

**Corrigendum to RFP for Supply, Installation and Servicing of Laser/ Inkjet Printers, MFPs, Scanners**  
**Ref No.LIC/CO/IT-BPR/HW/2022-23/02 Dated: 05.08.2022**

**Corrigendum - I**

<b>Sl. No.</b>	<b>RFP Document Reference (Section &amp; Page Number)</b>	<b>Clause (in brief) of RFP/ Existing Text</b>	<b>Revised Clause</b>
1	Section B. 8 Page No. 7	Bid Submission: Friday, 26th August 2022, latest by 3:30 p.m.	Bid Submission: Wednesday, 7th September 2022, latest by 3:30 p.m.
2	Section B.12.iv Page No.12	The Bidder should quote only those products which will not be declared as end-of- life during 12 months from the date of submission of the bid. However, such request for change of model can be considered after minimum period of 12 months from the date of submission of bid and on payment of evaluation fees of Rs.10000.	The Bidder should quote only those products which will not be declared as end-of- life during 9 months from the date of submission of the bid. However, such request for change of model can be considered after minimum period of 12 months from the date of submission of bid and on payment of evaluation fees of Rs.10000.
3	Section 4: Table E Part I items Page No. 26	<u>Delivery period</u> Rest of India - 70 days J&K, NE States (*), Uttarakhand, Andaman & Nicobar - 80 days	<u>Delivery period</u> Rest of India - 90 days J&K, NE States (*), Uttarakhand, Andaman & Nicobar - 100 days
4	Section 4: Deliverables and Timelines Page No. 26	However, in case, the delivery and installation together is completed within 80/ 90 days, no penalty will be charged. For delay in the delivery and installation together beyond 80/ 90 days, the penalty will be charged separately for delivery and installation as stated in the table above depending on the time lines of delivery and installation. Eg: If the delivery has happened within 70/ 80 days then no penalty will be charged and if the installation has been delayed due to which the total no of days of delivery and installation has exceeded 80/90 days then penalty will be charged for the delay in the installation only from the date of delivery of the hardware till it is installed as per the penalty applicable for installation in the table above.	However, in case, the delivery and installation together is completed within 100/ 110 days, no penalty will be charged. For delay in the delivery and installation together beyond 100/ 110 days, the penalty will be charged separately for delivery and installation as stated in the table above depending on the time lines of delivery and installation. Eg: If the delivery has happened within 90/ 100 days then no penalty will be charged and if the installation has been delayed due to which the total no of days of delivery and installation has exceeded 100/110 days then penalty will be charged for the delay in the installation only from the date of delivery of the hardware till it is installed as per the penalty applicable for installation in the table above.
5	Clause G.5 Page No. 29	There should be at least one dedicated Engineer posted.....Rs.10,000 per Division will be applicable and will be recovered from any payment due to the bidder.	Deleted

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6	Clause G.6.2 Page No. 30	It is mandatory for the vendor's Zonal Account Manager for LIC to meet Regional Managers (IT) of the concerned LIC Zone every month on a mutually convenient date to sort out the service issues of the Zone. If there are separate Account Managers for different states in a Zone, then all such Account Managers have to attend the meeting with RM (IT), every month.	It is mandatory for the vendor's Zonal Account Manager for LIC to meet Regional Managers (IT) of the concerned LIC Zone once in every quarter on a mutually convenient date to sort out the service issues of the Zone. If there are separate Account Managers for different states in a Zone, then all such Account Managers have to attend the meeting with RM (IT), every quarter.
7	Clause G.6.3 Page No. 30	The Vendor's SPOC for LIC at Zone/ Division will schedule the Monthly meetings through the Vendor Portal on a mutually agreed date and upload the signed copy of the MOM within 7 days of the meeting, on the Vendor Portal, for each structured meeting.	The Vendor's SPOC for LIC at Zone/ Division will schedule the Quarterly meetings through the Vendor Portal on a mutually agreed date and upload the signed copy of the MOM within 7 days of the meeting, on the Vendor Portal, for each structured meeting.
8	Payment Terms G.14.c) ii. Page No.33	30% payment will be made on installation of the Hardware delivered along with the Installation Report (IR) generated online from LIC's Module at the location where hardware installation has been done. The installation details generated online will be available in the Payment Module of LIC which will be considered for release of installation payment on receipt of claim for Installation Payment from the Vendor.	32% payment will be made on installation of the Hardware delivered along with the Installation Report (IR) generated online from LIC's Module at the location where hardware installation has been done. The installation details generated online will be available in the Payment Module of LIC which will be considered for release of installation payment on receipt of claim for Installation Payment from the Vendor.
9	Payment Terms G.14.c) iii. Page No.33	Balance 5% payment will be settled on receipt of claim from the Vendor for the same. In case of 5% payment for Purchase Orders which contain Buyback Hardware details, the vendor will have to mandatorily submit: o A certificate of buyback hardware removal from the HCT Module which is signed by the officer in-charge of the location from where the buyback hardware is lifted.	Balance 3% payment will be settled on receipt of claim from the Vendor for the same. In case of 3% payment for Purchase Orders which contain Buyback Hardware details, the vendor will have to mandatorily submit: o A certificate of buyback hardware removal from the HCT Module which is signed by any officer of the Branch/ DO/ ZO/CO from where the buyback hardware is lifted.
10	Payment Terms G.14.c) iv. Page No.33	In case the Purchase Orders do not contain buyback hardware to be lifted then 5% payment will be settled to the Vendor along with the installation payment.	In case the Purchase Orders do not contain buyback hardware to be lifted then 3% payment will be settled to the Vendor along with the installation payment.

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11	Payment Terms G.14.e) Page No.34	The breakdown charges if any, during the warranty period accumulated after release of payment of balance 5% will be recovered by invoking the Performance Bank Guarantee available with LIC or any other payment due to the Vendor payable by LIC under the above referred RFP or any other RFPs from time to time.	The breakdown charges if any, during the warranty period accumulated after release of payment of balance 3% will be recovered by invoking the Performance Bank Guarantee available with LIC or any other payment due to the Vendor payable by LIC under the above referred RFP or any other RFPs from time to time.
12	Payment Terms G.14.c) iii. Page No.33	A certificate of buyback hardware removal from the HCT Module which is signed by the officer in-charge of the location from where the buyback hardware is lifted.	A certificate of buyback hardware removal from the HCT Module which is signed by any LIC official.
13	Section E.16.d Page No. 35	During the period of warranty/ AMC it will be mandatory on the part of the Selected Vendor to carry out Onsite Preventive Maintenance (PM) once in every quarter apart from breakdown maintenance.....other up-gradation jobs which may be entrusted to engineers from time to time by LIC.	Deleted
14	Section E.16.e Page No. 36	Penalty of 0.5% of the cost of the hardware item will be charged every quarter per device, if the Preventive Maintenance is not done.....to this effect should be obtained from the LIC's authorized Officials.	Deleted
15	Annexure - II	Annexure - II	Revised Annexure - II

**22.08.2022**

**Chief (IT/ BPR)**