



LIFE INSURANCE CORPORATION OF INDIA,
Divisional Office: NANDED,
Jeevan Prakash, Gandhi Nagar
NANDED - 431 605.
Telephone No 02462-223828
E mail Id : os.nanded@licindia.com

Ref: Nanded/OS/CCTV/2019-20/01

Date: 13.01.2020

RE: Tender for Supply of CCTV System for 8 Branch offices and 12 Satellite offices & Proper Division office under Nanded Division

Sealed Tenders are invited from vendors for Supply, Installation, Testing, Training , Commissioning and Maintenance of CCTV System for 8 Branch offices and 12 Satellite Offices & proper Division Office- under Nanded Division as per Location situated in Nanded city & Mofussil areas stated in Annexure- H.

Tender form will be available on our website <http://www.licindia.in> (Tender link) or may be obtained from Manager (OS/Estate) at aforesaid Division Office address from 13.01.2020 TO 03.02.2020 during Office hours 10.30 am to 05.15 pm excluding 2nd & 4th Saturday being holiday. Last date for submission of tender 03.02.2020 up to 5.15 pm and Opening of tender : 04.02.2020at 2.30 pm

Supply of CCTV System under Nanded Division (Total 21 different location as per Annexure- H)	Notice/Tender Document- Technical Bid /Technical Specifications- 30 Pages
Supply of CCTV System under Nanded Division (Total 21 different location as per Annexure- H)	Financial Bid- Annexure-C- 4 Pages
Supply of CCTV System under Nanded Division (Total 21 different location as per Annexure- H)	Total Tender Documents with all Annexures/attachment – 34 Pages

- The Tenderer/Vendor must sign each page of Tender Document , enclosed herewith as confirmation of acceptance of our terms and conditions.
- LIC Of INDIA reserves the right to accept or reject any or all offers in Full/Part without assigning any reasons whatsoever at any time.

Sr. Divisional Manager

Signature of Tenderer /Vender with Seal



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Ref: Nanded/OS/CCTV/2019-20/01

Date: 13.01.2020

TENDER DOCUMENT

(For Supply, Installation, Commissioning, Testing, Training & Maintenance of CCTV Systems at
Offices of Life Insurance Corporation of India, NANDED Divisional Office/BO/SSO as per Annexure-H)

TENDER NOTICE

Sl. No	Activity	Details
1	Tender No & Date	Tender No. 01 , Date : 13.01.2020
2	EMD	Rs.20,000/- (Rs. Twenty thousand Only)
3	Tender Fee	Rs.250/- (Two hundred Fifty only) (non refundable) by Demand Draft on any Schedule Bank payable at NANDED
4	Address for submission of bid to be put in Tender Box in OS department.	The Manager (OS) Life Insurance Corporation of India, NANDED Divisional Office Jeevan Prakash, Gandhi Nagar, NANDED. 431 605
5	PRE BID MEETING	21.01.2020- Time 11.30 am Venue: at above address
	TWO BID SYSTEM	<u>The bid contains three parts:</u> 1.Technical Bid 2. Financial Bid 3. EMD
6	Submission of Bids Last Date and Time	03.02.2020, Time – up to 05.15 pm at above address.
7	Technical Bid Opening Date/ Venue	04.02.2020, at 2.30 pm in the presence of bidders or one of their representatives who choose to attend. Venue as per above address.
8	Financial Bid	The Financial Bid will be opened on a later date which will be intimated separately to technically qualified bidders only.
9	Contact Details	Manager (OS Deptt.), NANDED Divisional Office, Telephone No 02462-223828 E mail Id : os.nanded@licindia.com
10	Official Website(URL)	http://www.licindia.in/tender_notice.htm (supply of CCTV for NANDED Division) Will be available from 13.01.2020 TO 03.02.2020
11	Security Deposit	10 % of The Contracted Value.
12	Validity of Tender	90 days from the date of opening of tender.
13	Validity of rate Contract	One Year from the date of finalization of rates/issuance of approval letter

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Minimum Eligibility Criteria

The preliminary evaluation will be done on the following parameters and offers from firms not conforming to any of these parameters will be rejected.

SR NO	FINANCIAL & TECHNICAL PARAMETERS	REMARKS
01	Minimum Turnover of the Firm/Company /Bidding firm during the last 3 Years.	The Firm/company should have minimum TURNOVER of Rs. 10 Lac or above during each of the last 3 Financial year. i.e 2016-17, 2017-18, 2018-19 . (Please attach a copy of Audited Balance Sheet , P&L account sheet for the said year)
02	No of years in CCTV Business	.Documentary evidences confirming that they have minimum 3 years in providing CCTV security equipment system.
03	Works executed in last 3 years	The Firm should have installed CCTV at least in Government Department/PSU or reputed Organization during last 3 years (Minimum 3 such orders) (Copies of purchase orders & satisfactory working certificate form such Institutions to be enclosed with Technical Bid)

Place:

Date:

Sr Divisional Manager

I/We read and understood all the terms & condition including Minimum eligibility Criteria , Instruction for submission of tender form. Also all the information furnished by me hereunder is correct to the best of my knowledge & belief. I/We agree that I/We have no objection if enquiries are made about the work listed by me/us in the forms submitted.

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SPECIAL TERMS & CONDITIONS:

1.The offer shall be in Three separate parts for the above item, containing Technical Bid (As per Annexure 'B' and Financial Bid (As per Annexure 'C') and EMD/Tender Fee. **Three** sealed envelopes containing Technical Bid, Financial Bid and envelope containing Demand Draft of EMD/Tender Fee separately should be inserted together in a large envelope, sealed and super scribed as " Tender for supply of CCTV system at Branch offices and Satellite offices under Nanded Division".

The tender will not be considered if Technical and Financial bids are submitted in one envelope.

A. **The Envelope No. 1** containing Technical Bid should not contain any price information and should comprise of following in the **below mentioned order**, duly signed by authorized person with rubber stamp of the firm.

