



OFFICE OF THE CHIEF ENGINEER,
L.I.C. OF INDIA, NORTHERN ZONAL OFFICE,
2nd FLOOR, "JEEVAN PRAKASH BUILDING",
25, K.G. Marg, NEW DELHI – 110 001
PHONE: 011- 28844180/ 28844171
E-mail: nz_enggtender@licindia.com

BID - II

PRE-QUALIFICATION BID

Name of Work: E-Tender on Design, Engineering, Procurement and Construction (EPC) basis for Proposed Construction of Investment Building and all related services & other ancillary works at LAL KOTHI, JAIPUR (Rajasthan)



E-Tender on Design, Engineering, Procurement and Construction (EPC) basis for Proposed Construction of Investment Building and all related services & other ancillary works at LAL KOTHI, JAIPUR (Rajasthan)

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TENDER NOTICE

 भारतीय जीवन बीमा निगम LIFE INSURANCE CORPORATION OF INDIA	Life Insurance Corporation of India Engg. Dept., Northern Zonal Office, “Jeevan Prakash”, 25, K.G. Marg, New Delhi – 110 001. E-mail: nz_enggtender@licindia.com, Phone: 011- 28844180/ 28844171. Website: www.licindia.in/tenders
COMPETITIVE BIDDING ON EPC BASIS FOR PROPOSED CONSTRUCTION OF INVESTMENT BUILDING AND ALL RELATED SERVICES AND OTHER ANCILLARY WORKS AT LAL KOTHI, JAIPUR	
Life Insurance Corporation of India invites e-bids through the website http://www.tenderwizard.com/LIC from eligible bidders for the following work as per details given below:	
Bid document no.	LIC/NZ/ENGG/226 dated 01.08.2021
Description of the work	Design, Engineering, Procurement and Construction (EPC) of Building of 29.75m height (2 Basement+ Gr. Floor + 7 Upper Floors) which includes Civil works, MEPF, Lifts, etc as per Scope of work, Drawings, DBR & Technical Specifications, etc.
Estimated Cost of work	Rs. 31.00 Crore (Approx.)
Sale period	02.08.2021-17:01 Hrs to 30.08.2021 upto 15:30 Hrs (IST)
Pre Bid Meeting	20.08.2021at 11:30 Hrs at above address
Bid submission closing date & time	30.08.2021 upto 15:30 Hrs (IST)
Contact e-mail :	nz_enggtender@licindia.com
Note: Any addendum/ Corrigendum / sale date extension in respect of above tender shall be issued on website: http:// www.tenderwizard.com/LIC only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated.	
Date : 01.08.2021	Chief Engineer

PRE-QUALIFICATION TEDNER NOTICE

Life Insurance corporation of India invites EPC (Design, Engineering, Procurement and Construction) e-Tender in three bid system from experienced and eligible bidders for “**Proposed Construction of Investment Building and all related Services and other Ancillary works at Plot DC-3, Lal Kothi Scheme, Jaipur**”.

The Eligibility Criteria for pre-qualification and provisional selection of bidders are as detailed below:-

Sl. No.	Description	Requisite Value / Eligibility Criteria for Pre-qualification
1	Estimated cost of the work :	Rs. 3100 Lakh (Rupees Three thousand one hundred Lakh)
2	Completion period in months :	Total 27 Months (= 3 months for Engineering and design + 21 months for execution + 3 months for Occupational certificate)
3	Minimum Average Annual Financial Turn Over of construction works i.e. Engineering construction works like Civil/ Electrical / MEP, during last three years ending 31st March'2021 shall not be less than: Note - The requisite Turnover shall be duly certified by a Chartered Accountant with his Seal/ signatures and registration number and the scanned copy of certificate from Chartered Accountant to be uploaded. The bidders are required to upload and submit page of summarized Balance Sheet (Audited) and also page of summarized Profit & Loss Account (Audited) for last 3 years. In case final audited account statements are not available for the last year, then provisional account statements can be submitted duly certified by Chartered Accountant.	Rs. 1550 Lakh

Sl. No.	Description	Requisite Value / Eligibility Criteria for Pre-qualification
4	Solvency/ Banker Certificate or Net worth Certificate (any one to be submitted)	As per format
4 (a)	Bank Solvency Certificate/ Banker Certificate issued from Nationalized or any Scheduled Commercial Bank (i.e. Indian or Foreign Banks included in Second Schedule of Reserve Bank of India Act 1934 excluding Co-operative Banks or Regional Rural Banks), should be submitted of amount not less than: Note - The certificate should have been issued within 6 months from original last date of the submission of the tender. (Sample form for Solvency Certificate-Annexure-I is attached)	Rs.1240 Lakh.
4 (b)	Net worth Certificate of minimum value: Note - The requisite Net worth shall be duly certified by a Chartered Accountant with his Seal/ signatures and registration number. (Sample form for Net worth Certificate - Annexure-II is attached).	Rs. 310 Lakh
5	Experience of having successfully completed "similar works" during the last 7 (seven) years ending Last day of month previous to the one in which applications are invited (Work in progress shall not be considered in respect of value of work done):	
5A	Three similar** completed works costing not less than the amount equal to :	Rs.1240 Lakh
	OR	
5B	Two similar** completed works costing not less than the amount equal to :	Rs. 1550 Lakh
	OR	

Sl. No.	Description	Requisite Value / Eligibility Criteria for Pre-qualification
5C	One similar** completed work costing not less than the amount equal to :	Rs. 2480 Lakh
5D	**Similar Nature of work (For arriving at value, work executed shall be brought to current costing level by enhancing the actual value of work at a simple rate of 7% per annum from the date of completion to the date of submission of Bid).	**Similar Nature of work means Office Buildings, Residential Buildings, Shopping Complex, Commercial Building, Institutional Building, Hospital Building, all above building with basement and in RCC framed structure including Electrical Installations, water supply, sanitary installations, etc. all executed under one agreement. Basement/s must be constructed in main building. Basement constructed in ancillary or service building shall not be considered. Industrial Buildings like Ware House, Factories and Plants are not considered as "Similar Works".

Sl. No.	Description	Requisite Value / Eligibility Criteria for Pre-qualification
5E	Key Construction Activities Criteria: Note- a) In case, applicant/ bidder is qualifying under Criteria of Work experience with Three completed works of similar nature (Contract completed), each costing not less than the amount equal to Rs.1240 lakh, then any of the four (04) Key Construction Activities mentioned shall be completed separately or combined in these qualifying works. b) In case, applicant/ bidder is qualifying under Criteria of Work experience with Two completed works of similar nature (Contract completed), each costing not less than the amount equal to Rs. 1550 lakh, then any of the four (04) Key Construction Activities mentioned shall be completed separately or combined in these qualifying works or in any of the other completed works of similar nature (Contract completed) having value equal to or more than Rs.1240 lakh. c) In case, applicant/ bidder is qualifying under Criteria of Work experience with One completed works of similar nature (Contract completed), each costing not less than the amount equal to Rs. 2480 lakhs, then any of the four (04) Key Construction Activities mentioned shall be completed separately or combined in these qualifying works or in any of the other completed works of similar nature (Contract completed) having value equal to or more than Rs.1240 lakh.	Applicants/ bidders should have completed any Four (04) of the following Key Construction Activities as included in the scope of the proposed work, either completed separately or combined in qualifying works (contract completed): i) Piling work / Raft Foundation. ii) Basement. iii) Fire Fighting/ Detection/ Public Addressing System. iv) Façade work such as External Glass / Metal Cladding. v) Electrical Sub-Station. vi) Lifts. vii) Mechanized car parking. viii) STP

