	

d)4 Channel Network Video Recorder:

4-channel input, Third-party IP cameras supported with ONVIF conformance, Support 1-ch HDMI, 1-ch VGA, 1-ch CVBS, HDMI2 at up to 4K(3840x2160) resolution, Up to 8 Megapixels resolution recording, Support H.265/H.264 video formats Accurate retrieval, instant playback, 1 SATA HDD up to 48TB,Support for P2P, UPnP, NTP, DHCP, PPPoE, Support for mobile client access

Video Input	4 Channel
Two-way audio	1-ch, RCA
Incoming	20Mbps
Outgoing	40Mbps
Remote	128
HDMI/VGA Output	HDMI1/VGA: 1920x1080p /60Hz, 1920x1080p /50Hz, 1600x1200 /60Hz, 1280x1024 /60Hz, 1280x720 /60Hz, 1024x768 /60Hz
CVBS Output	1-ch, BNC
Audio Output	1-ch, RCA
Recording	8MP/6MP/5MP/4MP/3MP/1080p/960p/720p/D1/2CIF/CIF
Synchronous	16-ch
Compression	H.265/H.264
Live view/ Capability	8MP/6MP/5MP/4MP/3MP/1080p/960p/720p/D1/2CIF/CIF 4 x 4K@30, 8 x 4MP@20, 16 x 1080P@25, 32 x 720P@25,64 x D1
SATA	8 SATA interfaces
Capacity	up to 6TB for each disk
Network	2 RJ-45 10M/100M/1000M self-adaptive Ethernet Interfaces
Network	HTTP, TCP/IP, IPV4, UPNP, RTSP, UDP, SMTP, NTP, DHCP, DNS,IP Filter, PPPOE, DDNS,
Serial Interface	1 x RS-232, 1 x RS-485
USB Interface	Front panel: 2 x USB2.0
Alarm In	4-ch
Alarm Out	1-ch
Power Supply	100 ~ 240 VAC
Consumption (without	≤ W
Working	-10°C ~ + 55°C (+14°F ~ +131°F)
Working	10% ~ 90%
Dimensions	
Weight (without	≤ .

Consumption (without	≤
Make	UniView/Bosch/Pelco/Honeywell Security/Sony/Axis/DVTEL
	Original Equipment Manufacturer (OEM) Authorization letter must be submitted with the bid

e) 18.5"/19" LCD COLOR MONITOR (TFT)

01. The Color display shall be suitable with the standards of the selected cameras. It shall be solid state and modular in design. It shall provide a bright, clear and well-defined picture display on the screen.

02. All controls for the brightness, contrast etc. shall be provided on the front panel for readily adjusting the levels of the video signal. The rear panel shall be provided with input and output connectors for coupling the video output to other Monitors.

03. The video monitor installed shall be of 18.5"/19" size LCD.

04. The monitor shall comply with following parameters

Make & Model No. Offered			
Sr.No.	Required General Specifications	Specifications of Bidder Compliance of required offered Model for LCD Monitor	Specification in YES or NO against Required Specifications
1.	Video: PAL/NTSC color composite 1.0vp-p		
2.	LCD: 17 diagonal, 0.66mm Stripe pitch		
3.	Resolution: 1280/1024 pixels		
4.	Contrast Ration: 1000:1		
5.	Viewing angle : 170 degree Horizontal, 130 degree vertical		
6.	Power Input:90 – 260 VAC, 50/60 Hz		
7.	Consumption: 70 Watts		
8.	Certification: UL/SI/CE/FCC		
9.	Certificate or any other standard certificate in this field		
10.	Approved Makes: Pelco, Bosch, Sony, Godrej, Samsung, Panasonic, Siemens, Honeywell, LG,DELL & LENOVO		

ANNEXURE 'C'