- a) Tender Document
- b) General Terms & conditions as per Annexure- A
- c) Activity details
- d) Technical Bid in the prescribed format as per Annexure-B
- e) Compliance of Technical Specifications as per Annexure-D
- f) Manufacturer's Authorization Form in Annexure –E
- g) Top 3 Customers , orders executed in last 3 years as per Annexure-F
- h) Declaration by the Tenderer in Annexure- G- (Rs. 20/- Non Judicial Stamp Paper duly notarized)
- i) Location of Branches in Annexure-H
- j) Undertaking Letter to LIC Of India , on supplier's letter head as Annexure-I
- k) Supplier's Profile as per Annexure- J
- l) Criteria for Disqualification as per Annexure- K
- m) Documentation (Product Brochures, leaflets, manuals etc.)
- n) NEFT & Bank details of Tenderer
- o) Financial Balance Sheet of last 3 years 2016-17,2017-18,2018-19 dully attested by CA
- p) Document evidences confirming Registration of GST , ESI, EPF, & other statutory obligation required to be complied with by the tenderer.

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- q) List of Sales & Service Centre at Nanded or near by Nanded city with Name, mobile, e-mail id of service engineers.
- r) And all other important document evidences in respect of Firm/Company Tenderer/product/Services , stated in Tender document

B. **The Envelope No.2** should contain ONLY Financial Bid as per Annexure 'C' (Part-I & II – 4 pages) . It must give all the relevant price information, (Both, in figures & words). The financial offer should not contradict the technical offer in any manner. This should cover every work and material related to the job, training to BO/DO functionaries in handling & operating of CCTV System. For calculation of comparative costs, total cost of **CCTV SYSTEM** and cost of **CAMC** for 3 years at all locations stated in Annexure-H will be taken into account. The price schedule must be filled in completely without any error, cutting or alterations in rates (Both in figures & words).

C. **The Envelop No.3** containing Demand Draft in favor of Life Insurance Corporation of India for Rs.20000/- (Rupees Twenty Thousand only) drawn on any Scheduled Bank payable at Nanded towards Earnest Money Deposit (EMD). This envelope should also contain other Demand Draft favoring Life Insurance Corporation of India for Rs.250/- (Rupees Two hundred fifty only) payable at Nanded , being the **NON REFUNDABLE** Tender fee. Local Firm/Vendor can deposit tender fee by cash of Rs. 250/- at Divisional Cash counter during office hours at above address.

If tender fee is paid by cash at Divisional Office cash counter , Tenderer has to attach copy of such tender fee paid receipt & attach in envelop no-3.

- MSME Firms with NSIC Registration & with Exemption Certificate from Govt of India or Govt of Maharashtra are exempted from EMD on submission of Such certificates.
- If the tender document is downloaded from the website, tender fee in the form of Demand draft favoring LIC Of India for Rs. 250/- Two hundred only payable at Nanded should also placed in the EDM envelope.
- All the supporting documents like certificate, Proofs etc which are being submitted along with the tender form should necessarily be attested by the authorized signatories of the firm.

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D) The Financial bid of only those Tenderers will be opened who have deposited the Tender Fee/EMD and qualify themselves in Technical bids.

- E) Demonstration may be required & to be given by the vendors who qualify for Technical Bid.
- F) Security deposit will be payable by the successful Tenderer @ 10% of the contracted value. The Security deposit can be accepted in the form of Demand Draft only. The EMD of successful tenderer shall be converted into a part of Security Deposit on their request. . The balance amount of the security deposit shall be deposited within 15 days from the date of placing order or date of start of work whichever is earlier by way of Demand Draft favoring Life Insurance Corporation Of India payable at Nanded. The amount of Security Deposit will be refunded without interest within 30 days after the expiry of AMC period is over.

G) The Security Deposits shall not carry any interest.

H. Earnest Money Deposit (E.M.D) will be forfeited in case the tenderer refuses to execute the order, either full or part, if placed at the quoted rates. In that event LIC may decide/debar/blacklist the concerned Supplier and the decisions will be final and binding on all concerned.

I. EMD of unsuccessful Tenderers will be refunded without any interest within 21 days from the date of finalization of the orders without any interest thereon.

J. Once the tender is submitted, no tenderer will be allowed to withdraw the tender. Even if, any tenderer withdraws the tender, E.M.D. of that tenderer will be forfeited in full.

K. Any error on the part of the tenderer while quoting the rates will not be accepted as an excuse for refusal to execute the order for any or all items, if order is placed on the basis of the quoted rates. For refusal of the order, the E.M.D. of the tenderer will be forfeited by us.

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2. **Envelops of Technical Bids will be opened in respect of only those Tenderers who have deposited EMD/Tender Fee with the Tender form.**
3. Tenderer will have to essentially mention the product name of the Company whose product is to be supplied and the country of origin of the product along with the technical specifications. They will also have to submit certificate in respect of the country of origin.
4. Tendering Firm has to submit a certificate from the manufacturers along with technical specifications.
5. **The Tenderer/Vendor must sign each page of Tender document enclosed herewith as confirmation of acceptance of our terms and conditions.**
6. The price to be quoted in Financial Bid should be only in Indian rupees and inclusive of following:
 - a) Cost of the **"CCTV system"** with accessories, etc should be inclusive of all taxes, Duties, Transit Insurance, Installation, Packing & Transportation charges, Training to our staff, But excluding GST to Branch Offices & Satellite Offices under our Division.
 - b) One year comprehensive onsite warranty maintenance covering all parts, service, and visits to the site.
 - c) Post warranty comprehensive CAMC for 3 years after expiry of One year or warranty period whichever is later covering the entire CCTV System encompassing all software/hardware items, accessories, spares and consumables.
 - d) The payment of Conduit & cabling will be on the basis of actual measurement used at each location.
 - e) All the above compositions taken together will be the basis for deciding L1 bidder.
 - f) Rates quoted should be valid for 1 year from the date of finalization of Rates/Issuance of approval letter. Within the validity period of one year , the Vendor is supposed to consider for supply of approved products on the same approved rate in case of further requirements intimated by LIC of India, Divisional Office. Nanded
7. A Pre Bid meeting will be held on 21.01.2020 at 11.30 am. The Corporation reserves the right to change the technical specification after the Pre bid meeting & any modification will be published in our web site-www.licindia.in/tender_notice & will form part of the original tender. Only authorized representative of the firm/company may attend the pre-bid meeting having proper Identity card . Tenderer is requested to look our official website , [http:// www.licindia.in](http://www.licindia.in) frequently to observe any modification published .
8. The rates quoted for door delivery to installation should be inclusive of all taxes , Duties, Transit Insurance, Installation, Packing & Transportation charges, Training etc., But excluding GST, wherever applicable. No separate payment of whatsoever nature will be made other than the rates quoted.
9. **NO PRICE VARIATIONS:** The Financial Bid shall be on a fixed price basis. No upward revision in the price will be considered on account of subsequent increase in foreign exchange, customs duty, excise tax, etc. However, if there is any reduction in government levies/taxes, during the offer validity period, the same shall be passed on to the Corporation.

