

**LIFE INSURANCE CORPORATION OF INDIA**  
Engineering Dept., 1st floor, West Wing, Western Zonal Office,  
"Yogakshema", Jeevan Bima Marg, Mumbai – 400 021

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**NOTICE INVITING e-TENDER (NIT)**

**Life Insurance corporation of India** invites e-Tender For Civil & Interior Works Including , Modular Furniture, Chairs, Electrical Installation, Data & Telephone Cabling, Fire Alarm Systems for the Proposed Modernization of Cyber Security Department (IT-CSD ) of ERM at Second Floor of Jeevan Seva Building, S.V.Road, Santacruz (West), Mumbai 400054.-, Maharashtra

Tender No: LIC/WZO/ENGG/L.No.82

Date:13.11.2023

I	Tendering Document No	LIC/WZO/ENGG/L.No.82 dated: 13.11.2023
II	Name of the Work	e-Tender For The Proposed Modernization of Cyber Security Department (IT-CSD) of ERM at Second Floor of Jeevan Seva Building, S.V. Road, Santacruz (West), Mumbai 400054.-, Maharashtra
III	Brief description /scope of Work	e-Tender For Civil & Interior Works Including , Modular Furniture, Chairs, Electrical Installation, Data & Telephone Cabling, Fire Alarm Systems for the Proposed Modernization of Cyber Security Department (IT-CSD) of ERM at Second Floor of Jeevan Seva Building, S.V. Road, Santacruz (West), Mumbai 400054.-, Maharashtra
IV	Estimated Cost	<b>Rs 234.03 Lakhs</b> (Rupees Two hundred Thirty Four point Zero Three Lakh Only) (Excluding GST)
V	Sale Period (Downloading)	<b>13.11.2023 ; 17.01 Hrs to 22.11.2023; 23.59 Hrs</b>
VI	Pre-bid Meeting	<b>Time – 20.11.2023 at 11.30 Hrs</b> <b>Venue - Engineering Dept., 1st floor, West Wing, Western Zonal Office, "Yogakshema", Jeevan Bima Marg, Mumbai – 400 021</b>
VII	<b>Last date &amp; Time for submission of online tender</b>	<b>22.11.2023 up to 23:59 Hrs</b>
VIII	EMD remittance by RTGS	22.11.2023 up to 23.59 hours ref: to be submitted with UTR number and Bank Address
IX	Physical submission of Bid-II, Tender Fee & EMD closing date & time	<b>23.11.2023 up to 15:00 hrs</b>
X	Online & Physical Opening of EMD, Tender Fee & Prequalification Bid-II (in sealed envelope)	<b>23.11.2023 at 15:30 Hrs</b>

XI	Period for completion of work.	<b>75 Days</b>
XII	Earnest Money Deposit	<p><b>Rs .4,68,100/- (Rupees Four Lakh Sixty Eight Thousand One Hundred Only)</b>  <b>Can be remitted by RTGS or in the form of Demand Draft payable in the name of “Life Insurance Corporation of India” payable at Mumbai or Bank Guarantee from any Scheduled commercial Bank only (i.e. Indian or Foreign Banks included in Second Schedule of Reserve Bank of India Act 1934 excluding Co- operative Banks or Regional Rural Banks) and not from Scheduled Co-Operative bank. The B.G. shall be as per the Performa provided.</b></p> <p>Bank Details of LIC of India for the purpose of RTGS payment or preparation of Bank Guarantee only  <b>Name of Beneficiary:</b> Life Insurance Corporation of India <b>Bank Name :</b> UNION BANK OF INDIA,  Ac no : 510101006081893  <b>IFSC :</b> UBIN0902217 , <b>MICR CODE:</b> 400026216  <b>BANK ADDRESS:</b> Unit 4C, Ground Floor, Mittal Court Premises, Opp. to Vidhan Bhavan, Nariman Point, Mumbai - 400021</p>
XIII	Tender Cost/Tender processing Fees	<b>Rs. 1,180-00(including 18% GST)</b> Non-refundable Tender cost / tender processing fees in the form of D.D of any Nationalized /Scheduled Bank payable at Mumbai. DD in favor of “Life Insurance Corporation of India”
XIV	Period during which hard copy in original of EMD, Cost of Tender Document, e-tender processing fee, Letter from Bidder to the Chief Engineer, other document as per NIT shall be submitted.	<p><b>Upto 23.11.2023 ;15.00 Hrs (IST) to be submitted to:</b></p> <p style="text-align: center;"><b>The Chief Engineer,  LIFE INSURANCE CORPORATION OF INDIA,  Engineering Department, 1st floor, West Wing, Western Zonal Office, “Yogakshema”,  Jeevan Bima Marg, Mumbai - 400 021</b></p> <p>If the Bidder fails to submit the original DD of EMD and Tender Cost within the stipulated date &amp; time as specified, the Bid Document will be declared non –Bonafide and shall not be opened irrespective of fact that scanned copy of the DD might have been uploaded in e-Portal and even if the delay is due to extraneous factor</p>

