

LIFE INSURANCE CORPORATION OF INDIA

**ENGINEERING DEPARTMENT
SOUTHERN ZONAL OFFICE,
“LIC BUILDING”,
153, ANNA SALAI,
CHENNAI-600 002**

PHONE: 044 - 28616121, 28616124, 28616134

e-mail: sz_engg@licindia.com

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NOTICE Inviting Empanelment of the contractors for the nature of Civil/Interior/Repairs & Maintenance /Water proofing/structural repairs/Retro fittings related works AND Empanelment of Electrical Installation/Fire Fighting/Fire Alarm/ Solar works/SITC of Lift/UPS & Repairs and Maintenance works under Tamil Nadu and Pondicherry under Southern Zone

Last date for receipt of Physical form of application &Enrolment Fee is 30.01.2024 @ 15.00 Hours.

CONTRACTOR SHOULD SUBMIT SEPARATE FORM & ENROLMENT FEE FOR EACH CATEGORY AND ENROLMENT WILL BE DONE FOR THE CATEGORY FOR WHICH THE CONTRACTOR APPLIED FOR

TITLE OF THE ADVERTISEMENT DISPLAYED IN E-TENDER WIZARD PORTAL/ CPPP/ LIC-TENDER PAGE WEB SITE :

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PRE QUALIFICATION NOTICE

Life Insurance Corporation of India intends to invite **enrolment of contractors for Civil/Interior/Repairs & Maintenance /Water proofing/structural repairs/Retro fittings related AND Electrical Installation & Repairs and Maintenance works** in various categories as given below:

1. Up to Rs.2,00,000/-
2. From Rs.2,00,001/- to Rs.5,00,000/-
3. From Rs.5,00,001/- to Rs.15,00,000/-
4. From Rs.15,00,001/- to Rs.30,00,000/-
5. From Rs.30,00,001/- to Rs.50,00,000/-

ELIGIBILITY CRITERIA

S No	Category of work for est. cost of work	Minimum solvency or Minimum Net worth		Avg. Annual Financial Turn over in Lakhs	Qualifying value of work completed during last 7years
		Solvency in lakhs	Net worth in lakhs		
(1)	(2)	(3)	(4)	(5)	(6)
1	ARC/AMC for all nature of work Estimated amount up to Rs.2.00L	0.80	0.10	2.00	Total value of similar maintenance works done in a year of Rs.2.00L
2	ARC/AMC and other works Estimated amount up to Rs.5.00L	2.00	0.50	5.00	3 similar works costing not less than 2.00L or 2 similar works costing not less than 2.5L or 1 similar work costing not less than 4.00L
3	Works with estimated amount up to Rs.15.00L	4.00	1.00	5.00	3 similar works costing not less than 4.00L or 2 similar works costing not less than 5L or 1 similar work costing not less than 8.00L
4	Works with estimated amount up to Rs.30.00L	9.00	2.25	11.25	3 similar works costing not less than 9.00L or 2 similar works costing not less than 11.25L or 1 similar work costing not less than 18.00L
5	Works with estimated amount up to Rs.50.00L	16.00	4.00	20.00	3 similar works costing not less than 16.00L or 2 similar works costing not less than 20L or 1 similar work costing not less than 32.00L
6	SITC of Lift, UPS of Value less than Rs.50.00 Lakh	2 times the estimated cost put to the tender	50% of the estimated cost put to the tender	10 times the estimated cost put to the tender	3 similar works costing not less than 40% of estimated Cost (or) 2 similar works costing not less than 50% of estimated Cost (or) 2 similar works costing not less than 80% of estimated Cost

Notes:

1. **Solvency Certificates** : The Solvency/Banker Certificate of amount should not be less than as specified above in column (3) and should not be more than one year old from the last date of submission of application for empanelment. Solvency/banker Certificate should have been issued by a scheduled commercial (i.e Indian or Foreign banks included second schedule of Reserve Bank of India Act 1934 excluding Co-Operative Banks or regional Rural Banks) (Sample form for Solvency certificate – **Annexure I** is attached)

or

2. **Net Worth certificate** : Net worth certificate should not be less than as specified in column (4) issued/certified by Chartered Accountant on basis of Final Audited account or Provisional Account Statement in case final audited account statements are not available (Sample form for net worth certificate-**Annexure II** is attached).
3. **Average Annual financial Turn Over:** The Applicant should have Average Annual Financial Turn Over of amount not less than as specified above in column (5) and shall be derived by considering average of any three financial years having maximum turnover among last five financial years ending 31st March of previous Financial Year in which application for empanelment is invited. (Scanned copy of certificate from CA to be uploaded).

Note: in case final audited account statements are not available for the last year, then provisional account statements can be submitted duly certified by Chartered Accountant.