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10. Rate should be inclusive of all taxes; (But excluding GST), Installation, Packing & Transportation charges to Branch and Satellite Offices under our Division. * **GST will be paid separately as applicable as on the date of Invoice as per Govt. Norms.**
11. All products will stand for **minimum One years** on site all comprehensive warranty against all manufacturing defects including Hard Disk of DVR. . During the warranty period / DLP the Vendor shall have to provide quarterly preventive service calls and shall have to attend to all breakdown calls within the specified period as noted below hours free of cost within expiry of warranty period.
12. The supplier should ensure that the defects in the CCTV System reported on any working day are set right on the same day and in no case later than the next working day. In case, the system or any cannot be repaired within the stipulated period, the supplier should provide a replacement till the system/equipment is returned duly repaired.
13. Tenderer has to submit the details of the Comprehensive Annual maintenance contract (CAMC) to be provided, stating the Charges for such services as per Annexure 'C'. Once service in each quarter has to be provided in addition to breakdown/complaint call.
14. Payment of Post warranty comprehensive AMC for 3 years after expiry of one year or warranty period shall be made on quarterly basis subject to the submission of Preventive Maintenance Report duly signed by DO/BOS/ SOs Authority.
15. For any problem arising in functioning of CCTV, shall be rectified by the service engineer as per schedule mentioned hereunder:
 - a. Local Branch and Satellite office at Divisional H.Q : within 24 hrs from time of lodgment of complaint.
 - b. Outstation Branch and Satellite office: within 48 hrs including journey period.
- 15-A. The time which will be treated as the time of lodgment of the complaint will be the 1st Call on mobile or the time of 1st e-mail send to the service center in this regard. In case of failure in providing service within the above time frame, Corporation has the discretion/reserves the right to impose penalty as mentioned hereunder:
 - 1-7 days excluding date of lodgment of complaint : Rs. 100/= per day
 - From 8th day to 30 days : Rs. 200/= per day
 - More than 30 days : Rs. 300/= per day
 - The penalty amount will be recovered from AMC charges or from the Security Deposit lying with us.
16. Tenderer will have to provide qualified Service Engineer . The list of such engineers along with the address and phone numbers of service centers should be provided with Technical Bid of tender. In addition to that, at the time of installation of CCTV, the concerned employees operating the CCTV in the office must be imparted training free of cost by the service engineer.



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- =====
17. Warranty / DLP Period of CCTV shall be 12 months from date of installation.
 18. The CCTV will be supplied by the vendor at our offices within 15 Days from the date of placing the order and installation and commissioning of the same will be done within 30 days from receipt of the order
 19. The cables & conduits required for the installation of the equipment will be provided by the tenderer as per the specifications provided in Annexure "D". The payment of conduits & cabling will be on the basis of actual measurement used at each location.
 20. In the event of delay in installation of CCTVs after the stipulated period, the vendor shall be liable to pay liquidated damages at a percentage of the total order value subject to minimum of Rs. 500.00 and maximum of 3% as detailed below:
 - (A) @ 1% for the first week
 - (B) @ 2% for the second week
 - (C) @ 3% for the third week & above
 21. For calculating the delay as above, part of the week will be considered as full week. Delay in the delivery obligations may also attract any or all of the following action in addition to the above:
 - (D) Forfeiture of deposits (E) Imposition of penalty
 - (F) Termination of contract.
 - (G) Black listing of firm.
 22. The liquidity damages as mentioned above may not be enforced if the contractor applies for extension of time mentioning the reasons for such extension. Corporation may grant such extension in case it is found that the contractor is not at fault for extending the work beyond the stipulated date of completion.
 23. Tenderer must arrange to obtain Entry Permits, Road Permits and Certificates that might be required, from all concerned local/other authorities for final delivery and should not look to Corporation to obtain such entry permits. Delay arising in the final delivery because of delay in obtaining such permits and certificates for whatsoever reasons will also attract penalty under Clause 15 of the tender.
 24. The tenderers shall be solely responsible for any damages arising during transit. Any damages arising on delivery or while installing the CCTV for whatsoever reasons should be made good forthwith. 24-A) The Tenderer will have to submit documentary evidences confirming that they have minimum experience of 3 years in providing CCTV security equipment system.
 25. **The Tenderer will have to submit documentary evidences confirming: A) that they have minimum turnover of Rs. 10 lacs or above during each of the last 3 Financial year. B) The firm should have installed CCTV at least in Government Department, PSU or Reputed Organization during last 3 years –(Minimum 3 such order must)**
 26. The Tenderers will have to submit documentary evidences confirming Registration with GST Department and ESI & EPF or any other statutory obligation required to be complied with by the vendor.

Signature of Tenderer /Vender with Seal



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RETRIEVAL OF RECORDING ON CD/DVD - As per requirement of the Corporation

DO/BO/ SO, if request is made by the Corporation DO/BO / SO to the vendor for retrieving recording for a particular time period and preparing a CD/DVD of the same, the vendor would make arrangements to retrieve and provide such recording on CD/DVD within 24 Hours of the request made. The vendor will be paid by the Corporation DO/BO/ SO an amount (mutually agreed)-per such retrieval, which will be over and above the AMC charges. The CD/DVD would be provided by the Corporation DO/BO/ SO for the purpose.

27. The actual quantity of systems to be installed may vary from the projected quantity as per the requirements of the LIC of India, Nanded

28. The Invoices submitted by the Contactor should have their GST Number clearly printed on it. The Tax amount should be clearly shown in the invoice. The vendor should also mention the LIC's GST number on the invoice up loaded then on GST portal . Our GST number:

- **GSTIN/UIN: 27AAACLO582H1ZM**
- **State Name: MAHARASHTRA, Code : 27**
- **Life Insurance Corporation Of India,
Division Office, Gandhi Nagar, Hingoli Road, Nanded. 431605**

29. Payment shall be made only through NEFT & no advance payment shall be made against the supply of compliance of CCTV system is done by the Firm.