Sl. No.	Description	Requisite Value / Eligibility Criteria for Pre-qualification
6	Height of Building Criteria :	The Applicant/ Bidder should have satisfactorily completed (Contract completed), minimum one building with RCC framed Structure with height not less than 22.80 Mtr. (From Finished Basement / Ground / Still Floor Level to top of Terrace Slab). Note - Height of lift machine room, mumty, parapet wall, overhead water tanks etc. shall not be taken into account. Height of basement/s, if any shall be included in the height of the building. Office Buildings / Residential / Commercial / Institutional/ Hospital Buildings shall be considered to fulfill the criteria of height of Completed Buildings. Steel structure, Monument, power plant, chimney and clock tower shall not be considered.
7	Unauthorized Time Over Run of the qualified work (s):	There will not be unauthorized time over run of the qualified Work(s) mentioned in Sl. No. 5A, 5B & 5C executed by the bidder and submitted in the bid documents beyond 25% of time period stipulated in the contract agreement and authorized extended time period duly approved by client. Note: Performance/Completion Certificate issued by the client should clearly mentioned above.(Format enclosed)

Sl. No.	Description	Requisite Value / Eligibility Criteria for Pre-qualification
8	Disqualification :	Even if and Applicant meets the pre-qualification criteria, he shall be subject to disqualification: if he or anyone of the constituent partner/Director is found to have : I. Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements and/ or II. Records of poor performance during the last Five years, as on the date of NIT, such as abandoning the work, rescission of the contract for reasons which are attributable to non-performance of the contractor, inordinate delays in completion, consistent history of litigation resulting in awards against the contractor or any of the constituents, or financial failure due to bankruptcy and so on.
9	Joint Venture	Joint ventures applicants will not be considered
10	Verification of Works	At least one of the qualifying works as mentioned in Sl. No. 5 & 6 should be verifiable.
11	Work Executed by Bidder in Private Sector	In case the qualifying works executed by bidder in private sector, he should submit the completion certificate supported with copies of Letter of Award, Agreement, copies of corresponding Form 26AS, Form 16A of relevant period, copy of paid final bill for verification of amount of work done and payment received details duly certified by Chartered Accountant. Value of the work will be considered equivalent to the amount of TDS Certificates. The agency shall submit TDS details as per statement attached.
Note :	(1) For value of qualifying value of work completed by bidder, amount of Service Tax and GST on works contract shall not be considered.	

Sl. No.	Description	Requisite Value / Eligibility Criteria for Pre-qualification
	(2) All the participating bidders must have valid GST registration certificate of Rajasthan State at the time of submission of the Bid. In the eventuality of not having valid GST registration certificate with the Rajasthan State, where implementing work contracts, the successful bidder will be required to obtain GST registration certificate of Rajasthan State where the work contracts will be implemented within a period of 21 days from the date of issuance of Letter of Acceptance, failing which the letter of Acceptance will be withdrawn and cancelled. Earnest Money Deposit will also be forfeited. No extension of time period will be given whatsoever unless there remain unforeseen impediments with the issuing authority of such GST registration.	

TDS DETAILS FOR PRIVATE SECTOR PROJECTS(REFER SL.NO 11 ABOVE FOR WORKS EXECUTED BY BIDDER IN PRIVATE SECTOR

S.NO	Name of the work	Name of the client/s	Project cost in lakhs	No and Date of completion certificate	Date & No. of the completion certificate	Cost of the work on completion in lakhs	Payments received as per TDS in Lakhs	TDS Corresponding to the payments	Year wise TDS as per Form – 26AS/Form 16A relating to the work
1									
2									
3									

Note : Value of work done will be considered commensurate with value of TDS Certificates.

In case of multiple contracts undertaken from the Client, details of TDS/Form – 26 AS for each work mentioned above need to be segregated and given separately.

This form need to be supported with Form – 26AS taken in HTML format or Form – 16A.

Signature of Chartered Accountant
With stamp and Membership Number

Signature of the Bidder with seal

BIDDER

CHIEF ENGINEER

The Tender Documents consist of BID-I (EMD & Tender Processing Fees), BID II (Pre-qualification bid) and Bid III (Conditions of Contract, Special Conditions, Scope of work, DBR, Technical Specifications, Approved Makes of Materials, Payment Schedule, Tender Drawings and Financial bid). **The Bidder shall go through the Bid-I, Bid-II and Bid-III of the Tender before submitting the Online Bids.**

Bidder has to submit the Tender Online Bids as under;

BID-I (EMD & Tender Processing Fees): Big Sealed envelope superscripting the name of work consisting of two separate sealed envelopes as per following and to be submitted to our office (physical Submission):

- a) Tender Processing Fee of **Rs. 5000/- + GST@18% i.e. Rs. 900/- = Total amounting to Rs. 5,900/- (non-refundable)** shall be deposited as per details given in Bid-I and before the closing dates mentioned in Key Dates. **Proof of remittance i.e. scanned copy of DD / Pay order / Bankers Cheque or transaction number with copy of UTR (in case of online payment) shall be attached/ uploaded on e-tender portal in BID-I towards payment of Tender Processing Fees.**
- b) Earnest Money Deposit of **Rs. 31.00 Lakh (Rupees Thirty one Lakh only)** shall be deposited as per details given in Bid-I and before the closing dates mentioned in Key Dates. **Proof of remittance i.e. scanned copy of Bank Guarantee / DD / Pay order / Bankers Cheque or transaction number with copy of UTR (in case of online payment) shall be attached/ uploaded on e-tender portal in BID-I towards Earnest Money Deposit.**
- c) Original Bank Guarantee / DD / Pay Order towards EMD and DD/ Pay order towards Tender Processing Fees should be submitted to the Chief Engineer, Engineering Dept., 2nd floor, Northern Zonal Office, "Jeevan Prakash Building", 25, K.G. Marg, New Delhi – 1100 01 in the sealed envelope on or before the date & time specified / extended date & time if any for submission of online Bids. If the Bidder fails to submit physically Original Bank Guarantee / DD / Pay Order towards EMD and Original DD/ Pay Order towards Tender processing Fees on or before the specified date and time, the Bid Document will be declared non-bonafide and shall not be opened irrespective of fact that scanned copy of the BG / DD might have been uploaded in e-Portal, even if the delay is due to extraneous factor.

BID – II: Prequalification Bid (Pre-Qualification Bid Form with Annexures): The Bidder shall upload the Filled up and signed scanned copy of the Pre-Qualification Bid form along with supporting documents/ attachments and Statement of Accounts duly certified by a Chartered Accountant with Registration number etc. All documents shall be self-attested by authorized person of bidder with an undertaking that full responsibility is taken by him/ her on behalf of the bidder for veracity of submitted documents. The scanned copy of the proof of remittance Demand Draft/ Pay Order/UTR No. of Tender Processing Fee & GST and BG / Demand Draft / Pay Order/UTR No. of EMD shall be uploaded in BID II.

BID – III, Payment schedule & Financial bid: The Lump Sum amount in figure shall be quoted in the Financial Bid Template. No other document, conditions shall be uploaded along with documents of FINANCIAL BID.

