



Jeevan Prakash Buiding Divisional office , Pune-1,Shivajinagar-411005

2nd extension

Ref :Engg /Fire/

Date :23/09/2020

M/s
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Dear Sir,

Re: E tender for Supply, Installation, testing and commissioning of Fire alarm system at Satelite offices Rahuri ,Shirur,Bhosari,Rahata,Akole,Pimple Saudanagar, Jamkhed,Telegaon ,shrirampur, Dehu road, Akluj, Indupur. EDMS , DO (Electric room) under Pune-1 Division office.

Percentage Rate basis E tenders are being invited only from LIC enlisted Fire agency only for Supply, Installation, testing and commissioning of Fire alarm system at the above Satelite offices.

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|--------------------------------------|---|
| 1. Cost of tender paper | :Rs 500=00 +GSTonly. |
| 2. Download of E tender | :02/09/2020 up to 30/09/2020 upto2.30pm |
| 3 Last date of submission of Tenders | :30/09/2020 at 15.00hrs. |
| 4. Date of Opening of tender | :30/09/2020at 15-30 hrs. |
| 5. Earnest Money Deposit (EMD) | :Rs 6000.00(DD only) |
| 6. Validity of Tender | :90 days from the date of opening f tender. |
| 7.Security money | : 5% of the estimated cost. |

The contractors are requested to submit EMD in the form of Demand Draft from any nationalized/scheduled bank in favour of Life Insurance Corporation of India, payable at Pune. No tenders will be accepted without EMD.LIC reserves the right to issue/cancel any or all tenders without assigning any reason whatsoever.

Yours faithfully,

Sr Divisional Manager



Jeevan Prakash Buiding Divisional office , Pune-1, Shivajinagar-411005

FOR USING ONLINE ELECTRONIC TENDERING SYSTEM (eTS).

Special Conditions & instructions for using online Electronic Tendering System (eTS) through portal (website) <http://www.tenderwizard.com/LIC> adopted by Life Insurance Corporation of India (LIC), Western Zone, Mumbai as given in the subsequent pages will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

- **Registration of the Contractors/Bidders: LIC empanelled Fire agency only who will have experience of installing , servicing & maintenance of various type of Fire alarm system intends to participate in the tenders floated online using Electronic Tendering System (ETS) are required to get registered on the eTender Portal (website) <http://www.tenderwizard.com/LIC>.**

After successful Registration on above mentioned portal contractor will get a User ID and Password to access the website . The Vendor Registration Fees Of Rs.1150/- required to pay on eTender portal by ePayment Gateway. The e-Payment Gateway Faciility are available on LIC etender portal.

- **Viewing of Online Tenders: The contractors/bidders can view tenders floated on online Electronic Tendering System (ETS) hereinafter referred as “eTendering System” through portal (website) at <http://www.tenderwizard.com/LIC>. They can view the details like Tender Notice, Terms and Conditions, drawing (if any) and any other information. To download through they need to login on to the above portal and can download the tender documents of an eTender.**

- **Key Dates: The contractors/bidders can view the Online Scheduled dates of e-tendering System (time schedule) hereinafter referred as “Key Dates” for all the tenders floated using the online electronic tendering system on above mentioned portal (website) <http://www.tenderwizard.com/LIC>**

The bidders are strictly advised to follow dates and time as mentioned in Key Dates of a particular tender. The date and time will be binding on all the bidders. The bidders are required to complete the stage within the stipulated time as per the schedule (Key Dates) to continue their participation in the tender. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and time of the stage as defined. The bidder should ensure that the status of a particular stage should be



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shown as “Completed” before the expiry date and time of that particular stage and they should possess a copy of receipt of completion of each stage to be performed from their end which should match with the status with their offer on online portal. It will be the sole responsibility of the bidder if the status of a particular stage is “Pending” till the expiry date and time of that stage and he is not able to proceed further in the eTendering process. The Key dates are subject to change in case of any amendment in schedule due to any reason stated by the Department.

- Obtaining a Digital Certificate and its Usage: On eTendering System the bids should be Encrypted and Signed electronically with a Digital Signature Certificate (DSC) to establish the identity of the bidder on online Portal. The Digital Signature Certificate (DSC) has two keys i.e. Public Key and Private Key. The Public Key is used to Encrypt (code) the data and Private Key is used to decrypt (decode) the data. The Encryption means conversion of normal text into coded language whereas decryption means conversion of coded language into normal text. These Digital Signature Certificates . Note:Class III Signing+Encryption Digital Signature Certificate is required for eTendering.

(DSCs) are issued by an approved Certifying Authority, by the Controller of Certifying Authorities (CCA India), Government of India.

- The contractors may obtain Class III digital certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities on the portal <http://cca.gov.in>. or may obtain information and application format and documents required for issue of digital certificate from our Service Provider for Electronic submission.