The sealed tenders should be addressed to following addressee & send to

**The Manager (OS)
Life Insurance Corporation of India,
NANDED Divisional Office Jeevan Prakash, Gandhi Nagar,
NANDED. 431 605 (MAHARASHTRA)**

Or should be dropped in the Tender Box at aforesaid address kept specifically for this purpose latest by 03.02.2020 by 05.15. p.m

The sealed envelope should be superscripted as

- "Technical Bid for Supply of CCTV System in BOs , SO & Divisional Office under Nanded DO".
- "Financial Bid for Supply of CCTV System in BOs , SO & Divisional Office under Nanded DO". and
- "EMD/TENDER FEE for Supply of CCTV System in BOs , SO & Divisional Office under Nanded DO".
- A large envelope, sealed and super scribed as " Tender for Supply of CCTV System in BOs , SO & Divisional Office Nanded.
under Nanded DO". The Sealed Envelope of TECHNICAL BID, The sealed envelope of FINANCIAL BID & the sealed envelope of EMD & TENDER FEE separately should be inserted together in a large envelope.

Signature of Tenderer /Vender with Seal



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- The envelope should also indicate the Name, Address, Phone nos, E-mail ID of the Bidder.
- The last date for receipt of tenders is 03.02.2020
- LIC OF INDIA reserves the right to accept or reject any or all offers in Full/Part without assigning any reasons whatsoever at any time.
- The successful bidder will have to enter in to a separate agreement on stamp paper of requisite value with LIC OF INDIA, accepting the terms & condition laid down in the Tender document (Ref: Nanded/OS/CCTV/2019-20/01, dated 13.01.2020)
- Placing appropriate number of indications/displays “ आप CCTV कॅमेरा की निगरानी मे है । “ YOU ARE UNDER CCTV SURVEILLANCE “ on the proper size of PVC sheet (12” * 4”) at appropriate places as advised by LIC Officials.
- Query if any may be clarified from Manager (E &OS)- 02462-223828

Place: Nanded

Date: 13.01.2020

Sr Divisional Manager

ENCL:

- a) General Terms & conditions as per Annexure-A
- b) Activity details
- c) Technical Bid in the prescribed format as per Annexure-B
- d) Financial Bid- Annexure-C (4 Pages)
- e) Compliance of Technical Specifications as per Annexure-D
- f) Manufacturer's Authorization Form in Annexure -E
- g) Top 3 Customers , orders executed in last 3 years as per Annexure-
- h) Declaration by the Tenderer in Annexure-G
- i) Location of Branches in Annexure-H
- j) Undertaking Letter to LIC Of India , on supplier's letter head as Annexure-I
- k) Supplier's Profile as per Annexure- J
- l) Criteria of Disqualification as per Annexure- K

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ANNEXURE-A
GENERAL TERMS AND CONDITIONS:

1. The tender form should be completed and sent so as to reach our office on or before the last date. Quotation not received within the stipulated time & date, will be summarily rejected.
2. Model, Make & "Specifications as per Annexure 'C & D 'must be clearly stated.
3. The Corporation reserves the right to accept any quotation in full or part. This does not necessarily mean that the lowest quotation will be accepted.
4. All disputes of any kind arising out of or in connection with this contract shall be referred to the Sr. Divisional Manager , LIC Of India, Nanded Division for settlement and their verdict shall be final & binding on both the parties.
5. If, after the supply , it is discovered that the equipment supplied do not conform to the specifications, such equipment may be rejected at the supplier's cost who will have to supply the equipment exactly according to specifications and in the event of non compliance with this condition, the Corporation shall be at liberty to take such action as it may deem fit, in addition to penalizing the supplier of such additional cost as may be incurred by it in replenishing it with supplies from other sources. Stores committee rejected after receipt will have to be taken back by the Supplier at their own risk and cost.
6. If a supplier fails to deliver the machine on or before the date specified, the Corporation reserves the right to purchase the machine from other company and in such case; the erring supplier has to make good, the loss.
7. Any tender not complying partly or wholly with the terms and conditions shall be liable for rejection.
8. The Tenderer shall remove all garbage etc. wash and clean the floors at their own cost and hand over the site in proper manner on completion of the work.
9. The work executed should be got approved by the Corporation and the Tenderer shall rectify any bad workman ship pointed out at any stage and remove from site all the rejected materials immediately.
10. The Tenderer shall be responsible for application of labor laws, compensation for injury and accident to person, whether employed by them or by their subcontractor(s).

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11. The Tender shall ensure that no damage is caused to Corporation's property / or any decorative structure/fittings, while carrying out the work. The Tenderer will have to rectify / make good such damages at their cost.

12. Please Specify the make of "sets of Equipment's" will be supplied by you.

13. The contractor shall at his own expenses ensure due compliances with all applicable and governing

labor laws, rules, regulations and other local contract and state/central governments regulations and other local authorities and further to defend, indemnify and keep the owner (Principal Employer) harmless for any liability or penalty, which may be imposed by state/central governments or other local authorities. Also from all claims, suits or proceedings that may be brought against the owner arising under, growing out of by any reason of the work provided for by this contract whether brought by an employee of the contractor, by third party, by state/central governments or other local authorities. The contractor shall ensure due compliance with all provisions of following Acts & Liabilities:-

1. Employees "State Insurance, Workmen's " Compensation and employees liability Insurance and any other insurance required under law or regulation by the owner.
2. Accidental injury to workmen, damage to property/to any person/third party, The contractor shall indemnify and keep the owner/Principal Employer harmless of all claims, damages or compensation payable by law in respect or in consequence of any accident or damage arising under or by reason of this agreement or execution of contract.

14 The work shall be carried out as per Corporation's instructions and the work which creates noise/ disturbances are to be carried out during non-office hours and no extra payment shall be made on this account.

15. The Tenderer shall give due notice to the Corporation to check the measurements of any work, which is likely to be hidden before covering the same.

16. Statutory deductions like income tax and other applicable taxes shall be deducted at source from each payment of the Tenderer.

17. In case the delay in completion of the work pertains to the Corporation, Corporation will grant extension of time for completion of the work and the Tenderer shall not make any claim for compensation or damages in relation thereof.