Tender Reference No **OS/SHM/CCTV 2016-17**

GENERAL TERMS AND CONDITIONS

1. The tender form should be completed and sent so as to reach our office on or before the last date. Quotation not received within the stipulated time & date will be summarily rejected.
2. Please note the description and specification of equipment/machine as in Annexure 'B' and your offer should be in accordance with the same.
3. The Corporation reserves the right to accept any quotation in full or part. This does not necessarily mean that the lowest quotation will be accepted.
4. The Tenderer shall remove all malba etc. wash and clean the floors at their own cost and hand over the site in proper manner on completion of the work.
5. The Tenderer shall make adequate arrangement for Watch and Ward of his materials and shall ensure safety, breakage and any theft of materials fixed or unfixed by them.
6. The work executed should be got approved from the Corporation and the Tenderer shall rectify any bad workmanship pointed out at any stage and remove from site all the rejected materials immediately.
7. The Tenderer shall be responsible for application of labour laws, compensation for injury and accident to person, whether employed by them or by their sub-contractor(s).
8. The Tenderer shall ensure that no damage is caused to Corporation's property/ or any decorative structure/fittings, while carrying out the work. The Tenderer will have to rectify / make good such damages at their cost.
9. The Tenderer shall ensure that the workmen employed by them for execution of the work are suitably covered against Workmens' Compensation Act, ESI and other legislative enactments applicable for such works and the Corporation shall not be liable for payment of any compensation etc in this regard.
10. No alterations in quality of the items indented or in the period of execution or enhancement in the rate of articles shall be allowed unless previously ratified by the Corporation in writing.

Reduction or addition in the Order by the Corporation will be at the discretion of the Corporation. However, these changes will be notified to the suppliers within 15 days of Order/delivery schedule

11. The work shall be carried out as per Corporation's instructions and the work which creates noise/ disturbances are to be carried out during non-office hours and no extra payment shall be made on this account.

12. The Tenderer shall give due notice to the Corporation to check the measurements of any work, which is likely to be hidden before covering the same.
13. Statutory deductions like income tax and other applicable taxes shall be deducted at source from each payment of the Tenderer.
14. In case the delay in completion of the work is from the Corporation's side, Corporation will grant extension of time for completion of the work and the Tenderer shall not make any claim for compensation or damages in relation thereof.
15. The Corporation is not bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever and/or re-tender with revised specifications and terms and conditions. **Conditional/ 'Subject to' tenders are liable to be rejected.**

I/We have read and examined the Notice Inviting Tender, Annexures, Specifications applicable, General Rules and Instructions, General Conditions of Contract, and all other documents referred to in the conditions of contract and all other contents in the tender document for the work and accept the terms and conditions of the tender in full conformity.

Date :

Place :

SEAL & SIGNATURE OF THE VENDOR

Annexure-D

Tender Ref.No:OS/SHM/CCTV/2016-17/

Dated: 22.07.2016

FINANCIAL BID FOR CCTV

(To be submitted on the tenderers Letter-Head)

REQUIREMENT: - _____ (No of Systems) CCTV SYSTEMS WITH COMPREHENSIVE ANNUAL MAINTENANCE FOR 5 YEARS AFTER EXPIRY OF WARRANTY PERIOD.

S.No. (A)	Description of Items (Please refer to specifications as in Annexure 'B') (B)	Qty (C)	MAKE & MODEL (D)	Rate per Unit in Rupees (both, in figures & words) inclusive of all Taxes, Duties, Incidentals, Transportation, Transit Insurance etc. as per tender conditions.	Total Amount
				In Figures & Words (E)	F=(C X E)
1	SUPPLY of ____ (Nos required for Branches), 4 CHANNEL H.264 STAND ALONE D1 DIGITAL VIDEO RECORDER WITH MINIMUM 1 TB SURVEILLANCE HARD DISK	34			
2	SUPPLY of ____ (Nos required for Branches and DO Building) IR DOME CAMERA WITH MINIMUM 3.6 MM FIXED LENS (For installation in BM's Chamber above safe)	34			
3	SUPPLY OF ____ (Nos required for Branches and DO Building) IR BULLET CAMERA WITH VARIFOCA LENS (2.8 – 12 MM) (For installation at Entry/Exit of the Branch)	34			
4	SUPPLY OF ____ (Nos required for Branches and DO Building) IR DOME CAMERA WITH VARIFOCA LENS (2.8 – 12 MM) (For installation above cash counter)	34			
5	Rate per LCD Monitor (TFT) of 18.5"/19" as specified on point E in annexure B	34			
6	12 Volt DC 5AMP power supply with 4 output Terminals	34			
7	Rates per location for Supply of Cables & Conduit		Locations (Branches+ DO Building)		F=(DX E)
Power Cables	For Cameras 2 x 1.5 Sq.mm (20 stranded), 2 Core PVC insulated flexible unarmoured copper cables (ISI Mark)	50 mtr			
Video Cables	Co-axial multi core PVC insulated branded cable for Video RG-59 (Havels /Legrand/Finolex)	50 Mtr			
Conduit	Pipes (ISI Mark), PVC Conduit of medium duty (minimum 20 mm conduit) (Crown/BEC/AKG/Precision)	100 mtr			
8	CAMC for 5 years excluding warranty period. Should be minimum 5% of the price quoted for CCTV System including Wiring(Per location only) (Rates to be quoted in AMOUNT only)				
	For 1st year after expiry of warranty period.	1			
	For 2nd year after expiry of warranty period.	1			
	For 3rd year after expiry of warranty period.	1			
	For 4th year after expiry of warranty period.	1			
	For 5th year after expiry of warranty period.	1			

