



केंडल कार्यालय, पोस्ट बॉक्स नं.106, जिवन प्रकाश 489, मॉडल टाउन, कर्नाल-132001
Divisional Office, P.O. Box No. 106, "Jeevan Prakash", 489, Model Town, Karnal-132001

Ref: - OS/Sty/Tender/2022-23/16

Dated: 18.10.2022

Dear Sir,

Re: Limited Tender for Supply of office/Table Stationery from Karnal Division Empanelled vendor
{Last Date 31.10.2022}

Sealed Tender is called for Supply of office/Table Stationery as per description enclosed herewith. Quotation must be in the name of Chairman Stores Committee, LIC of India, Divisional Officer, Jeevan Prakash, 489, Model Town- Karnal-132001. The last date for the receipt of quotation is 31.10.2022 up-to 5.30 PM and same will be opened on 01.11.2022 at 11.00 AM. The terms and conditions of the tender & bid security documents are enclosed herewith. You are requested to submit the same duly filled, stamped & witnessed with office seal in token of your accepting the same and return the same to us along with the tender. These are to be treated as the integral part of the tender.

The Rates must be quoted as Base Rate and GST will be extra as applicable from time to time as per Rules of the Government & FOR at Divisional Office Stores {Basement} , Karnal. Please quote your rates on our tender description Performa, which should be signed under your official seal. Submit all required paper samples clearly mentioning the Mill name & GSM of the paper, other-wise tender will not be considered. The tender with cuttings or fluids will not be accepted.

So you are requested to deposit the Tender fee of Rs. 118/- {non refundable} by Demand Draft fvg. LIC of India payable at Karnal along with the tender.

The competent authority reserves the right to change any terms & conditions or to reject/cancel all the tenders without assigning any reasons thereof.

Encl:

- Tender Description.
- Terms & Conditions of the Tender.
- Bid Security Declaration
- Pre-contract Integrity Pact

Yours faithfully,

Manager (OS)