

Estates & Office Services Department
Divisional Office, 5-9-21, Secretariat Road
"Jeevan Prakash", Saifabad, HYDERABAD-63
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REQUIRED PREMISES FOR RENT ON LEASE BASIS FOR IMMEDIATE OCCUPATION

Life Insurance Corporation of India intends to hire premises from individuals/firms only under 2 bid system for ready built premises for Rent on lease basis, having commercial sanction (which are ready for immediate occupation) for housing its **Customer Zone AND City Branch-21(BARKATPURA)** Office in the area of Begumpet, Ameerpet, Somajiguda, Punjagutta, Lak-di-ka-pool, Mehdipatnam, S.R.Nagar, Jubilee hills, Banjara hills for Customer Zone AND **Barkatpura area for City Branch 21(Barkatpura)**.

The required specifications are as follows :

- The carpet area should be approx. 750 to 1000 sq.ft. (SINGLE HALL) **for Customer Zone.**
- The carpet area should be approx. 4500 to 5000 sq.ft. (SINGLE HALL) **for City Branch-21(Barkatpura).**
- Premises preferably on ground floor or first floor.
- The premises should be situated in main market place and nearer to Banks, Post Office, Bus Stand, Railway Station etc.
- Basic amenities like water for drinking and general usage and for toilets, should be available.
- Premises should have sufficient parking place and space for Generator.
- Electricity connection should have of 15 KVA capacity **for Customer Zone.**
- Electricity connection should have of 100 KVA capacity **for City Branch -21(Barkatpura)**

The Prospective bidders, meeting the above requirements, are requested to collect the tender documents by paying the required fee at the above address. Issue of Tender documents, receipt of Tender documents and opening of Technical bids are as follows:-

Last Date for issue of Tender Schedules for City Branch-21(Barkatpura): 1500hrs on 13.9.2013.

Last date for receipt of Tenders for City Branch -21(Barkatpura) : 1200 hrs on 14.09.2013.

Date of opening of Technical Bid for City Branch-21(Barkatpura): 12.30 hrs on 14.09.2013

Cost of the Tender Schedule: Rs250/- (Non refundable). Security Deposit Rs.10,000/- by demand draft (Refundable after its process) favouring "LIC of India" payable at Hyderabad, Drawn on any Nationalized Bank.

Last date for issue of Tender Schedule for **Customer Zone**: 15.00 hrs on 06.09.2013

Last date for receipt of Tenders for **Customer Zone**: 12.00 hrs on 07.09.2013

Date of opening of Technical Bid for **Customer Zone**: 12.30 hrs on 07.09.2013.

Cost of the Tender Schedule: Rs100/- (Non refundable). Security Deposit of Rs.2000/- by demand draft (Refundable after its process) favouring "LIC of India" payable at Hyderabad, Drawn on any Nationalized Bank.

The tender documents will be issued **from 24.08.2013 to 06.09.2013 for Customer Zone** and **24.08.2013 to 13.09.2013 for Barkarpura Branch** between 11.00 hrs and 15.00 hrs on week days and between 11 hours and 13.00 hours on Saturdays (Excluding Sundays and holidays).

Applications must contain two closed covers marked as under :

- **Cover A** should contain i) letter of offer ii) Approved Plan of the premises iii) Copy of Title deed and copy of latest Property tax paid receipt iv) approval from Municipal authorities to use the premises for commercial purpose and v) Security Deposit
- **Cover B** should contain Rent expected per **Square feet**

Both **Cover A** and **Cover B** shall be placed in **ONE BIGGER ENVELOPE** superscribed as **"Premises for Customer Zone, Hyderabad "OR" Premises for Barkatpura Branch, Hyderabad"** and sent to the undersigned to the above mentioned address on or before the scheduled time and date.

The received tenders within the scheduled due date will be opened in presence of the attended bidders or their authorized representatives. Late tenders will not be considered.

For complete details and bid documents please log on to www.licindia.co.in OR www.licindia.com and go to 'Property' and click the link " advertisement for Require Office premises for customer zone and Barkatpura Branch, in Hyderabad City, Andhra Pradesh.

No brokers/intermediaries shall be entertained. LIC of India reserves the right to accept or reject any or all offers in full/ part without assigning any reason whatsoever.

Date : 24.08.2013.
Manager.

Senior Divisional