**The tender document can be downloaded from website:**

**[www.tenderwizard.com/LIC](http://www.tenderwizard.com/LIC). Corrigendum(s)/Amendment(s), if any, would appear only on the website and will not be published in any other media.**

**A) Criteria for eligibility / Pre-qualifications**

SI. No	DESCRIPTION OF THE WORK	Estimated cost (Rs. In lakhs)	Completion period in Days	Min. Bank Solvency / Banker Certificate (Rs. In lac) OR Net worth Certificate of	Avg. Annual Financial turnover during considering average of any 3 year financial years having maximum Turnover among last 5 years ending 31 <sup>st</sup> March 2023 (Rs. In lac)	Experience of having successful completed similar works during last seven (7) year's ending last day of month previous to the one which application is invited. (Value of work excluding GST)
1	2	3	4	5	6	7
1	Proposed Modernisation of CSD- IT(ERM Dept)	<b>234.03</b> Lakh	<b>75</b> Days	Bank Solvency of Rs.93.61 Lakh  OR Net worth Certificate of Rs.23.40 Lakh	117.02 Lakhs	i) Three similar completed works, not less than the amount equal to <b>Rs.93.61 Lakh</b>  <b>OR</b> ii) <b>Two Similar</b> completed works, costing not less than the amount equal to <b>Rs. 117.02 Lakh</b>  <b>OR</b> iii) <b>One similar</b> completed not less than the amount equal to <b>187.22 Lakh</b>

For arriving at current cost of similar works, value of qualifying work executed shall be brought to current costing level by enhancing the actual value of work at a simple rate of 7% per annum calculated from the date of completion to the date of Bid-II (Qualification bid) opening.

“Similar nature“ means the characteristics of the completed works should be similar to that of the proposed building in terms of physical parameters, like finishes complexity, method/ technology and / or other characteristics described and scope of works/Tender specifications.

Hence, **similar nature of work** means interior works of Office premises broadly comprising of modular furniture, partitions, false ceiling, chairs and Electrical works , data cabling , fire alarm work etc.

The applicants/bidders need to submit completion certificate for all qualifying works, containing the details such as Date of Commencement & Completion, details of similar nature of works, Final Completion Cost duly certified by Authorized official in case of Govt / Semi Govt or Public Sector Undertaking.

In case, qualifying works are from Private Sector, the applicants/bidders to submit payment received details duly certified by Chartered Accountant. If called for documents such as copy of final bill or other relevant documents, to be submitted for verification

## **2) Key Construction Activities Criteria:**

Applicants/ Bidders should have completed Sl. No. 1, 3 & 5 and any two of other Key Construction Activities as included in the scope of the proposed work, either completed separately or combined in qualifying works (contract completed):

**If the proposed building has the following 7 numbers Key Construction Activities, then the Applicants/Bidders should have carried out at least 5 out of them as detailed above.**