18. The Corporation is not bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever. **Conditional tenders are liable to be rejected.**

19. No interim payment will be made.

21. Final payment shall be made after successful completion of the work (each Branch/Satellite Office), actual measurement and after adjustment of deductions mentioned here in above and deduction of IT, Electricity charge @ 0.25% etc.

NOTE - Copy of certification of Equipment i.e. UL/CE/FCC/MIC, Copy of document of authorization from manufacturer to Indian dealer and from Indian dealer to supplier. Undertaking that the cards supplied are original.

Sr Divisional Manager

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Activity Details:

1 Tender Date : 13.01.2020

2 EMD of Rs.20000/- (Rs. Twenty Thousand only) by way of Demand Draft drawn on LIC OF INDIA payable at Nanded .

3 Tender Fee Rs.250/- (Rs Two hundred Fifty only) by way of Demand Draft drawn on LIC OF INDIA payable at Nanded .

4 Address for submission of bid:

The Manager(E &OS)

Life Insurance Corporation of India,

Nanded Divisional Office,

“Jeevan Prakash”,

Gandhi Nagar, Nanded-431605. (MAHARASHTRA)

5 Submission of Bids Date and Time:

Bidders fulfilling the eligibility conditions of **CCTVs** as per Technical Specifications mentioned in the Tender should submit bids in Three sealed covers on or before **03.02.2020 up to 05.15 pm** . One for Technical Bid superscripted as **“Technical Bid for CCTV in BOs & SOs under Nanded D.O”**. Another for Financial Bid superscripted as **“Financial Bid for CCTV in BOs & SOs under NANDED D.O”** and the third envelop containing DDs of EMD/TENDER FEE superscripted as **“EMD/TENDER FEE for CCTV in BOs & SOs under NANDED D.O”**. The above three sealed envelopes should be inserted together in a large envelope, sealed and superscripted as **“Tender for CCTVs in BOs & SOs under Nanded D.O.**

6 Technical Bid

Opening Date /Venue: The sealed covers having Technical Bids and EMD/TENDER FEE will be opened by the committee on **04.02.2020 at 2.30 pm** in the presence of bidders or one of their representatives who chose to attend. Venue as in the address above.

7 Financial Bid :

The Financial Bid will be opened on a later date which will be intimated separately to technically qualified bidders only.

8 Contact Details Name : Manager(OS),Telephone No02462-223828 E mail Id : os.nandedi@licindia.com

Official Website(URL) <http://www.licindia.in> (tender link)

In case there is any change in the schedule will be displayed on our web site/intimated in writing wherever feasible.

Signature of Tenderer /Vender with Seal



LIFE INSURANCE CORPORATION OF INDIA,
Divisional Office: NANDED,
Jeevan Prakash, Gandhi Nagar
NANDED - 431 605.
Telephone No 02462-223828
E mail Id : os.nanded@licindia.com

ANNEXURE 'B' FOR TECHNICAL BID

SL.no.	GENERAL REQUIREMENTS	TENDERER'S RESPONSE
1	Name of the manufacturing firm.	
2	Give the Name of the country where manufacturing unit is located.	
3	Company's Local office address:	
4	Phone/Mobile Nos. / e-mail:	
5	Year of establishment:	
6	Name of the Chairman/Managing Director/ CEO/ Country Head (as the case may be).	
7	Status of the firm: (Whether Pvt. Ltd company/ Public Ltd. company/Partnership Firm/ Proprietorship Firm).	
8	Whether registered with the Registrar of Companies / Registrar of Firms in India. If so, mention Number and date and attach Registration Certificate copy.	
9	Whether the letter of the manufacturing firm authorizing the tenderer to quote on behalf of them is enclosed. (Annexure E)	
10	Whether the letter of the firm confirming the validity of rates during the period of supply is enclosed.	
11	Whether certified copy of Registration confirming that the tenderer is in the business for last 3 years is enclosed.	
12	Whether the order copies for having executed such order/s earlier by the tenderer in any one of the preceding 3 Financial Years are enclosed. (Annx-F)	
13	Whether the list of clients of the tenderer is enclosed.	
14	Whether the firm has in house facility for maintenance and testing of the equipment as per specifications?	
15	Whether list of Sales & Service centers at Nanded City or near by Nanded City with the name, Mobile nos, Email ID of Service Engineers enclosed.	

Signature of Tenderer /Vender with Seal



LIFE INSURANCE CORPORATION OF INDIA,

Divisional Office: NANDED,

Jeevan Prakash, Gandhi Nagar

NANDED - 431 605.

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16	Indicate the maximum number of persons who can be trained and the maximum no. of days, training can be given.	
17	Indicate the number of refresher's training for the period of warranty.	
18	Whether the machine is strictly as per specifications given in Annexure "D"	
19	Indicate if comprehensive extended AMC up to 3 years will be undertaken.	
20	Experience in providing security equipment system.	
21	Turnover of the Firm for last three year(2016-17 & 2017-18,2018-19) (Please attach a copy of audited Balance Sheet and Profit & Loss Account for the year(2016-17 & 2017-18,2018-19).	
22	GST No.(Please attach copy).	
23	PAN No.(Please attach copy).	
24	ESI Registration No.(if applicable) Please attach copy.	
25	EPF Registration No. (if applicable) Please attach copy	
26	Make & Model: All products should be approved make only	
27	Whether all parts of the CCTV System including Hard Disk of DVR will stand minimum of 1 Years on site warranty?	
28	Whether all parts of CCTV System are CE and FCC certified?	
29	Manufacturer's Authorization Form (MAF). Supplier should provide OEM's certificate of dealership and support for five years (Annexure-E)	
30	DVR approved make: Samsung /Panasonic/ Sony/ Teleeye/	
31	Camera : Approved make Samsung /Panasonic/ Sony / Teleeye/	

Date :

Place:

Signature of Tenderer /Vender with Seal

ANNEXURE ' D '

TECHNICAL SPECIFICATIONS FOR CCTV SYSTEM

A) 4 /8CHANNEL H.264 STAND ALONE DIGITAL VIDEO RECORDER SPECIFICATIONS.