Note:

- (a) The bidders shall be provisionally selected for opening of financial bid only after satisfactory verification of the genuineness of the Bank Solvency, Bank Guarantee, and submitted documents as the proof of Credentials. Any bidder applied and fulfilling the selection criteria may not be considered for provisionally selection for opening of financial bid if unsatisfactory performance report/s from their previous employer/s and/or unsatisfactory inspection / verification report/s by LIC Engineers is/are received for the completed projects. The credentials of works executed under Joint-Ventures system and applications from Joint Venture agencies shall not be accepted.
- (b) The Chief Engineer reserve the right to not open Financial bid of Tender or any/ all the Applicants at his sole discretion without assigning any reason whatsoever.

Only contractors who have carried out similar nature of Works and fulfilling above criteria shall participate in the e-tendering process.

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BIDDER

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System Tender No. LIC/NZ/ENGG/226

1. Online bids are hereby invited for the works mentioned below through online e-Tendering System portal <http://www.tenderwizard.com/LIC> from the intended Bidders.

Sr. No.	Name of Work	Estimated Cost	Earnest Money Deposit (EMD)	Tender Processing Fee
1.	E-Tender for “Proposed Construction of Investment Building and all related Services and other Ancillary works at Plot DC-3, Lalkothi Scheme, Jaipur on Design, Engineering, Procurement and Construction (EPC) basis”	Rs. 3100.00 Lakh (As per NIT)	Rs. 31.00 Lakh	Rs. 5000 + GST@18% = Total amounting to Rs.5900/-

2. Possession of Digital Signature Certificate (DSC) and registration of the Bidders on the portal i.e. <http://www.tenderwizard.com/LIC> is a prerequisite for e-Tendering.

For Registration and for further details on e-tendering, please visit website above mentioned portal (website) or below mentioned Helpdesk details.

Office Address:

Antares Systems Limited.
E-Tender helpdesk
#24, Sudha Complex,
03rd Stage, 04th Block,
Basaveshwaranagara,
Bangalore - 560079

Help Desk Contact Details:

Tel: 080-40482000/121/133/140
Delhi Office Helpdesk Contact No: 011-49424365
Mobile: 8040482100 / 08800558944
E-mail: licetenderhelpdesk@gmail.com

Key Dates

Sr. No.	Stage	Start Date & Time	Expiry Date & Time
1	Downloading of Tender Documents	02.08.2021; 17.01 Hrs	30.08.2021; 15:30 Hrs
2	Pre Bid Discussions	20.08.2021; 11:00 Hrs	
3	Deposit of Tender Processing Fees & EMD (bidders can choose any one of the following options):		
(a)	In case of Bank Guarantee towards EMD (in sealed envelope) – Physical Submission	-	Up to 31.08.2021 till 15:00 Hrs.
(b)	In case of Demand draft towards EMD and Tender Fees with GST (in sealed envelope) - Physical Submission	-	Up to 31.08.2021 till 15:00 Hrs.
(c)	In case of NEFT payment towards EMD & Tender Fees with GST	-	Up to 30.08.2021 15:30 Hrs.
4	Online submission of tender BID I, BID II & BID III	02.08.2021; 17.01Hrs	30.08.2021; 15.30 Hrs
5	Opening of BID- I & BID- II	31.08.2021 at 15:30 hrs.	
6	Opening of BID-III (Financial Bid)	Shall be uploaded in Portal https://www.tenderwizard.com/LIC at a later date.	
7	Last date for submission of genuine pre-bid queries at email: nz_enggtender@licindia.com	Up to 18.08.2021; 15:00 Hrs	
8	Venue of the Pre-Bid meeting	Office of the Chief Engineer, L.I.C. of India, N.Z.O., Engg. Deptt., 2 nd Floor, Jeevan Prakash Building, 25- K.G. Marg, New Delhi – 110 001	

INSTRUCTIONS IN REGARD TO SUBMISSION OF BIDS

NOTE: Bidder should note that non-compliance of the following instructions will render the tender liable for rejection.

1. Address to which the BID-I i.e. EMD and Tender Processing Fees in a sealed envelope marked BID-I and Prequalification Bid (Bid-II) is to be submitted to:

**Chief Engineer,
L.I.C. of India, Northern Zonal Office,
Engineering Dept., 2nd floor,
“Jeevan Prakash Building”, 25 K.G. Marg,
New Delhi – 1100 01.**

2. Last date for Submission of online Bids - **Refer NIT & [Corrigendum /Amendments, if any.](#)**
3. The bidders are advised in their own interest to submit their bid documents well in advance from last date/time of submission of bids so as to avoid problems which the bidders may face in submission at last moment /during rush hours.

However, after submission of the Bid, the Bidder can re-submit revised Bid, any number of times, but before last time and date of submission of tender as notified.

4. Bidder should fill in all the relevant information in prescribed templates/forms as required in the e-tendering System.
5. The Bidder should quote the Lump Sum amount only in the Price Bid Template to be downloaded from tender portal and should be uploaded on tender portal without making any changes in the setting of template on or before the date and time specified for online Bid submission. (Price Bid Template shall only be visible after registration with Antares System Ltd on tender portal).
6. No liability whatsoever will be admitted nor claim allowed in respect of errors in the submitted Bid due to missing / duplicate uploaded documents etc.
7. Performa of Articles of Agreement should not be filled in by the Bidder. While the contract shall be deemed to have come into existence on issue of letter of acceptance to the successful Bidder, formal agreement shall be signed thereafter with the successful Bidder on non-judicial stamp paper of requisite value as per the proforma of Articles of Agreement.
8. Tenderers have to deposit Earnest Money Deposit as per the modes available & mentioned in BID-I i.e. EMD bid. Any tender, which is not accompanied by EMD, shall be summarily rejected. No interest will be paid for the period during which the earnest money lies in deposit with the Employer.

The Bank Guarantee for EMD submitted by the bidders shall be strictly in the format prescribed in Bid Document. In case, EMD is not found verbatim in the prescribed format, the bid will be liable for rejection.

Bidders are warned that Cash or Encashable Cheque or Insurance Guarantee or Fixed Deposit receipt for the aforementioned form of Earnest Money remittance will not be accepted.

- 9) Tenderers have to deposit Tender processing Fees as per the details available & mentioned in BID-I. Scanned copy of DD/ Pay Order/proof of remittance in case of online payment i.e. UTR No. to be uploaded while submission of online Bids within specified date & time
- 10) **If the Bidder fails to submit Original Bank Guarantee/DD/Pay Order on or before the specified date and time, the Bid Document will be declared non-bonafide** and shall not be opened irrespective of fact that scanned copy of the BG/DD/Pay Order might have been uploaded in e-Portal, even if the delay is due to extraneous factor.
- 11) The Tender Documents as uploaded excluding Price Bid Template can be viewed and downloaded free of cost by anyone including intending tenderer. But Price Bid Template can be downloaded only by the registered bidders and the Bid can only be submitted after uploading the mandatory scanned documents such as: a) Demand Draft / Pay order or Banker's Cheque towards cost of tender document; b) Bank Guarantee of any Nationalized or all Commercial Scheduled Bank against EMD and All other documents shall be as per Notice Inviting e-tender.

