

Request for Expression of Interest for Email Archival System

Dated: -12-12-2014

Tender Inquiry No. CO/IT-BPR/CMS/RFP/2014-15/02

Pre Bid Meeting 16/12/2014

Agenda

- Eol timelines
- Overview of scope of work
- Present Solution Architecture
- Minimum Eligibility Criteria
- Technical Criteria
- Evaluation
- Presentation/Demo/Proof of Solution

Expression of Interest timelines

1	Pre-bid meeting	16th December 2014, Tuesday, 11.00 am
2	Last date & time of submission of bids	5 th January,2015 latest by 3:30pm
3	Technical bid opening date, time & venue	5 th January,2015 at 4 pm

Overview of scope of work

LIC invites Expression of Interests (EOIs) from established, reputed and reliable solution providers with previous experience for providing an off the shelf centralized Email Archival system

Broad scope :

- Implementation
- Maintenance
- support of the Email Archival System in LIC of India

The primary role of Prime Bidder will be providing required

- hardware,
- Software
- installation,
- customization,
- integration,
- management,
- support
- training in order to implement email archival solution.

Overview of scope of work

This involves

- Conceptualization
- identifying organizational process improvement requirements,
- developing a high-level solution and
- an implementation road map, and
- estimating sizing of each component including hardware, networking, software, training, data entry and maintenance etc..
- supervision and monitoring of the implementation of the proposed system.

Present Solution Architecture

The current mail setup in LIC is as under:

LIC currently uses Microsoft Exchange 2007 for its emailing requirement and the current deployment architecture is a decentralized one with 10 locations as given below:

- a) LIC's Central Office, Nariman Point, Mumbai (two sets installed in CCR mode with SCR at Pune)
- b) Vile Parle Data Centre at Mumbai (two sets installed in CCR mode with SCR at Pune)
- c) 8 Zonal Offices (Mumbai, Delhi, Bhopal, Kanpur, Patna, Kolkata, Hyderabad and Chennai)

Minimum Eligibility Criteria

Bidder's eligibility criteria: The bidder should fulfill the conditions as narrated in Annexure – I

Sr No	Criteria
1	The bidder must be a company registered in India as on date of release of the EOI
2	The bidder should have a minimum turnover of INR 100 (Hundred) Crores per annum for at any one (1) of the last three (3) financial Years 2011-12, 2012-13 and 2013-14. The Balance sheet of only the bidding company would be considered for this criterion
3	The prime bidder should have been in existence for a minimum period of 5 years in India as on the date of release of EOI
4	The bidder should have implemented proposed email archival system in any one organization for more than 10,000 mail boxes in last 5 years

Minimum Eligibility Criteria



5	The bidder should have prime (ie. High level /gold/premium) or higher and direct partnership (selling, support, upgrade and service) with the solution / technology provider of Email Archival solutions proposed
6	The bidder should not be barred from participating in bids by LIC as on the date of release of the EOI
7	The proposed email archival solution should support Microsoft exchange 2007 and its later versions
8	The bidder should provide budgetary estimates for the end to end project for 5 years

Technical Criteria

S.No.	Email Archival System related details
1.	Details of proposed email archival solution.
2	Details of Gartner's Magic Quadrant for Enterprise Information Archiving in any of the last five years wherein proposed email archival system is present?
S.No.	Functional and Technical Requirement For the email archival system
1.	Automate mailbox management
2.	Optimize storage consumption
3.	Eliminate PST related issues
4.	Enable faster backups
5.	Improve disaster recovery
6.	Support intelligent archiving
7.	Support Archive for legal and compliance
8.	Centralized administration and reporting
9.	Role-based administration
10.	Native IM archiving
11.	Support for Microsoft ecosystem: Supports Microsoft Outlook and Outlook Web Access, Windows Desktop Search, Windows Rights Management Services, Microsoft Cluster Server, and SharePoint Portal Server

Technical Criteria(contd)

12.	Availability of Open Storage Layer
13.	Integrated content archiving for Email systems and PST files, File servers, Microsoft SharePoint, Enterprise content management systems, Databases and ERP systems, Instant messaging systems
14.	Support movement of less-frequently accessed information off of expensive primary storage to lower-cost storage
15.	Support Global deduplication of Archived Content (i.e. email, files, sharepoint, IM, databases.)
16.	Support Policy-based management and workflow to automate archiving processes and take control of data sprawl
17.	Supports virtualization infrastructure for flexible deployment without additional hardware
18.	Enable roles-based search and access for self-service users to search, preserve, review and export electronically-stored information and messages
19.	Have in-built data classification
20.	Support email archival for about 2,00,000 email boxes
21.	Is the bidder ready to demonstrate proof of email archival solution in LIC setup?

Evaluation

Shortlisting will be on basis of fulfilling criteria

- Minimum eligibility criteria
- Technical criteria for proposed Email Archival System.
- Shortlisted parties will be invited for the presentation/proof of solution & demo of the solution proposed and further participation in the RFP process
- However, LIC reserves the right to float a fresh /open RFP for selection of bidders , not restricted to the entities shortlisted through the EOI process.

Presentation/Demo/Proof of solution

- Shortlisted parties will be invited for the presentation/proof of solution & demo of the solution proposed and further participation in the RFP process.
- **Proof of solution:** The bidder is expected to demonstrate email archival solution for 1000 mail boxes (800 individual mail ids and 200 mail ids) for testing.

THANK YOU