

ANNEXURE A :Specifications for PLAIN / PREPRINTED COMPUTER CONTINUOUS STATIONERY

S.No	Type of Cont. Stationery & Size	Paper Brand #	GSM of Paper	Approximate Quantity Required	Quote Rate Per Thousand units (inclusive of all taxes and charges).
1.	Blank 10X12X1 With LIC Logo with numbering on each page.	A-Grade	70 GSM	35 Lacs	
2.	Blank 10X12X2 With LIC Logo with numbering on each page.	A-Grade	60 GSM	10 Lacs	
3.	Blank 10X12X3 With LIC Logo with numbering on each page.	A-Grade	60 GSM	1 Lac	
4.	Blank 15X12X1 With LIC Logo with numbering on each page.	A-Grade	70 GSM	12 Lacs	
5.	Blank 15X12X2 With LIC Logo with numbering on each page.	A-Grade	60 GSM	4 Lacs	
6.	Blank 15X12X3 With LIC Logo with numbering on each page.	A-Grade	60 GSM	1 Lac	
7	RPR 6X10X1 both side printing (blue) with LIC logo and one perforation for counter part and serial no both on top and counter part of each sheet.	A-Grade	80 GSM	30 Lacs	
8	FPR 15X8X1 Two receipt in one form both side printing (blue) with LIC logo.	A-Grade	80 GSM	1 Lac	
9	Premium Notices 10X8X1 with LIC Logo, both side printing in multi colour.	A-Grade	70 GSM	10 Lacs	
10	Default Notices 10X8X1 with LIC Logo, both side printing in Brown colour.	A-Grade	70 GSM	5 Lacs	
11	Lapse Notices 10X8X1 with LIC Logo, both side printing in Red colour.	A-Grade	70 GSM	3 Lacs	
12	Payment Voucher 10X8X2 F.No.3427 in two colour with LIC Logo and Serial No. on each sheet.	A-Grade	70 GSM	4 Lacs	
13	SB/Mat. Discharge Form 15X12X1 with LIC Logo , both side printing in Red colour.	A-Grade	70 GSM	1 Lac	
14	Premium Notices for multiple Policies 9X10X1 in multi colour with LIC Logo.	A-Grade	70 GSM	5 Lacs	
15	Payment Voucher P&GS 10X12X2 In Blue colour with LIC Logo and serial no on each sheet.	A-Grade	70 GSM	50000	

16	P&GS Receipt 10X11X1 in Brown colour with LIC logo and one perforation and serial no both on top and counter part of each sheet .	A-Grade	80 GSM	15000	
17	Micro Insurance Receipts 10X12X1 in Blue colour with LIC Logo.	A-Grade	70 GSM	10000	

A Grade paper with good brightness and fresh carbon of good quality.

Seal and Signature

Packing requirements (Plain/Preprinted Computer Continuous Stationery):

Items under:

- Serial No- 1, 8 and 14 - 4000 forms per box (4 packets of 1000 each).
- Serial No-2, 5 and 15 - 1500 forms per box (3 packets of 500 each).
- Serial No- 3 ,6 - 1000 forms per box (4 packets of 250 each).
- Serial No-4, 13 and 16 - 3000 forms per box (3 packets of 1000 each).
- Serial No- 7 - 8000 forms per box (8 packets of 1000 each).
- Serial No-9, 10, 11 and 17- 5000 forms per box (5 packets of 1000 each).
- Serial No- 12 - 3000 forms per box (6packets of 500 each).

Specimen of forms in the box should to be affixed on the top of packing box.

In any case forms should not be de shaped or get curved due to packing so that it may not be printed properly and results into wastage, if it occurs please note that it will attract penalty as the competent Authority thinks fit.

We accept all the Terms and Conditions of Tender.

Seal and Signature of Vendor.