1. Interior Works like False Ceiling, Painting , Vitriified Tile Floorings etc.
2. Building Construction painting and plastering works.
3. MS/GI framed, Wooden Framed & Factory Made Internal Partition Works
4. Modular Furniture Works including Tables & Chairs
5. Electrical Wiring, Fixtures & Fittings, Data Cabling & Telephone Wiring Works
6. Electrical installations, UPS and obtaining service connections etc.
7. Fire Alarms & Detection Systems

### **Note:**

- a) In case, applicant/ bidder is qualifying under Criteria of Work experience with Three completed works of similar nature (contract completed) each costing not less than the amount equal to 40% of the Estimated Cost, then 50% in numbers of any of Key Construction Activities of proposed work shall be completed separately or combined in these qualifying works.
- b) In case, applicant/ bidder is qualifying under Criteria of Work experience with Two completed works of similar nature (contract completed) each costing not less than the amount equal to 50% of the estimated cost, then 50% in numbers of any of Key Construction Activities of proposed work shall be completed separately or combined in these qualifying works or in any of the other completed works of similar nature (contract completed) having value equal to or more than 40% of the estimated cost.
- c) In case, applicant/ bidder is qualifying under Criteria of Work experience with One completed work of similar nature (contract completed) costing not less than the amount equal to 80% of the estimated cost, then 50% in numbers of any of Key Construction Activities of proposed work shall be completed in this qualifying work or in any of the other completed works of similar nature (contract completed) having value equal to or more than 40% of the estimated cost.}

### **Note: For Evaluation:**

Qualification Criteria for Key Construction Activities: At least 50% activities as mentioned above to be available. Minimum qualifying amount for individual activities need not be specified.

**B. Financial Strength:****1. Average Annual Financial Turn Over:**

The Applicant should have Average Annual Financial Turn Over of not less than **Rs. 117.02 Lakh** on similar works considering average of any three financial years having maximum turnover among last Five Financial years ending 31st March 2023. (Scanned copy of certificate from Chartered Accountant to be uploaded with his Seal/ signatures and registration number.)

Note: In case final audited account statements are not available for the last year, then provisional account statements can be submitted duly certified by Chartered Accountant.

**2. Solvency/ Banker Certificate or Net worth Certificate (any one to be submitted):**

Solvency/ Banker Certificate submitted to be at least **Rs. 93.61 Lakh** and should not be older than **One Year old** from the last date of submission of Bid. Solvency/ Banker Certificate should have been issued by a Scheduled Commercial (ie., Indian or Foreign Banks included in Second Schedule of Reserve Bank of India Act 1934 excluding Co-operative Banks or Regional Rural Banks). (Sample Form for Solvency Certificate – Annexure-I is attached)

or

Net worth Certificate of minimum **Rs. 23.40 Lakh** issued / certified by Chartered Accountant (Sample Form for Net worth Certificate – Annexure-II is attached)

**3. Disqualification:**

Even if an applicant meets the Qualification Criteria, he shall be subject to disqualification if he or anyone of the constituent partner/Director is found to have:

- i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements **and / or**
- ii) Records of poor performance during the last five years, as on the date of NIT, such as abandoning the work, rescission of the contract for reason which are attributable to non performance of the contractor, inordinate delays in completion, consistent history of litigation resulting in awards against the contractor or any of the constituents, or financial failure due to bankruptcy and so on and / or.
- iii) On account of currency of debarment by any Government Agency

**4. Additional Eligibility Criteria**

- i) There will not be unauthorized time overrun of the Qualified Work(s) executed by the bidder and submitted in the bid document beyond 25% of time period stipulated in the contract agreement and authorized extended time period duly approved by client. Extension granted without LD will be considered as an authorized extension. **The Performa in which the Bidder should obtain the performance certificate for the executed works is enclosed in Bid II Annexure I.**
- ii) The Bidder should have Valid GST registration/ EPF registration/ PAN NO.

**5) Joint Ventures applicants will not be considered.****6) Performance Report :** As per Performa – Annexure-III

Only Bidders who have carried out similar nature of Works and fulfilling above criteria shall participate in the e-tendering process.