System	Main Processor	High Performance embedded microprocessor	
	Operating System	Embedded Linux/	
	System Resources	Pentaplex function: live, recording, playback, backup & remote access	
	Control Mode	Front panel, USB Mouse, JR remote control, Keyboard, Network	
Video	Input	4 /8 Channel, BNC(1.0Vp-p, 75Ω)	
	Standard	NTSC(525Line, 60f/s), PAL(625Line, 50f/s)	
	Output	1 TV, BNC(1.0Vp-p, 75Ω), 1 VGA, 1 HDMI	
Audio	Input	2 Channel, BNC(200-2800mV, 30KΩ), Channel 1 for bidirectional-talk input synchronously	
	Output	1 Channel, BNC(200-3000mV, 5kΩ)	
Display	Display Split	1/4 /1/9	
	Resolution	1280x 1024, 1280x720, 1024x768, 800x600	
	Tour Display	Support	
	Privacy Masking	4 self-defined four-sided zones for privacy masking for each camera	
	OSD	Camera title, time, video loss, camera lock, motion detection, recording	
	Video/Audio Compression	H .264/ G .711	

Signature of Tenderer /Vender with Seal

Recording	Image Resolution	DI / 4CIF(704x576/ 704x480) /	
	Encoding Speed	CIF(352x288/352x240) /	
		QCIF(176x144/ 176x120)	
	Bit Rate	32-2048kb/s	
	Image Quality	16 level(level 6 is the best, VBR effectively)	
	Recording Mode	Manual, Schedule (Regular (Continuous), MD(Video detection: Motion detection, Camera blank, Video lossfl,Stop	
	Recording Priority	Manual>MD>Regular	
	Recording Interval	1-120 mm. (default:60 mm.), Pre-record: 1-30 sec., Post-record: 10—300 sec.	
Video Detection Alarm	Trigger Events	Recording, PTZ movement, Tour, Alarm, Email, Spot output	
	Motion Detection	Zones:396(22x18), Sensitivity: 1—6 (level 6 is highest)	
	Video Loss & Camera Blank	Support	
	Alarm Input	N/A	
	Relay Output	N/A	
Playback & Backup	Playback Channel	1/2/4	
	Search Mode	Time! Date, Alarm, Motion Detection & Exact search (accurate to second)	
	Playback Functions	Play, Pause, Stop, Rewind, Fast Play, Slow Play, Next File, Previous File, Next Camera, Previous Camera, Full Screen, Repeat, Shuffle, Backup selection, Digital Zoom(any size)	
	Backup Mode	Flash drive/USB HDD/USB CD/DVDRW/Network download	
	Ethernet	RJ-45 port (10/ 100m)	

Signature of Tenderer /Vender with Seal

Network	Network Functions	TCP/IP, UDP, DHCP,DNS, IP Filter, PPPOE, DDNS, FTP, Email, Alarm Server	
	Remote Operation	Monitor, PTZ Control, Playback, System setting, File download, Log information	
Hard Disk	Hard Disk	1 SATA port, Max 2TB HDD Supported	
	Space Occupation	Audio:28.8MB/H, Video:56-500MB/H	
	HDD Management	Hard disk hibernation techno or, HDD faulty alarm	
Auxiliary Interface	USB Interface	2 ports 1 for mouse control, 1 for backup	
	RS485	PTZ Control	
.Environmental	Power Supply	AC100-240V, 50/60Hz	
	Power Consumption	25W	
	Working Environment	-10-+55°C/ 10-90%RH/86- 106kpa	
	Dimension	1U, 325mmx245mmx45mm(Width)	

B) 1/3" HIGH SENSITIVITY HIGH PERFORMANCE COLOR CCD DOME CAMERA SPECIFICATIONS---TELEEEYE/SAMSUNG /PANASONIC / SONY make)

UL/CE/FCC/MC LISTED--Supply, installation, testing and commissioning of 1/3-inch 0.1 Lux Format High, Resolution CCD Imager Color, Fixed Dome Camera with a 3.6mm integral for standard view, Backlight Compensation, advanced DSP, Horizontal resolution 600 TVL 15 mtr range, suitable for operation on 12 volt DC power Digital system

Signal System	PAL	
Scanning System	2:1 Interlace	
Image Sensor	1/3" CCD	
Sync. System	Internal	
Effective Pixels Number	PAL: 500 (H) x 582 (V)	
Horizontal Resolution	600 TV Lines	
Video Output Level	1 .OVp-p (75, Composite)	
S/N Ratio	48Db	
Lens	3.6mm	
Mm. Illumination	0.1 Lux/F1.2	
Electronic Shutter Speed	PAL: 1/50 — 1/100,000 Sec	
White Balance	Auto	
BL,C	On/Off	
AGC	On/Off	
Consumed Current	120MA	
Supplied Voltage	DC12V Regulated	
Dimension	01 14x87mm	
Operation Temperature	- 10°C -+ 50°C RH95% Max.	

**B) 1/3" HIGH SENSITIVITY HIGH PERFORMANCE COLOR CCD Bullet CAMERA
SPECIFICATIONS (weather proof IP-66) Digital system**

Signal System	PAL	
Scanning System	2:1 Interlace	
Image Sensor	1/3" Sony/ DIS CCD	
Sync. System	Internal	
Effective Pixels Number	PAL: 500 (H) x 582 (V)	
Horizontal Resolution	600 TV Lines	
Video Output Level	1.OVp-p (75(, Composite)	
S/N Ratio	48Db	
Lens	3.6mm	
Mm. Illumination	0.1 Lux/F1.2	
Electronic Shutter Speed	PAL: 1/50 1/100,000 Sec	
White Balance	Auto	
BLC	On/Off	
AGC	On/Off	
Consumed Current	120n,A	
Supplied Voltage	DC 12V Regulated	
Dimension	01 14x87mm	
Operation Temperature	- 10'C -+ 50'C RH95% Max.	



LIFE INSURANCE CORPORATION OF INDIA,
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(D) WIRING-

Power Cables	For Cameras 2 x .5 Sq.mm , 2 Core PVC insulated power cables. CROWN/BEC/AKG/PRECISION/Finolex	
Video Cables	Co-axial multi core PVC insulated cable for Video RG-59HAVELS/LEGRAND/FILNOLEX	
Conduit	PVC Pipes (1S1 Mark)	

Date :

Place:

Signature of Tenderer /Vender with Seal



LIFE INSURANCE CORPORATION OF INDIA,
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Annexure E

MANUFACTURER'S AUTHORIZATION FORM (MAF)

TO,
Sr. Divisional Manager
Life Insurance Corporation of India,
Nanded Divisional Office,
"Jeevan Prakash" Bldg.
Gandhi Nagar Nanded
431605

Dear Sir,

Reg : LIC's Tender, Ref No: _Nanded/OS/CCTV/2019-20/01 , Dated-13.01.2020

We, M/s. _____ who are established and reputed manufacturers of _____ having factories / Depot as at _____ and _____ do hereby authorize M/s. _____ (Name and address of bidder) to offer their quotation and conclude the contract with you against the above invitation for the Bid, as one of our Authorized Dealers.

