

INSTRUCTIONS TO Applicants for ARC Civil

1. The application forms will be available from 16/04/2019 to 06/05/2019 till 05.00 PM in LIC Website Should be reached in a sealed envelop Containing three separate sealed
In Envelop no.(1) ----Keep the payment of Rs. 500/- (Rupees Five (DD/MR)
In Envelop No.(2) -----Keep The Technical BID Document
In Envelop No. (3)----keep The Financial BID Document
Cash counter during working days and CASH hours.This Rs.500.00 is inclusive of GST
2. The last date for submission of filled in applications is 06/05/2019 upto 5:00 PM. **The applications received after the last date and time mentioned above will not be considered.**
3. The filled in technical bids for empanelment should be submitted to the address given below :
The Manager (OS),
O.S. Dept.
LIC of India, Divisional Office, “ Jeevan Vikash Building ”
16/275, Civil Lines , M.G. Marg
Kanpur (U.P)

“ ”

Place :Kanpur

Date : 16/04/2019

Sr. Divisional Manager



LIC of India, D.O Kanpur

Technical BID

Agency / Firms fulfilling the following data for finalization of technical BID

1. Income Tax return for last three years. Agency / Firm should submit the Income Tax clearance certificates along with bid.

Valid registration certificate from CPWD / PWD / MES / Railways / Govt. / Semi Govt/

2. government financial sector or any other private Organization of repute
3. Relevant experience papers are required out side agency enrolled other then LIC Divisional Office

Kanpur.

Sr. Divisional Manager



LIC of India, D.O Kanpur

Annexure = A

ANNEXURES TO BE SUBMITTED BY THE FIRM / AGENCY UNDER For Scrutinized for .
TECHNICAL BID TO BE SUBMITTED IN SEALED ENVELOPE

SI No	Description	Remarks
1	Name of the Firms / Agency :	
2	Address & Phone No	
	Fax No.	
	E - Mail ID	
3	Name of the contact person.	
	Phone No.	
4	Name of the Proprietors / Partners	
5	PAN Card (Enclose attested copy).	
6	2016-17 Service Tax Number	
	2017-18 Service Tax Number/GST No	
	2018-19 GST No.	
7	GST Registration Number & Clearance certificate(Enclose attested copy	
8	List of contracts in hand (Enclosed)	
9	Copies of work order (Enclose attested copies).	
10	Income Tax return for the last three years (Enclose attested copies).	

Contd. to P/2.

- 2 -

SI No	Description	Remarks
11	Average annual turn over of the firm / agency (Enclose Certified copy) .	
	i) F.Y ----- to F.Y -----	
	ii) F.Y ----- to F.Y -----	
	iii) F.Y ----- to F.Y -----	
	iv) Average	
12	Performance certificate issued by clients during last three years (Enclose attested copies).	

Signature of vendor with seal.

Place :

Date :