Bidder to upload scanned copies of all the documents including valid GST registration /EPF registration/ PAN No. as stipulated in the tender document.
- 12) The bidders are advised to submit complete details with their bids as Technical Bid Evaluation will be done on the basis of documents uploaded on website by the bidders with the bids. The information should be submitted in the prescribed proforma. Bids with Incomplete /Ambiguous information will be rejected.
- 13) The bidders are required to quote strictly as per terms and conditions, specifications, standards given in the tender documents and not to stipulate any deviations.
- 14) Certificate of Financial Turnover: At the time of submission of tender, the bidder shall upload Certificate from Registered Chartered Accountant mentioning Audited Financial Turnover of **last 3 years** or for the period as specified in the tender document. **There is no need to upload entire voluminous balance sheet.** However, page of **summarized Balance Sheet (Audited)** and page of **summarized Profit & Loss Account (Audited)** duly attested by the Registered Chartered Accountant shall be uploaded.
- 15) The bidder(s) if required, may submit queries, if any, through E-mail and in writing to the tender inviting authority to seek clarifications till due date but latest by so as to reach LIC office not less than 2 days prior to the date of Pre-bid meeting (if to be held as per NIT). LIC will address only those queries which are essentially required for submission of bids. LIC will not reply the queries which are not considered fit like replies of which can be implied/ found in the NIT/ Tender Documents or which are not relevant or in contravention to NIT/ Tender Documents, queries received after PRE-BID meeting.
- 16) **List of Documents to be scanned, uploaded within the period of tender submission:**
 - a) Bank Guarantee of any Nationalized or all Commercial Scheduled Bank against EMD.
 - b) Demand Draft/ Pay Order or Banker's Cheque of any Scheduled Bank / proof of remittance in case of online payment i.e. UTR No. towards cost of Tender Document.

- c) Unconditional Letter of Acceptance of Tender Conditions on Letter Head of the Applicant/ Bidder.
 - d) Integrity pact duly signed by the bidder. The bidders are requested to download the Integrity Pact as uploaded in the tender documents and sign on the same, put rubber stamp/ seal and upload the signed copy on e-tendering websites.
 - e) **Form of Pre-qualification with all supporting documents.**
 - g) Details of Similar Works - **Annexure D** of form of Pre-qualification.
 - h) Financial Details.
 - i) TDS Details for Private Sector Projects
 - j) Self-certified copy of Bank Solvency Certificate
 - k) Affidavit duly notarized by Notary Public on Non-Judicial Stamp Paper of Rs. 100/- for correctness of Documents /Information.
 - m) Power of Attorney of the person authorized for signing/ submitting the tender
 - n) Valid GST registration/ EPF registration/ PAN No.
 - p) All pages of the Corrigendum/ Amendments (if any) duly signed by the authorized person.
 - q) Pre-bid clarifications, if any.
 - r) Work Experience Certificates consisting of details as mentioned in **Annexure - G** of Form of Pre-qualification.
- 17) **Submission of Price Bid and Other Bid Documents.**
- a) Price Bid Template is provided in protected Excel Sheet format, keeping open only those cells where the Bidder needs to fill the information like the name of Firm and the Lump Sum amount to be quoted for execution of the work as per Scope of work, Tender Drawings, DBR and Technical Specifications etc. given in the Bid Documents. The Bidders to fill the necessary information and amount quoted and upload the Price Bid Template on E-tender Portal within the specified date & time.
 - b) Other Bid Documents uploaded by LIC including Tender Drawings and all the corrigendum to be downloaded by the Bidder and all the Bid Documents including drawings and all the corrigendum to be digitally signed by the Bidder and uploaded on E-tender Portal within the specified date & time for submission of bids.
- 18).Tenders containing errors are liable to be considered non-bonafide at the discretion of the Chief Engineer.
- 19) Bidder should note that tender should remain **open / valid** for consideration for a minimum period of **THREE MONTHS** from the Last date fixed for the receipt of tenders and validity of BG submitted for EMD will be **6 months** from Last date fixed for the receipt of tenders.

- 20) The Life Insurance Corporation of India reserves the right to reject any or all tenders or cancel/ withdraw the invitation for bid without assigning any reasons whatsoever thereof. LIC does not bind itself to accept lowest tender. The LIC reserves the right to award the work to a single party or to split the work amongst two or more parties as deemed necessary without assigning any reason thereof. The contractor is bound to accept the portion of work as offered by LIC after split up at the quoted / accepted rates. No claim of the Bidder whatsoever shall be entertained by LIC on this account.

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NOTE:

1. All the uploaded documents should be in readable, printable and legible form failing which the Bids are liable for rejection.
2. All the uploaded and submitted documents shall be considered as duly signed by Bidder/ authorized representative.

INFORMATION TO THE BIDDERS FOR USING ONLINE ELECTRONIC TENDERING SYSTEM (eTS)

Information for using online Electronic Tendering System (eTS) through portal (website) <http://www.tenderwizard.com/LIC> adopted by Life Insurance Corporation of India as given in the subsequent pages will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

- 1) **Registration of the Contractors/ Bidders:** All the contractors intending to participate in the tenders floated online using Electronic Tendering System (ETS) are required to get registered on the e-Tender Portal (website) <http://www.tenderwizard.com/LIC>.
- 2) After successful Registration on above mentioned portal, contractor will get a User ID and a Password to access the website.
- 3) **Viewing of Online Tenders:** The contractors/bidders can view tenders floated on Electronic Tendering System (ETS) hereinafter referred as “e-Tendering System” through portal (website) at <http://www.tenderwizard.com/LIC>. They can view the details like Detailed E-Tender Notice, Enrolment Form, Part-I & Part-II of tender documents, SOQ, Tender Drawings, other terms & conditions and relevant information and download the required documents by making login on to the above portal. The contractors can also view the e-tendering Program and the Time Schedule (Key Dates) for all the tenders floated using the Electronic Tendering System on above e-Tender Portal.
- 4) **Obtaining a Digital Certificate and its Usage:** On e-Tendering System the bids should be Encrypted and Signed electronically with a Digital Signature Certificate (DSC) to establish the identity of the bidder on online Portal. The Digital Signature Certificates (DSCs) are issued by an approved Certifying Authority, by the Controller of Certifying Authorities (CCA India), Government of India.
- 5) The intended bidders may obtain Class-III digital certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities on the portal <http://cca.gov.in>, or may obtain information and application format and documents required for issue of digital certificate from one such certifying authority as given below :-
 - i) TATA Consultancy Services Ltd.
11th Floor, Air India Building,
Nariman Point, Mumbai-400021
website – www.tcs-ca.tcs.co.in
 - ii) Sify Communications Ltd.
III Floor, Tidel Park, 4 Canal Bank Road, Taramani,
Chennai-600113. Website – www.safescrypt.com
 - iii) MTNL Trustline CA
O/o DGM (IT-CA), 5515, 5th Floor, Core-V
Mahanagar Doorsanchal Sadan, CGO
Complex, MTNL,
Delhi-110003. Website – www.mtnltrustline.com

- iv) iTrust CA (IDRBT)
Castle Hills, Road No.1, Masab
Tank, Hyderabad, Andhra Pradesh -
500057. Website – idrbtca.org.in
 - v) (n)Code solutions
301, GNFC Tower, Bodak Dev,
Ahmedabad-380054, Gujarat. Website
– www.ncodesolutions.com
 - vi) National Informatics Centre Ministry of Communication and
Information Technology A-Block CGO Complex, Lodhi Road,
New Delhi-110003. Website <https://nicca.nic.in>
 - vii) e-Mudhra CA
3i Infotech Consumer Services Ltd
3rd Floor, Sai Arcade, Outer Ring
Road, Devarabeesanahalli,
Bangalore-560036, Karnataka
Website – <http://www.e-Mudhra.com>
- 6) Contractors may contact the service provider on following telephone numbers or
e-mail address for any kind of support:
- Lokesh H R 9686115304
Raghuprashanth B G 08040482121
Jatin Yadav 08800558944
Email: licetenderhelpdesk@gmail.com
- E-Tender helpdesk
#24, Sudha Complex,
03rd Stage, 04th Block,
Basaveshwaranagara,
Bangalore - 560079
- Help Desk Contact Details:
Tel: 080-40482000/121/133/140
Mobile: 9686115304/9686115323
E-mail: lokesh.hr@antaressystems.com
raghuprashanth@antaressystems.com
dscprocessingunit@yahoo.com
- 7) The Bid (online offer) for a particular e-Tender may be submitted only using the Digital
Signature Certificate (DSC). In case, during the process of a particular e-Tender, the
user loses his Digital Certificate (i.e. due to virus attack, hardware problem, operating
system problem), he may not be able to submit the bid online. Hence, the users are
advised to keep their Digital Signature Certificates in safe custody.
- 8) Bidders participating in e-tendering shall check his/her validity of Digital Signature
Certificate before bidding in the specific work floated online at the e-Tendering Portal
(website) through <http://www.tenderwizard.com/LIC>.