The Tender Documents consist of BID I (EMD & Tender Cost Envelope), BID II (Prequalification bid), Bid III (condition of contract, special condition, Technical Specifications, Approved Makes of Materials & Financial bid). **The Bidder shall go through the Bid-II and Bid-III of the Tender before submitting the Online Bids.**

Bidder has to submit the Tender Online/Offline Bids as under;

**BID – I (EMD & Tender Cost):** Big Sealed envelope superscripting the name of work consisting of two separate sealed envelopes as per following and to be submitted to our office:

- a) Tender Fee of Rs. 1,180/- (Including 18% GST (non-refundable)) in the form of Demand Draft / Pay Order in favor of “Life Insurance Corporation of India” payable at Mumbai. Scanned copy of DD/Pay Order to be uploaded while submission of online Bids within specified date & time.
  
- b) Earnest Money Deposit of **Rs 4,68,100/- (Rupees Four Lakh Sixty Eight Thousand One Hundred Only)** either by RTGS or in the form of Demand Draft / Pay Order in favor of “Life Insurance Corporation of India” payable at Mumbai. Or Bank Guarantee from any Scheduled commercial Bank only (i.e. Indian or Foreign Banks included in Second Schedule of Reserve Bank of India Act 1934 excluding Co-operative Banks or Regional Rural Banks) and not from Scheduled Co-Operative bank in the enclosed format. Scanned copy of DD/Pay order/Bank Guarantee to be uploaded while submission of online Bids within specified date & time.

Original physical DD/Pay Order/Bank Guarantee of EMD and DD/Pay order of Tender Cost should be submitted to the Chief Engineer, LIFE INSURANCE CORPORATION OF INDIA, Engineering Department, 1st floor, West Wing, Western Zonal Office, “Yogakshema”, Jeevan Bima Marg, Mumbai – 400 021 in the sealed envelope on or before the date & time specified / extended date & time if any for submission of online Bids. If the Bidder fails to submit Original physical Bank Guarantee and Original DD/Pay Order on or before the specified date and time, the Bid Document will be declared non-Bonafide and shall not be opened irrespective of fact that scanned copy of the BG might have been uploaded in e-Portal, even if the delay is due to extraneous factor.

**BID – II: Prequalification Bid (Pre Qualification Bid Form with Annexure) :** The Bidder shall upload the Filled up and signed scanned copy of the Pre Qualification Bid form (Filled up and signed) along with supporting documents/ attachments and Statement of Accounts duly certified by a Chartered Accountant with Registration number, etc. All documents shall be self-attested by authorized person of bidder with an undertaking that full responsibility is taken by him/ her on behalf of the bidder for veracity of submitted documents. The scanned copy of the Demand Draft/ Pay Order of Tender Fee and BG of EMD shall be uploaded in BID II. Apart from online submission prequalification bid with annexure the bidder is required to submit physically the prequalification bid with annexure in a hard bound form covered in a sealed envelope super scribing "Prequalification Bid". **In case of any dispute the physically submitted copy will have precedence over online submission.**

**BID – III including financial bid - The percentage rate in figures shall be quoted in the Financial Bid Template. No other document, conditions shall be uploaded along with documents of FINANCIAL BID.**

- 7) Those intending tenderer/contractors not registered on the website i.e. [www.tenderwizard.com/LIC](http://www.tenderwizard.com/LIC) mentioned above with M/s Antares Systems Limited are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website i.e., [www.tenderwizard.com/LIC](http://www.tenderwizard.com/LIC). The intending tenderer must have class-III digital signature to submit the tender.