4. Qualifying Value of Work completed during last 7 Years:

- i) 7 years shall be considered from last day of month previous to the one in which applications are invited for empanelment.
- ii) For arriving at current cost of similar works, value of qualifying work executed shall be brought to current costing level by enhancing the actual value of work at a simple rate of 7% per annum calculated from the date of completion to the last date of submission of application of Empanelment.
- iii) Similar nature means the characteristics of the completed works should be Similar to that for which applications are invited for empanelment.
- iv) The applicants need to submit completion certificate for all qualifying works, Containing the details such as date of commencement & completion, details of similar nature of works, final completion cost duly certified by the authorised officials in case of Govt/ Semi Govt. or Public Sector Undertaking.

v) In case, qualifying works are from Private sector, the applicants to submit Payment received details duly certified by the Chartered Accountant. If called for documents such as copy of final bill, Form 26AS and Form 16A or other relevant documents, to be submitted for verification.

5. Disqualification:

Even if an applicant meets qualification criteria, he shall be subject to disqualification if he or any one of the constituent partner/ Director is found to have:

- i) Made misleading or false representation in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements **and / or**
- ii) Records of poor performance during the last five years, as on the date of NIT, such as abandoning the work, rescission of the contract for reason which are attributable to non performance of the contractor, inordinate delay in completion, consistent history of litigation resulting in awards against the contractor or any of the constituents, or financial failure due to bankruptcy .

6. **Joint Venture-** Joint Ventures applicants will not be considered.

7. Application for Empanelment, tenders and all communications till award of work shall be signed only by Proprietor of Proprietorship firm/Authorised partner in case of partnership Firm/Authorised person of company, Public, Limited firm etc. For these purposes, power of attorney shall not be considered. Power of Attorney may be considered for specific purpose after award of work such as for site instructions/communications, signing bills and other related matters for billings and payments etc.,

8. Performance Report for qualifying works shall be called from Client as per Proforma-**Annexure A.**

9. In case of change in the name of Firm/Changes in partners, proper authentic documents/memorandum/registration in support of such changes shall be submitted by the applicant before empanelment or afterwards as case may be, for scrutiny and processing.

10. Contractor has to submit the application as under:

a) Big Sealed envelope consisting of two separate sealed envelopes as per the following with super scribing the subject of the notice shall be submitted in physical form :

(a) Enrolment form Fee (non-refundable) of Rs. 500/- Plus 18% GST i.e Rs.590/- **per Category** in the form of Demand Draft/Pay order in favour of “Life Insurance Corporation of India” payable at Chennai or Cash remitted receipt from ZO Chennai Cash Counter.

(b) Filled in application with all supporting documents, The contractor shall fill, signed & stamp in the enrolment form with all supporting documents.

(c) **Address to which the filled-in application with necessary documents and enrolment form Fee of Rs 590/- in a sealed envelope is to be submitted:**

**THE CHIEF ENGINEER,
9th FLOOR,
ENGINEERING DEPARTMENT
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Note:

- (a) Any agency applied and fulfilling the selection criteria may not be considered for enlistment if unsatisfactory performance report/s is/are received for the Completed projects from their previous Employer.
- (b) The Chief Engineer reserves the right to not consider of any/ all the Applicants at his sole discretion without assigning any reason whatsoever.
- (c) Only for pre-qualification criteria of minimum value of similar nature of work done 7 years period will be considered.
- (d) The works contract does not falls within the ambit of Public Procurement Policy-2012 and MSME act. Hence the Benefits of MSME act are not extended to the contractors for this work.

CHIEF ENGINEER

**LIFE INSURANCE CORPORATION OF INDIA
INSTRUCTIONS IN REGARD TO SUBMISSION OF APPLICATIONS**

NOTE: Applicants should note that non-compliance of the following instructions will render the application liable for rejection.

1. **Address to which the filled in application with necessary documents and enrolment form Fee of Rs 590/- (incl GST) PER CATEGORY in a sealed envelope is to be submitted:**

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2. **Last date for receipt of application is 30.01.2024 @ 15.00 Hours.**
3. Applicants should ensure that the application is received before the due date and time specified in the Key Dates and time.
4. Applicants should note that application should remain open for consideration for a minimum period of **THREE MONTHS** from the date fixed for the receipt of applications.
5. The Life Insurance Corporation of India reserves the right to accept any application or to accept applications in part; to reject any or all applications without assigning reasons thereof.

6. Applicants are requested to download the application (either excel or PDF) from e-tender Wizard portal (<http://www.tenderwizard.com/LIC>)
 (or) CPPP
 (or) LIC Website under Tender Sections
 (or) can be collected through e-mail mentioned above in SI No:1
 (or) can be collected in person from the above mentioned address in SI No:1

7. e-tender Wizard portal:

Office Address :	Help Desk Contact Details:
<p>Antares Systems Limited “Honganasu”, #137/3, Bangalore Mysore Road, Opp. KMS Coach Builders, Kengeri, Bangalore – 560 060</p>	<p><u>Regarding Registration Contact Nos:</u> Tel: 080-8045982100/121/133/140 Lokesh - 9686115304 Dinesh – 9894191904</p> <p><u>Regarding DSC Contact Nos:</u> Lokesh - 9686115304 Dinesh – 9894191904</p>