- 9) In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate / power of attorney to that User. The firm has to authorize a specific individual via an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of agency for LIC of India as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm. It shall be the responsibility of management / partners of the registered firms to inform the certifying authority or Sub Certifying Authority; in case of change of authorized user and that a fresh digital certificate is procured and issued an "authorization certificate" for the new user. The procedure for application of a digital certificate will remain the same for the new user.
- 10) The same procedure holds true for the authorized users in a Private/ Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company
- 11) **Download of Tender Documents:**
The tender documents can only be downloaded from the Electronic Tendering System on the Portal <http://www.tenderwizard.com/LIC>.
- 12) **Submission of Online Bids:**

The Bidder need to download the Bids Documents including the Blank Template of Price Bid. The Price Bids Template is to be filled without making any changes in the format and the completely filled in templates of Price Bid shall be digitally signed and uploaded on the e-Tender Portal using DSC within the time and last date specified for submission of Bids. The Tender Document including amendments shall also be digitally signed and uploaded on the e-tender portal using Digital Signature Certificate. The scanned copies of self-attested supporting documents of Pre-qualification Bid, Integrity Pact, scanned copies of BG/ DD/ Pay Order/UTR No. for EMD and DD/ Pay Order/UTR No. for Tender Processing Fee are to be uploaded while submitting the Bids.

The bidders are strictly advised to follow dates and time as mentioned. The date and time will be binding on all the bidders. The bidders are required to complete the stage within the stipulated time as per the schedule to continue their participation in the tender. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and time of the stage as defined.

The bidder should ensure that the status of a particular stage should be shown as "Submitted" before the expiry date and time of that particular stage and he should possess a copy of receipt of completion of each stage to be performed from his end. **It will be the sole responsibility of the bidder if the status of a particular stage is "pending" till the expiry date and time of that stage and he is not able to proceed further in the e-tendering process.**

TENDER EVALUATION PROCEDURE

Tenders are invited in Three Bid tendering system.

- 1) **BID I (E.M.D. & Tender Processing Fees):** Tender Fee of Rs.5000.00 + GST@18% (non-refundable) in the form of Demand Draft / NEFT / RTGS and Earnest Money Deposit (E.M.D.) of **Rs. 31.00 Lakh** in the form of B.G. only to be remitted as detailed in pre-qualification notice. On the due date of opening of BID-I, the sealed envelopes consisting of EMD and Tender Processing Fees submitted by the Bidders shall be opened first. Also, the Scanned copies of EMD and Tender Processing Fees uploaded by the Bidder on E-tender Portal shall be downloaded. The Bank Guarantee/DD/Pay order of EMD and D.D./ pay order submitted in Original in Physical Form shall be verified with uploaded documents and if it is found in order as per the requirements stated in NIT, the Pre-qualification Bid (BID - II) of Bidders whose EMD & tender processing Fee are found in order shall be opened online.
- 2) **BID-II (Pre-Qualification) Evaluation:** Eligibility related documents uploaded by the Bidders shall be scrutinized and evaluated viz-a-viz the Pre-qualification Criteria given in detailed E-Tender Notice of all the bidders who have submitted valid Earnest Money Deposit and Tender Processing Fee. The veracity of the Bank Guarantee in lieu of EMD and Solvency Certificate shall be confirmed from the issuing Bank. The documents related to work experience shall be verified and Confidential Reports from the Employers for whom the qualifying works are executed by the Bidders shall be collected. Some of the works of the Bidders may be inspected by LIC Officials. **In the meantime pending Confidential Reports from the past Clients of the Bidders, LIC may decide provisional Pre-qualification of the Bidders based on the submitted documents. The list of prequalified bidders with date and time for opening of Price Bids shall be notified on e-Tender Portal <http://www.tenderwizard.com/LIC>.** The EMD of the non-qualified Bidders shall be refunded within 7 days from the date of notification of Pre-qualified agencies.
3. In case if the BG submitted by the Bidder is found “not genuine”, the Bidder will not be qualified for opening of Price Bid and shall be barred from participating in the tender of the Corporation for 3-5 years and the information will be shared with Govt. of India, Banks and other financial institutions, their previous/ present employers etc.
- 4) **BID-III (Financial Bid):** The Financial Bids of Pre-qualified bidders will be opened on the notified date & time.

All the documents of L-1(lowest bidders) pertaining to their pre-qualification i.e. Solvency Certificate, Turnover, Qualifying Works & Confidential Report from Previous Employers shall be verified and their lowest Financial Bid shall be considered for acceptance, only if all the document submitted are found in order on verification and favorable Confidential Reports are received from Previous Employers.

- 5) In case, the documents submitted by the L-1 bidder are found not to be in order and it is established that L-1 bidder have submitted improper / false documents and their Confidential Report from previous employer are received unfavorable, then their lowest bid shall be rejected. **In case of document submitted by L-1 bidder is/are found to be false/fabricated and not genuine, in addition to rejection of lowest bid and debarment of the bidder for participating in future tendering in LIC of India to be imposed and the EMD of L-1 bidder shall be forfeited.** The information regarding their debarment in LIC of India shall also be shared with other PSUs / Govt. Departments. And process for re-invitation of above tender shall be reinitiated.

- 6) All the rights for rejection / consideration of L-1 Bid (Lowest Bid) are reserved with LIC of India without assigning any reason whatsoever

CHIEF ENGINEER

Note:

- 1. The EMD of the Bidders, who do not qualify in Prequalification Bid, will be released without opening their Financial Bid.**
2. Notwithstanding anything stated above, LIC reserves the right to assess the capabilities and capacity of the tenderer to perform the contract, in the overall interest of LIC. In case, tenderer's capabilities and capacities are not found satisfactory, LIC reserves the right to reject the tender.

