

L.I.C OF INDIA, CUTTACK DIVISIONAL OFFICE, NUAPATNA, CUTTACK-753001

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ANNEXURE-A

Sl.No.	Item Description	Form No.	Item Unit	Size in CMs	Print Area	Paper Quality	Requirement	Unit Rate in Figure(Rs)	Unit Rate in Words(Rs)
1	Set of proposal Form No.300 (Revised 2019) + ACR/MHR + NACH (See note below *)	300	Set of 1000 Forms	Proposal Forms = 28.5 X 21 (See note below for NACH Form size)	Both side Bilingual, Total 18+1 Pages	JK paper 58 GSM	10,00,000		
2	Set of proposal Form No.360 (Revised 2019) + ACR/MHR + NACH (See note below *)	360	Set of 1000 Forms	Proposal Forms = 28.5 X 21 (See note below for NACH Form size)	Both side Bilingual, Total 18+1 Pages	JK paper 58 GSM	1,50,000		
3	Set of proposal Form No.340 (Revised 2019) + ACR/MHR + NACH (See note below *)	340	Set of 1000 Forms	Proposal Forms = 28.5 X 21 (See note below for NACH Form size)	Both side Bilingual, Total 16+1 Pages	JK paper 58 GSM	1,00,000		
4	Personal Statement regarding Health (Own life)	680	PAD	19 X 22	2 pages	JK Paper 58 GSM	1500		
5	Form of Nomination	3264	PAD	22 X 18	2 pages	JK Paper 58 GSM	100		
6	Application for Change of Nomination	3750	PAD	31 X 19	2 pages	JK Paper 58 GSM	150		
7	Certificate of Identity of Burial OR cremation	3785 A	PAD	34 X 21	2 pages	JK Paper 58 GSM	100		
8	Discharge Form for Death Claim	3801	PAD	34 X 21	2 pages	JK Paper 80 GSM	100		
9	Indemnity bond	3805-A	PAD	34 X 21	1 page	JK Paper 80 GSM	100		

10	Claim Surety Form	3807	PAD	34 X 21	1 page	JK Paper 58 GSM	100		
11	Assignment	3864	PAD	19 X 11	1 page	JK Paper 58 GSM	100		
12	Renewal Prem. Deposit Challan	4720(O)	PAD	19 X 11	1 page	JK Paper 58 GSM	5000		
13	R.R.Register	4727	Register	41 X 26	100 pages	JK Paper 58 GSM	20		
14	Inward Letter Register	4904	Register	34 X 21	200 pages	JK Paper 80 GSM	20		
15	Despatch Register(Inward)	4906	Register	34 X 21	300 pages	JK Paper 80 GSM	20		
16	Despatch Register-Speed Post/Regd.Post	4907	Register	34 X 21	250 pages	JK Paper 80 GSM	20		
17	Revival Rating Sheet	5049	PAD	34 X 21	2 pages	JK Paper 58 GSM	100		
18	Surrender Discharge Voucher	5074/3510	PAD	34 X 21	2 pages	JK Paper 80 GSM	1500		
19	Loan Application/Discharge Voucher	5196/3510	PAD	34 X 21	2 pages	JK Paper 80 GSM	1500		
20	Assignment Questionnaires	5289	PAD	34 X 21	2 pages	JK Paper 58 GSM	100		
21	Medical Report	LIC03-001	BOOK	27 X 21	105 pages	JK Paper 58 GSM	1500		
22	General Occupation Questionnaires	LIC-03-500	PAD	34 X 21	1 page	JK Paper 58 GSM	50		
23	Annexure-IA SSS		PAD	26 X 22	1 page	JK Paper 58 GSM	100		
24	Annexure-II A SSS		PAD	26 X 22	1 page	JK Paper 58 GSM	100		
25	Authorisation Letter UGME		PAD	28 X 23	1 page	JK Paper 58 GSM	5000		
26	Authorisation Letter PTSS		PAD	28 X 23	1 page	JK Paper 58 GSM	5000		
27	Authorisation Forwarding Letter-SSS		PAD	34 X 21	1 page	JK Paper 58 GSM	100		
28	Authorisation Forwarding Letter-OGSS		PAD	34 X 21	1 page	JK Paper 58 GSM	100		
29	SSS Collection Register	CD/SSS/06	Register	34 X 21	200 pages	JK Paper 100 GSM	20		
30	N.E.F.T Form		PAD	28 X 22	2 pages	JK Paper 58 GSM	1000		

NOTE :

*Please go through the Tender Terms & Conditions given in the letter before quoting rates. Rates should be unit wise and should be inclusive of all Taxes.

* Each PAD should be of 100 Sheets.

* For Serial No. 1 & 2 (Prposal Form No.300 & 360) No. of pages will be 18 (Proposal form + ACR/MHR). NACH Form will be an additional page. The size of NACH form can be obtained from the sample copy attached herewith. The NACH Form is to be pasted in the top most upper middle of Page No.1 (First page)

* For Serial No. 3 (Prposal Form No.340) No. of pages will be 16 (Proposal form + ACR/MHR). NACH Form will be an additional page. The size of NACH form can be obtained from the sample copy attached herewith. The NACH Form is to be pasted in the top most upper middle of Page No.1 (First page)

We agreed on the Terms and Conditions laid down in the Tender Letter dated 05.01.2021 for Printing & Supply of the above items and accordingly we quoted the above rates for items mentioned above.

Signature

Vendor's seal

Name of the Firm with seal
Contact Mobile No.