We hereby confirm that the CCTV System including all components delivered to the LIC will be brand new. We also guarantee that all the software / components supplied by the supplier is licensed and legally obtained.

We, hereby, extend our full guarantee and comprehensive warranty as per terms and conditions of the Tender for our products offered against this invitation for Bid by the above firm.

We, hereby confirm that the spares for the product offered should be available for after sales service for at least 06 years.

Dated at _____ this _____ day of _____ 20 ____.

Authorized Signatory Signature:

Name:

Designation:

Name & Address of the company:

(To be submitted on Company (OEM)'s letter head duly signed by the authorized signatory of Company along with technical specification of products.).

Note: The date of issue of the MAF should not be prior to the date of issue of this tender.

Signature of Tenderer /Vender with Seal



LIFE INSURANCE CORPORATION OF INDIA,
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Annexure-F :

Top 3 customers for orders executed during the last 3 Years:

	Customer 1	Customer 2	Customer 3
Name of organization			
Quantum of Order			
Date on which the PO supply is completed			
Name and contact details of client/s for the purpose of references			
Name of Official			
Landline No.			
Mobile No.			
Email-id			

(Please attach attested copies of Purchase Orders executed or Certificate from customer)

Signature of Tenderer /Vender with Seal



LIFE INSURANCE CORPORATION OF INDIA,
Divisional Office: NANDED,
Jeevan Prakash, Gandhi Nagar
NANDED - 431 605.
Telephone No 02462-223828
E mail Id : os.nanded@licindia.com

ANNEXURE-G
DECLARATION

(To be notarized on Non-Judicial Stamp Paper of Rs. 20/-)

1. I/We have read the instructions in the above form and also the terms and conditions mentioned in the form. I/We understand that if any false information is revealed at a later date, any contract made between our-selves and the Corporation, on the basis of the information given by me/us can be treated as invalid at sole discretion of the Corporation and I/We will be solely responsible for the consequences.
2. I/We understand and agree that the appropriate Life Insurance Corporation of India Authority has the right as he may decide not to issue tender form in any particular case and also to suspend, remove or blacklist my/our name from Life Insurance Corporation of India list of contractors/agencies in the event of my/our submitting non-bonafide tenders or for technical or other delinquency in regard to which the decision of appropriate Life Insurance Corporation of India Authority shall be final and conclusive.
3. I/We certify that the particulars furnished in the above form are correct and that should it be found that I/We have given a false certificate or that if I/we fail to notify the fact of my/our subsequent amalgamation with another contractor or firm, the Life insurance Corporation of India may remove my/our name from the list of contractors and any contract that I/We may be holding at the time may be rescinded.
4. I/We agree that I/We have no objection, if inspection of my/our premises/workshop, shop etc. is done by the officials of the Corporation.
5. I/We agree that the decision of Life insurance Corporation of India in selection of contractors will be final and binding to me/us.
6. I/We have read and examined Tender document & Notice, Special Terms & Conditions, General Terms & Conditions, Declaration, Technical Specification for CCTV , Activity details and all other documents refereed to in the condition of contract and & all contents in the tender document for the work and accept the terms and conditions of the tender in full conformity.

Dated atthisdate of

Authorized Signatory Signature:

Name:

Designation:

Name & address of the company:

Signature of Tenderer /Vender with Seal

ANNEXURE-H

Branch Offices & SO

LOCATION IN BRANCH	DOME INDOOR (2.8- 12MM Digital)	DOME INDORE 3.6 fixed lends- BM's cabin	BULLET OUTDOOR VERIFOCA L	DVR	MONITOR
ENTRANCE	1				
CASH COUNTER	1				
SAFE (BM's cabin)	0	01		1	1
FLOOR VISE	1				
BRANCH I/C CABIN					
OWNED PREMISES CAMPUS					

S L N O	LOCATION OF BRANCHES	1/3" HD IR DOME CAMERA with Verifocal lens (2.8- 12 MM) Digital	1/3" HD IR DOME CAMERA with Verifocal lens -3.6MM fixed lens for BM's Cabin	1/3" HD IR Bullet CAMERA with Verifocal lens (2.8- 12 MM) for outdoor, digital	8 channel DVR D1 H.264 with internal 4 TB surveillance hard Disk	4 channel DVR D1 H.264 with internal 4 TB surveillance hard Disk	18.5 " LCD Monitor for DVR
1	984 CBO I Gandhi Nagar, NANDED	2	1		1		1
2	984 SSO Vazirabad , NANDED	1	1			1	1
3	98J CBO II CIDCO, NANDED	3	1	2	1		1
4	98J SSO Loha ,Dt Nanded	1	1			1	1
5	98B BHOKAR, , Dt. Nanded	3	1	1	1	0	1
6	98B SSO Kinwat, Dt. Nanded	1	1			1	1
7	95D Degloor, , Dt. Nanded	3	1			1	1
8	95D SSO, Dharmabad, , Dt. Nanded	1	1			1	1
9	985, Station road, Parbhani	2	1	2	1		1
10	985 CLIA SSO Parbhani	1	1			1	1
11	985 SSO Jintur, Dt Parbhani	1	1			1	1
12	985 SSO Gangkhed, Dt Parbhani	1	1			1	1
13	95H Hingoli-Main BO	3	1			1	1
14	95H clia SSO , Hingoli	1	1			1	1
15	95H SSO, Wasmat, Dt Hingoli	1	1			1	1

Signature of Tenderer /Vender with Seal

16	9301 Selu, Dt Parbhani	3	1			1	1
17	986 , Jalna-Main BO	4	1	2	1		1
18	986 SSO –Jindal Market, Jalna	1	1			1	1
19	986 SSO Partur, Dt Jalna	1	1			1	1
20	986 SSO Ambad, Dt Jalna	1	1			1	1
	Total (A)	35	20	7	5	15	20

