

ANNEXURE-COVERING LETTER

Bid Response Covering Letter on Bidder's Company Letter-head

To,
Executive Director (IT/BPR)
Life Insurance Corporation of India,
Central Office, Information Technology - BPR Department,
2nd Floor, South Wing, "Jeevan Seva Annexe",
Santacruz (W), S.V.Road, Mumbai – 400054.

Sir/Madam,

Re: Request for Proposal for Supply, Installation, Commissioning and Maintenance of IT Asset Management and Patch Management Tool for Desktops/Laptops/Servers Ref: LIC/CO/IT-BPR/HW/AMT/2017-18/05 Dated: 12/12/2017

Having examined the referenced tender document Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, on behalf of << **name of the company** >>, offer to work as Asset Management and Patch Management Tool vendor offering Asset Management and Patch Management Tool in conformity with the referenced RFP and at the L1 prices discovered through commercial bid evaluation / online reverse auction and is made part of the bid.

We undertake, if our Bid is accepted, offer to work as Asset Management and Patch Management Tool vendor offering Asset Management and Patch Management Tool to LIC in accordance with the scope, specifications and delivery schedule specified in the RFP.

If our Bid is accepted, we will obtain the guarantee of a scheduled Bank for the due performance of the Contract, as per the terms and conditions of the RFP.

We agree to abide by the Bid and the rates quoted therein for the contract/order awarded by LIC up to seven years period from date of contract/Service Level Agreement, which will remain binding upon us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act, 1988".

We understand that LIC is not bound to accept any Bid that may be received. We also certify that we have not been blacklisted by LIC, any PSU, any Bank or Insurance Company/RBI/IRDAI, Government of India, State Government and its subsidiaries.

Dated at _____ this _____ day of _____ 2018

Authorized Signatory

Signature of the authorized official

Name:

Designation:

Name & Address of the company:

Seal of the Company