Tendering System (ETS): E-Tender helpdesk #24, Sudha Complex,03rd Stage, 4th Block, Basaveshwaranagara, Bangalore - 560079,



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dscprocessingunit@yahoo.com,Help Desk Contact Details: Tel: 080-40482000/121/133/140,Mobile: 9686115304/9686115323----E-mail: lokesh.hr@antaressystes.com,raghuprashanth@antaressystems.com

- The Bid (Online Offer) for a particular eTender may be submitted only using the Digital Signature Certificate (DSC), which is used to Encrypt (codified) the data and sign the Hash (Impression of your data) during the stage of Bid Preparation and Hash

submission. In case, during the process of a particular eTender, the user loses his Digital Certificate (i.e. due to virus attack, hardware problem, operating system problem), he may not be able to submit the bid online. Hence, the users are advised to keep their Digital Signature Certificates in safe custody.

- In case of online Electronic Tendering, if the Digital Certificate issued to the authorized user of a firm is used for signing and submitting an online bid, it will be considered equivalent to a no-objection certificate/power of attorney to that User. The firm has to authorize a specific individual via an authorization certificate signed by all partners to use the Digital Certificate as per Indian Information Technology Act 2000 and its amendments. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of agency for LIC of India, Western Zonal Office, Mumbai. as per Information Technology Act 2000 and its amendments. The Digital Signature of this authorized user will be binding on the firm. It shall be the responsibility of

The Digital Signature of this authorized user will be binding on the firm. It shall be the responsibility of management / partners of the registered firms to inform the certifying authority or Sub Certifying Authority; in case of change of authorized user and that a fresh digital certificate is procured and issued an "Authorization Certificate" for the new user. The procedure for application of a Digital Certificate will remain the same for the new user.

- The same procedure holds true for the authorized users in a private/Public limited



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

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company. In this case, the authorization certificate will have to be signed by the directors of the company. Bidders participating in e-tendering shall check his/her validity of Digital Signature

Certificate before bidding in the specific work floated online at the eTendering Portal

(website) through <http://www.tenderwizard.com/LIC>.

NOTE:-

LIC AND TENDERWIZARD will not entertain any reasons/claims of Tenderer on account of Net Connection Failure/Current Connection Failure and any issues during the submission of tender online. Tenderer shall be solely responsible for all those facts and failure of Net Connectivity, Electricity Current Connectivity etc.

For Registration and for further details on e-tendering, please visit website above mentioned portal (website) or below mentioned Helpdesk details.

Office Address:- E-Tender helpdesk, # 24, Sudha Complex, 03rd Stage, 04th block, Basaveshwaranagara, Bangalore-560079

Help Desk Contact Details: -

- 1) Mr. Lokesh, (E-mail: lokesh.hr@antaressystems.com)
Ph: 09686115304 & 08040482140
- 2) Mr. Raghu Prashant, (E-mail: raghuprashanth@antaressystems.com)
Ph: 09686115323
- 3) Mr. Sanjay K. Chandak, (E-mail : sanjay.kc@antaressystems.com) Or sanjay.kc@etenderwizard.com
Ph: 9665721619
- 4) Mr. Vinay B P (E mail: vinaybp@antaressystems.com)



INSTRUCTIONS IN REGARD TO SUBMISSION OF TENDER

NOTE: Contractors are requested to note that non compliance of the following instructions are liable to render their tenders non bonafide.

1) Purchase of Tender Documents:

Download of Tender Documents: The tender documents can only be downloaded from the Electronic Tendering System on the Portal <http://www.tenderwizard.com/LIC>

2) Submission of Earnest Money Deposit:

- 1 **Contractors have to deposit EMD of amount Rs. 6000/- (Rupees Six Thousand only) in the form of “CROSSED DEMAND DRAFT “drawn on any of the Nationalized Banks / Approved**

Scheduled Banks drawn in the favour of the Life Insurance Corporation „payable at Pune only, and not in the favour of any other Authority or Location.

- 2 Refund of Earnest Money Deposit to the unsuccessful bidders will be made through RTGS/NEFT.**

3 It is mandatory to upload the scanned copy of DD against EMD should be uploaded From 11.00 Hrs on 02.09.2020 to 15.00 hrs on 17.09.2020 and original should be submitted to the “Executive Engineer , Life Insurance Corporation of India, Pune Divisional Office ,University Road, Shivaji Nagar, Pune-411005. on or before 14.30 hrs 17.09.2020.

If the contractor fails to submit the original Demand Draft by the given date & time, their tender will be disqualified and commercial/price bid will not be opened under any circumstances. No postal /courier delay and other will be considered at all.

- 3. Submission of Tender Document Fees:**

A scanned copy of the proof of M.R/D.D of Tender Fees should be uploaded From 11.00 Hrs on 02.09 2020 to 15.00 hrs on 17.09.2020 and original DD/MR should be submitted to Executive Engineer , Life Insurance Corporation of India, Pune Divisional Office ,University Road, Shivaji Nagar, Pune-411005. on or before 14.30 hrs 17.09.2020, otherwise bid will not be opened. If the tenders are cancelled or recalled on any grounds, the tender document fees will not be refunded to the agency.