INSTRUCTIONS FOR FILLING AND SUBMISSION OF PRE-QUALIFICATION BID

The Enrolment Form along with the Annexure A1, A2 and B to H shall be completely filled in all respect along as per instructions for filling and uploaded in the E-tendering portal

1. Bidders to note that all particulars required as per the form and Annexures shall be filled in completely in relevant place strictly as per the format.
2. The forms not submitted strictly as per the above instructions within stipulated time period are liable to be rejected,
3. The Pre-qualifying Bid of the eligible agencies, which fulfill the selection criteria, shall be evaluated. Please note that no enquiries or correspondence regarding the selection for issue of tenders shall be entertained
4. Latest Solvency Certificate from any a Scheduled Commercial Bank (i.e. Indian or Foreign Banks included in Second Schedule of Reserve Bank of India Act 1934 excluding Co-operative Banks or Regional Rural Banks) of an amount mentioned in the pre-qualification tender notice should be uploaded and physically submitted along with **BID - II**.
5. The Bidders are advised to follow the instructions given below:
 - (a) Enrolment Form shall be filled in capital letters or typed and uploaded on the e-tendering portal.
 - (b) Full address of the site of work, owner or authority under whom the works have been carried out should be given (Please refer [Annexure D & E](#)).
 - (c) The Bidder should ensure to submit the satisfactory Completion Certificate giving the value of work, year of completion and it should also tally with the value of final bill as given in [Annexure D](#).
 - (d) The annual value of construction work i.e. Engineering construction works like Civil/Electrical / MEP should certified by a Chartered Accountant.
 - (e) Copy of Agreement in case of works carried out for private agencies should be enclosed.
6. All the documents uploaded are to be self attested by the authorized signatory.
7. Signed and stamped copy of Pre-contract Integrity Pact as per proforma available in the bid document.
8. Please note that the submission of Pre-qualification BID does not confer any right to claim for selection for further tendering process.
9. Chief Engineer reserves the right to reject the Prequalification BID of the applicant(s) without assigning any reason whatsoever.

Encl: Enrolment Form with Annexure A1, A2 and B to G

CHIEF ENGINEER

FORM FOR PRE-QUALIFICATION OF BIDDERS

Name of project: E-Tender on Design, Engineering, Procurement and Construction (EPC) basis for Proposed Construction of Investment Building and all related services & other ancillary works at Plot DC-3, Lal Kothi Scheme, JAIPUR (Rajasthan)

Please note that all documents required to be uploaded along with filled in Pre-Qualification (Enrollment) form are to be self attested by the authorized person of the applicant with an undertaking that full responsibility is taken by him/her on behalf the applicant for veracity of submitted documents.

I / We _____ am / are desirous of carrying out the above mentioned work and hereby apply for the same.

Sl.No	QUERY		ANSWER
1	Name of the firm	:	
2	Address:		
3	Local Address:		
4	PAN No. (Copy to be enclosed)		
	GST Registration No. (Copy to be enclosed)		
5	Contact Details	Office Phone No.	
		Residence Phone No.	
		Mobile No.	
		Fax No.	
		Email	
6	Month and year in which the firm was established in present name		
7	Particulars of old firm (if present firm is new) if main partners of the present firm were working as construction Bidders, in some other name in the past (The partnership deed of old firm be enclosed).		
8	Particulars of sister concern firms, if any		
9	i) What is the constitution of firm viz. Sole Proprietor, Partnership, Pvt. Ltd., Public Ltd., etc.		
	ii) Enclose copy of partnership deed, Articles of Association and Affidavit in case of sole proprietorship as per Annexure A-1.		

	iii) Fill-in enclosed Annexure A-2.		
10	Fill and enclose Annexure B giving details of enrolment with LIC of India in the past and with other organizations.		
11	Has the applicant or his partners or Directors been black listed in the past by any Central or State Govt. Deptt. / Organization.		
12	Annual value of the construction works i.e. Engineering construction works like Civil / Electrical / MEP and certified by the Chartered Accountant.	YEAR	Rs. in Lakh
		i	2018-2019
		ii	2019-2020
		iii	2020-2021
	iii) Acknowledgement of IT returns for last three Financial Year		
	iv) Enclose relevant pages of Balance sheet duly certified by the Chartered Accountant for the relevant F.Y.as mentioned above in which the bidder has attained required Annual Turnover.		
13	i) Name and complete postal address of bankers including email id.		
	ii) NEFT and Bank Account Details (Photocopy of cancelled cheque should be uploaded):	Name of Bank:	
		Address of Bank:	
		Name of beneficiary:	
		Account No:	
		IFSC Code:	
	iii) Enclose solvency certificate indicating amount from a Scheduled Commercial (i.e. Indian or Foreign Banks included in Second Schedule of Reserve Bank of India Act 1934 excluding Co-operative Banks or Regional Rural Banks). (The certificate should not be more than Six Months old from the last date of submission of Bid). Please provide following details about solvency certificate a) Complete address of the Bank who has issued solvency certificate: b)Telephone No. of the Bank connecting Branch Head: c) E-mail ID of the Bank:		

	iv) Bank Guarantee limit with Various banks.		i) Rs.....Lakh with..... ii) Rs.....Lakh with..... iii) Rs.....Lakh with
	i) Form no. 26AS and Form No.16 A for the relevant period of Qualifying works and final bill of the work executed for private sector		
14	i) Enclose list of immovable properties with complete postal addresses, full description and reasonable market value of property duly supported by certificate of D.M./ Collector/ First Class Magistrate/ approved valuer.		
	ii) Whose supporting certificate is enclosed		Rs. _____ of _____ Date _____
15	i) Particulars of movable properties along with Banker's reference		
	Value of tools and plants		Rs. _____
	Other Assets		Rs. _____
	Total		Rs. _____
	ii) Whose reference is enclosed?		
16	Fill in and enclose list of tools as per Annexure-C enclosed.		
17	Fill in and enclose Annexure-D giving full particulars about major works completed during past Seven years NOTE: List of only those qualifying works which are carried out by firm requesting for enrolment is to be given.		
18	Details of buildings constructed above 22.80 meter height from Finished Basement / Ground / Stilt floor Level to top of Terrace Slab. Height of lift machine room, water tank, Parapet wall etc. shall not be taken into account (Provide these details in Annexure-D). Certificate from employer specifying the height should be uploaded.		
	Details of completed works of similar nature (contract completed) with 50% in numbers of any of the Key Construction Activities, completed separately or combined, as listed in 5E in qualifying criteria. Minimum		

	qualifying amount for individual activities need not be specified. Since, the proposed building is having double basement, so basement construction should be there in a single contract of completed work of Office building/ Residential/ Commercial/ Hospital/ Institutional Buildings. (Provide these details in Annexure-D). Certificate from employer specifying the amount of work along with amount involving Key Construction Activities should be uploaded.		
19	Work in Progress:		
	i) Whether full details of major work on hand given in Annexure-‘E’		
	ii) Are copies of work orders for such large works enclosed		
20	Provide full information regarding permanent technical staff employed in the format as per Annexure ‘F’		
21	How do you normally carry out works for the following trades		
	Water supply, sanitary and plumbing installations		
	Electrical installations		
	Fire alarm and fire fighting work		
	Façade Work		
	ELV work such as data cabling, CCTV etc		
22	i) Who is the license holder and what is their experience for the following trades		
	water supply, sanitary and plumbing installations		
	Electrical installations		
23	Any other information the applicant might like to give		

DECLARATION

I/We agree to notify the Office accepting this application and registering my/our names on list of Bidders of Life Insurance Corporation of India, of any changes in the foregoing particulars as and when they occur and to verify and confirm.

I/We understand and agree that the appropriate Authority of Life Insurance Corporation of India has the right as he may decide, not to issue tender form in any particular case and also to suspend, remove or blacklist my/our name from Life Insurance Corporation of India list of Bidders in the event of my/our furnishing false particulars in the enrolment form or submitting non-bonafide tenders or for technical or other delinquency in regard to which the decision of appropriate Authority Life Insurance Corporation of India shall be final and conclusive.

I/We certify that the particulars furnished in the enrolment forms are correct and that should it be found that I/We have given a false certificate or that if I/We fail to notify the fact of my/our subsequent amalgamation with another Bidder or firm, the Life Insurance Corporation of India may remove my/our name from the list of Bidders and any contract that I/We may be holding at the time may be rescinded.

