



LIFE INSURANCE CORPORATION OF INDIA

SALEM DIVISION

O.S. Dept., Divisional Office, Johnsonpet, Salem-7.

Ph. No. 2411492, Email: os.salem@licindia.com

TENANCY APPLICATION FORM

1. Name of Applicant :
 - a) Age :
 - b) Name of Father/Husband :
 - c) Permanent Address :
(attach Identity and Address Proof)
2. For Company/Partnership :
 - a) Full particulars of business along with copies of trade License and particulars of company (Deed/Memorandum & Articles of Association)
 - b) Copy of Last three years of audited Balance sheet, P&L A/C and IT returns of the company/Firm
3. In case of Individual
 - a) Name and Address of two referees :
 - b) Photo Identity proof (Self) :
 - c) PAN No.(Self) :
 - d) ITR & Bank Account details (Self) : SB/Current A/C :
 - e) No & Name of Bank and Branch Name :
(Attach ITR for last 3 years and Last 3 months Bank Statements)
4. Details of premises sought :
(Area Location, Building Name and Floor etc)
5. Purpose for which the premises will be utilized :
6. Rent offered :
(only basic Rent per square feet to be quoted. All taxes will be Separate)
7. Name and Designation of the contact person :
(With Address, Phone no. & email)
8. Whether the applicant is related to any employee/ Agent of LIC, if so give details :

The information given above is true to the best of my knowledge and belief.

Date:

Signature of Applicant

(Company Seal)