

Ref: P&IR/DO I/ PO- 32/2021-2022

**OFFICE ORDER**

The following employees selected for promotion to the cadre of ASSISTANT under item 10 (a) as per the Ranking List dated 23-02-2022 are hereby posted/allotted as under:-

Sl No	SR NO	Name of Employee Sri/Smt	Designation	Present place of work	Posted / Allotted to
1	563473	SWARAN M	RECORD CLERK	F&A/SZO	CHENNAI II
2	501933	KUPPAN K	RECORD CLERK	MADURANTAKAM	MADURANTAKAM
3	563567	MAHESWARI J	RECORD CLERK	CBO 28	CHENNAI II
4	563057	RAVICHANDRAN L	RECORD CLERK	TIRUVOTRIYUR	CHENNAI II

The promotion will be effective from the date the promotees assume charge as ASSISTANT at the respective place of posting.

With regard to the promotees posted to Chennai DO II, the exact place of posting will be decided by the Senior Divisional Manager, Chennai Division II.

The promotees should give their consent in writing accepting the promotion and posting within seven days from the date of the order. If the employees do not inform/convey their acceptance of the offer of promotion and posting, their names will be brought down to the contingency list as per rules.

The promotees on giving consent in writing for their promotion and posting as above may be relieved immediately to enable them to take charge of the new assignment on promotion at the place of posting.

The promotees posted to mofussil centre are eligible for Transfer T.E as per rules. If such promotees do not avail joining time before assuming charge at the place of posting on promotion, they are permitted to avail joining time at a later date.

DATED AT CHENNAI THIS 23<sup>RD</sup> DAY OF FEBRUARY 2022

वरिष्ठ मंडल प्रबन्धक /Senior Divisional Manager

Copy to:

1. The employees concerned
2. The Offices concerned - Please forward a copy of the consent letter, relief order and joining report as the case may be to the P&IR Department of respective Divisions.
3. The Regional Manager (E&OS), SZO, Chennai
4. The Senior Divisional Manager, Chennai DO II, Chennai
5. The Secretary (IR), South Zone, Chennai.
6. The Secretary, IAD