PLACE :

DATE :

SIGNATURE OF BIDDER

BIDDER

CHIEF ENGINEER

ANNEXURE – A1

A F F I D A V I T

(On Non Judicial Stamp paper of appropriate amount in case the individual who is the sole proprietor of the firm)

I s/o
..... age years, occupation
business r/o do hereby state on oath as
under:

That I am residing in locality of District
..... since last years.

That I am the sole proprietor of a proprietary concern name and style as
“.....” having it's office at
..... District dealing in business of
Government, civil contracts and ancillary works attached thereof.

Hence this affidavit.

Deponent _____

Note: This Affidavit shall be notarized.



**CONSTITUTION OF FIRM –
SOLE PROPRIETORSHIP/PARTNERSHIP/LTD.CO./OTHER**

Sr. No .	Name of sole partner or Director / other High Officials	Age	Share	Technical Experience			Whether power of attorney Holder
				Year to Year to	As Employee	As contractor	
1	2	3	4	5	6	7	8

CHIEF ENGINEER

ANNEXURE – B
PARTICULARS OF ENROLMENT WITH LIC AND OTHER ORGANIZATION
I. ENROLMENT WITH LIC:

Name of works for 1)

Which enrolled by 2)

L.I.C. in the past 3)

4)

Sr. Nos. for which tenders were submitted :

Sr. Nos. for which work-order was received:

II.ENROLMENT WITH OTHER ORGANISATIONS:

Sr. No.	Name & Address of Authority with whom you are enrolled	FIRST TIME ENROLMENT		LAST RENEWAL OR ENROLMENT			
		Year to year	Is copy of letter enclosed	Year to year	Class or Category	Limit (Rs. in Lac)	Is copy of letter enclosed
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

SIGNATURE OF BIDDER

BIDDER

CHIEF ENGINEER

ANNEXURE-C

PARTICULARS OF SHUTTERING TOOLS AND PLANT

Sr No	Item	Specification	Quantity	Estimated Value	Remarks
(1)	(2)	(3)	(4)	(5)	(6)
1.	a) Shuttering plates b) Steel props				
2.	Concrete Mixers				
3.	Concrete Vibrators i) Petrol Driven ii) Electric Driven				
4.	Tower Hoist				
5.	Trucks				
6.	Welding Equipments				
7.	Pump-Sets				
8.	Floor-Polishing Machine				
9.	Cranes				
10.	Others				

SIGNATURE OF BIDDER

BIDDER

CHIEF ENGINEER

ANNEXURE – D
LIST OF MAJOR WORKS COMPLETED DURING LAST SEVEN YEARS

The detail address along with Phone No. and E-mail ID of the Authority under whom works were carried out must be given.

Sr. No	Name and Complete Postal Address of			Order			Value of work as per final bill (Rs. in Lakh)	Value of Key Construction Activity/ies as per final bill (Rs. in Lakh)	Commencement of work, month Year	Completion of work, month Year	Height of the Building from finished Basement / ground level to top of Terrace slab	Penalty levied for delay of completion, if any
	Site of Work and Nature of Work	Owner	Authority under whom work was carried out	Ref. No. and Date	Contract Amount (Rs. in Lakh)	Is copy enclosed						
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)

SIGNATURE OF BIDDER

BIDDER

CHIEF ENGINEER

ANNEXURE – E
LIST OF WORKS IN HAND

The detail address along with Phone No. and E-mail ID of the Authority under whom works are being carried out must be given.

Sr. No.	Name and Complete Postal Address of			Order			Date of commence -ment of work	Scheduled date of completion of work	Progress made and expected date of completion and reasons for delay, if any
	Site of Work and Nature of Work	Owner	Authority under whom work was carried out	Ref. No. and Date	Amount (Rs. in Lac)	Is copy enclosed			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

SIGNATURE OF BIDDER

BIDDER

CHIEF ENGINEER

ANNEXURE – F

PARTICULARS OF PERMANENT TECHNICAL STAFF

Sr. No.	Name	Designation	Age	Academic Qualification	Service with the Firm	Details of Experience Year to Year
(1)	(2)	(3)	(4)	(5)	(6)	(7)

SIGNATURE OF BIDDER

CONTRACTOR

CHIEF ENGINEER

ANNEXURE – G
PERFORMANCE REPORT OF WORKS REFERRED IN PRE-QUALIFICATION BID

1. Name of work/ project and location:
2. Agreement no.:
3. Estimated cost :
4. (i) Tendered cost :
(ii) **Final Completion Cost:**
5. Date of start:
6. Date of completion:
(i) Stipulated date of completion:
(ii) Actual date of completion:
7. Period of delay beyond stipulated date of completion, if any
(a) Extended period without imposition of Penalty: Days/ Months
(b) Extended period with imposition of Penalty: Days/ Months

8. Performance Report :

I)	Contractors Site organisation	:	(a) Well organized, (b) Adequate (c) Poorly organized
II)	Quality of materials with reference to specifications	:	(a) Good , (b) Satisfactory, (c) Poor
III)	Workmanship and Supervision	:	(a) Good , (b) Satisfactory, (c) Poor
IV)	Labour Relations and facilities	;	(a) Good, (b) Satisfactory , (c) Poor
V)	Attitude towards settlement of disputes and differences	;	(a) Co-operative (b) Non co-operative.
VI)	Safety Record (a) Were there any accidental / structural collapses at site (b) If answer to (a) is Yes, state whether due to		i) Yes ii) No i) Negligence ii) Improper work. iii) Reasons beyond control of the contractor

9. Any other Remarks: -----

Dated

Signature of Authorized Official

(Note: This format shall be part of Pre-qualification Form and the Bidder shall obtain Performance Certificate from the Employer in above format and submit along with Pre-qualification documents)

PRE CONTRACT INTEGRITY PACT

General:

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on..... day of the month of2019. , between, on one hand, the Life Insurance Corporation of India (hereinafter referred to as "LIC") a statutory Corporation established under section 3 of Life Insurance Corporation Act 1956 (XXXI of 1956) and having its corporate office at "Yogakshema" Jeevan Bima Marg Mumbai 400021. (here in after called the "BUYER" which expression shall mean and include, unless the context otherwise requires, his successors in office assigns) of the First part. And M/srepresented by Shri..... (Hereinafter called the "BIDDER /SELLER/SERVICE PROVIDER" which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second part.

WHEREAS the BUYER proposes to procure (*Name of the Stores/ Equipment/Item/Service*) and the BIDDER/Seller/Service Provider is willing to offer/has offered the stores/services and

WHEREAS the BIDDER/Seller/Service Provider is a private company/public company/Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is performing its function under the LIC Act 1956.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

Enabling the BUYER to obtain the desired said stores/ equipment/ item/service at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling BIDDERS/Sellers/Service Providers to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:-

1. Commitments of the BUYER

1.1 The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any

other advantage from the BIDDER, either themselves or for any person, organisation or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting on implementation process related to the contract.

1.2 The BUYER will, during the pre-contract stage/evaluation stage, treat all BIDDERS alike and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.

1.3 All the officials of the BUYER will report to the “**Chief Vigilance Officer**” of the Buyer any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.

2. In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the BUYER with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

Commitments of BIDDERS

3. The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-

3.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.

3.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract of any other contract with the government for showing or forbearing to show favour or disfavor to any person in relation to the contract of any other contract with the Government.

