

Financial Bid – Hiring of premises

Appendix-G17

Life Insurance Corporation of India.
 Patna Divisional Office-1.
 Jeevan Prakash, Mazharul Haque Path, Patna-800001

Financial Bid for hiring of premises for Hajipur Branch Office at Hajipur(Dt:- Vaishali)

(The rate quoted shall be excluding stamp duty and registration charges)

Name of the Owner/ Tenderer:

Sr.	Details of the property	Floor Level	Carpet area of the premises offered (sq.ft.)	Basic Rent per sq.ft. of Carpet Area (in figure and words)	Outgoes Such as Municipal tax, House tax, Property tax, Service tax, cess and/ or any other levy and proportionate amount of Maintenance charges (Society charges, if any) etc per sq.ft. of Carpet Area (Rs. in figure and words)	Gross Rent per Sq.ft. of carpet area (Rs. in figure and words)	Total Gross Rent (Rs. in figure and words)
(1)	(2)	(3)	(4)	(5)	(6)	(7)=(5+6)	(8=4x7)
	Total						

Note:-

1. Tenderers shall quote the rate and amount excluding registration and stamp duty charges for execution of lease agreement. Registration and Stamp Duty charges will be shared equally by the Lessor and the Lessee (50:50).
2. Carpet area rate: The carpet area rate shall be inclusive of basic rent plus all proportionate statutory charges (i.e. all taxes/ cess present and future – House tax, Property tax, Service tax and Municipal taxes etc.) Maintenance charges and Service charges like Society charges etc. **The lowest tenderer (L1) will be decided on the basis of basic rent per Sq Ft of carpet area as mentioned in column 5.** The rent will be paid from the date of taking possession of the premises. Nothing extra will be paid other than the monthly lease rent.
3. Preference will be given to the Premises offered in one floor subject to suitability.
4. Carpet area measurements: The carpet area measurements shall be as per Bureau of Indian Standards IS No.3861:2002. Joint measurements will be taken in the presence of LIC official and Tenderer / authorized representative for finalizing the carpet area.
5. Validity of offer: The offer should remain valid at least for a period of 3 (three) months to be reckoned from the date of opening of 'Technical Bid'.

Signature of Tenderer with seal.

Date :

Place:.....