9	Installation, Testing and Commissioning Charges per location of the Total System.	1			
	GRAND TOTAL	-	-		

This work includes every work and material related to the job and training of Branch Functionaries in Handling and Operating of CCTV system. For calculation of comparative costs, total cost of CCTV systems, **cost of COMPREHENSIVE AMC for 5 years, rates for cables – Power & Video and Conduit at all locations will** be taken into account. All quotations are to be inclusive of all applicable taxes excluding Service Tax.

Signature & Stamp of the Vendor



ANNEXURE 'E'

Tender Reference No **OS/SHM/CCTV 2016-17** Dated 22/08/2016

SUPPLIER'S PROFILE

1. Name of the Organization and Address:
2. Year of Establishment:
3. Status of the firm:
(Whether Pvt. Ltd. company / Public Ltd. company/ Partnership Firm / Proprietorship Firm)
4. Name of the Chairman/Managing Director/CEO/Country Head (as the case may be):
1. Whether registered with the Registrar of Companies/Registrar of Firms in India. If so, mention number and date and enclose Registration Certificate copy.
6. a) Name and address of Bankers :

b) Turnover of the Company/Firm in:
(Please attach a copy of audited Balance Sheet and Profit & Loss Account for the Years 2013-14, 2014-15 & 2015-16)

2013-14:
2014-15:
2015-16:
7. Whether registered for sales tax purposes. If so, mention number and date. Also furnish copies of sales tax clearance certificate.
8. Whether an assessee of Income Tax. If so, mention Permanent Account Number.
9. Is the Company/Firm a manufacturer of **CCTV SYSTEM** System? If yes,
 - a) Give the Name of the country where manufacturing unit is located.
 - b) Mention the address and phone number of the company's Delhi office below:
 - c) Give the date of opening of Delhi Office.
10. Since when and how long your Company/firm has been manufacturing **CCTV SYSTEMS** .
10. Furnish the names of renowned organizations, where you have installed **CCTV Systems** in the last three years ending 31 March 2016 – Furnish Details in Annexure 'H'

Place :

SIGNATURE

Date :

NAME & DESIGNATION
(SEAL OF ORGANISATION)

ANNEXURE 'F'

Tender Reference No **OS/SHM/CCTV2016-17** Dated 22/08/2016

LIST OF LOCATIONS

(Divisions to mention the names of its Branches (Including DO Building) mentioned in the list given below)

S.No	Division	LOCATIONS		No. of Locations
		Branch Office	Satellite/CLIA Office, Direct Marketing	
1	Shimla	1.AMB, 2.BILASPUR, 3.CHAMBA, 4.DEHRA, 5.HAMIRPUR-I, 6.HAMIRPUR-II, 7.KANGRA, 8.KULLU, 9.MANDI, 10.NAHAN, 11.PALAMPUR, 12.Ponta SAHIB, 13.PARWANOO, 14.RAMPUR, 15.SOLAN, 16.Sunder NAGAR, 17.SHIMLA-II, 18.SHIMLA-CAB 19.UNA	1. SARKAGHAT, 2.NADAUN, 3.BARSAR, 4.Hamirpur (CLIA), 5.MANALI, 6.Joginder NAGAR, 7.JAWALI, 8.JAISINGHPUR, 9.BAIJNATH, 10.REKONG PEO, 11. ARKI 12.KARSOG, 13. ROHRU 14. SO-CLIA Shimla 15. Direct Marketing-Shimla	34
	TOTAL	19	15	34

I/We confirm that I/We will be able to cater to all the locations as mentioned above in the Annexure 'F' for Supply, Installation, Commissioning, Testing, Training & Maintenance of CCTV Systems.

