



मंडल कार्यालय, पोस्ट बाक्स नं.106, जीवन प्रकाश 489, मॉडल टाउन, कर्नाल-132001  
Divisional Office, P.O. Box No. 106, "Jeevan Prakash", 489, Model Town, Karnal-132001

Ref: os/sty/2023-24/tender/14

TENDER DESCRIPTION FOR TABLE STATIONERY ITEMS

S.no.	Item	Description	Quantity	Rate/Each without GST
1	Cobra File	No 1250 With Front side LIC Logo Printing	1000	
2	L-Type Plastic Folder	Sun PP Clear Foloder A-4 {Item e-310}	300	
3	Ordinary Pen Win TE AMO	WIN Te amo	500	
4	Cello tape	Premium 42 {20Yards}	30	
5	White Fluid	Luxer Correction Pen {7 MI}	10	
6	Era File	Sweety Index File {Best Quality}	10	
7	Register 1 Qr { 48 Sheets} Size 7.5" X 12"	60 GSM Paper Best Quality Gutta LIC Logo on Front Side gutta	50	
8	Register 2 Qr { 96 Sheets} Size 7.5" X 12"	60 GSM Paper Best Quality Gutta LIC Logo on Front Side gutta	50	
9	Register 3 Qr { 144 Sheets} Size 7.5" X 12"	60 GSM Paper Best Quality Gutta LIC Logo on Front Side gutta	20	
10	Slip/Conference Pad (Ordinary)	Surya, writing pad-10 Leaves per pad, front thick paper back side Gatta	300	
11	Sutli Plastic	Sutli Plastic best quality	20 Kg	
12	Rabbar Band	Best Quality Nylon 3"	3 kg	
13	Sketch Pen (Sign Pen)	Luxer	20	
14	Dak Pad	Dak Pad Four Flappers	10	

\* RATES MUST BE QUOTED AS BASE RATE AND GST WILL BE EXTRA AS APPLICABLE FROM TIME TO TIME AS PER RULES OF THE GOVERNMENT & F.O.R. DIVISIONAL OFFICE STORES(BASEMENT), KARNAL.  
\* SUBMIT TENDER FEE OF RS. 118/- ALONG WITH TENDER.

Signature of Vendor with Firm Seal