**Note:**

- (a) The Bidder will be considered for pre-qualification only after satisfactory verification of the genuineness of the Bank Solvency/Net worth certificate and submitted documents as the proof of Credentials. In case the BG and the proof of credentials submitted by the Bidder is not genuine the Bidder will be barred from participating in the tender of the Corporation for 2 years period and the information will be shared with Govt. of India, Banks and other financial institutions, their previous/present employers etc.
- (b) Any Bidder applied and fulfilling the selection criteria may not be considered for enlistment if unsatisfactory performance report/s is/are received for the completed projects from their previous employer/s. The credentials of works executed under Joint-Ventures system and applications from Joint Venture agencies shall not be accepted.
- (c) In case of qualifying works are from private sector the following documents shall be submitted to ascertain genuineness of the works
- i). The applicants/bidders to submit payment received details duly certified by Chartered Accountant. If called for documents such as copy of final bill or other relevant documents to be submitted for verification

ii).If the tender stipulates any prequalification criteria for specialized work like Interior works, HVAC, fire alarm. Furniture, supply of Chair etc. the copy of the final bill of the relevant work shall be submitted for proof of work

(d) Certificate submitted from the previous employers in support of credential should clearly mention the postal address, telephone number and email ID of the concerned authority of the employer. Similarly Bank solvency certificate should clearly mention postal address as bank, Email id and Contact number.

(e)The Chief Engineer reserve the right to not open Financial Bid of any / all the Bidders at his sole discretion without assigning any reason whatsoever.

**Date: 13.11.2023**

**CHIEF ENGINEER**



**Annexure-I**

To  
The Chief Engineer /Dy.Chief Engineer(I/C)  
WZO, Mumbai

**BANKERS CERTIFICATE FROM A BANK**

This is to certify that to the best of our knowledge and information that M/s Shri.....  
..... having marginally noted address as a customer of our Bank are /is  
respectable and can be treated as good for any engagement up to a limit of Rs.....  
(Rupees.....)

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(signature of Authorised Official)  
For the Bank

**NOTE:**

1. Banker's certificate should be on the letter head of the Bank addressed to the tender issuing authority.
2. In case of partnership firm, certificate should include names of all partners as recorded with the bank
3. The bid will not be considered valid if any change to the above format is made.

**Annexure –II**

**FORM FOR CERTIFICATE OF NETWORTH FROM CHARTERED ACCOUNTANT**

It is to certify that as per the audited balance sheet and profit and loss Account during the financial year..... the net worth of M/s .....(Name and Registered address of individual/Firm/company as on 31<sup>st</sup> March.....(previous financial year from the year in which NIT published/ application invited for Empanelment) is Rs.....(Rupees.....) after considering all liabilities. It is certified that computation of networth based on my/our scrutiny of the bank accounts, records and documents is true and correct to the best of my/ our knowledge .

Signature of Chartered Accountant)

Name of Chartered Accountant

Membership No of ICAI.

Date:

Seal:

Note :

1. The net worth certificate should be on letter head of the chartered accountant.
2. In case of bidder is partnership firm . certificate should include names of all partners as recorded with the Chartered Accountants.

**Annexure –III****PERFORMANCE REPORT OF WORKS REFERRED IN QUALIFICATION BID.**

1	Name of the Agency	
2	Name of work / project & location.	
3	Agreement No	
4	Estimated cost	
5	Tendered cost	
6	Date of start	
7	Date of completion	
	i) Stipulated date of completion	
	ii) Actual Date of completion	
8	If actual date of completion is beyond original stipulated date of completion.	
	a) Extended period without imposition of penalty/Liquidated damages for -----Number if days/Months.	
	b) Extended period with imposition of penalty/Liquidated damages for -----Number if days/Months.	
9	Performance Report :	
i)	Contractor Site organization	a) Well organized b) Adequate c) Poorly organized
ii)	Quality of materials with reference to specifications.	a) Good. b) Satisfactory c) Poor
iii)	Workmanship and Supervision	a) Good. b) Satisfactory c) Poor
iv)	Labour Relations and facilities	a) Good. b) Satisfactory c) Poor
v)	Attitude towards settlement of disputes and differences.	a) Co-operative b) Non-co-operative
vi)	Safety Record. a) Were there any accidental / Structural collapse at site. b) If answer to (a) is Yes, state whether due to	i) Yes ii) No  i) Negligence ii) Improper work iii) Reason beyond control

1. Any other remarks : .....

Dated

Signature of Authorized official

**( Note: Bidder shall obtain Performance Certificate from the Employer in above format and submit along with pre-qualification documents)**