Date:

Place :

SEAL & SIGNATURE OF THE VENDOR



Annexure 'G'

UNDERTAKING
(Letter to the Corporation on the Supplier's letterhead)

To

The Manager (OS)
LIC of India
Divisional Office

Dear Sir/Madam,

Sub: Tender Reference No **OS/SHM/CCTV2016-17** Dated 22/08/2016

With reference to the above tender notice, having examined and understood the instructions, terms and conditions forming part of the tender forms, we hereby enclose our offer for the supply of the CCTV Systems as detailed in your above referred tender notice.

I/We hereby confirm that we have not been black-listed by LIC or any PSU/ BFSI organization/ Government / Semi-Govt/ Quasi Govt. Departments in India, as on date of submission of bid in response to the above Tender.

I/We further confirm that the offer is in conformity with the terms and conditions as mentioned in the tender form.

I/We also confirm that the offer shall remain valid for One year from the last date for submission of the offer.

I/We understand that the Corporation is not bound to accept the offer either in part or in full and that the Corporation has the right to reject the offer in full or in part without assigning any reason whatsoever.

I/We have read the instructions appended and all terms and conditions and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and LIC of India, on the basis of the information given by me / us can be treated as invalid by the Corporation and I / We will be solely responsible for the consequences.

I/We agree that the decision of LIC of India in selection of contractors will be final and binding to me / us.

All the information furnished by me hereunder is correct to the best of my knowledge and belief.

I/We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.

I/We agree that I / We have not applied in the name of sister concern for the subject tender process.

We enclose herewith a Demand Draft for -----/- (Rupees -----
----- only) favoring LIC of India and payable at -----
----- towards Earnest Money Deposit, and Demand Draft for ` **Rs.**-----



------(Rupees ----- only) favoring LIC of India and payable at -----, towards Tender Fees details of the same are as under:

Particulars	Demand Draft No	Amount	Name of Issuing Bank
Tender Fee			
Earnest Money Deposit			

Yours faithfully,

Authorised Signatories
(Name & Designation, seal of the firm)

Place :

Date :

Annexure 'H'

Ref: LIC's Tender No. OS/SHM/CCTV 2016-17 dated 22.08.2016

Top 3 customers for orders executed during the last Three Years

		Customer 1	Customer 2	Customer 3
Name of organization				
Quantum of order				
Date on which the PO supply is completed				
Name and contact details of client / s for the purpose of reference	Name of official			
	Land line No.			
	Mobile No.			
	Email id			

Please attach attested copies of Purchase Orders executed or Certificate from customer.



Annexure I

MANUFACTURER'S AUTHORIZATION FORM (MAF)

To,
L.I.C. of India,
Address of Office

Dear Sir,

Reg : LIC's Tender Ref No : OS/SHM/CCTV 2016-17 dated 22/08/2016.

We, M/s. _____ who are established and reputed manufacturers of _____ having factories / Depot as at _____ and _____ do hereby authorize M/s. _____ (Name and address of bidder) to offer their quotation and conclude the contract with you against the above invitation for the Bid, as one of our Authorized Dealers.

We hereby confirm that the CCTV System including all components delivered to the Corporation will be brand new. We also guarantee that all the software / components supplied by the supplier is licensed and legally obtained.

We, hereby, extend our full guarantee and comprehensive warranty as per terms and conditions of the Tender for our products offered against this invitation for Bid by the above firm.

We, hereby confirm that the spares for the product offered should be available for after sales service for at least 06 years.

Dated at _____ this _____ day of _____ 20 ____.

Authorized Signatory

Signature :

Name :

Designation :

Name & Address of the company :

Seal of the Company

* To be submitted on Company (OEM)'s letter head duly signed by the Authorized signatory of Company.