DIVISION OFFICE

S N	LOCATION IN DIVISION OFFICE	1/3" HD IR DOME CAMERA with Verifocal lens (2.8- 12 MM) Digital	1/3" HD IR DOME CAMERA with Verifocal lens - 3.6MM fixed lens	1/3" HD IR Bullet CAMERA with Verifocal lens (2.8-12 MM) for outdoor, digital	8 channel DVR D1 H.264 with internal 4 TB surveillance hard Disk	4 channel DVR D1 H.264 with internal 4 TB surveilla nce hard Disk	18.5 " LCD Monitor for DVR
1	MAIN ENTRY POINT	0		1			
2	BUILDING ENTRY POINT	0	1				
3	PARKING SLOT AREA	0		2			
5	LOBBIES ON EACH FLOOR	0		2			
6	CASH COUNTER	0	1				
7	SAFE (Mgr A/C Cabin)	0	1				
8	Manager Estate Cabin	0			2		2
*	Proper Division office (B)	0	3	05	2		2
*	Branch & SO	35	20	7	5	15	20
*	Entire Nanded Division (A+B)	35	23	12	7	15	22

I/We confirm that I/We will be able to cater to all the locations as mentioned above in the Annexure 'H' for Supply, Installation, Commissioning, Testing, Training & Maintenance of CCTV Systems.

DATE: _____

PLACE: _____

Signature of Tenderer /Vender with Seal



LIFE INSURANCE CORPORATION OF INDIA,
Divisional Office: NANDED,
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Telephone No 02462-223828
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ANNEXURE -I

(UNDERTAKING Letter to the Corporation on the Supplier's letterhead)

To,
The Sr Divisional Manager,
LIC OF INDIA
Nanded Divisional Office,
Nanded-431605
Dear Sir/Madam,

Sub: Tender Reference No: Nanded/OS/CCTV/2019-20/01 , Dated : 13.01.2020

With reference to the above tender notice, having examined and understood the instructions, terms and conditions forming part of the tender forms, we hereby enclose our offer for the supply of the CCTV Systems as detailed in your above referred tender notice. I/We hereby confirm that we have not been black listed by LIC or any PSU/BFSI organization/ Government Semi-Govt/ Quasi Govt. Departments in India, as on date of submission of bid in response to the above Tender.

I/We further confirm that the offer is in conformity with the terms and conditions as mentioned in the tender form. I/We also confirm that the offer shall remain valid for One year from the last date for submission of the offer. I/We understand that the Corporation is not bound to accept the offer either in part or in full and that the Corporation has the right to reject the offer in full or in part without assigning any reason whatsoever. I/We have read the instructions appended and all terms and conditions and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and LIC of India on the basis of the information given by me / us can be treated as invalid by the Corporation and I / We will be solely responsible for the consequences. I/We agree that the decision of LIC of India in selection of contractors will be final and binding to me / us.

All the information furnished by me hereunder is correct to the best of my knowledge and belief. I/We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.

I/We agree that I / We have not applied in the name of sister concern for the subject tender process. We enclose herewith a Demand Draft/Pay Order for Rs. 20,000/- (Rupees Twenty Thousand only) favoring LIC of India and payable at NANDED towards Earnest Money Deposit, and Demand Draft for Rs.250/-(Rupees Two hundred fifty only) favoring LIC of India and payable at NANDED towards Tender Fees details of the same are as under. (Tender fee is non refundable)

Particulars of Demand draft no
Amount Name of issuing bank.....
Tender Fee:.....
Earnest Money Deposit:.....

Yours Faithfully,

(Authorized Signatories (Name and designation, Seal of the Firm)

Signature of Tenderer /Vender with Seal



LIFE INSURANCE CORPORATION OF INDIA,
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ANNEXURE- J
SUPPLIER's PROFILE

1. Name of the Organization and Address: _____
2. Year of Establishment: _____
3. Status of the firm: _____
Whether Pvt. Ltd. company / Public Ltd. company/ Partnership Firm / Proprietorship Firm
4. Name of the Chairman/Managing Director/CEO/Country Head (as the case may be): _____
5. Whether registered with the Registrar of Companies/Registrar of Firms in India. If so, mention number and date and enclose Registration Certificate copy.

6. Name and address of Bankers : _____

7. Turnover of the Company/Firm in:

YEAR	Turnover of the Company /Firm
2016-17	
2017-18	
2018-19	

8. Please attach a copy of audited Balance Sheet and Profit & Loss Account for the Years, 2016-17, 2017-18, 2018-19-----
9. Whether registered under Good & Service Tax act. . If so, mention number GSTIN no _____
10. Whether an assessee of Income Tax. If so, mention Permanent Account Number. _____

11. Is the Company/Firm a manufacturer of **CCTV SYSTEM** ?

If yes, a. Give the Name of the country where manufacturing unit is located. _____

b. Mention the address and phone number of the company's NANDED office below: _____

c. Give the date of opening of NANDED Office. _____

12. Since when and how long your Company/firm has been manufacturing **CCTV SYSTEMS** _____

13. Furnish the names of renowned organizations, where you have installed **CCTV Systems** in the last three years ending 31 March 2019 – Furnish Details in Annexure "F"

Place: _____ SIGNATURE

Date: _____

(Name & Seal of the Organization)

Signature of Tenderer /Vender with Seal



LIFE INSURANCE CORPORATION OF INDIA,
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Annexure-K

CRITERIA OF DISQUALIFICATION

The Corporation may adopt such criteria for disqualification of a bidder as it may consider appropriate. Such Criteria may include without limitations of the following :-

- (1) Non Payment of Tender Fee
- (2) Payment of EMD by Cheque
- (3) Technical Bids containing any Price Information.
- (4) Non Payment of Earnest Money Deposit (except MSMEs with exemption certificate).
- (5) Incomplete or conditional Bid
- (6) Use of unfair means /misrepresentation
- (7) Bid found in unsealed envelop, unsigned bids, bids signed by unauthorized person and any unconfirmed material alteration.
- (8) Tenderer will not be allowed to quote on behalf of more than one manufacturer. If tenderer quotes rates for more than one OEM, their total tender will be rejected.
- (9) Conditional/Subject to tenders are liable to be rejected
- (10) Non receipt of Bid Proposal on or before due date & time.