- 3.3** Foreign BIDDERS shall disclose the name and address of their Indian agents and representatives in India, and Indian BIDDERS shall disclose their foreign BUYERs or associates.
- 3.4** BIDDERS shall disclose the payments to be made by them to their agents/brokers or any other intermediary, in connection with this bid/contract.
- 3.5** The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/ integrator/authorized agent of the stores/equipment/items and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
- 3.6** The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries, including officials of the BUYER or their family members, if any, in connection with the contract and the details of services agreed upon for such payments.
- 3.7** The Bidder will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- 3.8** The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 3.9** The BIDDER/Contractor will not commit any offence under the relevant India Penal Code (IPC) /Prevention of corruption (PC) act. Further, the bidder will not use improperly, for purposes of competition or personal gain, pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
- 3.10** The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 3.11** The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.

3.12 If the Bidder or any of the key personnel of the bidder, actively involved in the project is a relative of any of the actively involved personnel of the Buyer, the same should be disclosed.

The term 'relative' for this purpose would be as defined in section 2(77) of the Companies Act, 2013.

3.13 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee or the BUYER.

3.14 The Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

4. Previous Transgression

4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify; BIDDER's exclusion from the tender process.

4.2 The BIDDER agrees that if it makes an incorrect statement on this subject, or committed a transgression through a violation of any of the clauses of the commitments of bidder, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

5. Sanctions for Violations:

5.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required:-

- (i) To immediately call off the pre contract negotiations without assigning any reason or giving any; compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
- (ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/ Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.
- (iii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
- (iv) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.
- (v) To cancel all or any other contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such

cancellation/recession and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.

- (vi) To debar the BIDDER from participating in the future bidding processes of LIC for a minimum period of five years which may be further extended at the discretion of the BUYER.
- (vii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
- (viii) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this pact.

5.2 The BUYER will be entitled to take all or any of the actions mentioned at para 5.1(i) to (viii) of this pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in chapter IX of the Indian Penal Code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

5.3 The decision of the BUYER to the effect that a breach of the provisions of this pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the Independent Monitor(s) appointed for the purposes of this Pact.

6. Independent Monitors:

6.1 The BUYER has appointed (hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission.

Name, address, email of the Monitor(s):

- a) Mr. G.V. Krishna Rau, Ex-Addl. Chief Secy. & development commissioner, Govt. of Karnataka, Villa 116, The Retreat, Tharabanahalli, Chikkajala post, Bangalore-562157
Ph no: 9880240080 Email: gvkishnarau@gmail.com
- b) Shri Kata Chandras, IRS(Retd.), G-1, Reliance Homes, ,8-2-547/R, Road no 7, Banjara Hills, Hyderabad-500034: Ph No -8008449678: email: kchandras@yahoo.com

6.2 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.

6.3 The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently. It will be obligatory for him to treat the information & documents of the Bidder as confidential.

6.4 Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.

6.5 As soon as the Monitor notices, or has reason to believe, a violation of this pact, he will so inform the **Executive Director (E&OS), LIC**.

6.6 The BIDDER(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Subcontractor(s) with confidentiality.

The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information' and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, LIC and recues himself / herself from that case.

6.7 The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.

6.8 The Monitor will submit a written report to the **Chairman, LIC** within 8 to 10 weeks from the date of reference or intimation to him by the BUYER /BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.

6.9 If the Monitor has reported to the Chairman, LIC, a substantiated suspicion of an offence under relevant IPC/ PC Act, and the Chairman LIC has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

7. Facilitation of Investigation:

In case of any allegation of violation of any provisions of this pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER. The BIDDER shall provide necessary information and documents in English and shall extend all possible help of the purpose of such examination/inspection.

8. Law and Place of Jurisdiction:

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.

9. Other Legal Actions:

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extent law in force relating to any civil or criminal proceedings.

If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

Changes and supplements as well as termination notices need to be made in writing.

10. Validity:

10.1 The validity of this Integrity Pact shall be from date of its signing and extend upto 12 months after the last payment under the contract. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

10.2 Should one or several provisions of this Pact turn out to be invalid; the remainder of this pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

11. The parties hereby sign this Integrity Pact at.....on.....

BUYER		BIDDER	Name of the Officer:
CEO:	Designation		
Deptt./			

Witness

1.....

1.....

2.....

2.....

(Note: Bidder/Seller/Service Provider

Stores/equipment/item/service

Bidding process/ bid evaluation/process of availing services

Appropriate word may be used where ever applicable without altering the purpose /desired intention of the clause.)

ANNEXURE – H

PRE-QUALIFICATION BID CHECKLIST

ENROLMENT CHECKLIST

Sr. No.	Description of Enclosure	Refer Item of form	Uploaded YES/NO
1.	Partnership deed / Articles of Association / Affidavit (□) (□) Annexure A-1	9 (ii)	
2.	Annexure (A-2) as supplied	9 (iii) (Particulars of Partners)	
3.	Annexure – B (as supplied)	10 (Particulars of enrolment in LIC and other Organization)	
4.	Proof of Turnover	12 (i)	
5.	Copy of IT Returns	12 (iii)	
6.	NEFT Details	13 (ii)	
7.	Solvency Certificate	13 (iii)	
8.	Certificate of Bank Guarantee	13(iv)	
9.	Form no 26AS and Form No 16A for the relevant period of qualifying works.	13 (v)	
10.	Copy of final bill showing of Key Construction Activities like Basement, Pilling work, Fire Fighting, Elect Sub-Station, Lift and Façade etc.		
11.	Immovable Property certificate	14(ii)	
12.	Movable Property certificate	15 (ii)	
13.	Annexure 'C' (as supplied)	16 (Particulars of tools/ plant)	
14.	Annexure 'D' (as supplied)	17 (List of major works completed during last 7 years)	
15.	Annexure 'E' (as supplied)	19 (i) (List of work in hand)	
16.	Copies of work order	19 (ii)	
17.	Annexure 'F' (as supplied)	20 (Particulars of permanent technical staff)	
18.	Annexure 'G'	Performance certificate	
19.	Integrity Pact		

Annexure I

To

Chief Engineer / Dy. Chief Engineer (I/C),
.....Office,

BANKERS CERTIFICATE FROM A BANK

This is to certify that to the best of our knowledge and information that M/s / Shri.....
.....having marginally noted address as a customer of our bank are/ is respectable
and can be treated as good for any engagement up to a limit of Rs.....
(Rupees.....).

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature of Authorized official)

For the Bank

NOTE:

1. Banker's certificate should be on letter head of the Bank, addressed to Tender Issuing Authority.
2. In case of partnership firm, certificate should include names of all partners as recorded with the Bank.
3. The bid will not be considered valid if any change to the above format is made.



Annexure II

FORM FOR CERTIFICATE OF NETWORTH FROM CHARTERED ACCOUNTANT

It is to certify that as per the audited Balance Sheet and Profit & Loss Account during the Financial Year, the Net Worth of M/s.....(Name & Registered Address of Individual / Firm / Company) as on 31st March(previous financial year from the year in which NIT is published) is Rs.....(Rupees.....) after considering all liabilities. It is certified that computation of Net Worth based on my / our scrutiny of the Books of Accounts, Records and Documents is true and correct to the best of my / our knowledge.

It is further certified that the Net Worth of the company has not eroded by more than 30% in the last three years ending on 31st March(previous financial year from the year in which NIT is published)

(Signature of Chartered Accountant)

Name of Chartered Accountant:

Membership No. of ICAI:

Date:

Seal:

Note:

1. The Net worth Certificate should be on letter head of the Chartered Accountant.
2. In case of Bidder is partnership firm, certificate should include names of all partners as recorded with the Chartered Accountants.

